

Laurel Police Department – General Order  
Chapter VII, Section 700, Order 110- Child Safety Seats  
March 27, 2016

**7 / 110.05 POLICY**

It is the policy of this Department to properly install car seats using the training and standards set forth by “Safe Kids Worldwide”.

**7 / 110.10 PURPOSE**

To establish a policy for car seat installation

**7 / 110.15 DEFINITIONS**

None

**7 / 110.20 DEFINITIONS**

A. GENERAL

1. The Department has specifically training officers who are certified in the installation of vehicular child safety seats.
2. These officers will properly install child seats, when possible, to ensure optimum safety standards

B. PROCEDURES

1. The Department has certified child safety seat technicians assigned to Uniform Patrol squads, as well as the Community Policing Unit.
  - a. Communications personnel will maintain a list of all currently certified technicians
2. The Department will install child safety seats by appointment.
  - a. Walk-ins are taken on a case by case basis dependent upon availability of a certified officer.
  - b. When scheduling an appointment, the individual requesting the installation must be informed that the appointment will be met unless the officer is on a call for service,
    - 1) If that should occur, either the individual can wait until the officer is available, or reschedule.
3. Only seats that are deemed safe may be installed.
  - a. Installations will require citizen to provide an approved child safety seat.
  - b. Seats that are on a current recall list will not be installed and the citizen must be informed as to what should be done to satisfy the product recall.

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- c. If a seat is used to replace the defective seat, the retaining straps on the defective seat must be cut to render the seat inoperative.
  
- 4. In all cases of child safety seat installations, the proper paperwork including the “Maryland Child Safety Seat Checklist” must be completed and turned into the Office of Compliance.
  - a. The Office of Compliance will maintain a copy of all installation paperwork for a period of three (3) years.

**7 / 110.25 GOVERNING LEGISLATION AND REFERENCES**

None

**7 / 110.30 ANNEX**

None