

City of Laurel 2013 Annual Highlights



Laurel Municipal Center
8103 Sandy Spring Road
Laurel, MD 20707
301-725-5300
cityoflaurel.org

Message From The Mayor



Dear Fellow Citizens:

I am pleased to provide the City of Laurel community the 2013 Annual Highlights Report. In the report, you will find an overview of the City **government's** 2013 accomplishments.

The City Council and I are proud of what our employees have accomplished this year while working to save tax dollars.

I encourage each and every citizen to become involved in the City government. With your help we can continue to make the City of Laurel a great place to live, work and enjoy.

Should you wish to view the **City's** comprehensive Operating Budget please go to our web site at cityoflaurel.org

Thank you,
Craig A. Moe
Mayor

Message from the City Council



**Frederick Smalls, Council President
Ward II**



**Donna L. Crary, City Council
Ward II**



**Michael R. Leszcz, City Council
At Large**



**Valerie M. A. Nicholas, City Council
Ward I**



**H. Edward Ricks, City Council
Ward I**

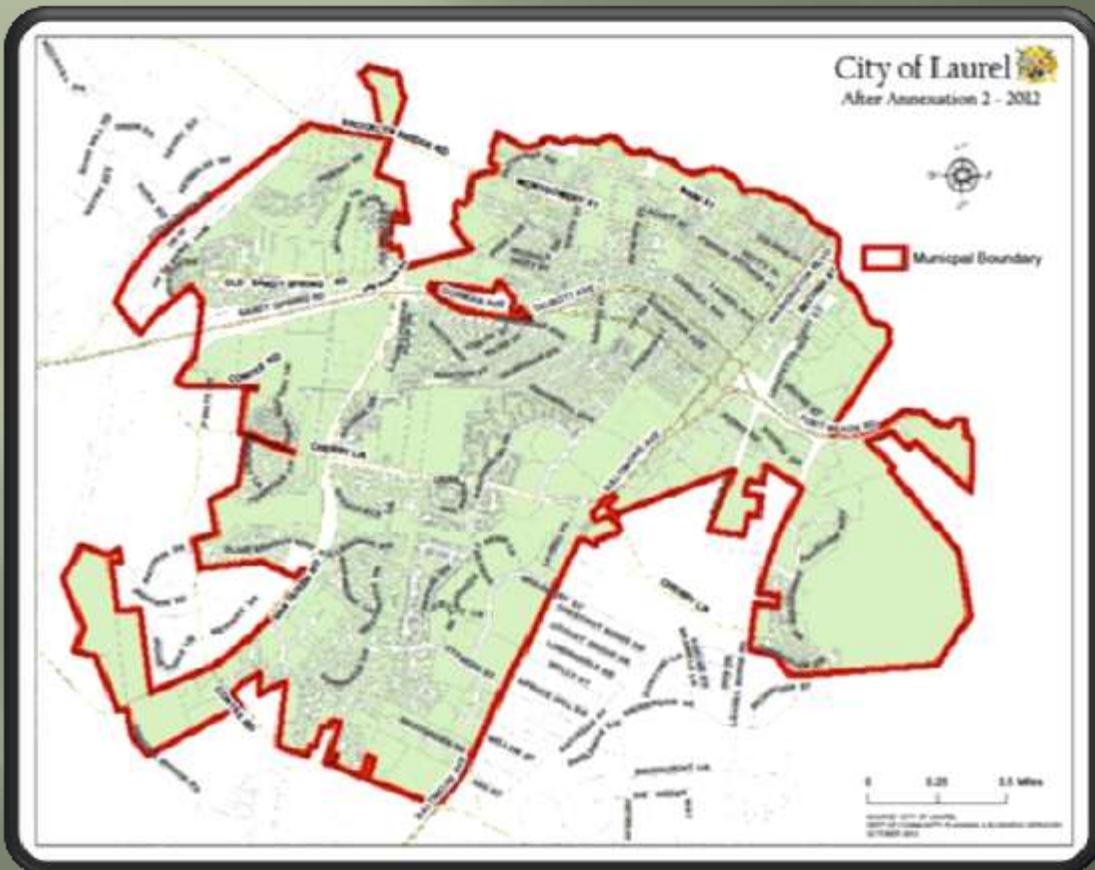
Dear Residents and Business Owners:

On behalf of my fellow members on the City Council, I am pleased to present an overview of the 2013 accomplishments for the City of Laurel.

The Council is very proud of the dedication demonstrated each and every day by the City Departments and staff. Their efforts are greatly appreciated.

