



FY2018
CITY *of* LAUREL
OPERATING BUDGET *and*
CAPITAL IMPROVEMENT
PROGRAM FY 2018-2023

ADOPTED

FY2018 OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM DOCUMENT INTRODUCTION

With the adoption on March 25, 2013 of Charter Resolution No. 162, the Mayor will present the combined document of the proposed operating budget and capital improvement program to the City Council by May 1st for review and adoption.

❖ DOCUMENT ORGANIZATION

The combined Budget Document includes the following sections:

Operating Budget:

- Revenue and Expenditure Summaries by Line Item Category and Department Category
- Revenue Details
- Expenditure Summary by Department/Activity
- Expenditure Details by Department/Activity

Capital Improvement Program:

- Existing Facilities
- Area Growth and Development
- Projects by Other Agencies
- Fiscal Profile
- Project Schedules
- Completed Projects

The inclusion of projects in the Capital Improvement Program (CIP) is dependent upon funding sources. City Department Heads and staff explore all grant opportunities, but in large part, the CIP is reliant upon the Operating Budget through a transfer of funds or debt service for financing,

The FY2018 Operating Budget will not provide a transfer to the FY2018 CIP. Funding for the FY2018 CIP will be provided through financing, speed Camera revenue, and PEG funds





FY2018
CITY *of* LAUREL
OPERATING BUDGET

ADOPTED

FY2018

ADOPTED
OPERATING BUDGET
INTRODUCTION



CITY GOVERNMENT OFFICIALS

❖ EXECUTIVE

MAYOR

CRAIG A. MOE

CITY SOLICITOR

JOHN F. SHAY

CHIEF OF STAFF

LOU ANN CROOK

❖ LEGISLATIVE

CITY COUNCIL PRESIDENT

MICHAEL R. LESZCZ

CITY COUNCIL MEMBERS

DONNA L. CRARY

VALERIE M.A. NICHOLAS

H. EDWARD RICKS

FREDERICK SMALLS

CLERK TO THE CITY COUNCIL

KIMBERLEY A. RAU, MMC

❖ CITY DEPARTMENTS

CITY ADMINISTRATOR

MARTIN A. FLEMION

DEPUTY CITY ADMINISTRATOR

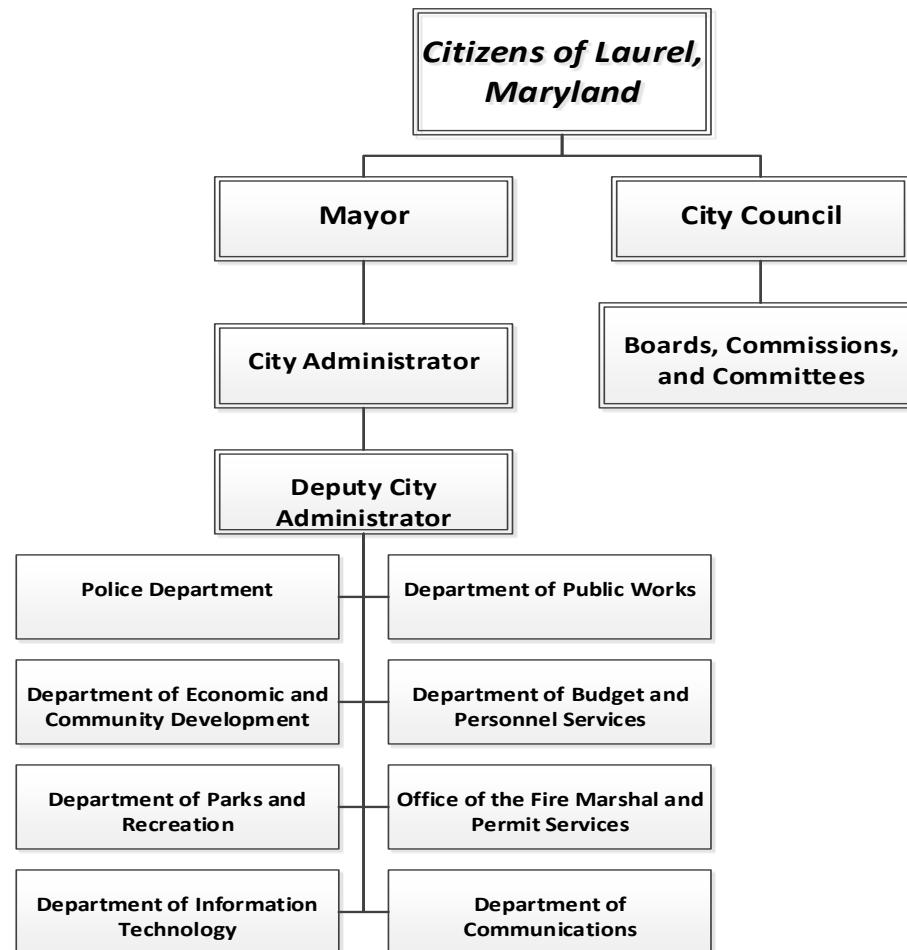
WILLIAM F. GODDARD

Laurel Police Department.....	Richard P. McLaughlin, Chief
Department of Budget and Personnel Services.....	S. Michele Saylor, Director
Department of Parks and Recreation.....	Joanne Hall Barr, Director
Department of Economic and Community Development.....	Christian L. Pulley, Acting Director
Office of The Fire Marshal and Permit Services.....	David E. Cope, Director
Department of Public Works.....	Robert A. Ferree Director
Department of Information Technology.....	Kevin P. Frost, Director
Department of Communications.....	Audrey M. Barnes, Director



CITY OF LAUREL

ORGANIZATION CHART



BOARDS, COMMISSIONS AND COMMITTEES

BOARD OF APPEALS		
Margaret Chenault, Chair Marlene Collins Brian Lee Mary Eileen Leszcz Dennis Whitley Vacancy - Alternate		
LAUREL PLANNING COMMISSION	LAUREL HISTORIC DISTRICT COMMISSION	LAUREL BOARD OF ELECTION SUPERVISORS
Mizti Betman, Chair John Kish William Wellford Donald Williford Honorable G. Rick Wilson Honorable Frederick Smalls, ex officio Kimberly Parker Vacancy – Alternate	Doug Hayes, Chair Michael Dyer Robert Kluckhuhn Karen Lubieniecki Margie McCeney Honorable Michael R. Leszcz	John Kish, Chair William Wellford Rhonda Whitley
LAUREL ETHICS COMMISSION	EMERGENCY SERVICES COMMISSION	PUBLIC SAFETY AND TRANSPORTATION COMMITTEE
James Hester, Chair Maxene Bardwell Ken Dahms Toni Drake Tom Scaggs Diane Bicjan, Alternate Dennis Whitley, Legal Counsel	Fred Carmen, Chair Michael Bleything Fred Carmen Calvin Parks Honorable Joseph R. Robison Patrick Davis	Honorable H. Edward Ricks Don Gavelek Richard Kluckhuhn Vicki Rambow Ed Rowe David Stradley



BOARDS, COMMISSIONS AND COMMITTEES (cont'd)

CITY OF LAUREL TREE BOARD	ENVIRONMENTAL AFFAIRS COMMITTEE	BOARD OF TRUSTEES FOR THE CITY OF LAUREL RETIREMENT PLANS
Honorable Valerie Nicholas Barbara Borchardt Patsy Faddis Bobbi McCeney James Phillips	Honorable Frederick Smalls Paul Gush Michael McLaughlin Barbara Robinson John Robison Cynthia Wood Krystiana Borinheur	Jan Able, Chair Jasjit Gabri Katherine Grice Kenneth Skrivseth Edward "Barney" Walsh Vacant, Employee Plan Representative Erik Lynn, Police Plan Representative Martin A. Flemion, ex officio Michele Saylor, ex officio Michael Greene, Staff Liaison
COMMUNITY REDEVELOPMENT AUTHORITY		YOUTH SERVICES COMMISSION
Honorable Donna L. Crary, Chair Honorable Tim Abell Fred Frederick Jamal Lee Michael McGowan		Monique Holland, Chair Gloria Arnold, Vice Chair James Agbai Frank Anastasio Eileen Collins Craig Frederick Rhonda Whitley



❖ **BUDGET ORGANIZATION:** The FY2018 Budget Document includes the following sections:

- Revenue and Expenditure Summaries by Line Item Category and Department Category
- Revenue Details
- Expenditure Summary by Department/Activity
- Expenditure Details by Department/Activity

Department/Activity expenditure requests include program descriptions, statistical information and staffing levels. FY2017 accomplishments and FY2018 program objectives and goals are described. These goals serve as the planning function within each department.

❖ **BUDGET GOALS:**

The following assumptions guided the preparation of the FY2018 Budget:

- **Tax Rate:** Real Property tax rates are based on 100% of the full cash value assessment. The Real Property tax rate is \$0.71 per \$100 of the full cash value assessment. The Personal Property tax rate is \$1.69 per \$100 of assessed value. The tax rate for the Special Taxing District is \$0.03 per \$100 of the full cash value assessment.
- The City will work toward maintaining the highest tax differential rate in Prince George's County. The FY2018 tax differential is \$0.1801.
- **Service Level Adjustment:** All City services will continue at current service levels.
- **Personnel:** All FY2017 positions are funded. New positions in this budget include a Safety Compliance Officer (City Administrator's Office).



❖ REVENUE HIGHLIGHTS:

The FY2018 Revenue Budget projects revenues of \$32,071,586.

- Real Property Tax - After abatements and exemptions the Assessable Base used for the FY2018 Budget is \$2,624,064,930. This figure is shown at 100% of full cash value. Real Property Tax revenue of \$18,630,861 is projected based on this assessable base at the tax rate of \$0.71 per \$100.00 of assessment less the credit for the Laurel Towne Centre TIF; Anderson's Corner TIF; Westside tax credits; the tax credits for the annexations of 2014; Historic District Tax Credits; Redevelopment Tax Credits and a credit on the real property tax for the Laurel Boys and Girls Club. One cent of the real property tax rate generates \$262,406. FY2018 is the first year of a new triennial assessment period. Real property tax revenue is 58% of the total revenue budget. Additional tax revenue projections have been made based on ongoing development projects of apartments at the Towne Centre and Westside Townhouses.
- Personal Property Tax – Revenue is based on \$1.69 per \$100 of assessed value. This value is determined by the State of Maryland based on the personal property tax return filed by the business by April 15th each year. Assessments are received and invoice throughout the year.

There are three categories of personal property tax: Individual, Corporate and Utility. Personal property tax revenue is 4.5% of the total revenue budget. We have come to a point in realizing additional revenue from the Laurel Towne Centre. Only those businesses open at that site by December 31, 2017 will file a return for the City of Laurel that will impact FY2018.

- Local Income Tax revenue of \$3,200,000 is projected for FY2018. This is \$281,905 more than the FY2017 budget based on current year-to-date and the FY2016 Actual of \$3,402,184. Prior to FY2016, the City was one of several jurisdictions that was overpaid.
- Based on information provided by Maryland Municipal League from the State of Maryland budget and recent historical data, Highway User Tax is budgeted at \$450,000. Based on Actuals from FY2015 and FY2016 of \$489,394 and \$611,581, respectively, and FY2016 year-to-date is \$486,315. Efforts have been made in recent fiscal years to supplement the Highway User Tax revenue due to the FY2009 reduction. The FY2018 projection is 56% of the FY2009 Actual of \$799,407.



❖ EXPENDITURE HIGHLIGHTS:

The FY2017 Expenditure Budget projects Expenditures of \$32,071,586.

- Compensation - The FY2018 Budget provides merit increases to be awarded on an employee's anniversary date upon receipt of a satisfactory evaluation. Additionally, there is funding to provide a Market Adjustment as of July 1, 2017 as well as an adjustment to the minimum wage.
- Pension Payment - An employer pension payment of \$2,276,383 for FY2017 is funded. Additionally, there is \$20,000 funding for possible actuarial studies.
- Employee insurance of \$3,458,750 has been budgeted which is 10.15% higher than the FY2017 budget. The use of an insurance broker to negotiate renewals has helped to somewhat offset a couple of years of difficult health insurance claims. A diligent Risk Management Committee has continued to manage workers compensation premiums.
- Debt Service – Debt service for FY2017 includes principal and interest payments on the 2007 bond issue through the Local Government Infrastructure Financing Program; the 2012 bond issue through the Local Government Infrastructure Financing Program. In FY2016, existing PNC Loans for the purchase of 811 Fifth Street and the purchase of 7703 and 7705 Sandy Spring Road were refinanced and an additional loan was executed to fund the reconstruction of Cherry Lane, Ashford Boulevard

and the purchase of a refuse truck. Also included are debt service payments debt acquired through participation in the Local Government Infrastructure Financing Program (LGIF) to fund \$5.13 million in projects in the FY2017-FY2022 CIP. PNC loans executed on behalf of the Laurel Volunteer Fire Department (LVFD) and the Laurel Volunteer Rescue Squad (LVRS) have been paid off, so there is no longer a reflection of any of the corresponding revenue or expenditure transactions. The total debt service budget is \$1,991,803.

- Operating Transfer – The FY2018 Operating Budget will not provide a transfer to the FY2018 CIP. Funding for the FY2018 CIP will be provided through financing, Speed Camera revenue, and PEG funds.

❖ RESERVES:

The Unassigned Fund balance at June 30, 2016 was \$12,148,317. Generally Accepted Accounting Principles recommend an Unassigned Fund Balance of three months of expenditures. There is a Charter requirement to maintain a balance of 10% of the General Operating Budget in the Unassigned Fund Balance. The City is able to meet both.



