



## MAYOR AND CITY COUNCIL OF LAUREL OFFICE OF EMERGENCY MANAGEMENT

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November 23, 2021

### MEMORANDUM

TO: Mayor Craig A. Moe  
Council President Brencis D. Smith  
Laurel City Councilmembers

THRU: Christian Pulley, CPM, Deputy City Administrator *Christian L. Pulley*

FROM: Christina L. Cornwell, CEM, Emergency Manager

SUBJ: F.C. McColm Consulting, LLC Contract Extension

This memo is to recommend approval of the final, one-year contract extension for F.C. McColm Consulting, LLC. The original contract with F.C. McColm was approved by the Mayor and City Council on July 8, 2019.

#### Background:

The Office of Emergency Management (OEM) requires an expert to provide consulting services for several projects related to the City's Hazard Mitigation Plan and Program. The types of services include, explicitly reviewing development and building projects designated for flood hazard areas and guidance on the Federal Emergency Management Agency's (FEMA's) Community Rating System (CRS).

Mr. Frank McColm, President & CEO of the F.C. McColm LLC, is currently providing these expert services. Mr. McColm is a Certified Floodplain Manager (CFM) and has provided the City with a wide range of floodplain management review needed to conform to the City's Municipal Code, Section 20-36, Article IV, Floodplain Management.

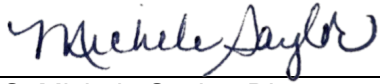
#### Funding:

The cost of this contract extension is not to exceed \$50,000 without prior approval. Funding is available in the approved FY2022 CIP Budget. This contract will be effective November 22, 2021 through November 21, 2022.

#### Recommendation:

It is recommended that the Mayor and City Council approve this contract extension with a cost of \$50,000. Should you have any questions, please do not hesitate to contact Chrissy Cornwell at Ext. 2232.

**Reviewed:**



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S. Michele Saylor, Director  
Department of Budget and Personnel Services

11/23/2021

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Date

cc: LouAnn Crook, City Administrator