Thank you,
Frederick Smalls
Council President

CITY OF LAUREL DEMOCRAPHICS



Total Square Miles
4.6

2013 Population
26,428

Number of Businesses
995

Dwelling Units
11,707

Single Family
6,014
Multi-Family
5,693

City Government Officials

Executive

Mayor

Craig A. Moe

Legislative

At Large

Council Member Michael R. Leszcz

Ward 1

Council President Frederick Smalls

Council Member Donna L. Crary

Ward 2

Council Member Valerie M. A. Nicholas

Council Member H. Edward Ricks

City Departments

Administration

City Administrator
Kristie M. Mills



Deputy City Administrator
Emergency Operations, Director
Martin A. Flemion



City Solicitor
Robert Manzi



Budget and Personnel Services
S. Michele Saylor, Director



City Departments

Communications

Audrey Barnes, Director



Community Planning and Business Services

Karl D. Brendle, Director



Information Technology

Kevin P. Frost, Director



Office of the Mayor

Lou Ann Crook, CMC
Executive Assistant



City Departments

Office of the Clerk
Kim Rau, MMC



Parks and Recreation
Michael J. Lhotsky, Director



Police Department
Richard P. McLaughlin, Chief of Police



Public Works
Paul W. McCullagh, Director



City Boards, Commissions and Committees

- Board of Appeals
- Board of Election Supervisors
- Chief's Citizen Advisory Committee
- Community Redevelopment Authority
- Emergency Services Commission
- Ethics Commission
- Historic District Commission
- Laurel Cable CAC
- Civic Improvement Committee
- Parks and Recreation CAC
- Planning Commission
- Transportation and Public Safety
- Tree Board

Office of the Mayor

As the leading elected official of the City, the Mayor is empowered to approve or veto legislation, provide an annual budget for City services and have direct supervision of government administration for all citizens and businesses of the City.



Office of the Mayor

Accomplishments

- ✓ In Annapolis during the 90 day Legislative Session, supported legislation for Laurel and other municipalities;
- ✓ In Washington, DC to meet with Federal legislators to secure funding support for City projects;
- ✓ Meetings with Legislators at the Local, County, State and Federal levels;
- ✓ Attended Neighborhood Watch Programs and Homeowner Association meetings throughout the City;
- ✓ Assisted with the Laurel Boys and Girls Club Task Force;

Office of the Mayor

Accomplishments

- ✓ Hosted meetings with Governor, Lt. Governor, State Senators and Delegates, County Executive, County Council Members, State's Attorney, U.S. Congress Representatives, Laurel Clergy, Laurel School Principals;
- ✓ Hosted "City Hall in the Park" town meetings and "My Time with the Mayor" Program at City Parks and Facilities;
- ✓ Continued the "Mayor's Summer Jobs Program" for the 4th year, employing 13 students ages 14 - 16 for 8 weeks;
- ✓ Executive Assistant appointed to Maryland Municipal League Legislative Committee and International Institute of Municipal Clerks Legislative Committee;
- ✓ Provided Staff Support to the Committee for Code Updates and Trap, Neuter, and Return Program;

Office of the Mayor

Accomplishments

- ✓ Provided support for Hiring Process to all City Departments;
- ✓ Prepared and distributed the monthly “Mayor Gram” to all City employees; and
- ✓ Attended National League of Cities Conference and the Maryland Municipal League Annual Convention.



Office of the City Council

The City Council is the legislative body of the City of Laurel and as elected representatives of the citizens, consider and enact resolutions, regulations, and ordinances for the protection of rights and privileges, peace and good government, and safety and health of all citizens.



Office of the City Council

Accomplishments

- ✓ Councilmember Donna Crary was re-elected to the Maryland Municipal League Board of Directors;
- ✓ Attended the Maryland Municipal League Annual Convention - June 24 - 26, 2013, in Ocean City, Maryland;
- ✓ Councilmembers appointed to MML Committees: H. Edward Ricks, Hometown Emergency Preparedness Committee and Councilmember Michael R. Leszcz, Convention Planning Committee;
- ✓ Councilmember Michael Leszcz reappointed to the Patuxent River Commission as Vice Chair by Governor Martin O'Malley;
- ✓ Councilmembers Crary, Ricks, Leszcz and Smalls attended the Maryland Municipal League Fall Conference at Solomon's, Maryland, October 17 - 19, 2013;

Office of the City Council

Accomplishments

- ✓ Councilmember Fred Smalls re-elected President of the Laurel City Council on Monday, November 25, 2013. He appointed Councilmember H. Edward Ricks his president pro tem; and
- ✓ Councilmembers Donna L. Crary, Frederick Smalls and Michael Leszcz attended the National League of Cities Conference of Cities November 12 - 16, 2013 in Seattle, Washington to attend their respective committee's meetings.



Office of the Clerk

It is the responsibility of the Clerk to the City Council to provide assistance to the City Council and to maintain and preserve all required legislation in accordance with State, County and City Codes. The Clerk's office also provides administrative and reporting coverage of the Mayor and City Council meetings.



Office of the Clerk

Accomplishments

- ✓ Kimberley Rau, MMC, Clerk, attended the 67th International Institute of Municipal Clerks Annual Conference in Atlantic City, May 18 - 22, 2013;
- ✓ Municipal Government Works Month - November 2013 - Since 1993, Cities and towns throughout the state have been celebrating Municipal Government Week in an effort to educate citizens about the role and function of the government closest to them. This was the second year the celebration was in the month of November; and
- ✓ “Bagels with the Council” Program continued on the first Saturday of each month alternating between the wards; and
- ✓ Initiated “Council Drop-In” on the first Tuesday of the month from 5:30 p.m. to 6:30 p.m.

Office of the City Administrator

The City Administrator directs and coordinates the general administration of the City government.

In addition to the day-to-day operations of the City government, the Office of the City Administrator is responsible for insurance management, budget preparation, emergency operations and other projects as assigned by the Mayor.