REVENUES by Summary Category	FY2016 Actual	FY2017 Amended	FY2018 Requested	DIFFERENCE
Local Taxes	\$19,773,571.00	\$19,707,248.00	\$20,425,996.00	\$718,748.00
Licenses & Permits	\$2,039,625.00	\$853,575.00	\$1,027,925.00	\$174,350.00
Federal/State/County Grants	\$887,158.00	\$817,040.00	\$725,560.00	(\$91,480.00)
State Shared Taxes	\$4,402,304.00	\$3,968,095.00	\$4,664,671.00	\$696,576.00
Service Charges	\$439,944.00	\$328,750.00	\$357,550.00	\$28,800.00
Parks & Recreation Fees	\$484,370.00	\$478,500.00	\$484,525.00	\$6,025.00
Fines and Forfeitures	\$2,664,558.00	\$2,643,702.00	\$2,344,212.00	(\$299,490.00)
Miscellaneous Revenues	\$428,066.00	\$1,984,637.00	\$2,041,147.00	\$56,510.00
TOTAL REVENUES	\$31,119,596.00	\$30,781,547.00	\$32,071,586.00	\$1,290,039.00

EXPENDITURES by Line Item Category	FY2016 Actual	FY2017 Amended	FY2018 Requested	DIFFERENCE
Compensation	\$14,256,990.00	\$15,658,381.00	\$16,448,591.00	\$790,210.00
Operating Expenses	\$11,177,316.00	\$12,585,398.00	\$13,286,914.00	\$701,516.00
Capital Outlay	\$254,528.00	\$51,463.00	\$64,143.00	\$12,680.00
Miscellaneous Financial Uses	\$1,445,154.00	\$524,240.00	\$280,135.00	(\$244,105.00)
Debt Service	\$3,205,018.00	\$1,962,065.00	\$1,991,803.00	\$29,738.00
TOTAL EXPENDITURES	\$30,339,006.00	\$30,781,547.00	\$32,071,586.00	\$1,290,039.00



**REVENUES by
Summary Category**

	FY2016 Actual	FY2017 Amended	FY2018 Requested	DIFFERENCE
Local Taxes	\$19,773,571.00	\$19,707,248.00	\$20,425,996.00	\$718,748.00
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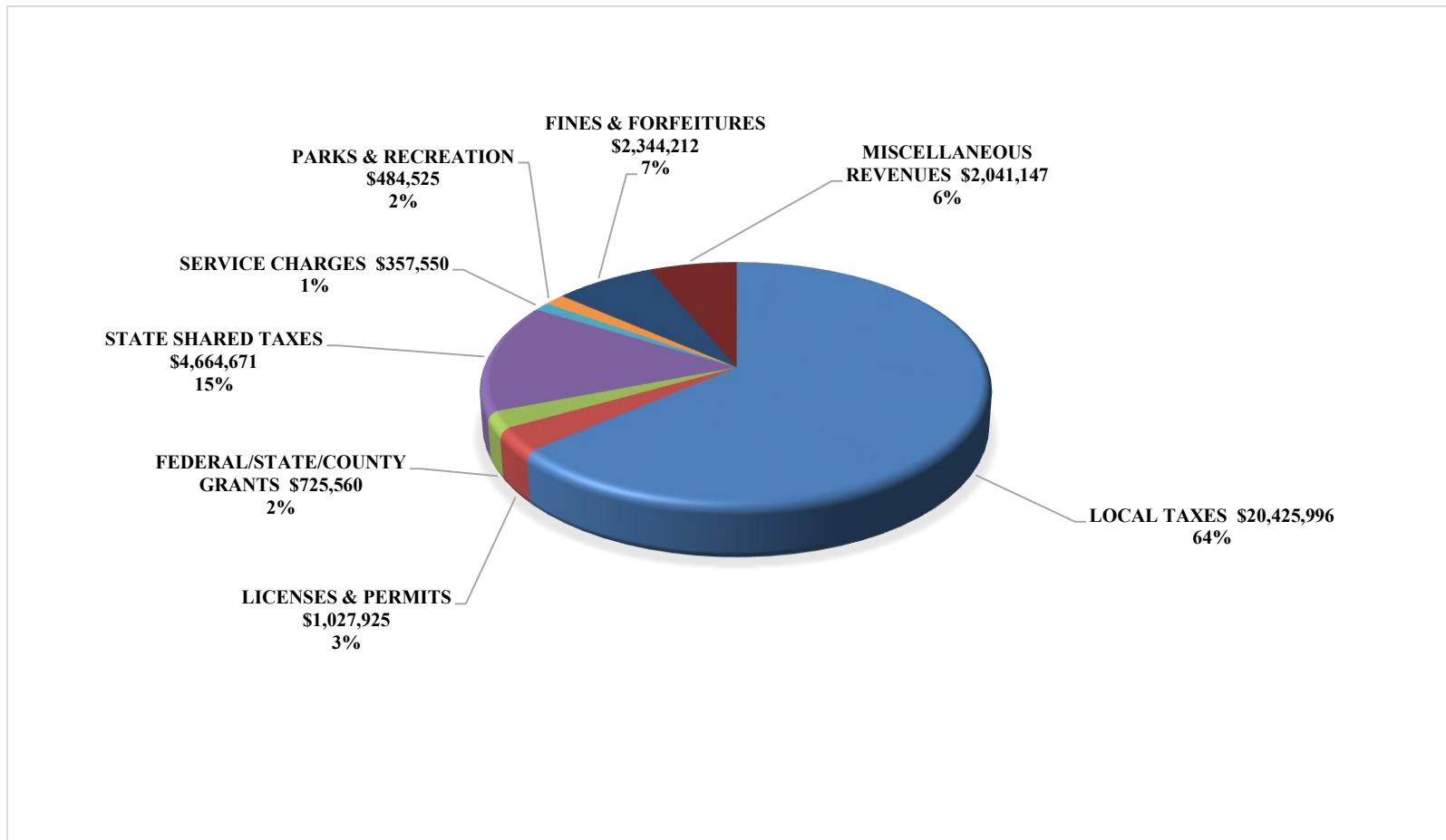
**EXPENDITURES by
Department Category**

	FY2016 Actual	FY2017 Amended	FY2018 Requested	DIFFERENCE
General Government	\$4,782,657.00	\$4,959,284.00	\$5,229,424.00	\$270,140.00
Public Safety	\$8,971,587.00	\$10,362,225.00	\$10,799,697.00	\$437,472.00
Public Works	\$3,779,747.00	\$4,206,434.00	\$4,292,540.00	\$86,106.00
Parks & Recreation	\$2,871,881.00	\$3,163,275.00	\$3,396,225.00	\$232,950.00
Non-Departmental	\$9,933,134.00	\$8,090,329.00	\$8,353,700.00	\$263,371.00
TOTAL EXPENDITURES	\$30,339,006.00	\$30,781,547.00	\$32,071,586.00	\$1,290,039.00



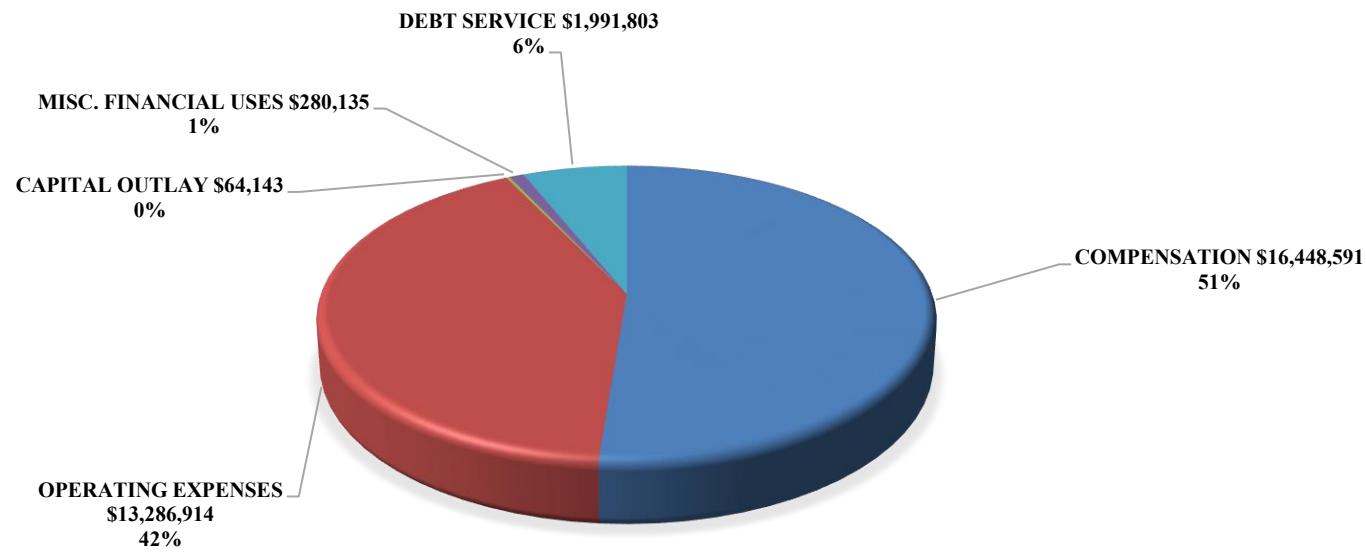
REVENUES BY CATEGORY

TOTAL -- \$32,071,586



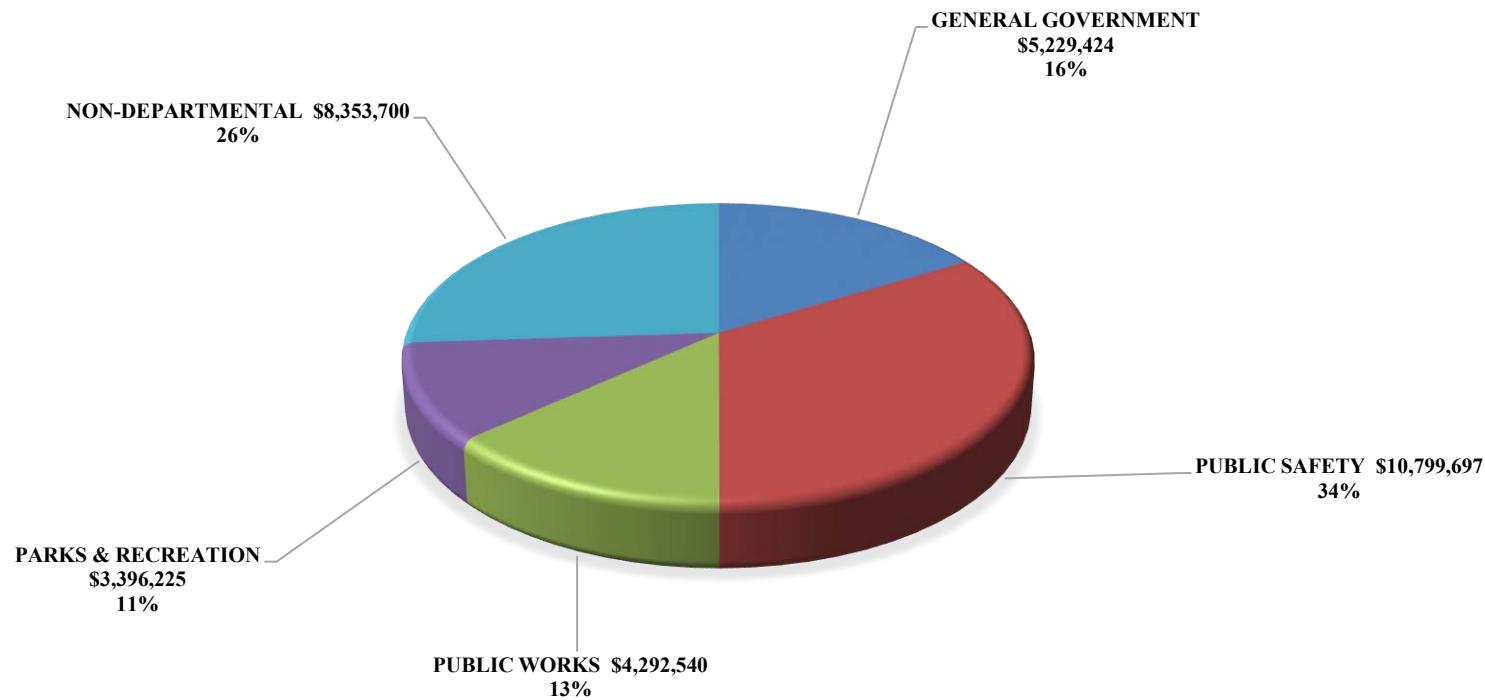
EXPENDITURES BY LINE ITEM CATEGORY

TOTAL -- \$32,071,586



EXPENDITURES BY DEPARTMENT CATEGORY

TOTAL -- \$32,071,586



FY2018 | ADOPTED
OPERATING BUDGET
| REVENUES



REVENUES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	TOTAL BUDGET	2017-2018 ----- WORKSPACE
		BUDGET	ACTUAL			
R/E TAX REVENUE						
10-4-000-40101 R/E TAX-SPECIAL TAXING DIST I	237,263	235,000	243,062		280,135	
10-4-000-40173 R/E TAX REVENUE-FY2007	3	0	0		0	
10-4-000-40174 R/E TAX REVENUE-FY2008	43	0	0		0	
10-4-000-40175 R/E TAX REVENUE-FY2009	43	0	0		0	
10-4-000-40176 R/E TAX REVENUE-FY2010	25	0	0		0	
10-4-000-40177 R/E TAX REVENUE-FY2011	3	0	0		0	
10-4-000-40178 R/E TAX REVENUE-FY2012	(4,153)	0	0		0	
10-4-000-40179 R/E TAX REVENUE-FY2013	(3,573)	0	(298)		0	
10-4-000-40180 R/E TAX REVENUE-FY2014	(2,342)	0	(3,928)		0	
10-4-000-40181 R/E TAX REVENUE-FY2015	(80,411)	0	(7,206)		0	
10-4-000-40182 R/E TAX REVENUE-FY2016	17,610,785	0	(1,153)		0	
10-4-000-40183 R/E TAX REVENUE-FY2017	0	18,008,088	17,809,975		0	
10-4-000-40184 R/E TAX REVENUE-FY2018	0	0	0		18,630,861	
GROSS REVENUE - 2/14/17 SDAT				19,697,367.00		
ANNEXATION 2-2012 CREDITS				(505,588.00)		
ANNEXATION 1-2014 CREDITS				(81,152.00)		
ANNEXATION 2-2014 CREDITS				(68,445.00)		
TIF - TOWNE CENTRE				(275,000.00)		
TIF-ANDERSON'S CORNER				(235,000.00)		
HDC CREDITS				(15,000.00)		
REDEVELOPMENT TAX CREDITS				(50,000.00)		
LBGC TAX CREDIT				(6,721.00)		
WESTSIDE TOWNHOMES-20@1/2 YEAR				5,400.00		
TOWNE CENTRE APTS				165,000.00		
TOTAL R/E TAX REVENUE	17,757,684	18,243,088	18,040,452		18,910,996	
PERSONAL PROP TAX						
10-4-000-40329 PERSONAL PROP IND-FY2015	1,768	0	0		0	
10-4-000-40330 PERSONAL PROP IND-FY2016	10,902	0	95		0	
10-4-000-40331 PERSONAL PROP IND-FY2017	0	7,500	8,208		0	
10-4-000-40332 PERSONAL PROP IND-FY2018	0	0	0		10,000	
10-4-000-40358 PERSONAL PROP UTIL-FY2015	1,096	0	0		0	
10-4-000-40359 PERSONAL PROP UTIL-FY2016	573,807	0	0		0	
10-4-000-40360 PERSONAL PROP UTIL-FY2017	0	615,000	601,608		0	
10-4-000-40361 PERSONAL PROP UTIL-FY2018	0	0	0		580,000	
10-4-000-40383 PERSONAL PROP CORP-FY2005	5	0	0		0	
10-4-000-40384 PERSONAL PROP CORP-FY2006	5	0	0		0	
10-4-000-40385 PERSONAL PROP CORP-FY2007	4	0	0		0	
10-4-000-40386 PERSONAL PROP CORP-FY2008	4	0	211		0	
10-4-000-40387 PERSONAL PROP CORP-FY2009	1,000	0	863		0	
10-4-000-40388 PERSONAL PROP CORP-FY2010	29	0	1,570		0	
10-4-000-40389 PERSONAL PROP CORP-FY2011	673	0	184		0	
10-4-000-40390 PERSONAL PROP CORP-FY2012	1,062	0	217		0	
10-4-000-40391 PERSONAL PROP CORP-FY2013	674	0	484		0	



