



Section 4/100 ♦ General Miscellaneous Operational Procedures		
4 / 104	Vehicle Lockouts	9/9/94 Rev 1/1/96
Accreditation Standards		

4 / 104.05 GENERAL

It shall be the policy of the Police Department to assist the public in gaining entrance to their vehicles when the keys have been locked in the vehicle.

4 / 104.10 PROCEDURE

Whenever any officer receives a call for a vehicle lockout, they may use the Department issued "Slim Jim" to accomplish that task.

Any officer may refuse if the circumstances will cause damage to the vehicle (electronic locks)

No officer will make such attempt unless Vehicle Lockout Form has been completed and signed by the complainant. The complainant should be a consenting adult, over 21 years of age. The Vehicle Lockout Form should be turned in with the paperwork.

No officer will recommend a particular locksmith or tow service.

4 / 104.15 EXCEPTION

The above shall not apply if the circumstances are life threatening conditions.

END OF ORDER