Office of the City Administrator

Accomplishments

- ✓ Worked with the Department of Parks and Recreation to oversee start of Laurel Youth Music Showcase;
- ✓ Worked on Federal Department of Justice Arbitration to a successful conclusion;
- ✓ Established Risk Management Officer position and all related duties;
- ✓ Served as Staff to the Laurel Boys and Girls Club Task Force;
- ✓ Supported Community Days in the Parks where arson incident occurred;
- ✓ Supported design and location of Community Message Sign Boards at the Municipal Center and the Robert J. DiPietro Community Center;
- ✓ Worked with Mission of Mercy to coordinate and hold a free Dental Clinic at Pallotti High School;

Office of the City Administrator

Accomplishments

- ✓ Worked with the Mayor's Office to secure donation of AEDs to Laurel Police Department and other Department vehicles and assisted with the development of a schedule for volunteer training for new AED program;
- ✓ Worked with Prince George's County Councilmember Mary Lehman and County Officials on Laurel Library new design and location, using City property;
- ✓ Worked with Prince George's County Councilmember Mary Lehman and County officials to secure Laurel Lakes dredging;
- ✓ Worked with Developer to secure planning and permits approval for C Street Flats, site of former Laurel Police Department;
- ✓ Sub-committee member to the Emergency Services Commission investigations that were conducted to gather information relating to staffing and response issues at the Laurel Volunteer Fire Department and the Rescue Squad. With the information collected a report was developed that addressed concerns;

Office of the City Administrator

Accomplishments

- ✓ Participated with Prince George's County Office of Emergency Management on shelter policies and procedures development;
- ✓ Received two appointments to the County Local Emergency Planning Advisory Committee;
- ✓ Completed comprehensive review, revision and adoption of the City Animal Control Ordinance;
- ✓ Participated in the review of the City's election laws and assisted with revisions;
- ✓ Participated in community meeting at Selborne House;
- ✓ Participated in local review of the 57th Presidential Inauguration event;
- ✓ Participated in the negotiations with Laurel Cable Network Foundation on the appropriation of the Laurel Cable studio and equipment;
- ✓ Participated in HEPAC educational and informational programing for MML Convention;
- ✓ Managed flood event on January 31, 2013 brought about by rainfall and WSSC operations of Howard T. Duckett Dam and after action meeting and briefing for the County Council;

Office of the City Administrator

Accomplishments

- ✓ Coordinated and participated in the comprehensive review and redevelopment of the City's purchasing policy;
- ✓ Participated in the response and investigation of the arson fires in the City;
- ✓ Assisted in development of the contract for the City Mobile Application;
- ✓ Adopted latest revisions to the Emergency Operations Guide;
- ✓ Received County Executive Community Service Award for CERT and Citizens Corps Activities;
- ✓ Placed new Command Vehicle in service and coordinated the rehabilitation of the old command vehicle to an Evidence Vehicle;
- ✓ Assisted with development of CDL training program at Howard County Training Facility;
- ✓ Drafted Labor Contract for negotiations with the Laurel Police FOP;
- ✓ Developed procedures for emergency operations grant/low interest loan program;
- ✓ Coordinated and assisted the Laurel Police with City's first gun buyback event;

Office of the City Administrator

Accomplishments

- ✓ Coordinated application for Department of Justice grant for the purchase of and additional fingerprint scanner;
- ✓ Coordinated City's negotiations with Prince George's County to transfer and assume Rights-of-Way for City maintenance;
- ✓ Coordinated City's response to W.S.S.C.'s concerns over the commencement of assessing fees for their activities in the City's Rights-of-Ways and property;
- ✓ Coordinated and conducted the City of Laurel National Preparedness event;
- ✓ Oversaw and coordinated establishment of Satellite facility for issuing County animal licenses;
- ✓ Participated in negotiations on the Tax Differential with the County Task Force; and
- ✓ Participated in Laurel Day at the Laurel Park Race Track.



Budget and Personnel Services

The Budget and Personnel Services Department's responsibility to the City of Laurel and its citizens is to ensure that adequate controls exist in order to protect the City's funds and maintain adequate and accurate records of all financial transactions. The Department of Budget and Personnel Services strives for the performance level necessary to achieve a favorable certified audit in order to maintain our current "A" bond rating and eligibility for Federal grant funds. The Department must maintain strict cash controls, diligent monitoring and reconciliation of monies to maintain adequate cash flow.



Budget and Personnel Services

Accomplishments

- ✓ Prepared the FY2014 General Operating Budget (GOB);
- ✓ Worked with Salary and Benefits Review Committee to analyze salary and benefit survey results for recommendations for the FY2014 GOB;
- ✓ Department position changes and training after the retirement of the Payroll Clerk;
- ✓ Replaced position vacancy with a member of the first group of the Mayor's Summer Jobs Program;
- ✓ Reviewed legislation to authorize first collective bargaining with Laurel Police Department and assisted in compiling first contract offer to FOP;
- ✓ Worked with the Department of Information Technology on setup and trained the Department of Community Planning and Business Services (CPBS) for the acceptance of payments in CPBS;
- ✓ Worked with Information Technology staff to assist in update of retention schedule per State of Maryland record retention requirements and achieve State of Maryland approval;

Budget and Personnel Services

Accomplishments

- ✓ Created list and reporting mechanism for tracking Minority-owned and Laurel-based businesses;
- ✓ Finalized updated Purchasing Policy and received Mayoral approval;
- ✓ Administered bid process for auditing services (3-year cycle);
- ✓ Broadened the use of document imaging system to minimize physical storage needs and further streamline transmittal of data to auditors; and
- ✓ Managed Secret Santa Program to provide Christmas presents to children in need.