REVENUES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	TOTAL BUDGET	2017-2018 ----- WORKSPACE
		BUDGET	ACTUAL			
10-4-000-40392 PERSONAL PROP CORP-FY2014	4,404	0	6,563		0	
10-4-000-40393 PERSONAL PROP CORP-FY2015	23,870	0	19,486		0	
10-4-000-40394 PERSONAL PROP CORP-FY2016	855,280	0	48,226		0	
10-4-000-40395 PERSONAL PROP CORP-FY2017	0	772,560	901,157		0	
10-4-000-40396 PERSONAL PROP CORP-FY2018	0	0	0		865,000	
TOTAL PERSONAL PROP TAX	1,474,582	1,395,060	1,588,873		1,455,000	
<u>PERSONAL PROP-INT/PENALT</u>						
10-4-000-40405 REAL ESTATE-INT/PENALTY	53,813	50,000	14,154		50,000	
10-4-000-40410 PERSONAL PROP-INT/PENALTY	4,681	10,000	6,525		10,000	
TOTAL PERSONAL PROP-INT/PENALT	58,494	60,000	20,679		60,000	
<u>LOCAL TAXES</u>						
10-4-000-40505 LOCAL INCOME TAX	3,402,184	2,918,095	2,000,030		3,200,000	
TOTAL LOCAL TAXES	3,402,184	2,918,095	2,000,030		3,200,000	
<u>OTHER LOCAL TAXES</u>						
10-4-000-40605 ADM & AMUSEMENT TAXES	718,812	400,000	360,454		675,000	
10-4-000-40610 PUBLIC UTILITIES-POLE TAX	1,259	1,100	0		1,100	
TOTAL OTHER LOCAL TAXES	720,071	401,100	360,454		676,100	
<u>OTHER LOCAL TAXES</u>						
10-4-000-40810 HIGHWAY USER TAX	611,581	450,000	486,315		450,000	
10-4-000-40815 RACE TRACK IMPACT FEE	53,571	0	0		53,571	
10-4-000-40820 HOTEL/MOTEL TAX	333,457	200,000	165,306		285,000	
TOTAL OTHER LOCAL TAXES	998,609	650,000	651,621		788,571	
<u>LICENSES</u>						
10-4-000-41105 BEER/WINE/LIQUOR LICENSES	15,877	15,000	5,837		15,000	
10-4-000-41110 AMUSEMENT LICENSES	10,850	10,000	10,830		10,000	
10-4-000-41115 TRADERS LICENSES	52,900	50,000	4,968		50,000	
10-4-000-41125 LIFE SAFETY INSPECTIONS	0	0	0		19,125	
10-4-000-41126 RENTAL LICENSE	154,240	150,000	177,776		160,000	
10-4-000-41127 CHILD CARE FIRE INSPECTIONS	1,650	1,400	2,050		1,400	
10-4-000-41128 LICENSE-DONATION BIN	300	0	50		0	
10-4-000-41130 CABLE TV FRANCHISE-COMCAST BASED ON FY16/FY17 ACTUALS	228,875	220,000	119,807	225,000.00	225,000	
10-4-000-41131 CABLE TV FRANCHISE-VERIZON BASED ON FY16/FY17 ACTUALS	221,844	200,000	115,269	220,000.00	220,000	
10-4-000-41132 UTILITY FRANCHISE FEES	13,249	11,500	13,223		11,500	
10-4-000-41134 ANIMAL LICENSES-PGC	238	0	339		0	
TOTAL LICENSES	700,023	657,900	450,149		712,025	



REVENUES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	(----- 2017-2018 -----)	
		BUDGET	ACTUAL		TOTAL BUDGET	WORKSPACE
PERMITS						
10-4-000-41305 BUILDING PERMITS	559,526	124,600	180,253		228,800	
RESIDENTIAL-GENERAL				3,500.00		
SPRING ARBOR				135,000.00		
LAUREL GARDENS-PHASE III				18,000.00		
WESTSIDE-TOWNHOUSES				60,500.00		
COMMERCIAL-GENERAL				8,000.00		
PARK PLACE				3,800.00		
10-4-000-41310 GRADING PERMITS	44,545	1,400	7,518		2,000	
LOT GRADING-SPRING ARBOR				1,000.00		
LOT GRADING-WESTSIDE TOWNHOUSE				1,000.00		
10-4-000-41315 PAVING PERMITS	10,153	1,000	6,664		1,000	
RESIDENTIAL-GENERAL				1,000.00		
10-4-000-41320 SITEWORK PERMITS	172,960	3,200	17,067		0	
10-4-000-41325 DEMOLITION PERMITS	1,550	400	300		400	
10-4-000-41330 YARD SALE PERMITS	370	600	195		600	
10-4-000-41335 FENCE PERMITS	3,200	800	1,900		800	
10-4-000-41336 POD PERMITS	275	200	325		200	
10-4-000-41340 USE & OCCUPANCY PERMITS	193,740	20,000	25,090		19,000	
PARK PLACE				4,750.00		
SPRING ARBOR				250.00		
LAUREL GARDENS-PHASE III				9,000.00		
WESTSIDE-TOWNHOUSES				3,000.00		
COMMERCIAL-GENERAL				2,000.00		
10-4-000-41345 BURGLAR ALARM PERMITS	900	800	655		600	
10-4-000-41350 BURGLAR ALARM RENEWALS	4,635	1,000	2,280		1,000	
10-4-000-41355 SIGN PERMITS	17,723	5,000	9,730		5,000	
10-4-000-41360 ELECTRICAL PERMITS	272,590	21,300	70,160		38,950	
RESIDENTIAL-GENERAL				3,000.00		
WEST SIDE-TOWNHOUSES				5,600.00		
LAUREL GARDENS - PHASE III				8,400.00		
PARK PLACE				3,000.00		
SPRING ARBOR				14,950.00		
COMMERCIAL-GENERAL				4,000.00		
10-4-000-41365 FIRE/LIFE SAFETY CODE PERMITS	54,457	10,875	27,310		16,050	
RESIDENTIAL-GENERAL				2,500.00		
WESTSIDE-TOWNHOUSES				1,500.00		
LAUREL GARDENS - PHASE III				2,250.00		
PARK PLACE				600.00		
SPRING ARBOR				5,200.00		
COMMERCIAL-GENERAL				4,000.00		
10-4-000-41368 ANNUAL INSPECTIONS	200	0	150		0	
10-4-000-41370 OTHER PERMITS	2,778	1,500	388		1,500	
TOTAL PERMITS	1,339,602	192,675	349,985		315,900	



REVENUES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	TOTAL BUDGET	2017-2018 ----- WORKSPACE
		BUDGET	ACTUAL			
FEDERAL GRANTS						
10-4-000-42115 FEMA GRANT	0	0	86,660		0	
10-4-000-42135 OTHER FEDERAL GRANTS	50,647	0	16,991		0	
TOTAL FEDERAL GRANTS	50,647	0	103,651		0	
STATE GRANTS						
10-4-000-42305 POLICE PROTECTION	483,442	504,126	251,086		500,000	
10-4-000-42325 POLICE AID SUPPLEMENT	64,500	63,445	32,700		64,500	
10-4-000-42327 PROTECTIVE BODY ARMOR GRANT	1,253	9,152	1,055		6,331	
10-4-000-42330 BRAC INCENTIVE GRANT	82,935	0	0		0	
10-4-000-42335 OTHER STATE GRANTS	699	0	0		0	
TOTAL STATE GRANTS	632,829	576,723	284,841		570,831	
COUNTY GRANTS						
10-4-000-42505 FINANCIAL CORPORATIONS	6,362	6,362	0		6,362	
10-4-000-42513 M-NCPPC YOUTH RECREATION GRANT	66,498	50,000	23,266		51,000	
TEEN PROGRAMMING				16,000.00		
YOUTH PROGRAMS				35,000.00		
10-4-000-42514 AFTER SCHOOL PROGRAM	13,519	15,000	5,061		6,000	
10-4-000-42515 M-NCPPC SENIORS GRANT	71,562	54,338	43,384		54,400	
10-4-000-42516 M-NCPPC TEEN CENTER PROG	17,871	6,967	9,861		6,967	
10-4-000-42517 HIGHWAY SAFETY GRANT	27,870	21,000	26,855		30,000	
TOTAL COUNTY GRANTS	203,682	153,667	108,427		154,729	
GENERAL GOV'T SERVICE CH						
10-4-000-43101 PASSPORT EXECUTION FEE	134,212	110,000	130,729		125,000	
10-4-000-43105 ZONING/SUBDIVISION FEES	35,262	10,000	37,140		10,000	
10-4-000-43110 SALE OF MAPS/PUBLICATIONS	0	50	0		50	
10-4-000-43115 POLICE REPORTS	9,285	9,200	10,330		9,500	
10-4-000-43116 FINGERPRINTING	43,357	39,000	39,583		39,000	
10-4-000-43118 POLICE SECURITY FEE	1,161	2,000	1,462		2,000	
10-4-000-43120 NOTARY/RETURNED CHECK CHG	7,168	8,000	5,049		8,000	
10-4-000-43122 REHAB UNIT CONCESSION FEES	0	2,500	0		0	
10-4-000-43125 OTHER-SERVICE CHARGES	440	0	0		0	
TOTAL GENERAL GOV'T SERVICE CH	230,885	180,750	224,293		193,550	
SANITATION SERVICE CHGS						
10-4-000-43405 REFUSE-RESIDENTIAL SPECL	48,635	30,000	33,770		35,000	
10-4-000-43410 REFUSE-COMMERCIAL SPECIAL	10,600	8,000	6,752		9,000	
10-4-000-43415 REFUSE-COMMERCIAL	86,922	70,000	63,609		75,000	
10-4-000-43420 RECYCLING-COMMERCIAL	50,714	40,000	39,011		45,000	
10-4-000-43421 RECYCLING-COMMERCIAL TOTERS	150	0	4,125		0	
TOTAL SANITATION SERVICE CHGS	197,022	148,000	147,267		164,000	



REVENUES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	(----- 2017-2018 -----)	
		BUDGET	ACTUAL		TOTAL BUDGET	WORKSPACE
<u>FACILITY RENTALS</u>						
10-4-000-43702 RENTAL-ARMORY COMM CTR	4,075	5,500	4,785		5,500	
10-4-000-43703 RENTAL-PAVILIONS	11,934	12,500	7,708		12,500	
10-4-000-43704 RENTAL-RJD COMM CTR	9,878	8,500	5,830		9,000	
10-4-000-43705 RENTAL-GUDE LAKEHOUSE	7,645	6,000	5,195		6,500	
10-4-000-43706 RENTAL-OTHER FACILITIES	14,119	11,000	10,445		12,000	
10-4-000-43707 RENTAL-ADMINISTRATIVE FEE	3,130	3,000	160		3,000	
10-4-000-43708 RENTAL-MUNICIPAL CTR	0	100	0		100	
10-4-000-43709 RENTAL-GUDE PARK AND STAGE	0	1,100	63		1,100	
10-4-000-43710 RENTAL-GREENVIEW CABANA	14,923	12,500	15,325		13,500	
10-4-000-43712 RENTAL-PARTNERSHIP HALL	125	500	0		500	
10-4-000-43785 RENTAL-PARKS/FIELDS	7,426	9,500	25		9,000	
TOTAL FACILITY RENTALS	73,254	70,200	49,535		72,700	
<u>SWIMMING POOL FEES</u>						
10-4-000-44111 SEASON PASSES	27,166	24,000	4,201		25,000	
10-4-000-44113 DAILY PASSES-LMP	62,546	54,000	52,892		60,000	
10-4-000-44114 DAILY PASSES-GREENVIEW POOL	19,930	18,000	14,525		20,000	
10-4-000-44115 SWIM LESSONS	6,880	12,000	4,855		8,000	
10-4-000-44117 BRACELETS/ID CARDS	2	50	0		25	
10-4-000-44118 SWIM TEAM	3,279	3,500	0		3,500	
TOTAL SWIMMING POOL FEES	119,802	111,550	76,473		116,525	
<u>RECREATION PROGRAM FEES</u>						
10-4-000-44131 SPORTS LEAGUES	8,250	9,500	6,050		9,000	
10-4-000-44132 DAY CAMP	69,748	62,000	52,782		65,000	
10-4-000-44133 TEEN TRIPS	14,132	16,000	7,906		15,000	
10-4-000-44134 SPECIAL EVENTS	3,625	4,500	3,787		4,500	
10-4-000-44135 YOUTH SPORTS	6,269	8,500	9,005		8,500	
TOTAL RECREATION PROGRAM FEES	102,024	100,500	79,529		102,000	
<u>P&R ACTIVITY FEES</u>						
10-4-000-44152 ADMISSIONS-RJDCC	7,471	9,000	4,655		8,000	
10-4-000-44153 PASSES	17,488	20,000	11,679		20,000	
10-4-000-44154 CLASSES	86,710	88,000	55,271		88,000	
10-4-000-44155 PRESCHOOL	37,264	30,000	24,726		31,000	
10-4-000-44156 BOAT RENTALS	3,084	4,500	2,050		4,000	
10-4-000-44157 ADMISSIONS-LAAMCC	(25)	1,000	149		1,000	
10-4-000-44159 DOG PARK FEES	2,970	4,000	1,670		3,500	
10-4-000-44160 COMMUNITY GARDEN FEES	505	2,000	3,780		2,000	
10-4-000-44161 SKATE PARK PASS	160	450	(100)		0	
10-4-000-44162 PET TAG FEES	0	0	23		200	
TOTAL P&R ACTIVITY FEES	155,627	158,950	103,902		157,700	



