



**MAYOR AND CITY COUNCIL OF LAUREL
OFFICE OF EMERGENCY MANAGEMENT**

8103 Sandy Spring Road • Laurel, Maryland 20707 (301) 725-5300 x2232

<http://www.cityoflaurel.org> • ccornwell@laurel.md.us

March 30, 2022

MEMORANDUM

TO: The Honorable Craig A. Moe, Mayor
Council President Brencis D. Smith
City of Laurel Councilmembers

THRU: Joanne Barry
Deputy City Administrator

FROM: Christina L. Cornwell, CEM
Emergency Manager

SUBJ: Generator Acquisition – Gude Mansion

The Office of Emergency Management is requesting approval for the purchase of a 45kw propane generator at the Gude Mansion located at 13910 Laurel Lakes Avenue.

Specifications:

In recent months, the Department of Parks and Recreation has moved administrative operations the Gude Mansion. A power outage at the mansion would eliminate services at this property to include any big events schedule. This could lead to a potential of revenue loss for the City.

The quotes were as follows:

- | | |
|----------------------------------|-----------------|
| • Fern Rodkey Electric, Inc. | \$50,500.00 |
| • R.L. Thompson Company, Inc. | \$71,639.00 |
| • Hawkins Electric Service, Inc. | \$72,968.00 |
| • Aztec Electric Service | Declined to Bid |

Funding:


Funding for \$50,500.00 has been approved and programmed within the FY22 Capital Improvement Program (CIP).

Recommendation:

It is recommended that the Mayor and City Council approve the purchase of the generator in the amount of \$50,500.00 to Fern Rodkey Electric, Inc.

Should you have any questions, please do not hesitate to contact Christina L. Cornwell at Ext. 2232.

Reviewed:



S. Michele Saylor, Director
Department of Budget and Personnel Services

3/30/2022

Date

Attachments

FERN RODKEY ELECTRIC, INC.
3949 BERT KOONTZ RD N.
TANEYTOWN, MD 21787
410-751-1471/ email: farodkey1@verizon.net

PROPOSAL

2022-25

March 28, 2022

City of Laurel MD
Attn: Geoffrey (Dean) Barham
Email: gbarham@laurel.md.us

SUBJECT: Installation of (1) "Optional Standby System" 45KW LP generator at the site of : Gude House 13910 Laurel Lakes Ave, Laurel MD 20707

Work consists of:

1. Furnish and install (1) new 45KW Propane gas generator.
*** **Estimated lead time of 45 weeks from time of order.**
2. Install (1) 8'x10' Concrete pad, with rebar and turn down footings.
3. Furnish and install (1) 200-amp NEMA 1 ATS open transition transfer switch, located in the basement adjacent to the panel it serves.
4. Install (1) spare empty ¾" PVC conduit from the generator to transfer switch for future signal wiring.
5. Install (1) CAT5 Cable from ATS transfer switch to IT equipment rack located in the basement. IT Connections by others.
6. Montgomery County Electrical permit fee are included in price.
7. Building permit if required, by others.
8. The following items are **EXCLUDED**: P&P Bonding, Stamped / sealed Electrical drawings, Coordination studies, Load shedding devices, additional equipment other than stated above. LP/ NG Gas piping, tanks, connections / hookup & mechanical permit by others.

Price includes all labor, material and equipment to professionally complete project.

TOTAL BASE BID:

\$ 50,500.00

All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation or damage done from trenching of unknown conduits or wires from the above specifications will become an extra charge, over and above quote. Price is subject to change if major rock is encountered through trenching. All agreements not responsible for any vandalism, acts of nature, or delays beyond our control. Any work not listed on proposal will be figured on a time and material bases (\$85.00 per hour). **Price good for 30 days**

Terms: Balance upon billing for work done. 2% interest charge per month on delinquent accounts over 30 days. "An additional amount equal to 25% of the total amount due shall

be charged if this account is placed in the hands of an attorney for collection. This matter is referral to an attorney for collection 50 days after billing date.

ACCEPTANCE OF PROPOSAL: We hereby accept the above prices and specifications. You are authorized to do the above work as specified with the above conditions.

Signature: _____ Date: _____

Option #1 Due to long lead times on the 45KW genset, I'm providing an alternate generator cost:

Provide (1) 38KW 120/240V 1PH 3W with open transition 200A NEMA 1 ATS

Residential style generator that has a 24-week lead time.

Option #1 deduct \$6,500.00 from the base bid cost above.

R.L. Thompson Company, Inc.
106 Lafayette Ave.
Laurel, MD 20707 US
(301) 776-6748
service@rlthompsoninc.com
www.rlthompsoninc.com



ADDRESS

City of Laurel
Attn Bill Bailey
8103 Sandy Spring Rd
Laurel, MD 20707

Proposal 2021-401

DATE 03/15/2022

SALES REP

JT

ACTIVITY	AMOUNT
<u>Property: Gude Mansion 13910 Laurel Lakes Ave, Laurel, MD 20707</u>	
Furnish and install one new 45 kw propane/natural gas generator. Install one 8 ft x 10 ft concrete pad as a base for the generator. Furnish and install one 200 amp service rated transfer switch. Gas hookup to be completed by others. Add signal cable for IT from transfer switch to IT equipment.	
Not responsible for damage to unmarked utilities, pipes, cables, etc.	
<u>Note: This generator will run half the building.</u>	
Materials	56,699.00
Labor	8,640.00
Trencher and forklift	2,500.00
Concrete pad	3,800.00
Deposit of 1/3 is due at time of acceptance. (\$23,879)	

Note: Estimate pricing is for 30 days.
No patching or painting of drywall is included with electrical work.
Rough backfill included with exterior work.

