

**CITY OF LAUREL DEPARTMENT OF BUDGET AND PERSONNEL SERVICES**

**FEE SCHEDULE**

**Effective May 1, 2012**

<b>ACTIVITY</b>	<b>FEE</b>
RETURN CHECK FEE	\$35.00
STOP PAYMENT FEE-If checks issued by City of Laurel Accounts Payable or Payroll are lost by the payee and the payee requests the check be reissued, the check will be re- issued less the stop payment fee where applicable.	\$35.00
RE-ISSUE FEE-If a check becomes outdated or is destroyed before the payee cashes or deposits it, the check will be re-issued less a 10% administrative fee.	10% of the check amount
NOTARY FEE	\$2.00 FIRST PAGE; \$1.00 EACH ADDITIONAL PAGE UP TO \$10.00
COPY FEE	\$.50 FIRST PAGE; \$.10 EACH ADDITIONAL PAGE

  
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**APPROVED -Craig A. Moe, Mayor**