REVENUES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	(----- 2017-2018 -----)	
		BUDGET	ACTUAL		TOTAL BUDGET	WORKSPACE
P&R CONCESSION FEES						
10-4-000-44171 CONCESSIONS-MAIN ST POOL	17,866	18,000	14,259		18,000	
10-4-000-44172 CONCESSIONS-LAKEHOUSE	1,585	2,500	1,326		2,000	
10-4-000-44173 CONCESSIONS-GREENVIEW DR POOL	4,720	5,000	2,586		5,000	
TOTAL P&R CONCESSION FEES	24,172	25,500	18,172		25,000	
SENIOR PROGRAM FEES						
10-4-000-44305 SENIOR TRIPS	6,321	7,500	5,019		6,500	
10-4-000-44310 SENIOR CLASSES	929	1,000	980		1,000	
10-4-000-44315 SENIOR EVENTS	75	1,000	1,107		1,000	
10-4-000-44325 SENIOR VAN RIDER FEE	1,915	2,300	873		2,100	
TOTAL SENIOR PROGRAM FEES	9,240	11,800	7,979		10,600	
POLICE FINES						
10-4-000-46205 PARKING TICKETS	122,739	97,000	125,176		120,000	
10-4-000-46210 FALSE ALARM FINES	22,350	17,000	13,000		19,000	
10-4-000-46215 RELEASE FEE-IMPOUND VEHCL	15,320	22,000	15,250		16,000	
10-4-000-46220 RED LIGHT CAMERA TICKETS	2,492,974	1,863,477	2,663,934		2,164,212	
TOTAL POLICE FINES	2,653,383	1,999,477	2,817,360		2,319,212	
CODE ENFORCEMENT FINES						
10-4-000-46305 MUNICIPAL INFRACTIONS	11,175	10,000	300		10,000	
10-4-000-46315 ADDITIONAL INSPECTION FEE	1,200	0	1,200		0	
10-4-000-46320 GRASS CUTTING CHARGES	10,816	15,000	(2,620)		15,000	
10-4-000-46321 DEBRIS REMOVAL CHARGES	0	0	(728)		0	
10-4-000-46325 MISC CODE FINES	22	0	0		0	
TOTAL CODE ENFORCEMENT FINES	23,213	25,000	(1,848)		25,000	
INVESTMENT INTEREST						
10-4-000-47105 INTEREST-INVESTMENTS-GF	6,326	7,000	9,510		7,000	
10-4-000-47115 INTEREST-OVERNIGHT INVEST	1,635	5,000	1,324		5,000	
10-4-000-47125 INTEREST-FLEET RSRV CD	0	5,000	0		5,000	
10-4-000-47130 INTEREST-STREET RSRV CD	0	5,000	0		5,000	
TOTAL INVESTMENT INTEREST	7,961	22,000	10,834		22,000	
RENTAL INCOME						
10-4-000-47205 STEPHEN P. TURNEY REC COMPLEX	15,000	20,574	22,590		20,574	
10-4-000-47310 CONTRIBUTIONS-OTHER	12,722	0	1,740		0	
10-4-000-47420 SALE OF MISC PROPERTY	100	0	0		0	
TOTAL RENTAL INCOME	27,822	20,574	24,330		20,574	
MISC REFUNDS AND REBATES						
10-4-000-47505 RECYCLING REBATE	383	5,000	0		0	
10-4-000-47510 DISPOSAL FEE REBATE	68,780	60,856	17,195		68,780	
10-4-000-47515 INSURANCE CLAIMS RECEIPTS	46,764	0	15,207		0	
10-4-000-47525 MISC REFUNDS & REBATES	35,024	0	67,133		0	



TOTAL MISC REFUNDS AND REBATES	150,951	65,856	99,535	68,780	
<u>POLICE ACCT RECEIPTS</u>					
10-4-000-47610 ASSET FORFEITURE ACCOUNT	9,141	25,000	49,141	45,000	
TOTAL POLICE ACCT RECEIPTS	9,141	25,000	49,141	45,000	
<u>OTHER MISC REVENUES</u>					
10-4-000-47901 ADVERTISING	10,411	4,000	6,673	4,000	
10-4-000-47902 CABLE EQUIPMENT GRANT	35,098	75,442	0	101,352	
WEB STREAMING			4,000.00		
NETWORK MD			8,100.00		
T-1 LINE-LPD			6,000.00		
FACILITIES BROADBAND			23,696.00		
CABLE TV			1,745.00		
COMMAND UNIT SATELLITE			10,488.00		
I - NET ANNUAL FEE			30,000.00		
SPLITTER, MIC TRICASTER			1,952.00		
SMARTVIDEO HUB CL. SW			1,380.00		
VIDEO HUB SM CONTROL			557.00		
SONY HXR-NX3 CAMCORDER			2,673.00		
KINO FLO DMX STUDIO LTS			10,761.00		
10-4-000-47903 DEVELOPER IMPACT FEES	1,511	500,000	1,727	960,000	
WESTSIDE-TOWNHOUSES			50,000.00		
LAUREL GARDENS - PHASE III			45,000.00		
PARK PLACE			23,750.00		
SPRING ARBOR			26,250.00		
DEV IMPACT-LPD COMPENSATION			815,000.00		
10-4-000-47904 REIMBURSEMENTS	84,245	54,399	10,321	37,063	
SPEED FUND>SWORN>CITATION PROC			26,915.00		
SPEED FUND>LPD EQUIPMENT			10,148.00		
10-4-000-47906 REIMBURSEMENTS-CALL OUTS	3,100	0	3,664	0	
10-4-000-47907 4TH OF JULY COMMITTEE	44,504	0	24,800	0	
10-4-000-47908 LCPAAA	1,149	0	0	0	
10-4-000-47909 LGIT GRANTS	5,000	0	7,300	0	
10-4-000-47995 OTHER MISC REVENUES	(7,897)	6,000	(7,999)	6,000	
TOTAL OTHER MISC REVENUES	177,121	639,841	46,486	1,108,415	
<u>LOANS</u>					
10-4-000-48227 BANK LOAN PROCEEDS	1,610,401	0	0	0	
10-4-000-48230 LAUREL VOL FIRE DEPT LOAN	43,063	43,064	27,228	0	
10-4-000-48235 LAUREL VOL RESCUE SQ LOAN	106,989	106,906	0	0	
TOTAL LOANS	1,760,452	149,970	27,228	0	
<u>FUND TRANSFER</u>					
10-4-000-48415 TRANS FROM UNDES RESERVES	0	250,000	0	0	
10-4-000-48420 USE OF DESIGNATED FUNDS	0	858,137	0	776,378	
TOTAL FUND TRANSFER	0	1,108,137	0	776,378	
TOTAL REVENUES	33,060,478	30,111,413	27,739,377	32,071,586	



FY2018	ADOPTED OPERATING BUDGET
	EXPENDITURES

EXPENDITURES	FY2016 Actual	FY2017 Budget	FY2018 Adopted
10201 - City Council	\$84,547.00	\$103,026.00	\$102,777.00
10205 - Clerk to the City Council	\$160,838.00	\$176,581.00	\$181,223.00
10210 - Office of the Mayor	\$550,798.00	\$607,022.00	\$629,609.00
10215 - Office of the City Administrator	\$473,590.00	\$589,038.00	\$570,674.00
10220 - Registration Elections	\$13,831.00	\$5,850.00	\$42,134.00
10225 - Dept. of Budget & Personnel Services	\$674,515.00	\$817,512.00	\$779,565.00
10235 - Dept. of Communications	\$452,996.00	\$566,870.00	\$589,168.00
10240 - Community Planning & Business	\$907,767.00	\$529,777.00	\$578,792.00
10250 - Information Technology	\$1,379,735.00	\$1,505,628.00	\$1,686,032.00
10270 - Community Promotion	\$84,040.00	\$62,570.00	\$69,450.00
10280 - Grounds Maintenance	\$402,341.00	\$436,413.00	\$470,905.00
10281 - Municipal Center Maintenance	\$147,022.00	\$161,475.00	\$159,847.00
10284 - Fairall Foundry Public Works Complex Maintenance	\$91,622.00	\$122,441.00	\$108,228.00
10285 - RJD Community Center Maintenance	\$107,078.00	\$140,578.00	\$133,491.00
10286 - Armory-Anderson & Murphy Comm. Ctr. Maintenance	\$45,348.00	\$70,896.00	\$93,657.00
10287 - Laurel Museum	\$8,116.00	\$11,000.00	\$11,000.00
10288 - Gude Lakehouse Maintenance	\$23,656.00	\$28,400.00	\$31,900.00
10289 - Municipal Pool Maintenance	\$59,393.00	\$67,550.00	\$67,070.00
10290 - Barkman-Kaiser Public Safety Complex	\$230,918.00	\$232,567.00	\$236,440.00
10291 - Greenvue Dr. Recreation Complex	\$28,186.00	\$34,814.00	\$36,130.00
10292 - Parks & Recreation Maint. Facility	\$25,286.00	\$32,650.00	\$33,450.00
10301 - Laurel Police Department	\$8,566,428.00	\$8,887,317.00	\$9,623,106.00
10320 - Office of The Fire Marshal and Permit Services	\$0.00	\$600,634.00	\$651,407.00
10325 - Emergency Services Management	\$405,159.00	\$496,274.00	\$525,184.00
10401 - Department of Public Works - Admin	\$295,541.00	\$260,668.00	\$310,859.00
10410 - Automotive Maintenance	\$888,117.00	\$1,072,204.00	\$1,042,524.00
10415 - Waste Collection & Disposal	\$1,090,401.00	\$1,159,694.00	\$1,145,407.00
10420 - Recycling	\$211,798.00	\$189,571.00	\$230,769.00
10425 - Highways & Streets	\$607,168.00	\$667,645.00	\$689,892.00
10430 - Snow & Ice Removal	\$120,045.00	\$107,742.00	\$121,992.00
10435 - Street Lighting	\$286,170.00	\$357,000.00	\$357,000.00



EXPENDITURES	FY2016 Actual	FY2017 Budget	FY2018 Adopted
10440 - Engineering and Technical Services	\$54,442.00	\$81,717.00	\$84,332.00
10445 - Traffic Engineering	\$156,534.00	\$245,324.00	\$203,650.00
10450 - Tree Management	\$69,531.00	\$99,869.00	\$106,115.00
10501 - Dept. of Parks and Recreation Admin.	\$600,685.00	\$638,742.00	\$776,356.00
10505 - Recreation	\$276,616.00	\$316,002.00	\$323,224.00
10510 - Laurel Municipal Pool	\$160,864.00	\$185,126.00	\$196,861.00
10515 - RJD Community Center Programs	\$253,114.00	\$239,975.00	\$249,679.00
10520 - Greenview Dr. Recreation Complex Prog	\$70,686.00	\$80,580.00	\$86,256.00
10525 - Armory Community Center Programs	\$146,204.00	\$161,302.00	\$168,053.00
10535 - Gude Lake House Programs	\$18,083.00	\$17,529.00	\$18,418.00
10550 - Senior Services Center Programs	\$176,664.00	\$185,235.00	\$195,260.00
10650 - Debt Service - Principal	\$2,922,738.00	\$1,625,094.00	\$1,690,726.00
10655 - Debt Service - Interest	\$282,280.00	\$294,487.00	\$301,077.00
10710 - Retirement	\$2,407,730.00	\$2,047,316.00	\$2,296,383.00
10810 - Employee Training	\$45,738.00	\$75,386.00	\$80,695.00
10820 - Employee Tuition	\$1,674.00	\$6,956.00	\$16,576.00
10930 - Property Insurance	\$225,985.00	\$316,004.00	\$307,747.00
10940 - Bonding Insurance	\$17,074.00	\$18,266.00	\$18,361.00
10950 - Employee Insurance	\$2,585,715.00	\$3,140,096.00	\$3,362,000.00
10960 - Miscellaneous Financial Uses	\$1,207,892.00	\$0.00	\$0.00
10965 - Special Taxing District	\$237,262.00	\$235,000.00	\$280,135.00
Grand Total:	\$30,339,961.00	\$30,111,413.00	\$32,071,586.00

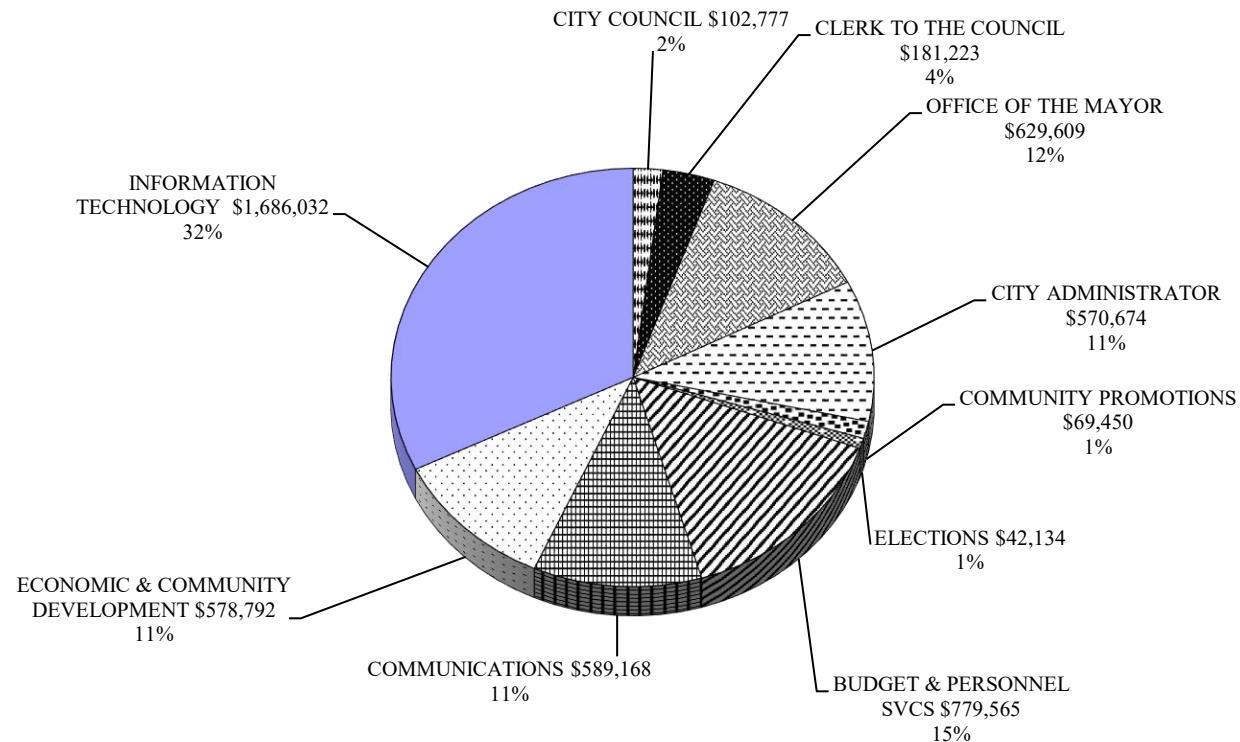


FY2018	ADOPTED OPERATING BUDGET GENERAL GOVERNMENT
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The General Government function includes the Mayor's Office, the City Council Office, Office of the Clerk to the Council, the City Administrator's Office, Department of Budget and Personnel Services, Department of Information Technology, Department of Economic and Community Development and Business Services. Primary responsibilities include

administration; management and policy development; financial management and fiscal audits; personnel management; planning; data processing systems; purchasing and inventory; grants assistance; administration of zoning regulations; and the activities of the City's various boards and commissions.

GENERAL GOVERNMENT EXPENDITURES TOTAL -- \$5,229,424



DEPARTMENT: OFFICE OF THE MAYOR – 210
DEPARTMENT HEAD: Craig A. Moe, Mayor

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018.
- ❖ **PURPOSE:** The Mayor is the Chief Executive of the City, "...with all the powers necessary to secure the enforcement of all ordinances and resolutions passed by the City Council." (City of Laurel Charter, Sec. 353)
- ❖ **RESPONSIBILITIES:** As the leading elected official of the City, the Mayor is empowered to approve or veto legislation, provide an annual budget for all City services, and have direct supervision of government administration for all citizens and businesses of the City.
- ❖ **PROGRAMS:** This budget provides for the activities and expenses of the Mayor's Office, and support services for the Mayor's ad hoc committees. The Mayor's Summer Jobs Program is continued for FY2018.
- ❖ **STAFF:**
 - Mayor
 - City Solicitor
 - Chief of Staff
 - Administrative Assistant II
- ❖ **FY2018:** Major expenses in this budget are Salaries, Outside Services, and Dues and Subscriptions. Included in the Mayor's salary account is an adjustment to the salaries of appointed officials, to be allocated in accordance with Charter provisions.
- ❖ **COMMITTEE ASSIGNMENTS:** The Mayor and staff attend official meetings of the Mayor and City Council of Laurel and the City's boards, commissions and committees. Staff provides administrative support to the Mayor and, in addition to attendance at meetings of the Mayor and City Council, serves on or provides representation to State or County task forces, advisory committees, and other organizations, where City participation has been requested. The Chief of Staff also represents the Mayor during the annual Maryland General Assembly Session in Annapolis and at meetings of the Prince George's County Council as necessary.



