

**Laurel Police Department – General Order  
Chapter IV, Section 800, Order 804 – Stop and Frisk  
September 16, 2016**

**4 / 804.05 POLICY**

It is the policy that the Department comply with procedures concerning stopping and frisking.

**4 / 804.10 PURPOSE**

To ensure that any “stop and frisk” is conducted properly.

**4 / 804.15 DEFINITIONS**

None

**4 / 804.20 PROCEDURES**

A. GENERAL

1. It is imperative that whenever any officer intercepts an individual and conducts a stop and frisk, MSP Form 97 be completed.
2. The form must be neatly and legibly printed or typed.
3. Form 97 includes:
  - a. Stop and Frisk Report
  - b. Firearms Incidental to Arrest Report
  - c. Trace Report

B. SUPERVISOR RESPONSIBILITIES

1. After the MSP Form 97 is completed, the on-duty supervisor must review it for neatness, legibility, accuracy and content.
2. If the report meets the supervisor’s review, he/she will sign block 12 of the form and forward to the Records Unit for processing.

C. RECORDS UNIT RESPONSIBILITIES

1. Personnel from the Records Unit will statistically tally the form for UCR purposes and after maintaining a copy for agency records, the other will be forwarded to:
  - a. Maryland State Police  
Handgun Permit Section  
Pikesville, MD 21208-3899

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**4 / 804.25 GOVERNING LEGISLATION AND REFERENCES**

CALEA 1.2.4

**4 / 804.30 ANNEX**

None