



**MAYOR AND CITY COUNCIL OF LAUREL  
DEPARTMENT OF THE FIRE MARSHAL AND PERMIT SERVICES**

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**PROCEDURES FOR ISSUING SPECIAL PARKING  
PERMIT FOR OVERSIZED VEHICLES**

The purpose of this permit is to allow residents to park their oversized vehicles on the City Streets for a pre-determined period.

**The following information is required to issue a Special Parking Permit:**

1. Name of Vehicle Owner
  2. Address of the Vehicle Owner (must have documentation that permit applicant is authorized to have vehicle)
  3. Telephone Number
  4. Email Address
  4. Maryland Vehicle Registration showing License Plate Number (Need copy)
  5. Location (street address) Applied for
  6. Length of Time Permit will be Required
  7. Certificate of Insurance (Need copy)
  8. Letter with Reason Permit is Necessary
- There is a \$45.00 application fee for this permit.
  - The Police Department will not issue parking tickets to oversized vehicles which are parked on City Streets if they display a valid current permit. Parking is permitted only in the location specific to the permit. Permitted vehicles parked in unauthorized locations will be ticketed and the permit issued for that vehicle will be revoked.
  - Special parking permits are good for 6 months and cannot be issued between October 31<sup>st</sup> through April 1<sup>st</sup> on designated Snow Emergency Routes