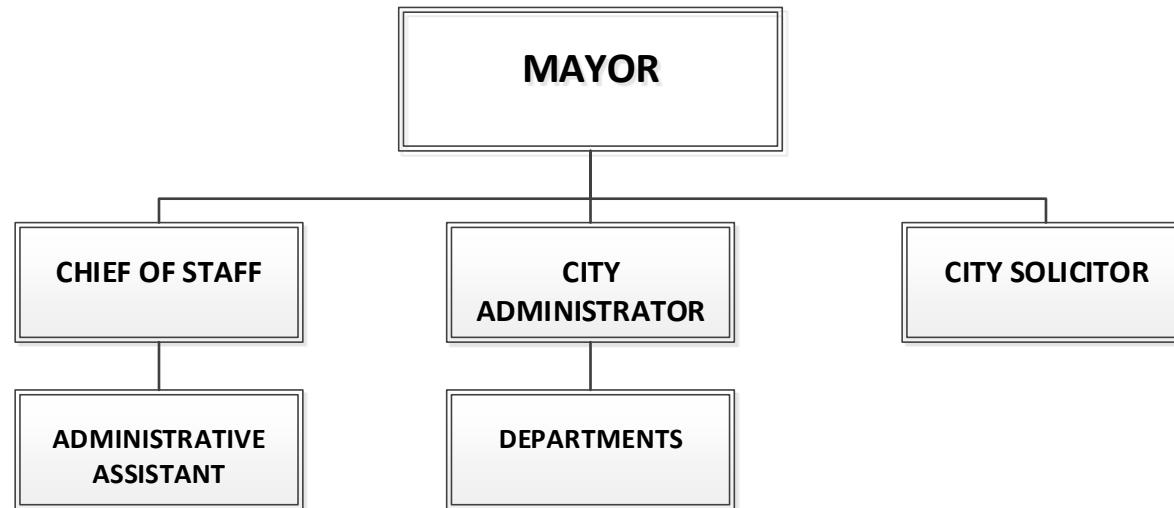
EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$220,301	\$236,508	\$234,331	\$234,331
Operating Expenses	\$330,496	\$370,514	\$395,278	\$395,278
Capital Outlay	0	0	0	0
Total:	\$550,798	\$607,022	\$629,609	\$629,609

PERSONNEL	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Full-Time	2	2	2	2
Part-Time	0	0	0	0
Total:	2	2	2	2



MAYOR'S OFFICE

ORGANIZATION CHART



MAYOR

EXPENDITURES	2015-2016 ACTUAL	2016-2017		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-210-51011 SALARIES-REGULAR MAYOR'S OFFICE STAFF SALARIES EXECUTIVE PERFORMANCE AWARDS	168,842	181,999	106,327	148,817.00 30,200.00	179,017	_____
10-5-210-51013 SUMMER EMPLOYMENT PROGRAM	15,596	16,800	14,910		17,760	_____
10-5-210-51014 SALARIES-MAYOR	20,500	20,901	16,031		20,901	_____
10-5-210-51071 FICA TAXES	15,363	16,808	10,792		16,653	_____
TOTAL COMPENSATION	220,301	236,508	148,060		234,331	_____
<u>OPERATING EXPENDITURES</u>						
10-5-210-52011 LEGAL SERVICES LEGISLATION AND LEGAL REVIEW	257,122	285,000	161,312	285,000.00	285,000	_____
10-5-210-52020 OUTSIDE SERVICES-OTHER FEDERAL LEGISLATION REPS PROPERTY APPRAISALS, ETC.	30,000	22,000	25,000	28,000.00 2,000.00	30,000	_____
10-5-210-52051 MEMBERSHIP DUES MARYLAND MAYORS ASSOCIATION BWCCC LAUREL BOARD OF TRADE MD MUNICIPAL LEAGUE PGCMA(1/2 SPLIT WITH COUNCIL) INTL INST OF MUNICIPAL CLERKS MARYLAND MUNICIPAL CLERKS SAM'S CLUB US CONFERENCE OF MAYORS NAT'L LEAGUE OF CITIES FRIENDS OF PATUXENT WCOG	18,938	21,824	21,540	60.00 500.00 100.00 15,641.00 1,650.00 100.00 50.00 15.00 1,992.00 2,000.00 25.00 19,000.00	41,133	_____
10-5-210-52052 SUBSCRIPTIONS	0	200	0		200	_____
10-5-210-52071 PRINTING-LETTERHEAD/ENVL	0	500	0		500	_____
10-5-210-52072 PRINTING-FLYERS "GOVERNMENT TO THE PEOPLE"	0	500	0	500.00	500	_____
10-5-210-52079 PRINTING-MISCELLANEOUS	254	0	0		0	_____
10-5-210-52402 EXPENSE ALLOWANCE-MAYOR	0	1,400	0		1,400	_____
10-5-210-52421 PER DIEM MML CONVENTION IIMC ANNUAL CONFERENCE NLC CITY SUMMIT MML FALL CONFERENCE IIMC REGION II CONFERENCE	290	1,280	50	240.00 200.00 400.00 240.00 80.00	1,160	_____
10-5-210-52422 HOTEL/TRAVEL MML CONVENTION IIMC ANNUAL CONFERENCE NLC CITY SUMMIT	4,544	7,525	2,307	1,350.00 1,250.00 2,500.00	5,500	_____



MAYOR

EXPENDITURES	2015-2016 ACTUAL	----- 2016-2017 -----		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
IMC REGION II CONFERENCE				400.00		
10-5-210-52429 TRAVEL-OTHER	839	1,990	657		1,990	
PARKING & TRANSPORTATION				190.00		
IIMC ANNUAL CONFERENCE-AIRFARE				800.00		
NLC CITY SUMMIT				1,000.00		
10-5-210-52449 CONF & CONVENTIONS-OTHER	2,844	5,345	2,940		4,945	
MML CONFERENCE				700.00		
MML CONVENTION				950.00		
PGCMA SCHOLARSHIP BREAKFAST				200.00		
PGCMA LEGISLATIVE DINNER				400.00		
MMCA QUARTERLY MEETINGS				100.00		
NLC CONGRESSIONAL CITY CONF-DC				800.00		
IIMC REGION II CONF				300.00		
IIMC ANNUAL CONFERENCE				575.00		
NLC CITY SUMMIT				920.00		
10-5-210-52509 OFFICE SUPPLIES-OTHER	842	1,000	863		1,000	
10-5-210-52539 OTHER MISC SUPPLIES	18	150	23		150	
10-5-210-52541 POSTAGE-REGULAR MAIL	1,601	700	281		700	
10-5-210-52602 PRESENTATIONS	501	1,100	369		1,100	
10-5-210-52704 CONTINGENCY-OTHER	12,703	18,000	3,378		18,000	
10-5-210-52804 SPECIAL EVENTS	0	2,000	0		2,000	
ELECTED OFFICIALS FORUM				350.00		
PGCMA CHAPTER MEETING				150.00		
LAUREL DAY IN ANNAPOLIS				1,000.00		
MISC CIVIC GROUP MEETINGS				500.00		
TOTAL OPERATING EXPENDITURES	330,496	370,514	218,719		395,278	
 TOTAL MAYOR	 550,798	 607,022	 366,779		 629,609	



DEPARTMENT: COMMUNITY PROMOTIONS – 270
DEPARTMENT HEAD: Craig A. Moe, Mayor

❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018

❖ **PURPOSE:** The Community Promotion activity is used to promote and support community events, civic improvements and the general welfare of the City

EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	0	0	0	0
Operating Expenses	\$84,040	\$62,570	\$69,450	\$69,450
Capital Outlay	0	0	0	0
Total:	\$84,040	\$62,570	\$69,450	\$69,450



COMMUNITY PROMOTION

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	(----- 2017-2018 -----)	
		BUDGET	ACTUAL		TOTAL BUDGET	WORKSPACE
<u>OPERATING EXPENDITURES</u>						
10-5-270-52041 PROPERTY/BLDG RENTAL/LEASE LEASE WITH CRA>378 MAIN ST LOT	5,000	5,000	5,000	5,000.00	5,000	
10-5-270-52061 ADVERTISING-PUBLIC NOTICE	0	250	0		250	
10-5-270-52071 PRINTING-LETTERHEAD/ENVL	116	150	0		150	
10-5-270-52072 PRINTING-FLYERS	0	150	0		150	
10-5-270-52079 PRINTING-MISCELLANEOUS	376	2,500	0		2,500	
10-5-270-52541 POSTAGE-REGULAR MAIL	18	0	35		0	
10-5-270-52604 OTHER GIFTS & AWARDS LCIC GOLDEN SHOVEL AWARDS	125	120	100	500.00	500	
10-5-270-52621 CONTRIBUTIONS/NON-PROFITS	24,110	22,400	10,250		38,900	
10-5-270-52622 CONTRIBUTIONS/SPCL EVENTS CITY OF LAUREL JULY 4TH COMMIT	9,500	26,000	26,000		15,000	
10-5-270-52801 4TH OF JULY COMMITTEE	44,504	0	24,800	15,000.00	0	
10-5-270-52804 SPECIAL EVENTS	291	6,000	0		7,000	
TOTAL OPERATING EXPENDITURES	84,040	62,570	66,185		69,450	
TOTAL COMMUNITY PROMOTION	84,040	62,570	66,185		69,450	



DEPARTMENT: OFFICE OF THE CITY COUNCIL - 201

DEPARTMENT HEAD: Michael R. Leszcz, Council President

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** The government of the City of Laurel is vested in the Mayor and City Council.
- ❖ **RESPONSIBILITIES:** The City Council is the legislative body of the City and as elected representatives of the citizens, considers and enacts resolutions, regulations, and ordinances for the protection of rights and privileges, peace and good government, and safety and health of all citizens. In addition to their legislative duties, members of the City Council serve as members of the City's official bodies: Planning Commission, Historic District Commission, Public Safety & Transportation Advisory Committee, City of Laurel Tree Board, Parks and Recreation Citizens Advisory Committee and the Environmental Affairs Committee. The City Council also participates in the National League of Cities, the Maryland Municipal League, the Prince George's County Municipal Association, the Laurel Board of Trade and the Baltimore-Washington Corridor Chamber of Commerce and is actively involved in community promotions.
- ❖ **STAFF:** The City Council has five elected members. The Office of the Clerk provides staff support to the City Council.
- ❖ **FY2018 GOALS:** This budget provides for the activities and expenses of the City Council's Office. The major expenses in this budget are in Salaries, Dues and Subscriptions, and Outside Services

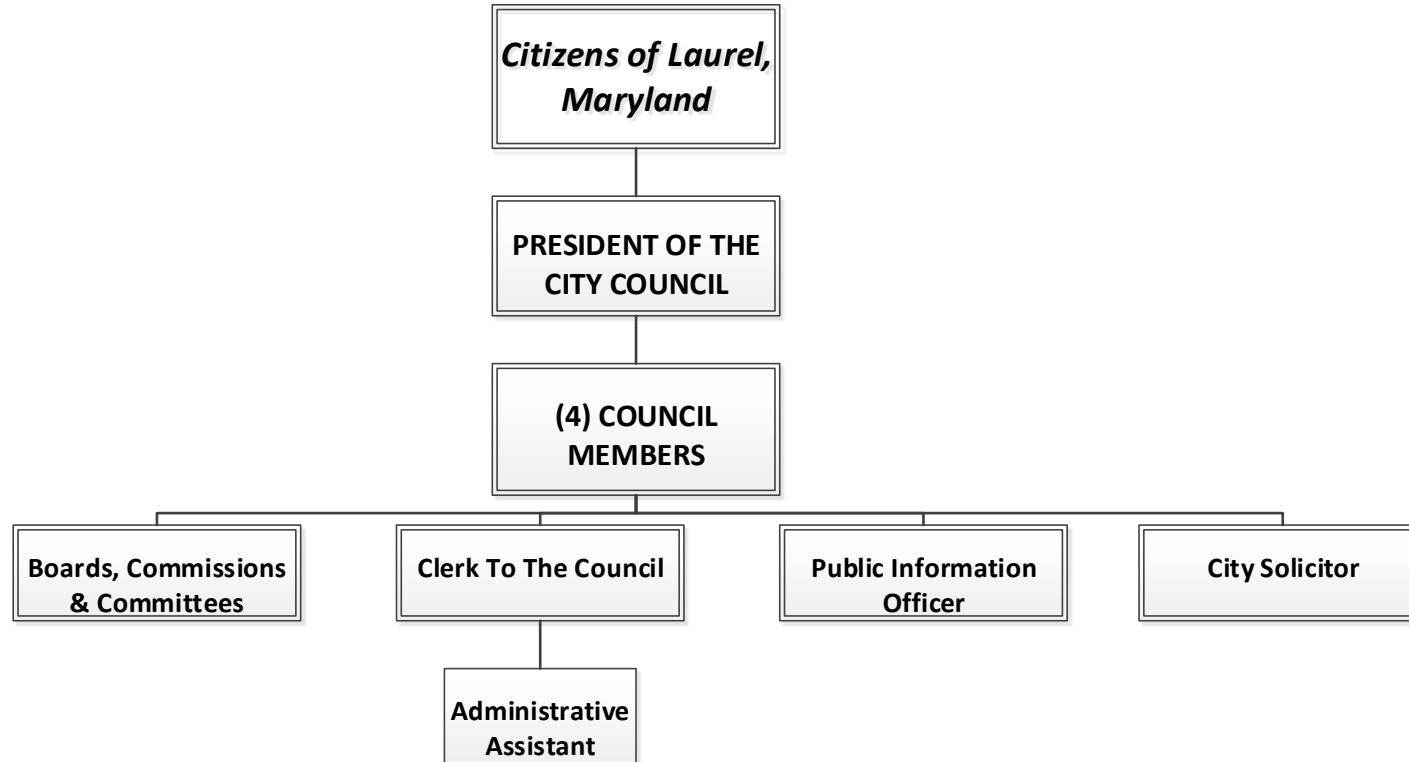


EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$42,801	\$43,860	\$43,922	\$43,922
Operating Expenses	\$41,746	\$59,166	\$58,855	\$58,855
Capital Outlay				
Total:	\$84,547	\$103,026	\$102,777	\$102,777



