



Section 1/100 ♦ Standards of Conduct		
1 / 142	Department Equipment	3/9/98
Accreditation Standards	26.1.1	

### **1/142.05 SUSPENSION**

Any employee of this Department under suspension shall turn in such Department issued equipment as may be designated by the conditions of the suspension.

### **1/142.10 DAMAGED PROPERTY**

No employee of the Department shall cause or contribute to the damage, abuse, altercation or loss of any Department equipment through negligence or carelessness.

Employees shall immediately report to their supervisor on designated forms the loss or damage to departmental property assigned to or used by them.

In the event that any city property, including a city vehicle, is found bearing evidence of damage that has not been reported, it shall be prima facie evidence that the last person using the property or vehicle was responsible unless an investigation reveals otherwise.

### **1/142.15 VEHICLES**

An employee shall operate an official vehicle in a careful and prudent manner and shall not through negligent or careless operation incur or cause damage to be incurred to Department property or to the property of another. They shall obey all laws of the State of Maryland and all local ordinances, and conform to all Department procedures and regulations pertaining to operation and maintenance of any Department vehicle assigned to that employee. They shall at all times set a proper example for other persons by their operation of a vehicle.