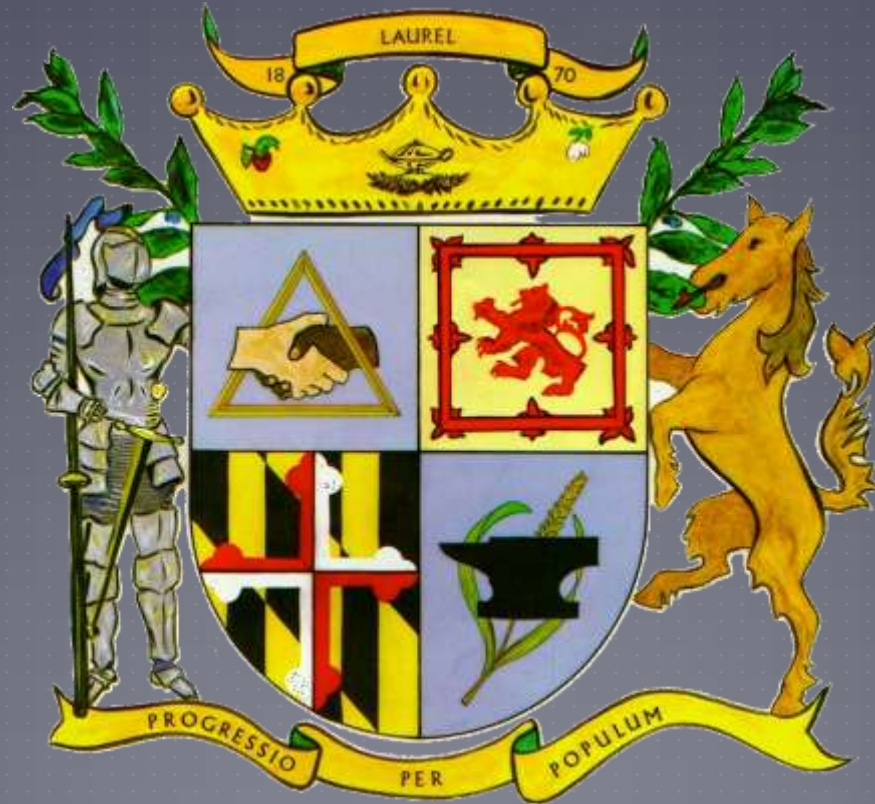


City of Laurel



2012 Annual Highlights

Message From The Mayor



Dear Follow Citizens:

I am pleased to provide the City of Laurel community with the 2012 Annual Highlights Report. In the report you will find the an overview of the City government's 2012 accomplishments.

The City Council and I are proud of what our employees have accomplished this year while working to save tax dollars.

I encourage each and every citizen to become involved in the City government. With your help we can continue to make the City of Laurel a great place to live and work.

Should you wish to view the City's comprehensive Operating Budget please go to our web site, www.cityoflaurel.org

Thank you,
Craig A. Moe

CITY COUNCIL



Frederick Smalls, Council President
Ward II



Donna L. Crary, City Council
Ward II



Michael R. Leszcz, City Council
At Large



Valerie M. A. Nicholas, City Council
Ward I



H. Edward Ricks, City Council
Ward I

Dear Residents and Business Owners:

On behalf of my fellow members on the City Council I am pleased to present an overview of the 2012 accomplishments for the City of Laurel.

The Council is very proud of the dedication demonstrated each and every day by the City Departments and staff. Their efforts are greatly appreciated.