OFFICE OF THE CITY COUNCIL

ORGANIZATION CHART



CITY COUNCIL

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-201-51015 SALARIES-CITY COUNCIL	40,000	40,800	34,821		40,800	
10-5-201-51071 FICA TAXES	2,801	3,060	2,430		3,122	
TOTAL COMPENSATION	42,801	43,860	37,251		43,922	
<u>OPERATING EXPENDITURES</u>						
10-5-201-52015 INSTRUCTORS/INTERPRETERS	3,550	3,360	2,790	3,360.00	3,360	
SIGN LANGUAGE INTERPRETER						
10-5-201-52051 MEMBERSHIP DUES	16,271	17,006	16,957	15,640.00	17,290	
MML DUES (1/2 SPLIT W/ MAYOR)				1,650.00		
PGCMA						
10-5-201-52062 ADVERTISING-MEETING/EVENT	0	2,500	555		2,500	
10-5-201-52071 PRINTING-LETTERHEAD/ENVL	0	600	0		600	
10-5-201-52079 PRINTING-MISCELLANEOUS	486	500	400		500	
10-5-201-52304 OFFICE EQUIPMENT MAINT	0	150	0		150	
10-5-201-52401 EXPENSE ALLOWANCE-COUNCIL	2,871	4,000	195		4,000	
10-5-201-52421 PER DIEM	78	1,600	281		1,280	
NLC CITY SUMMIT				600.00		
MML FALL CONFERENCE-ROCKVILLE				0.00		
MML CONVENTION				600.00		
NLC MID-YEAR MEETING				80.00		
10-5-201-52422 HOTEL/TRAVEL	7,170	9,625	6,743	3,750.00	8,125	
NLC CITY SUMMIT				0.00		
MML FALL CONFERENCE-ROCKVILLE				3,375.00		
MML CONVENTION				1,000.00		
NLC MID-YEAR MEETING						
10-5-201-52429 TRAVEL-OTHER	221	1,400	205	1,500.00	1,900	
NLC CITY SUMMIT-AIRFARE				400.00		
NLC MID-YEAR MEETING						
10-5-201-52449 CONF & CONVENTIONS-OTHER	6,121	9,325	4,321	1,750.00	9,050	
MML FALL CONFERENCE				2,375.00		
MML CONVENTION				1,500.00		
NLC CITY SUMMIT				3,000.00		
NLC CONGRESSIONAL CITY CONF-DC				175.00		
PGCMA SCHOLARSHIP BREAKFAST				250.00		
PGCMA LEGISLATIVE DINNNER						
10-5-201-52503 COMPUTER SUPPLIES	1,917	2,000	1,459		2,000	
10-5-201-52509 OFFICE SUPPLIES-OTHER	116	250	176		250	
10-5-201-52539 OTHER MISC SUPPLIES	391	350	363		350	
10-5-201-52541 POSTAGE-REGULAR MAIL	476	500	153		500	
10-5-201-52602 PRESENTATIONS	486	3,000	665		3,000	
10-5-201-52705 CONTINGENCY-COUNCIL PRESIDENT	1,594	3,000	773		3,000	
10-5-201-52804 SPECIAL EVENTS	0	0	0		1,000	
TOTAL OPERATING EXPENDITURES	41,746	59,166	36,037		58,855	
TOTAL CITY COUNCIL	84,547	103,026	73,288		102,777	



DEPARTMENT: OFFICE OF THE CLERK TO THE CITY COUNCIL - 205
DEPARTMENT HEAD: Kimberley A. Rau, MMC

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** The Clerk to the City Council provides assistance to the Council, and maintains and preserves all required documents in accordance with State, County and City Codes.
- ❖ **RESPONSIBILITIES:** The Clerk to the City Council is responsible for a full and accurate account of all meetings of the Mayor and City Council, various committees and board meetings. The Clerk's Office will provide research and administrative support to the City Council when requested or assigned by the President of the City Council. The Clerk works closely with the City Solicitor, and is responsible for the timely presentation of enacted legislation and for obtaining the necessary signatures when enacted. The Clerk will issue certified copies as needed, and shall oversee the codification process. All meetings are scheduled in accordance with legal timetables. The Clerk shall assign all work to the Administrative Assistant, who shall answer directly to the Clerk to the City Council. The Clerk is responsible for the City of Laurel elections, regular and special, and works closely with the Office of the Prince George's County Board of Election Supervisors as well as the City's Board of Election Supervisors. The Clerk also represents the Council and the City during the annual Maryland General Assembly Session in Annapolis and at meetings of the Prince George's County Council as necessary.
- ❖ **STAFF:**
 - Clerk to the City Council
 - Administrative Assistant
- ❖ **FY2018:** This budget provides for the activities and expenses of the City Clerk's Office. Major expenses are in compensation.
- ❖ **COMMITTEE ASSIGNMENTS:** As representatives of the City Council, the Clerk and staff are associated with, or serve on, the following organizations:
 - Mayor and City Council of Laurel
 - Maryland Municipal League
 - Maryland Municipal Clerks Association
 - International Institute of Municipal Clerks
 - Board of Election Supervisors



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$152,834	\$157,851	\$160,548	\$160,548
Operating Expenses	\$8,003	\$18,730	\$20,675	\$20,675
Capital Outlay				
Total:	\$160,838	\$176,581	\$181,223	\$181,223

PERSONNEL	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Full-Time	2	2	2	2
Part-Time	0	0	0	0
Total:	2	2	2	2



CLERK TO THE COUNCIL

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-205-51011 SALARIES-REGULAR	142,077	146,133	109,555		148,638	_____
10-5-205-51032 OVERTIME-REGULAR	277	500	0		500	_____
10-5-205-51071 FICA TAXES	10,480	11,218	8,305		11,410	_____
TOTAL COMPENSATION	152,834	157,851	117,860		160,548	_____
<u>OPERATING EXPENDITURES</u>						
10-5-205-52020 OUTSIDE SERVICES-OTHER CODE ON-LINE (INCREASE)	550	550	1,050	550.00	550	_____
10-5-205-52051 MEMBERSHIP DUES MMCA-CLERK	490	410	415	100.00	410	_____
IIMC-CLERK				280.00		
SAM'S CLUB				30.00		
10-5-205-52062 ADVERTISING-MEETING/EVENT	0	1,500	0		1,500	_____
10-5-205-52079 PRINTING-MISCELLANEOUS QUARTERLY CODE CODIFICATION	4,513	5,000	2,527	5,000.00	5,000	_____
10-5-205-52421 PER DIEM MML FALL CONFERENCE-ROCKVILLE	104	480	377	0.00	920	_____
MML CONVENTION				160.00		
IIMC REGION II CONFERENCE				160.00		
IIMC ANNUAL CONVENTION				200.00		
NLC CITY SUMMIT				200.00		
IIMC INSTITUTE				200.00		
10-5-205-52422 HOTEL/TRAVEL MML FALL CONFERENCE-ROCKVILLE	1,687	4,750	3,315		4,400	_____
MML CONVENTION				0.00		
IIMC REGION II CONFERENCE				900.00		
IIMC ANNUAL CONVENTION				500.00		
NLC CITY SUMMIT				1,250.00		
IIMC INSTITUTE				1,250.00		
10-5-205-52429 TRAVEL-OTHER PARKING, TOLLS	75	900	885	500.00	3,300	_____
NLC CITY SUMMIT-AIRFARE				800.00		
10-5-205-52449 CONF & CONVENTIONS-OTHER IIMC REGION II CONFERENCE	550	3,090	3,098	2,500.00	4,045	_____
MMCA MEETING				600.00		
PGCMA LEGISLATIVE DINNER				200.00		
PGCMA SCHOLARSHIP BREAKFAST				50.00		
MML FALL CONFERENCE				35.00		
IIMC ANNUAL CONFERENCE				350.00		
MML CONVENTION				575.00		
NATIONAL LEAGUE OF CITIES				525.00		
NLC CONGRESS CITY CONFERENCE				500.00		
IIMC INSTITUTE				600.00		
				610.00		



CLERK TO THE COUNCIL

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	----- WORKSPACE
		BUDGET	ACTUAL			
10-5-205-52509 OFFICE SUPPLIES-OTHER	35	300	118		300	_____
10-5-205-52539 OTHER MISC SUPPLIES	0	250	0		250	_____
10-5-205-52804 SPECIAL EVENTS	0	1,500	0		0	_____
TOTAL OPERATING EXPENDITURES	8,003	18,730	11,785		20,675	_____
 TOTAL CLERK TO THE COUNCIL	 160,838	 176,581	 129,645		 181,223	



DEPARTMENT: REGISTRATION AND ELECTIONS - 220**DEPARTMENT HEAD:** Kimberley A. Rau, MMC**❖ FISCAL YEAR:** July 1, 2017 - June 30, 2018**❖ PURPOSE:** This budget does not include funding for an election. The City's General Election is scheduled for Tuesday, November 7, 2017.**❖ RESPONSIBILITIES:** The Board of Election Supervisors administers the elections of the Mayor and City Council members, working in conjunction with the Prince George's County Board of Election Supervisors.

This includes voter registration, nomination petition certification, ballot preparation and legal advertisements.

❖ FY2018 GOALS: This budget provides for the election of the Mayor and City Council.**❖ COMMITTEE ASSIGNMENTS:** Board of Election Supervisors

EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation				
Operating Expenses	\$13,831	\$5,850	\$42,134	\$42,134
Capital Outlay				
Total:	\$13,831	\$5,850	\$42,134	\$42,134



ELECTIONS

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>OPERATING EXPENDITURES</u>						
10-5-220-52011 LEGAL SERVICES ELECTION LEGAL COUNSEL	0	250	0	15,000.00	15,000	
10-5-220-52016 GENERAL CONSULTANTS ELECTION CHAIR	2,650	0	0	300.00 500.00 1,400.00 1,620.00	3,820	
CHIEF JUDGES ELECTION DAY JUDGES TECHNICIAN SERV.						
10-5-220-52020 OUTSIDE SERVICES-OTHER VOTER NOTIF CARD PRINTING VOTER NOTIF CARD POSTAGE BALLOT PRINTING	4,655	0	0	212.00 6,332.00 2,885.00	9,429	
10-5-220-52042 EQUIPMENT RENTAL/LEASE ELECTION MACHINE RENTAL ELECTION MACHINE DEMO BALLOT SCANNER	5,535	0	0	4,035.00 750.00 750.00	5,535	
10-5-220-52061 ADVERTISING-PUBLIC NOTICE	0	3,000	0		4,000	
10-5-220-52072 PRINTING-FLYERS ELECTION NEWSLETTER	0	0	0	1,000.00	1,000	
10-5-220-52079 PRINTING-MISCELLANEOUS	439	2,000	1,995		2,500	
10-5-220-52509 OFFICE SUPPLIES-OTHER	173	0	0		380	
10-5-220-52539 OTHER MISC SUPPLIES	379	100	0		320	
10-5-220-52541 POSTAGE-REGULAR MAIL	0	500	3		150	
TOTAL OPERATING EXPENDITURES	13,831	5,850	1,998		42,134	
TOTAL ELECTIONS	13,831	5,850	1,998		42,134	



DEPARTMENT: OFFICE OF THE CITY ADMINISTRATOR - 215

DEPARTMENT HEAD: Martin Flemion, City Administrator

❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018

❖ **PURPOSE:** The City Administrator is appointed by the Mayor, subject to confirmation by the City Council, and serves as the Chief Administrative Officer of the City government.

❖ **RESPONSIBILITIES:** The City Administrator directs and coordinates the general administration of the City government. The operations of each department are monitored to assure compliance with policies and legislation established by the Mayor and City Council. Responsibilities include submitting an annual budget, advising the Mayor and City Council on the financial condition and needs of the City, authorizing all purchases required under the Charter and the emergency preparedness of the City government.

❖ **STAFF:**

- City Administrator
- Deputy City Administrator
- Risk Management Officer
- Emergency Manager
- Safety Compliance Officer
- Administrative Assistant II
- Administrative Specialist

❖ **PERFORMANCE:** In addition to the day-to-day management of the City government, the City Administrator is responsible for insurance management, budget preparation and administration, Capital Improvement Budget preparation, emergency operations and other projects as assigned by the Mayor.

❖ **ACCOMPLISHMENTS FY 2017:** Coordinated in the development and presentation of the City's CIP and GOB; Represented City as ex officio member of CMRT Board; Represented City on Regional Transportation Agency Commission and Partners Group; Represented City on Fort Meade Community Covenant Council; Worked with Prince George's County Public Library System and County Central Services to finalize written covenants and agreements for the new Laurel Library location, using City property; Staff support to Community Redevelopment Agency; Coordinated and participated in negotiations on the Tax Differential with the County Task Force; Executive Officer, City Of Laurel Planning Commission and City of Laurel Historic District Commission; Represented City during Howard County Regional Transportation Agency meetings; Negotiated transfer of Dorset Road from Brookmill to the City; Found training opportunities for Distracted Driver training for any employee that had an at fault accident; member of LGIT Risk management committee;



Accomplishments FY2017 (cont'd):

Chairperson of the City of Laurel Risk Management committee; Chairperson of the City of Laurel Accident review board; developed, supported and participated in City's first annual truck rodeo; Attended Maryland Employee's Wellness symposium; attended Maryland Highway Safety summit; worked with LGIT to provide insurance coverage for the Community Redevelopment Authority and their newly acquired properties; provided "backer training" for City drivers; provided training to City Departments of vehicle accident.