Communications

The primary function of the Department of Communications is to provide useful information of public interest and importance to the residents and businesses within the City limits, as well as the greater Laurel area. The Public Information Officer develops, prepares and coordinates release of official news advisories, releases and general public information regarding all City issues to enhance understanding of city services, community well-being and public safety. The Department works closely with all the other Departments in the City to ensure that the Mayor's Government to the People program is thriving to ensure residents, businesses and visitors get the necessary information that allows them to live in, work in and enjoy the City of Laurel.

Communications

Accomplishments

- ✓ Laurel in the News: Laurel realized a higher profile in the community via local and national media coverage and coordination for storms, emergency incidents, floods, evacuations, special projects and police issues;
- ✓ TV interviews were conducted with the Mayor to discuss playground fires (covered by DC, Baltimore local news), Personal Wear Police cameras and “Decoy” speed cameras at intersections;
- ✓ TV interviews were conducted with the Laurel Police Chief to discuss playground fires;
- ✓ Re-established and hosted Baltimore/Washington Area Media Relations Council meeting;
- ✓ Established community and media information hotline;
- ✓ Increased the utilization of Social Media by City Departments resulting in greater community awareness of issues;
- ✓ Hosted Social Media Social training for residents;

Communications

Accomplishments

- ✓ Using established contacts while representing the City, enhanced networking associations with area community, emergency services, local government and professional groups, which has benefitted the City's reputation;
- ✓ Partnered with local businesses, media and civic organizations on various projects;
- ✓ Attended National Information Officers Association Conference;
- ✓ Attended Maryland Municipal League Conference in Ocean City;
- ✓ Assisted Laurel Police with media and community relations;
- ✓ Provided marketing assistance and publicity for several major City events and activities;
- ✓ Promoted the use of Social Media at a Laurel Board of Trade monthly meeting;

Communications

Accomplishments

- ✓ Readily available to promote Department of Communications leadership involvement in City activities. Examples include: 4th of July fireworks, Yoga in the Park, River Fest, Lakefest, Easter Eggstravaganza, Breakfast with Santa, Holiday parade, Trick or Treat on Main Street, Main Street Festival, LPD Fundraising dinner with family at steakhouse, LPD Fundraising bowling for Special Olympics, LPD Cops on Rooftops, Maryland Torch Run and other events and activities;
- ✓ Laurel Community Media Network (formerly Laurel Cable TV): Ensured smooth transition, new programming, created Community partnerships, promoted Laurel news, established media networks, instituted a robust internship/volunteer program; supported public access programming and aired live and recorded all in-house City Hall government meetings;
- ✓ Reorganized Department of Communication;
- ✓ In conjunction with the Department of Parks and Recreation, made transition to manage City Hall Front Reception desk; and
- ✓ Expanded Passport Services with the creation of a full-time Passport Agent position.

Community Planning and Business Services

The Department of Community Planning and Business Services maintains and oversees the built environment within the City of Laurel and is responsible for code enforcement, building and fire inspections, property standards, rental licensing, permit review and issuance, and implementation of the City Master Plan, just to name a few. These activities are intended to ensure public safety, protect property values, and improve the life quality in the City. Community Planning and Business Services staff strive to provide these services in a timely and efficient manner while promoting high-quality development which is compliant with State of Maryland regulations and statutes.



Community Planning and Business Services

Accomplishments

- ✓ Continued to administer the Animal License Program;
- ✓ Continued the administration of the Foreclosure Registration Program;
- ✓ Implemented the Main Street Economic Development Program;
- ✓ Participated in the Fort George G. Meade Regional Growth Management Base Realignment and Closure (BRAC) Committee, including the transportation subcommittee for the Lt. Governor's BRAC Report;
- ✓ Continuing coordination with the Maryland Transit Administration on the proposed mixed-use facility for Transit Oriented Development at the Main Street MARC Rail Station;
- ✓ Participated in Regional meetings of the Greater Washington Initiative and the Area Business Development Officials Committee;
- ✓ Participated in the Central Maryland Regional Transit (CMRT) Sustainability group, as well as the TRIP Board for affordable transit;

Community Planning and Business Services

Accomplishments

- ✓ Participated in the Maryland State Sustainable Growth Commission representing the Maryland Municipal League;
- ✓ Continued City Code enforcement sweeps in the neighborhoods;
- ✓ Continued inspections at the Crescent at Cherry Lane subdivision;
- ✓ Participated in Envision Main Street, a group to coordinate improvements and necessary code compliance to improve the Main Street business area;
- ✓ Participated in LADEC, the Laurel Arts District Exploratory Committee with the local arts and business community;
- ✓ Coordinated applications for small businesses in the Neighborhood Business Works program of the Maryland Department of Housing and Community Development;