Thank you,

Frederick Smalls
Council President

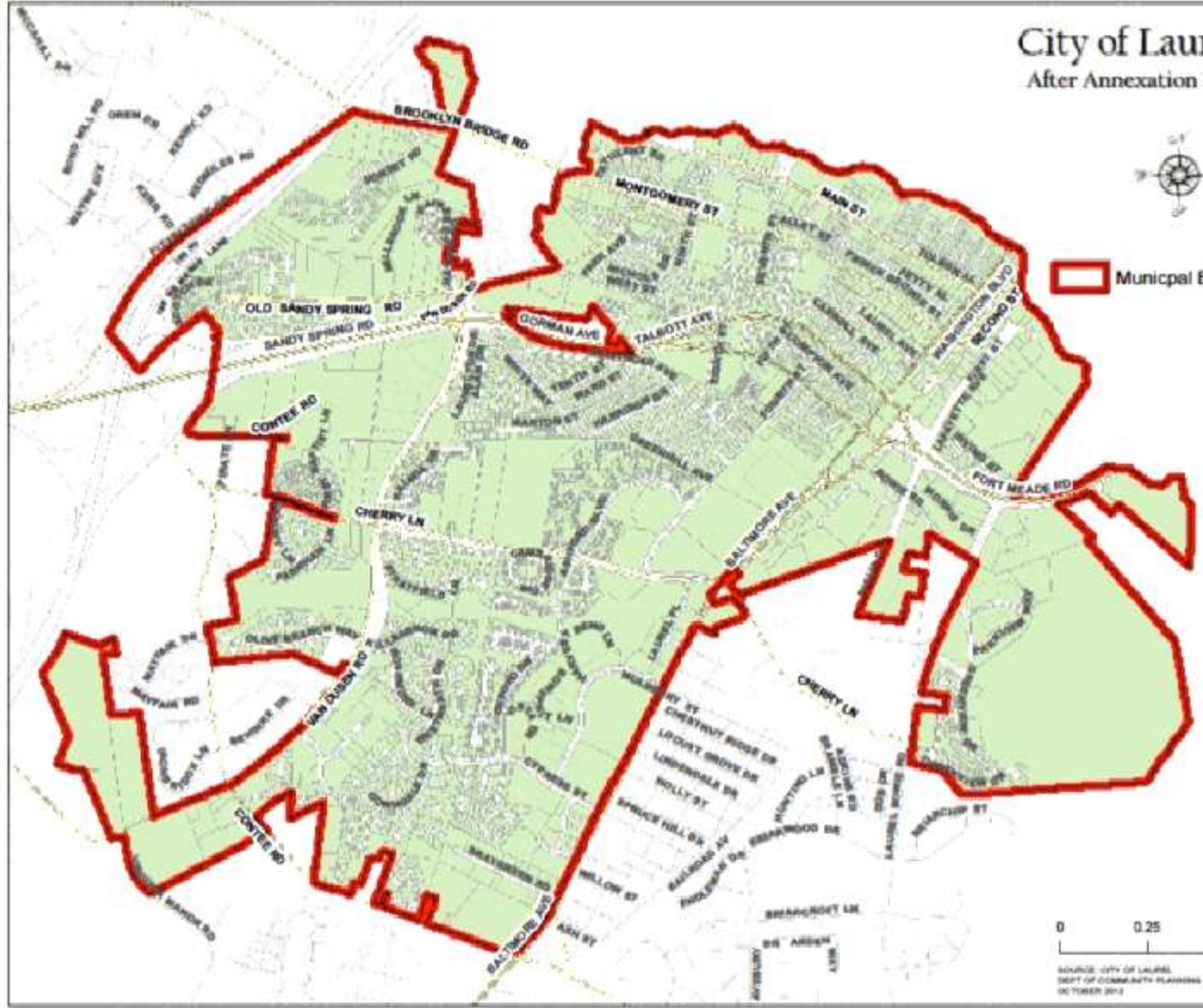
City of Laurel



After Annexation 2 - 2012



 Municipal Boundary



0 0.25 0.5 Miles

SOURCE: CITY OF LAUREL
DEPT OF COMMUNITY PLANNING & BUSINESS SERVICES
OCTOBER 2012

CITY OF LAUREL DEMOGRAPHICS

Total Square Miles	4.6
2012 Population	26,428
Number of Businesses	995
Dwelling Units	11,707
Single Family	6,014
Multi-Family	5,693