❖ **FY2018 GOALS:** Continue budget oversight for fiscal responsibility; Provide administration of the City's property and general liability insurance and Risk Management programs; Work with Mayor's Office to monitor economic development initiatives; Assist with the review and revision of the City of Laurel Master Plan; Assist with Laurel TV initiatives; Continue to assist with coordination of the Prince George's County Public Library System Project through development and construction

❖ **COMMITTEE ASSIGNMENTS:**

- Mayor and City Council of Laurel
- City of Laurel Planning Commission
- Historic District Commission
- Board of Trustees of the City's Retirement Plans, ex officio member
- Ethics Commission
- Maryland Municipal League
- Prince George's County Municipal Association
- City Risk Management
- Laurel Park Community Committee
- Fort Meade Community Covenant Council
- Fort Meade Regional Growth Management Council
- RTA (Regional Transit Agency) Commission
- RTA (Regional Transit Agency) Partners Group
- CMRT Board of Directors, ex officio member



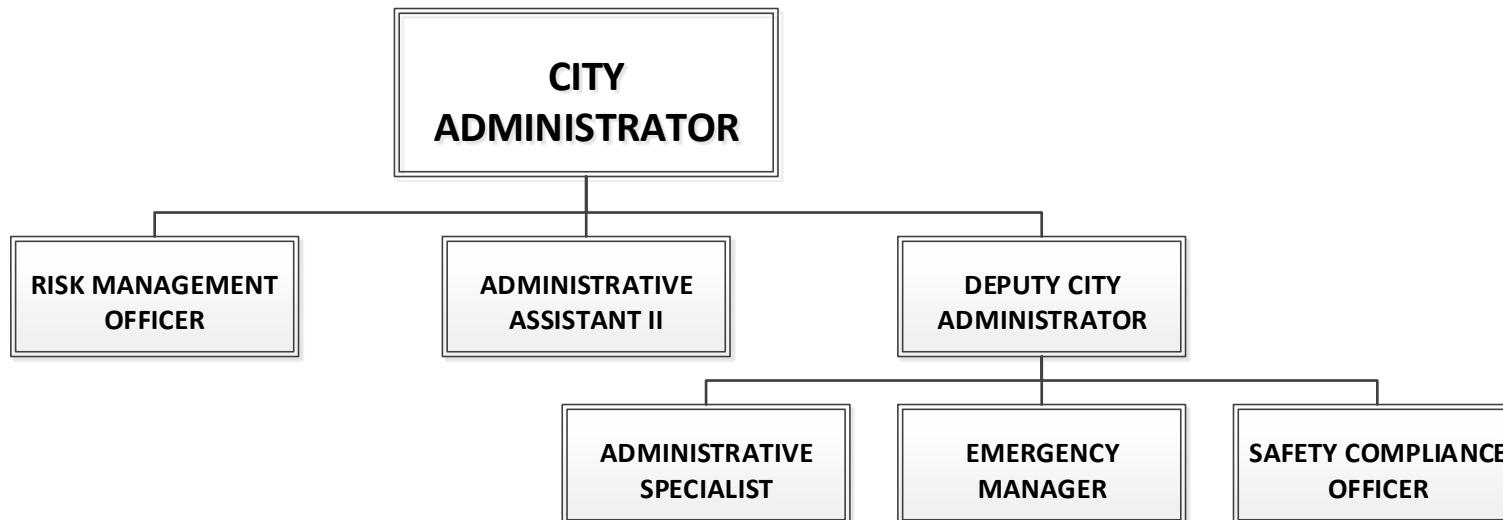
EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$459,645	\$540,538	\$517,864	\$517,864
Operating Expenses	\$13,855	\$48,500	\$52,810	\$52,810
Capital Outlay	\$90	0	0	0
Total:	\$473,590	\$589,038	\$570,674	\$570,674

PERSONNEL	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Full-Time	5	5	7	7
Part-Time	1	1	0	0
Total:	6	6	7	7



CITY ADMINISTRATOR'S OFFICE

ORGANIZATION CHART



CITY ADMINISTRATOR

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
COMPENSATION						
10-5-215-51011 SALARIES-REGULAR	428,832	501,625	279,748		479,562	
10-5-215-51032 OVERTIME-REGULAR	121	500	0		1,500	
10-5-215-51071 FICA TAXES	30,692	38,413	21,173		36,802	
TOTAL COMPENSATION	459,645	540,538	300,921		517,864	
OPERATING EXPENDITURES						
10-5-215-52011 LEGAL SERVICES ETHICS COMMISSION COUNSEL	5,000	7,000	2,200	7,000.00	7,000	
10-5-215-52020 OUTSIDE SERVICES-OTHER SHREDDING SERVICES	1,742	21,300	1,080	2,700.00 3,600.00 15,000.00	21,300	
EMPLOYEE HEALTH/WELLNESS GRAPHIC ART UPDATE						
10-5-215-52051 MEMBERSHIP DUES MD CITY/CO MGR ASSOC CA/DCA	595	745	615	300.00 30.00	760	
SAM'S CLUB PRIMA NATIONAL MEMBERSHIP DUES PRIMA MD MEMBERSHIP DUES				400.00 30.00		
10-5-215-52052 SUBSCRIPTIONS	0	50	0		50	
10-5-215-52071 PRINTING-LETTERHEAD/ENVL FLYERS/MISCELLANEOUS PRINTING	0	200	0	200.00	200	
10-5-215-52079 PRINTING-MISCELLANEOUS COPIER OVERAGE	621	800	337	0.00	0	
10-5-215-52081 BOOKS& PUBLICATIONS-OTHER	0	150	0		150	
10-5-215-52403 EXPENSE ALLOWANCE-CITYADM	161	600	339		600	
10-5-215-52421 PER DIEM MML CONVENTION	162	640	0	240.00	800	
PRIMA NATIONAL INSTITUTE PRIMA NATIONAL CONFERENCE				240.00 320.00		
10-5-215-52422 HOTEL/TRAVEL MML CONVENTION	879	3,955	1,238	1,900.00	4,420	
PRIMA NATIONAL INSTITUTE PRIMA NATIONAL CONFERENCE				1,080.00 1,440.00		
10-5-215-52429 TRAVEL-OTHER MISC (PARKING, TOLLS)	650	75	13	150.00	2,450	
PRIMA NATIONAL INSTITUTE AIRFR PRIMA NATIONAL CONF. AIRFARE				700.00 1,600.00		
10-5-215-52449 CONF & CONVENTIONS-OTHER MML CONVENTION	1,193	2,980	1,307	1,100.00	3,980	
MML FALL CONFERENCE				500.00		
MD PRIMA QLTY MTG 4 @ \$30.00				120.00		
PRIMA NATIONAL INSTITUE PRIMA NATIONAL CONFERENCE				900.00		
PESA CONFERENCE - 2 @ \$30.00				1,200.00		
MISC. RISK MANAGEMENT MEETINGS				60.00		
10-5-215-52501 COPIER PAPER	1,256	2,500	1,200	100.00	2,500	



CITY ADMINISTRATOR

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
10-5-215-52509 OFFICE SUPPLIES-OTHER	1,095	1,500	721		4,500	
10-5-215-52539 OTHER MISC SUPPLIES	0	600	316		600	
DIGIT MEDIA				200.00		
MAYOR'S WELLNESS LUNCHEONS				400.00		
10-5-215-52541 POSTAGE-REGULAR MAIL	217	500	280		500	
10-5-215-52704 CONTINGENCY-OTHER	284	1,405	690		3,000	
10-5-215-52806 ECONOMIC DEVELOPMENT	0	3,500	0		0	
FY18 FUNDS MOVED TO ECD				0.00		
TOTAL OPERATING EXPENDITURES	13,855	48,500	10,336		52,810	
 TOTAL CITY ADMINISTRATOR	 473,590	 589,038	 311,257		 570,674	



DEPARTMENT: BUDGET AND PERSONNEL SERVICES - 225
DEPARTMENT HEAD: S. Michele Saylor, Director

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** The Department of Budget and Personnel Services administers all of the financial activities of the City government, administers all employee benefits and advises and assists the City management staff in all other personnel matters.
- ❖ **RESPONSIBILITIES:** Daily responsibilities of the Department of Budget and Personnel Services include the billing, collection, disbursement and investment of all public funds, preparation and administration of the budget, maintenance and reconciliation of the general ledger and City bank accounts, financial reporting, maintenance of parking ticket database, inventory maintenance, licensing and tax research. The Department also manages and administers employee compensation, employee benefits, retirement and retiree benefits, Workers' Compensation, performance evaluations, employee recognition, promotions, disciplinary actions, exit processing, unemployment claims and maintenance of all related records. Personal property tax levies represent approximately one-third of the volume of real estate accounts and occur periodically throughout the year. Other major functions occurring annually include the certified audit, development and preparation of a fiscal profile for the Capital Improvement Program, revenue budget projections, reconciliation of fixed assets inventories, compiling data for the annual Valuation of the City's retirement plans, calendar year-end reconciliation of payroll and pension for generation of W-2's and 1099-R's and required Federal and State filings; required Affordable Care Act reporting and fiscal year-end encumbrance and accrual preparation.
- ❖ **PROGRAMS:**
Major areas that this Office is responsible for, or involved in are:
 - Annual Operating Budget
 - Annual Certified Audit
 - Capital Improvement Program
 - Retiree Pension Benefits
 - Employee Payroll
 - Tax Collection and Reconciliation
 - Contract and Agreement Files
 - Employee Life and AD&D Insurance
 - Long Term Disability Insurance
 - Employee Assistance Program
 - Unemployment Tax Service
 - Criminal Background checks
 - City's Expenditures
 - City's Revenues
 - City's Asset Records
 - City's Inventory Records
 - License and Miscellaneous Billings
 - Comprehensive Collections
 - Employees Health & Dental Insurance
 - Short Term Disability Insurance
 - Retirement Plan Administration
 - Deferred Compensation Plans
 - Pre-employment Medical Examinations
 - Employee Records Management
 - Employee Drug and Alcohol Testing
 - OSHA reporting



Financial Administration for:

- Fourth of July Committee
- Laurel Citizens Police Academy Alumni
- Community Redevelopment Authority

❖ STAFF:

- Director
- Deputy Director/Human Resource Officer
- Payroll Specialist
- Human Resource Specialist III
- Fiscal Specialist II (2)
- Fiscal Clerk
- Administrative Specialist
- Auxiliary Clerk

❖ **FY2018:** During FY2018 the Department of Budget and Personnel Services will be involved in the annual audit of FY2017; continuing comprehensive collection efforts, administer requirements of the Affordable Care Act; periodic training of department budget staff on the use of financial software; and continuing review of Human Resource policies. Additionally, the department continues to digitize transaction data and documentation as well as take advantage of electronic access for payroll and accounts payable.

❖ COMMITTEE ASSIGNMENTS:

- Mayor and City Council
- Capital Improvement Program Committee
- Board of Trustees of the City of Laurel Retirement Plans
- Risk Management Committee
- Accident Review Board



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$532,174	\$655,487	\$608,155	\$608,155
Operating Expenses	\$142,341	\$162,025	\$168,710	\$168,710
Capital Outlay	0	0	\$2,200	\$2,200
Total:	\$674,515	\$817,512	\$779,565	\$779,565

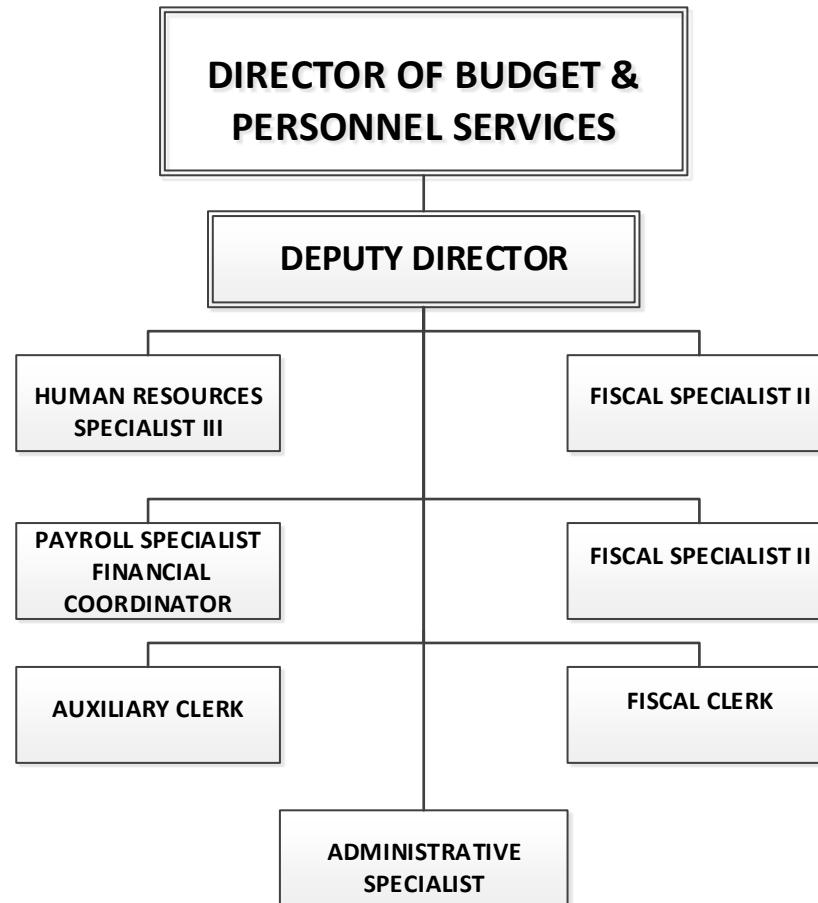
PERSONNEL	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Full-time	7	8	8	8
Auxiliary	1	1	1	1
Total:	8	9	9	9





BUDGET AND PERSONNEL SERVICES

ORGANIZATION CHART



BUDGET & PERSONNEL SVCS

EXPENDITURES	2015-2016 ACTUAL	2016-2017		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-225-51011 SALARIES-REGULAR	487,009	524,426	392,006		547,532	_____
10-5-225-51020 SALARIES-RECREATIONAL	0	72,308	0		0	_____
10-5-225-51021 SALARIES-AUXILIARY BAPS AUX STAFF MEMBER	8,092	10,560	6,598	10,560.00	10,560	_____
10-5-225-51032 OVERTIME-REGULAR	130	6,750	230		6,845	_____
10-5-225-51071 FICA TAXES	36,942	41,443	29,711		43,218	_____
TOTAL COMPENSATION	532,174	655,487	428,545		608,155	_____
<u>OPERATING EXPENDITURES</u>						
10-5-225-52012 ACCOUNTING SERVICES FY2017 FINANCIAL AUDIT	22,164	30,000	21,012	25,000.00	25,000	_____
10-5-225-52014 BANKING SERVICES MONTHLY FEES BANKCARD FEES	53,303	50,000	33,515	40,000.00 15,000.00	55,000	_____
10-5-225-52020 OUTSIDE SERVICES-OTHER PRE-EMPLOYMENT PHYSICALS CRIMINAL BACKGROUND CHECKS EMPLOYEE ASSISTANCE PROG. UNEMPLOYMENT TAX SERVICE RANDOM TESTING CDL RECERTIFICATIONS POLICE ENTRANCE EXAMS HEPATITIS B VACCINES POLICE PROMOTION EXAM GASB 45 & 68 STUDY	26,983	30,230	10,453	4,140.00 1,890.00 2,000.00 440.00 1,500.00 1,000.00 2,500.00 250.00 15,150.00 8,500.00	37,370	_____
10-5-225-52051 MEMBERSHIP DUES GFOA MARYLAND GFOA INTNL PERSONNEL MGMT ASSN NOTARY LICENSE RENEWAL	1,912	660	397	235.00 40.00 415.00 40.00	730	_____
10-5-225-52052 SUBSCRIPTIONS LABOR LAW POSTERS GAAFR REVIEW	560	1,900	1,740	630.00 100.00	730	_____
10-5-225-52061 ADVERTISING-PUBLIC NOTICE PENNYSAYER ADS GOVTJOBS.COM OTHER VACANCY ADS CONSTANT YIELD NOTICE	1,649	4,100	829	2,520.00 550.00 1,000.00 150.00	4,220	_____
10-5-225-52071 PRINTING-LETTERHEAD/ENVL BAPS WINDOW ENVELOPES	372	885	441	885.00	885	_____
10-5-225-52073 PRINTING-FORMS ACCOUNTS PAYABLE CHECKS PAYROLL CHECKS PENSION CHECKS LEAVE SLIPS	1,822	2,130	1,009	500.00 400.00 215.00 200.00	2,015	_____