Community Planning and Business Services

Accomplishments

- ✓ Began site and landscape plan review of pad sites at the Towne Centre at Laurel;
- ✓ Completed final plan review and staff report for Revitalization Overlay Application No. RO6-1-2012, C Street Flats project. for the redevelopment of the former Laurel Police Station located at 350 Municipal Square;
- ✓ Completed review of the Mixed Use Transportation Oriented (M-X-T) application and prepared staff report for Andersons Corner/Avalon Bay project;
- ✓ Completed review of the Mixed Use Transportation Oriented (M-X-T) application and prepared staff report for Strittmatter Land/Westside project; and
- ✓ Administered the City of Laurel Economic Development Program which included Main Street Business Relocation Grant, Retail Store Front Façade Improvement Grant, Main Street Sign Grant and Main Street Commercial Property Improvement Grant Program.

Information Technology

The Department of Information Technology is committed to providing the systems necessary to enable employees to achieve their goals, to support computer training throughout the City, and to assist the City in effective management, administration and service operation and in delivery of its services; to provide the widest possible access to computer systems; and, to provide appropriate support in the use of these systems.



Information Technology

Accomplishments

- ✓ Installed thirty in-car camera systems in Laurel Police patrol vehicles;
- ✓ Completed final configuration and technology setup of new Mobile Command unit;
- ✓ Continued upgrades to the City Intranet and continued the conversion of several paper forms to web forms;
- ✓ Completed testing of our online GIS mapping application;
- ✓ Completed facility security upgrades;
- ✓ Managed technology build out for new public safety vehicles;

Information Technology

Accomplishments

- ✓ Provided Public Works and City Planners with GIS and map support;
- ✓ Provided technology support for the Mayor's Summer Jobs Program and technology opportunities for IT interns;
- ✓ Deployed a custom mobile software application that supports citizen service requests;
- ✓ Coordinated public safety radio system upgrades; and
- ✓ Managed the conversion of the replaced Mobile Command unit to a Mobile Crime Lab.

Parks and Recreation

The Department of Parks and Recreation is a full service agency that maintains and operates six facilities and 19 park sites encompassing over 222 acres of parkland. The Department offers a comprehensive program for parks and recreation to ensure the delivery of a variety of leisure services and facilities that enhance and enrich the quality of life for the residents of the City of Laurel.



Parks and Recreation

Accomplishments

- ✓ Developed Parks and Recreation Facebook page and increased communication and promotion of Departmental offerings and events;
- ✓ Developed a series of small movies to showcase Departmental classes and events;
- ✓ Incorporated technology into Pre School program with an addition of 3 laptops computers for use by pre school students;
- ✓ Collaborated with Breasia Productions to offer an 8-week summer talent showcase for youth and teens and Granville Gude Park;
- ✓ Provided field games as part of City's July 4th festivities;
- ✓ Formed partnership with TNR of feral cats;
- ✓ Formed partnership with Laurel Community Garden by providing advertisement, program registration and on site gardening support;
- ✓ Formed partnership with Pink Frog;
- ✓ 20th year consecutive Tree City USA recognition;
- ✓ 7th year consecutive Play City USA recognition;

Parks and Recreation

Accomplishments

- ✓ New digital signage at DiPietro and Municipal Centers;
- ✓ Expanded Senior Van Service for Saturday transportation to Laurel/Beltsville Senior Center;
- ✓ Acquired three new vans for Departmental use;
- ✓ Offered W.I.S.E. basketball skills challenge at both Day Camp and Teen Club;
- ✓ Added new water Zumba program at Greenview Drive pool;
- ✓ Sponsored 3 Community Park Playground Days at both Discovery and Emancipation Parks during rebuild process due to arson;
- ✓ Expanded Lakefest program by including a clown circus and added class demonstrations to help promote Departmental fitness programs;
- ✓ Held a cyber-security workshop for teens at Teen Club;
- ✓ Utilized Partnership Hall for Friday Day Camp movies;
- ✓ Reestablished adult softball league programs;
- ✓ Addition of an outdoor ping pong table at Greenview Drive Pool;

Parks and Recreation

Accomplishments

- ✓ Edward Taylor's Art Classes painted and refurbished Gaming Lounge at Armory;
- ✓ Replaced flat screen TV and first floor office carpet in Armory;
- ✓ Completed addition of Air Conditioning of second floor Armory;
- ✓ Paved, striped and landscaped Armory parking lot area;
- ✓ Added backup generator to Armory;
- ✓ Resurfaced pool table and added table top cover at Armory;
- ✓ Replaced Armory Range doors;
- ✓ Relocated Outdoor Armory Facility sign to more visible location;
- ✓ Purchased ADA compliant lifts for all pools;
- ✓ Worked with volunteers to install water towers, underground water line, tilled ground and installed fence posts at new Community Garden;

