5 / 201.05 POLICY

It is the policy that the Department familiarize civilians with the agency’s operations and geographic area.

5 / 201.10 PURPOSE

To afford civilian personnel the opportunity to accompany sworn personnel on routine patrol.

5 / 201.15 DEFINITIONS

None

5 / 201.20 PROCEDURES

A. GENERAL

1. Civilian personnel will be afforded the opportunity and authority to accompany sworn personnel on routine patrol to further their familiarity with the agency’s operation and geographic area.

2. The distraction caused by civilian personnel in a patrol vehicle and the potential hazards which exist to both the officer and the civilian, along with decreased efficiency of the patrol officer, make it necessary for all ride alongs to be warranted and authorized.

B. TRAINING

1. All civilian personnel, especially those assigned to the communications section, shall become familiar with the geographical composition of the City.
   a. To accomplish this, all civilian personnel, during their initial training, will be assigned by their training officer to accompany a patrol officer during various hours.

2. After the completion of the training period, civilian personnel will only accompany patrol officers at limited intervals for refresher training and only with the written permission of their respective Division Commander.
   a. The only exception to this is civilian employees whose job tasks description necessitates the need to ride with a patrol unit.

5 / 201.25 GOVERNING LEGISLATION AND REFERENCES

None

5 / 201.30 ANNEX

None