CITY GOVERNMENT OFFICIALS

Executive

Mayor

Craig A. Moe

City Solicitor

Robert Manzi

Legislative

City Council President

Frederick Smalls

City Council Member

Donna L. Crary

City Council Member

Michael R. Leszcz

City Council Member

Valerie M.A. Nicholas

City Council Member

H. Edward Ricks

CITY DEPARTMENTS

Administration

City Administrator

Kristie M. Mills



Deputy City Administrator

Martin A. Flemion



Marketing/Community

Pete Piringer, Director

Outreach/Public Information

Office



CITY DEPARTMENTS

Budget and Personnel Services

S. Michele Saylor, Director



Community Planning and Business Services

Karl D. Brendle, Director



Information Technology

Kevin P. Frost, Director



Office of the Mayor

Lou Ann Crook, CMC

Executive Assistant



Office of the Clerk to the City Council

Kim Rau, MMC



Parks and Recreation

Michael J. Lhotsky, Director



Police Department

Richard P. McLaughlin, Chief of Police



Public Works

Paul W. McCullagh, Director



CITY BOARDS, COMMISSIONS & COMMITTEES

Board of Appeals

Board of Election Supervisors

Planning Commission

Historic District Commission

Ethics Commission

Emergency Services Commission

Transportation and Public Safety

Committee

Chief's Citizen Advisory Committees

OFFICE OF THE MAYOR

As the leading elected official of the City, the Mayor is empowered to approve or veto legislation, provide an annual budget for City services, and have direct supervision of government administration for all citizens and businesses of the City.

OFFICE OF THE MAYOR

Accomplishments

- Hosted “City Hall in the Park” town meetings and initiated the new “My Time with the Mayor” program at various City parks and Facilities
- Developed special committees for review of Animal Control and Trap, Neuter, Return Programs, Ward Boundaries and Election Laws
- Attended Neighborhood Watch Programs & Homeowner Association meetings throughout the City
- Attended the National League of Cities Conference & the Maryland Municipal League Annual Convention
- Met with Federal legislators to secure funding support for City projects

OFFICE OF THE MAYOR

Accomplishments

- ▶ In Annapolis during the 90 day Legislative Session, supporting legislation for Laurel and other municipalities
- ▶ In Washington, DC to meet with Federal legislators to secure funding support for City projects
- ▶ Meetings with Legislators at the Local, County, State and Federal levels
- ▶ Hosted meetings with Governor, Lt. Governor, State Senators and Delegates, County Executive, County Council Members, State's Attorney, U.S. Congressman
- ▶ Continued the City of Laurel Employee Wellness Program
- ▶ Appointed the City's first Ambassador of Health and Wellness to promote health, fitness and nutrition on a community level, and the creation of the first City promoted exercise program ***“Let's Move and Keep Moving!”***
- ▶ Participated on the Laurel Regional Hospital Strategic Planning Council
- ▶ Developed & Implemented Foreclosure Tax Credit Program
- ▶ Facilitated the development of the Laurel Towne Centre

OFFICE OF THE CITY COUNCIL

▶ ***Accomplishments***

- ▶ Councilmembers Fred Smalls and Donna Crary attended and were elected to the Maryland Municipal League Board of Directors
- ▶ Attended the Maryland Municipal League Annual Convention – June 24 – 27, 2012, Ocean City, Maryland
- ▶ Councilmembers appointed to MML Committees: President Donna L. Crary, Hometown Emergency Preparedness Committee; Councilmember Michael R. Leszcz, Convention Planning Committee and Councilmember Fred Smalls, Communications Committee
- ▶ Councilmember Michael Leszcz reappointed to the Patuxent River Commission as Vice Chair by Governor Martin O'Malley
- ▶ Councilmembers Crary and Smalls attended the Maryland Municipal League Fall Conference in Hagerstown, MD, October 4 – 6, 2012
- ▶ Councilmember Fred Smalls was elected President of the Laurel City Council on Monday, November 26, 2012. He appointed Councilmember Michael Leszcz president pro tem

OFFICE OF THE CITY COUNCIL

▶ ***Accomplishments***

- ▶ Councilmembers Donna L. Crary, Frederick Smalls and Michael Leszcz attended the National League of Cities Conference of Cities November 27 – December 1, 2012 in Boston, MA.
- ▶ Attended the Prince George's County Municipal Association (PGCMA) Legislative Dinner – Thursday, November 15, 2012 – Four Points Sheraton, New Carrollton, Maryland

OFFICE OF THE CLERK TO CITY COUNCIL

Accomplishments

- Municipal Government Works Month – November 2012 Since 1993, Cities and towns throughout the state have been celebrating Municipal Government Week in an effort to educate citizens about the role and function of the government closest to them
- Attended the 66th International Institute of Municipal Clerks Annual Conference Portland, OR, May 20 – 24, 2012
- “Bagels with the Council” Program started on the first Saturday of each month alternating between the wards
- “Council Drop-In” on the first Tuesday of the month at 5:30 p.m. to 6:30 p.m. initiated

OFFICE OF THE CITY ADMINISTRATOR

The City Administrator directs and coordinates the general administration of the City government.