Parks and Recreation

Accomplishments

- ✓ Provided personnel to assist Eagle Scout with compost bins for new Community Garden;
- ✓ Made renovations to the Laurel Municipal Center to house new Communications Department;
- ✓ Purchased new 40 ton HVAC unit for Laurel Municipal Center;
- ✓ Installed new flood wall at the Laurel Police Station;
- ✓ Installed new path lighting at Sweitzer Park and wired for future camera installation;
- ✓ Worked with KCI to improve the water quality at Sweitzer pond;
- ✓ Laser graded two softball fields;
- ✓ Installed new Funbrella at Greenview Pool;
- ✓ Installed new pavilion, path and stairs at Cypress Field;
- ✓ Installed sprinkler system at Parks and Recreation Maintenance Complex to include the entire building and shed;

Parks and Recreation

Accomplishments

- ✓ Significant repairs made to Laurel Municipal Center and Robert J. DiPietro Community Center roofs;
- ✓ Armory window renovation project started to include wall repairs to gymnasium area;
- ✓ Waterway grant assisted in removing fallen trees from Patuxent River; and
- ✓ Armory parking lot repaved and landscaping added.



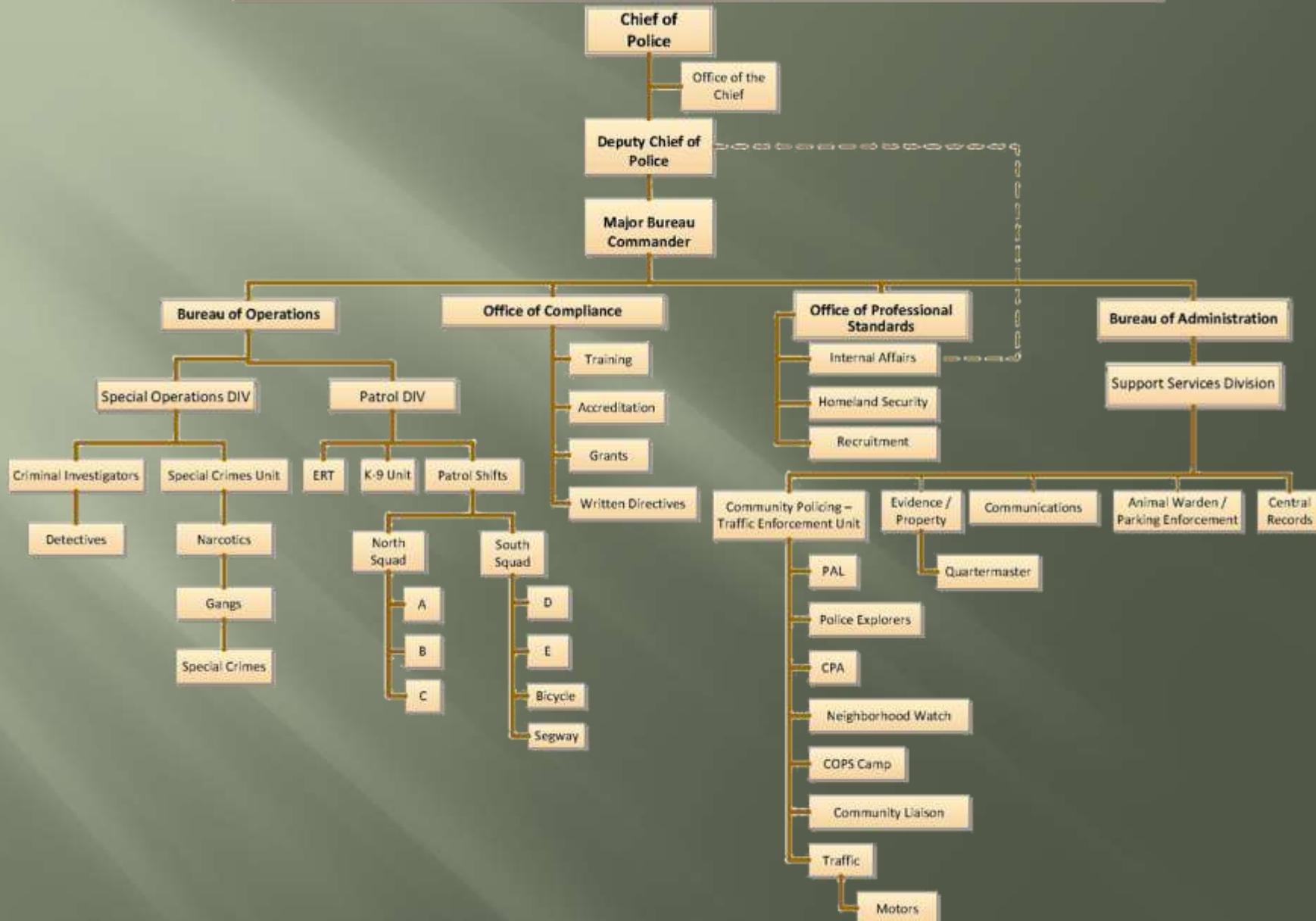
Laurel Police Department

The Department is a full service, accredited law enforcement agency providing law enforcement services to all citizens and visitors of the City of Laurel twenty-four hours a day, seven days a week.

The primary services include police patrol of residential communities and business, response to emergency and non-emergency calls for police service and the investigation of all violent and property crimes.



