



MAYOR AND CITY COUNCIL OF LAUREL

DEPARTMENT OF PUBLIC WORKS

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

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September 28, 2021

MEMORANDUM

TO: Mayor Craig A. Moe
City Council President Valerie M.A. Nicholas
City Councilmembers

FROM: Brian K. Lee, Director, Public Works *BKL*

SUBJ: Bid Recommendation - Citywide Traffic and Parking Study

Project Scope:

The Department of Public Works is requesting approval to procure the services of an Architectural and Engineering firm to perform a Citywide Traffic and Parking Study. The scope of the study entails conducting a comprehensive citywide study to establish strategic street and roadway priorities; determine the need for, and types of additional traffic control devices; traffic volume and flow and assess whether existing street parking locations have negatively impacted traffic, restrict the line of sight, or create hazardous conditions to pedestrians and other roadway users.

The study will include two parts: Part I will concentrate on parking assessments and recommendations for the existing parking demand; usage, and recommendations pertaining to Unified Land Development Code (ULDC) revisions, vehicle restriction policies, metered/permit parking, and/or new parking facilities.

Part II will provide a comprehensive traffic safety study, speed study, traffic calming recommendations, existing roadway conditions and characteristics, assessment, findings, and recommendations for potential mitigation.

Funding:

Funding for this study is provided in the FY2021 CIP-Citywide Traffic/ Parking Analysis for \$250,000.00.

Recommendation:

The Department requested proposals from the three (3) Architectural and Engineering firms under contract by the City; of which two (2) submitted completed bids. Century Engineering submitted a proposal in the amount of \$190,200.00; and KCI Technologies submitted a proposal in the amount of \$192,005.00. Upon review, it is recommended that the Mayor and City Council approve the proposal submitted by Century Engineering, Inc. in the amount of \$190,200.00. Century Engineering has highly qualified personnel and a very experienced traffic engineering team that will be assigned to this project. A report as well as a presentation to the Mayor and City Council will be presented as a part of their final project delivery.

Should you have any questions or desire further information, please contact me at (301) 725-0088, extension 3208.

Reviewed:



S. Michele Saylor, Director
Department of Budget and Personnel Services

9/28/2021

Date

cc: LouAnn Crook, City Administrator
Christian Pulley, Deputy City Administrator
Sara Green, Chief of Staff
Kimberley Rau, Clerk to the Council
Christy Fang, Assistant Director, Public Works

Attachment: Century Engineering, Inc. Proposal