In addition to the day-to-day operations of the City government, the City Administrator is responsible for insurance management, budget preparation & administration, Capital Improvement Budget preparation, emergency operations and other projects as assigned by the Mayor.

OFFICE OF THE CITY ADMINISTRATOR

Accomplishments

- ✓ Developed, Implemented and Administered an annual budget of \$25,269,443.00
- ✓ Managed a work force of 186 personnel
- ✓ Managed all aspects of the City government

BUDGET AND PERSONNEL SERVICES

The Department Administers

- ❖ All of the financial activities of the City government
- ❖ All employee benefits
- ❖ Assists the City government in all other personnel matters

BUDGET AND PERSONNEL SERVICES

Accomplishments

- Utilized document imaging system to streamline transmittal of data to auditor
- Implement procedures for Foreclosure Purchase Real Estate Tax Credit
- Worked with the Police Department and Information Technology to improve collection procedures for parking citations
- Worked with Community Planning and Business Services to implement procedures for issuance of Prince George's County animal licenses

COMMUNITY PLANNING AND BUSINESS SERVICES

The Department consists of four program areas:

Zoning and Planning

Permits and Code Enforcement

Economic Development

Main Street Grant Program

The City of Laurel is the only jurisdiction in Prince George's County that has planning and zoning authority and was the first municipality to have its own building permit and inspections program.

COMMUNITY PLANNING AND BUSINESS SERVICES

Accomplishments

- ✓ Implemented the following Programs:
 - ✓ Animal Licensing Program
 - ✓ Foreclosure Registration
 - ✓ Main Street Economic Development
- ✓ Participated in the Fort Meade Regional Growth Management Base
- ✓ Realignment and Closure (BRAC) Committee
- ✓ Participated in Envision Main Street, a group to coordinate improvements & necessary code compliance to improve the Main Street business area.

INFORMATION TECHNOLOGY

The Department controls and operates the City's computer network, telecommunications, radio communications, geographic information, and related information systems.

INFORMATION TECHNOLOGY

Accomplishments

- Installed a new Security System at Parks & Recreation Maintenance Facility
- Expanded the City's social media presence on Facebook & Twitter to include the Police Department & Parks and Recreation Department
- Upgraded network security and replaced all firewall appliances
- Deployed 20 mobile data terminals for use in Police vehicles
- Integrated the City's License Plate Reader Database with the Maryland State Police

MARKETING & COMMUNITY OUTREACH

The primary function of the Department is to provide useful information of public interest and importance to the community, including the residents and businesses within the City limits, as well as the greater Laurel area. The Public Information Officer develops, prepares and coordinates release of official news advisories, releases and general public information regarding all City issues to enhance understanding of City services, community well-being and public safety.

PARKS AND RECREATION

The Department maintains and operates a comprehensive program for parks and recreation to ensure the delivery of a variety of leisure services and facilities that enhance and enrich the quality of life for the residents of the City of Laurel.