We have remained in business for 50 years thanks to satisfied customers!

TOTAL \$71,639.00

Accepted By

Accepted Date

Invoices paid after net 30 are subject to a 1.5% late fee.



8667 Cherry Lane, Laurel, Maryland 20707
301-210-0900 Main Phone
www.hawkinselectric.com

March 21, 2022

Quotation #22-0183

Company and billing address: City of Laurel Department of Parks and Recreation 8103 Sandy Spring Rd Laurel MD 20707

Site Address: Gude House 13910 Laurel Lakes Ave Laurel MD 20707

Site Contact: Bill Bailey bbailey@laurel.md.us 301-725-5300 x 2233

Project Name: Generator Install

Estimate #: 22-0183

We are pleased to submit our proposal for the referenced project electrical work to be done in accordance with the National Electric Code and the codes of the local jurisdiction.

SCOPE OF WORK --

- HES will provide labor and material to complete the following electrical work stated below:
- Furnish and Install one 45 KW Generac Commercial Propane Generator.
- Install one 8' x 10' x 6" concrete pad as a base for the generator.
- All electrical conduit and wiring needed for the new generator install.
- Furnish and install one 200A single phase, service rated transfer switch.
- Start-up with basic training and demo up to 1 hour at time of start-up.
- Permit with inspection.

*****NOTE: Due to fluctuating vendor pricing if this bid is accepted all pricing will be confirmed before ratification of any contracts are to proceed.**

The following scope of work is excluded:

- Phasing and additional mobilization.
- Premium time
- Asbestos abatement if needed
- Lead paint abatement if needed
- The cost of bonds.
- All concrete work, also excluding cutting and patching, except core drilling and fireproofing holes.
- Access Doors.
- Engineering or Engineered Drawings if required by the county
- All fire alarm work.
- Control wiring.
- Correction of existing National Electric Code and life safety code deficiencies, except when shown for correction on the contract documents.



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EXCLUSIONS:

1. Any new fire alarm equipment or wiring of existing fire alarm equipment
2. Additional electrical panels that may be needed to complete above scope of work
3. Any electrical work in addition to the above stated scope of work
4. Repairing of any existing code deficiencies that are required by the inspector prior to final inspection approval
5. Ceiling removal/replacement
6. Overtime
7. Concealed conditions
8. Bond
9. Wage scale
10. Patching, painting, or caulking
11. Hard rock excavation
12. Sediment control
13. Erosion control
14. Dust control
15. Seeding and sodding
16. Asphalt patching
17. Root damage
18. Outside inspection agency fees
19. Engineer stamp or fees

CLARIFICATIONS #1:

1. This proposal is based on all work being completed during the normal Hawkins Electric Service, Inc. working hours of 7:30 a.m. to 4:00 p.m., Monday through Friday, except holidays.
2. Any electrical work in addition to the above stated scope of work or the repair of any existing code deficiencies that are required by the inspector prior to final inspection approval, will be billed on a time and material basis at the labor rate of \$120.00 per hour per electrician and \$60.00 per hour per helper.
3. This contract excludes any incurred power company fees.
4. All new wiring to be connected to existing electrical system. The upgrade or replacement of existing electrical service or equipment is not included in this quotation.
5. All gas piping and hook up to be completed by others.
6. Our pricing is based on commodity price levels as of March 21, 2022. Due to the volatility in the commodities such as copper, steel, resins (PVC), etc., we will ask that City Of Laurel share in the risk of project cost increases due to the increases in these commodities. In turn, we would intend to share in any cost savings to the project that would be available due to decreases in these commodities



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March 21, 2022

Quotation #22-0183

The above scope electrical work to be completed for the total bid amount of ----- \$72,968.00

(Seventy-Two Thousand Nine Hundred Sixty-Eight Dollars and No Cents)

This proposal is valid for 10 calendar days, after which it is subject to revision or withdrawal.

Deposit of 30% required after contract ratification.

Payable as work progresses, with no retention.

Invoices will be due and payable within 30 days of submittal.

Past due invoices are subject to late charges at the rate of 2% per month, plus attorney's fees and court costs, if necessary, for collection.

ACCEPTED:

Respectfully submitted,

Date _____

HAWKINS ELECTRIC SERVICE, INC.

By _____

By _____

By _____

Toney Phillips
Commercial Estimator, Project Advisor

This proposal may be withdrawn by us if not accepted within 10 days.

Christina Cornwell

From: kyle@aztecelectric.com
Sent: Wednesday, October 27, 2021 9:25 AM
To: Bill Bailey
Subject: RE: Gude House

This message originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

Bill,

I understand. Hope you have a great day.

Kyle

From: Bill Bailey <BillB@laurel.md.us>
Sent: Wednesday, October 27, 2021 9:05 AM
To: kyle@aztecelectric.com
Subject: Gude House

Kyle,
Thanks for coming out but I must move on.

Bill

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