Laurel Police Department – Organizational Chart



Laurel Police Department

Accomplishments

- ✓ Entered into a working agreement with the NAACP of Prince George's County;
- ✓ Promotional Testing Process finalized and administered;
- ✓ Promotions in rank completed;
- ✓ Maintained and added to the "Safe Kid School Zone" automated speed program;
- ✓ Added additional Red Light Automated Enforcement Cameras;
- ✓ Additional operational consoles in Communications;
- ✓ Maintained the relationship with CAFY for Domestic Violence resources;
- ✓ Acquired new SWAT truck;
- ✓ Implemented a personnel wear camera program (19 cameras assigned);
- ✓ Maintained In-Car Video Cameras in Patrol vehicles;
- ✓ Design/Rehabilitation of Evidence/Negotiations vehicle;
- ✓ Maintained a teen dating/sexual assault awareness program in the High School;

Laurel Police Department

Accomplishments

- ✓ Maintained the DARE program;
- ✓ Obtained a second Live Scan Fingerprint unit for the usage of civilian prints;
- ✓ Development and installation of flood proofing for the Police Headquarters;
- ✓ Implementation of a PINK police car for breast cancer awareness;
- ✓ Identified and initiated an AED in City Vehicle Program;
- ✓ Developed and initiated a Guns for Gift Cards buyback event; and
- ✓ Development of paperless reporting for use of force reporting.



Laurel Police Department

Accomplishments - Patrol

✓ Calls for Service	49,155
✓ Arrests - Adult	1,026
✓ Arrests - Juvenile	198
✓ Arrests - DUI/DWI	174
✓ Reports - Accidents	497
✓ Reports - Incident	4,232
✓ Citations - Parking	1,638
✓ Citations - Traffic	6,267



Laurel Police Department

Accomplishments - Criminal Investigations

- ✓ Investigations have obtained a 40% closure rate of all Part 1 offenses;
- ✓ Assigned 165 cases; and
- ✓ Obtained 25 Search Warrants.

Accomplishments - Special Crimes Unit

- ✓ Obtained and executed 36 search warrants;
- ✓ Contributed to over 60 arrests; and
- ✓ Combined efforts with Prince George's, Howard Counties, DEA, Greenbelt and Bowie Cities resulted in a number of various case closures, to include crimes of violence.

Accomplishments - Records

- ✓ Livescan fingerprinting for civilians being done by Records every weekday ;
- ✓ Red Light Camera program continued;
- ✓ Extended hours of operation on Tuesday to mirror City Hall hours; and
- ✓ All records personnel have been trained in fingerprinting.

Laurel Police Department

Accomplishments - Communications

- ✓ Two Police Communications Specialists hired and trained;
- ✓ Trained Laurel Police and City Hall personnel in CJIS security; and
- ✓ Provided communications support in EOC during major weather events.

Accomplishments - Emergency Response Team

- ✓ 17 Narcotics Cases; 10 Search Warrants;
- ✓ Participated in a Sniper competition finishing 10th out of 26 teams; and
- ✓ Competed in the Iron Team competition hosted by PGPD finishing 26th out of 36 teams.

Accomplishments - Community Events

- ✓ Tip a Cop Fundraiser, Winter Games, Regional Meeting, Summer Games, Cops on Roof Tops, Deep Creek Dunk, Photo - Op for Plunge

Laurel Police Department

Accomplishments - Community Policing Programs

- ✓ Assisted with multiple random locker searches with the K-9 unit;
- ✓ Conducted career days at Laurel Elementary, Scotchtown Hills, St. Mary's, Bond Mill, St. Francis Fuch, PELC, Laurel Boys and Girls Club, Laurel High, DeerField Run, Oakland Mills Elementary, and Martin Luther King middle schools;
- ✓ Attended multiple Home Owners Association meetings;
- ✓ Attended monthly meetings with Laurel Board of Trade;
- ✓ Assisted with additional PSA for the City cable;
- ✓ Continued the Domestic Violence Program and monthly meetings;
- ✓ Started a teen violence program in the City with Laurel High School for awareness;
- ✓ Multiple tours of the station with CRT school, Boy Scout, Cub Scouts and Girl Scouts;
- ✓ Assisted with the Fourth of July event, Main St. Festival event, Riverfest event, College Bound 5K run, Turkey Trot 5K, Holiday Parade, Laurel Homecoming Day Parade, National Night Out, Cops Camp, Fire Prevention week shows, Halloween Trick or Trick on Main St. Bowling for Special Olympics Maryland and National Preparedness Day;

Laurel Police Department

Accomplishments - Community Policing Programs

- ✓ Conducted crime prevention surveys for City Officials, Oseh Shalom Day Care and the senior complex on Main Street;
- ✓ Assisted with Laurel Grad Night, Prom and Prom Promise;
- ✓ Conducted four DUI checkpoints, assisted with a Municipal DUI checkpoint in Hyattsville Maryland, Smooth Operator program, Click it or Ticket program, Maryland Highway Safety office task force;
- ✓ Assisted with DEA drug drop off program three times this year;
- ✓ Setup a monthly mentorship program with New Life Church;
- ✓ Conducted multiple young interventions for trouble children in the area;
- ✓ Assisted with the Mayor's Open houses and Fire Department Open houses;
- ✓ Continued with the Automated Speed Camera Approvals ;
- ✓ Conducted surveys' to relocate speed cameras;
- ✓ Assisted the crossing guards at the schools with traffic control;
- ✓ Assisted with two Fun Days in the Park to rebuild the playgrounds destroyed by arson;
- ✓ Assisted Maryland National Park Police with two community events one at Watkins Park and the other at Snow hill Manor;
- ✓ Assisted with NSHTSA \$1 for wearing your seat belt program;
- ✓ Conducted four home visitations with Laurel Elementary for at risk children;
- ✓ Implemented a two-day winter Cops Camp during the December holiday break; and
- ✓ Assisted with the Police Explorers Program.