PARKS AND RECREATION

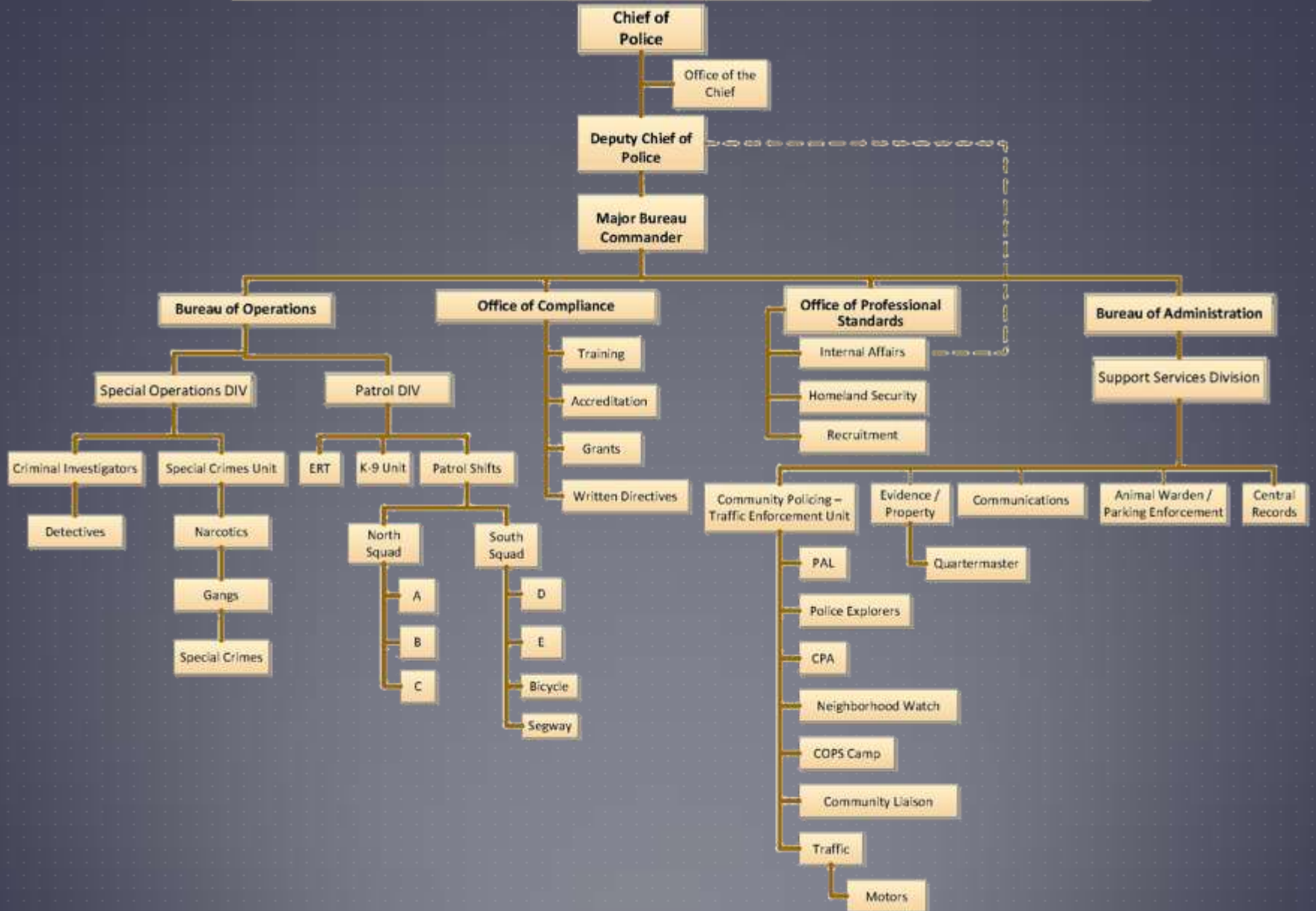
- Implemented an outreach program for citizens requesting updated emergency information
- Completed plat review & staff reports for 2 annexations
- Completed plan review & staff reports for
 - Revitalization Overlay application #RO1-1-2012 Laurel Town Center
 - Redevelopment of Laurel Gardens, #RO4-1-2012
 - Redevelopment of the former Police Station, # RO6-1-2012
- Maintained all facilities within the City

POLICE DEPARTMENT

The Department is a full service accredited law enforcement agency providing law enforcement services to all citizens and visitors of the City of Laurel twenty-four hours a day, seven days a week.

The primary services include police patrol of residential communities and business, response to emergency and non-emergency calls for police service and the investigation of all violent and property crimes.

Laurel Police Department – Organizational Chart



POLICE DEPARTMENT

Major Accomplishments

- ✓ Appointed a Deputy Chief of Police
- ✓ Appointment of an Internal Affairs Investigator
- ✓ Maintained & added to the 'Safe School Zone' automated speed enforcement program
- ✓ Purchased 25 new MDC's (Mobile Data Computers) for Patrol usage
- ✓ Installed In-car Video Cameras in Patrol vehicles
- ✓ Successfully completed a Maryland Police and Correctional Training Commission audit
- ✓ Upgrade of Taser equipment
- ✓ Initiated a teen dating/sexual assault awareness program in Laurel High School
- ✓ Hired 6 new Police Officers
- ✓ Hired 2 new Communications Specialists

POLICE DEPARTMENT

Accomplishment – Patrol

➤ Calls for Service	43,392
➤ Arrests – Adult	1,254
➤ Arrests – Juvenile	168
➤ License Plate Reader (LPR)	85,000 Tags Red
➤ Alerts for suspended or Licenses	6,600
➤ Wanted Persons Arrested	10
➤ Stolen Autos Recovered	22
➤ Stolen Tags Recovered	19
➤ Electronic Traffic Information Exchange System (ETIX)	
➤ Traffic Citations Issued	7,504
➤ Traffic Citations Issued	1,975
➤ Warning Tickets Issued	3,808

POLICE DEPARTMENT

Accomplishment – Criminal Investigations

- ❑ Assigned over 376 cases to investigate
- ❑ Closure rate of 45% on all part I offenses

Accomplishment – Special Crimes Unit

- ❑ Obtained and executed over 26 Search Warrants
- ❑ Combined efforts with Anne Arundel, Howard Counties, and BICE for prostitution enforcement

Accomplishment – Special Crimes Unit

- ❑ Hours of 'In-Service' training & other training provided – Over 6,000
- ❑ Developed & implemented new reporting procedures

POLICE DEPARTMENT

Accomplishments – Training

- ❑ Developed and implemented new reporting procedures documentation and recording
- ❑ Centralized all training documentation, recording and vendor contact
- ❑ Completed and Passed a MPCTC audit of all training files and documentation
- ❑ Over 6,000 hours of training for all employees completed

Accomplishments – Emergency Response Unit

- ❑ Successfully conducted over 25 tactical responses to emergency situations

POLICE DEPARTMENT

Internal Affairs Statistics

	Conduct	Use of Force	Failure to Act	Theft	Discourtesy	Social Media	Illegal Tow	Accidental	Aggressive	Unlawful	Falsifying	Property	Hostile
	Unbecoming					Violation		Discharge	Driving	Arrest	a Document	Violation	Environment
Exonerated	4	3			1								
Unfounded	4		1	2	1		1		1				
Not Sustained	1	1										1	
Sustained	3		3					1		1			
Withdrawn	1												
Administrative Closure						1							1
Open	1	2		1							1		
Totals	14	6	4	3	2	1	1	1	1	1	1	1	1

PUBLIC WORKS

The Department provides for:

- The construction and maintenance of City facilities
- Infrastructure and services to protect the health and safety of the community

PUBLIC WORKS

Accomplishments

- ❖ Started Phase I of the Laurel Public Safety Complex flood proofing
- ❖ Installed new traffic signal cabinet at Ashford Boulevard and Cherry Lane
- ❖ Completed sidewalks, curb and gutter improvement project along Van Dusen Road from Cherry Lane to Erica Lane
- ❖ Outfitted all City owned traffic signals with electrical outlets to run off generators during power outages
- ❖ Worked closely with the Police Department in providing speed and traffic counts on numerous City streets
- ❖ Worked extensively with Prince George's County Department of Environment Resources to provide MDE a Storm Water Management Pollution Prevention Plan

PUBLIC WORKS

❖ Fleet Maintenance Division

Procured & obtained 16 new police vehicles

Procured & obtained 2 SUV administrative vehicles

Procured & obtained 2 trucks, 1 Refuse Packer, 1 Dump Truck

❖ Streets Division

Put in storm water pipe at DPW & expanded the parking area

Installed signs along Main Street on existing light poles

Planted 28 trees throughout the City

❖ Waste Management/Recycling

Delivered 880 (35 & 65 gallon) new carts to residents

Added 15 commercial recycling customers

Increased recycling collection by 100 tons

Expanded curb-side household battery recycling

THANK YOU

Wishing you and your family a safe
and enjoyable 2013.

Please contact any of your elected officials
or City staff if you have any questions or
need assistance.