Laurel Police Department

Accomplishments - Training

- ✓ Sworn - Maryland Police and Correctional Training Commission (MPCTC) Approved Over 6,959 hours;
- ✓ In-service: Asp Recertification, OC Recertification , TASER Recertification, Firearms Qualifications, Firearms Simulator Mandatory Training, Domestic Violence; and
- ✓ Specialized Training: Field Training Officer, Fingerprinting Training, Explosive Energy Breaching, Tactical Command School, Sniper Training, SWAT School, SWAT Prep School, Crime Prevention training, Home and Commercial survey training, Human Sex Trafficking, Investigations and Cell Phone Investigation Training.

Accomplishments - Grants

- ✓ Total Documented Grants since 2007 - \$2,560,080.72
- ✓ Grants Obtained In 2013:
 - ✓ Local Government Insurance Trust Training Grant - Conflict Resolution Training - \$7,900.00
- ✓ Governor's Office of Crime Control and Prevention
 - ✓ Body Armor - Matching Fund To Purchase Three Sets - Total Funds \$ 2,175.00
- ✓ Department of Justice
 - ✓ Edward Byrne Memorial (JAG) - Total Funds \$12,901.00

Public Works

The Department of Public Works provides a wide range of services to the citizens of Laurel. Services include residential and commercial refuse and recycling collection, street and sidewalk maintenance and repair, storm drain maintenance, tree management, engineering solutions for public safety, effective management of the Capital Improvement Program, which includes upgrading roads, sidewalks and curb and gutters, maintenance of the automotive fleet, snow and ice removal and quick and effective responses to inclement weather damage. The mission of the Department is to provide the best possible services to our residents in the most efficient, professional and economical way possible.



Public Works

Accomplishments

- ✓ Evaluated nine (9) architect and engineering firms using a qualifications-based selection process and recommended the firms of Johnson, Mirmiran & Thompson (JMT), McLaren Technical Services, Inc., and KCI Technologies, Inc. as the three firms to represent the City on open-ended contracts during the next five years;
- ✓ Designed and awarded a contract for the Laurel Public Safety Complex Flood Proofing;
- ✓ Improved reliability of operation of signals at Fourth Street and Cherry Lane in conjunction with red light camera operations;
- ✓ Completed sidewalks, curb and gutter improvement project along Van Dusen Road from Cherry Lane to Erica Drive. All engineering and inspection was done in-house;
- ✓ Completed sidewalk, curb and gutter improvement projects throughout the City with all engineering and inspections done in-house;

Public Works

Accomplishments

- ✓ Twice each year Public Works conducts a nighttime street lighting inspection and submits to BGE lighting deficiencies that are identified and recommends new street light installations. Four (4) new street lights were installed during this past year; and
- ✓ Completed a speed limit evaluation along U.S. Route 1 from Howard County to Contee Road for LPD with the results sent to SHA for modifications.

Accomplishments – Fleet Maintenance Division

- ✓ Procured and obtained 6 new police vehicles with all 6 being put into service;
- ✓ Procured and obtained 3 SUV administrative vehicles, 1 administrative car, 1 (8) passenger van, 1 leaf vacuum, 1 roll back tow truck, 2 4x4 pick-up trucks with plows and 1 bucket truck;
- ✓ Procured and obtained generators to supply all City owned traffic signals with electric during power outages; and
- ✓ Constructed steel security boxes to house the generators that could be anchored to traffic cabinet poles.

Public Works

Accomplishments - Streets Division

- ✓ Continued to install signs along Main Street onto the existing light poles and removed some of the existing 4x4 wood posts thus reducing some street clutter;
- ✓ Coordinated with Parks and Recreation to cut back overgrowth along various City rights-of-way;
- ✓ Completed Spring and Fall tree planting throughout the City. Planted 48 trees;
- ✓ Installed pedestrian safety amber crosswalk lights at Fifth Street and Main Street;
- ✓ Completed numerous new traffic markings and bikeway markings along resurfaced streets; and
- ✓ Completed .06 miles MDOT bikeway signs and pavement markings along Lafayette Avenue and 0.5 miles along Mulberry Street, bringing the total number of bikeway miles to 7 City-wide.

Public Works

Accomplishments - Other Agencies

- ✓ Worked with SHA to install street name signs on signal mask arms along U.S. Route 1;
- ✓ Upgraded pedestrian crosswalks at Routes 197 and 198 done by SHA;
- ✓ Storm water basin improvements in various areas in Laurel by Prince Georges County.



Thank You!

The Mayor, City Council and City Staff
wish you and your family a safe
and enjoyable 2014.

Please contact any of your elected
officials or City staff if you have any
questions or need assistance at 301-
725-5300.



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