BUDGET & PERSONNEL SVCS

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
W-2, 1099-M, 1099-R, 1095-C				700.00		
10-5-225-52079 PRINTING-MISCELLANEOUS	882	600	0		450	
PROPOSED BUDGET				150.00		
ADOPTED BUDGET				150.00		
EMPLOYEE HANDBOOK				150.00		
10-5-225-52429 TRAVEL-OTHER	22	200	0		200	
MISC LOCAL TRAVEL				200.00		
10-5-225-52503 COMPUTER SUPPLIES	1,100	1,680	296		1,580	
MICRO CARTRIDGE				250.00		
HP4200 CARTRIDGE				725.00		
HP4015X CARTRIDGE				320.00		
COPIER/FAX CARTRIDGES				285.00		
10-5-225-52509 OFFICE SUPPLIES-OTHER	1,144	1,250	607		1,250	
10-5-225-52521 COFFEE SUPPLIES	0	30	0		30	
10-5-225-52539 OTHER MISC SUPPLIES	0	300	0		300	
10-5-225-52541 POSTAGE-REGULAR MAIL	5,353	5,800	3,767		5,950	
POSTAGE				5,650.00		
OTHER DELIVERY				300.00		
10-5-225-52602 PRESENTATIONS	25,074	32,260	11,234		33,000	
ANNUAL AWARDS				13,000.00		
ANNUAL AWARD LUNCHEON				3,000.00		
SAFETY INCENTIVE AWARDS				12,500.00		
EMPLOYEE RELATIONS COMMITTEE				4,500.00		
TOTAL OPERATING EXPENDITURES	142,341	162,025	85,301		168,710	
<u>OTHER FINANCING USES</u>						
10-5-225-57120 EMPLOYEE INCENTIVE PROGR	0	0	0		500	
EMPLOYEE RESIDENCY INCENTIVE				500.00		
TOTAL OTHER FINANCING USES	0	0	0		500	
<u>CAPITAL OUTLAY</u>						
10-5-225-61010 EQUIPMENT ACQUISITION<500	0	0	188		0	
10-5-225-61020 EQUIPMENT ACQUISITION>500	0	0	0		2,200	
FIVE DRAWER LATERAL FILES				2,200.00		
TOTAL CAPITAL OUTLAY	0	0	188		2,200	
TOTAL BUDGET & PERSONNEL SVCS	674,515	817,512	514,035		779,565	



DEPARTMENT: COMMUNICATIONS - 235
DEPARTMENT HEAD: Audrey Barnes, Director

❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018

❖ **PURPOSE:** The primary function of the Department of Communications is to provide useful information to residents, businesses, and employees within the City limits of Laurel, and the greater Laurel area. The Communications Director develops, prepares, and coordinates the release of official news advisories and disseminates news on the City's public access television station, known as Laurel TV, its companion website Laureltv.org, the City's website—cityoflaurel.org, the mobile MyLaurel app, and through a vigorous outreach on social media sites. The Department works closely with other Departments in the City to spread news about the Mayor's Government to the People program and other activities that allow people to live, work, and enjoy the City of Laurel.

❖ **RESPONSIBILITIES:** The responsibilities of the Department of Communications are to increase resident, business, and employee understanding of government programs, projects and services. The Department has an obligation to make sure that residents have quick and consistent access to information during emergencies through use of the Emergency Notification system, Laurel TV, the MyLaurel App, and social media sites such as Twitter and Facebook. The Department also has a responsibility to allow the community to share stories about their neighborhoods, schools, and places of employment. The City's Volunteer program falls within the Department of Communications which coordinates opportunities for residents to get involved with programs and organizations in the City and surrounding area.

❖ **STAFF:**

- Communications Director
- Assistant Director of Communications
- Technical Director/Production Assistant
- Public Information and Social Media Specialist
- Part-time Administrative Assistant
- Production Assistant (5 auxiliary)
- Front Desk/Receptionist
- Passport Agent (full time)
- Passport Agent (auxiliary)

❖ **ACCOMPLISHMENTS FY 2017:**

The Department of Communications became only the second municipality in Prince George's County to be awarded a High Definition channel for its public access television station known as Laurel TV. The staff, interns, and volunteers produced six Special Reports and more than 70 individual stories. Laurel TV earned its 5th Telly Award for its Diabetes Special. Other major projects include the live announcement of a path forward for Laurel Regional Hospital and an Interfaith Service to mark the 15th anniversary of the September 11, 2001 attacks. The City's Social Media presence continues to grow with the addition of Facebook Live as a means to disseminate information in real time. The Department expanded Passport hours and is serving growing numbers of applicants. A new photo badge system was installed at the Front Desk, improving building security and convenience for visitors. A pilot program with student interns from the University of Maryland has been very successful.



❖ **FY2018 GOALS:**

The goals of the Department of Communications for FY2018 are to continue to increase resident and employee understanding, awareness of, and participation in City government programs, projects and services; to maintain a steady stream of volunteers to help with Laurel TV, broaden

our college internship program to include other campuses, and to bring increased programming produced by local residents for local residents.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$372,492	\$423,912	\$455,055	\$455,055
Operating Expenses	\$71,269	\$116,380	\$116,790	\$116,790
Capital Outlay	\$9,235	\$26,578	\$17,323	\$17,323
Total:	\$452,996	\$556,870	\$589,168	\$589,168

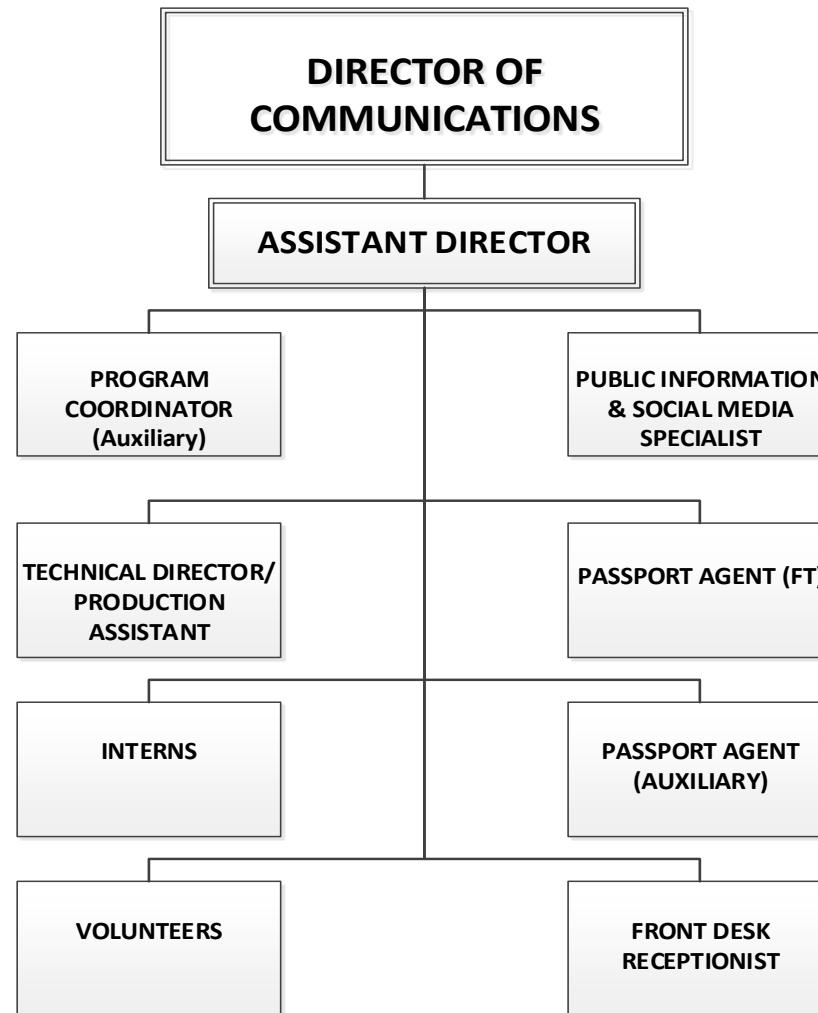
PERSONNEL	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Full-Time	5	6	6	6
Part-Time	1	1	1	1
Auxiliary	3	2	5	5
Total:	9	9	12	12





DEPARTMENT OF COMMUNICATIONS

ORGANIZATION CHART



COMMUNICATIONS

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-235-51011 SALARIES-REGULAR	315,729	376,081	282,012		387,072	
10-5-235-51021 SALARIES-AUXILIARY AUXILIARIES	31,230	17,706	14,771	32,579.00	32,579	
10-5-235-51032 OVERTIME-REGULAR OVERTIME REGULAR	0	0	38	3,066.00	3,066	
10-5-235-51071 FICA TAXES	25,533	30,125	21,131		32,338	
TOTAL COMPENSATION	372,492	423,912	317,952		455,055	
<u>OPERATING EXPENDITURES</u>						
10-5-235-52016 GENERAL CONSULTANTS FREELANCE PRODUCERS	150	2,000	0	2,500.00	2,500	
10-5-235-52020 OUTSIDE SERVICES-OTHER CABLE CONTRACTUAL SERVICES VIDEO PRODUCTIONS	42,478	69,500	10,908	33,000.00 30,000.00	63,000	
10-5-235-52026 LICENSES-COMPUTER SOFTWARE	0	0	408		0	
10-5-235-52051 MEMBERSHIP DUES NIOA MISCELLANEOUS DUES	565	760	550	160.00 600.00	760	
10-5-235-52061 ADVERTISING-PUBLIC NOTICE LAUREL TV SCHEDULE-6 PER YEAR	1,773	3,000	500	3,000.00	3,000	
10-5-235-52072 PRINTING-FLYERS COMMUNITY BROCHURES COMMUNITY DOOR HANGERS	1,185	4,500	1,641	2,500.00 2,000.00	4,500	
10-5-235-52079 PRINTING-MISCELLANEOUS	226	300	100		300	
10-5-235-52081 BOOKS & PUBLICATIONS-OTHER	0	100	0		100	
10-5-235-52304 OFFICE EQUIPMENT MAINT	0	150	0		150	
10-5-235-52310 COMPUTER SOFTWARE MAINT COMPUTER SOFTWARE DROPBOX ANNUAL FEE ADOBE AFTEREFFECTS/PHOTO SHOP	0	0	5,331	576.00 99.00 660.00	1,335	
10-5-235-52319 MAINTENANCE-OTHER TRICASTER ANNUAL WARRANTY STUDIO EQUIPMENT/CHAMBER	3,296	5,000	3,609	5,000.00 3,000.00	8,000	
10-5-235-52421 PER DIEM MML CONVENTION ALLIANCE FOR COMMUNITY MEDIA E NIOA CONFERENCES	435	1,510	133	160.00 320.00 320.00 320.00	1,120	
10-5-235-52422 HOTEL TRAVEL ALLIANCE FOR COMMUNITY MEDIA MML NIOA	2,425	2,975	0	800.00 400.00 775.00	1,975	
10-5-235-52429 TRAVEL-OTHER ALLIANCE FOR COM MEDIA AIRFARE NIOA AIRFARE	1,050	1,700	105	1,200.00 500.00	1,700	



COMMUNICATIONS

EXPENDITURES	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018		
				BUDGET DETAIL	TOTAL BUDGET	WORKSPACE
10-5-235-52449 CONF & CONVENTIONS-OTHER ALLIANCE FOR COMMUNITY MEDIA MML CONVENTION NIOA MISCELLANEOUS	2,006	3,250	25	750.00 500.00 500.00 1,500.00	3,250	
10-5-235-52503 COMPUTER SUPPLIES	480	2,000	374		2,000	
10-5-235-52509 OFFICE SUPPLIES-OTHER	3,275	6,223	2,664		7,000	
10-5-235-52528 VIDEO/AUDIO SUPPLIES DVDs	2,729	1,011	1,791	2,000.00	2,000	
10-5-235-52539 OTHER MISC SUPPLIES	2,352	1,301	164		2,000	
10-5-235-52541 POSTAGE-REGULAR MAIL PASSPORTS REGULAR	3,220	2,600	2,191	2,300.00 300.00	2,600	
10-5-235-52561 UNIFORM PURCHASES	503	500	310		500	
10-5-235-52602 PRESENTATIONS	0	500	0		500	
10-5-235-52604 OTHER GIFTS & AWARDS	2,026	1,500	1,752		1,500	
10-5-235-52804 SPECIAL EVENTS COMMUNITY OUTREACH EVENTS B/W MEDIA RELATIONS EVENT	745	5,500	770	3,000.00 2,500.00	5,500	
10-5-235-52807 VOLUNTEER LAUREL PROGRAM	352	500	0		1,500	
TOTAL OPERATING EXPENDITURES	71,269	116,380	33,326		116,790	
<u>CAPITAL OUTLAY</u>						
10-5-235-61010 EQUIPMENT ACQUISITION<500 10-5-235-61020 EQUIPMENT ACQUISITION>500 SPLITTER, MIC TRICASTER (PEG) SMARTVIDEO HUB CL. SW (PEG) VIDEO HUB SM CONTROL (PEG) SONY HXR-NX3 CAMCORDER (PEG) KINO FLO DMX STUDIO LTS (PEG)	1,067 8,168 9,235	2,465 24,113 26,578	4,225 19,697 23,922	0 17,323 10,761.00		
TOTAL CAPITAL OUTLAY				17,323		
TOTAL COMMUNICATIONS	452,996	566,870	375,201		589,168	



DEPARTMENT: ECONOMIC AND COMMUNITY DEVELOPMENT - 240**DEPARTMENT HEAD:** Christian L. Pulley, Acting Director

❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018

❖ **PURPOSE:** The Department of Economic and Community Development consists of two program areas – zoning/planning and economic development. Professional planners and economic development staff provide services to the public, the Mayor and City Council, the Planning Commission, the Board of Appeals, the Historic District Commission, The Community Redevelopment Authority and certain other committees. The City of Laurel is the only jurisdiction in Prince George's County that has planning and zoning authority.

❖ **RESPONSIBILITIES:** (1) Administration of the Unified Land Development Code, including written and oral explanations and interpretations; (2) Review of building, use, fence and sign applications; (3) Preparation of staff recommendations on zoning map and text amendments, variances, revitalization overlays and special exceptions, site and landscape plans, subdivision plans, and annexation analysis; (4) Review of County, State, and Federal legislation pertaining to planning and zoning; (5) Inter-governmental comments and review of projects of the Maryland-National Capital Park and Planning Commission (M-NCPPC), the Washington Suburban Sanitary Commission, the Washington Metropolitan Area Transportation Authority, the Maryland Department of State Planning, the National Capital Planning Commission and the Maryland State Highway Administration, as well as the U.S. Census Bureau; (6) Review and coordination with Prince George's County M-NCPPC regarding land use, zoning applications and the Sub-Region I Master Plan; (7) Coordination with adjoining jurisdictions regarding transportation issues including coordination for existing and proposed bus and rail systems in the Laurel area; (8) Zoning review of the

following permits: building (new construction and renovation) for residential and commercial, use and occupancy, fence, deck, and sign; (9) Participation in the Public Affairs Group of the Baltimore-Washington Corridor Chamber of Commerce; (10) Administer the City of Laurel Arts and Entertainment Program within the Arts and Entertainment District which includes exemptions for Admissions and Amusement Taxes and Real Property Tax Credits.

❖ **PERFORMANCE DATA:** Since January 2016, planning and zoning has reviewed over 2,320 building permits, use and occupancy and other permits. In addition to various standard-zoning reviews, the department prepared a planning commission annual report, Comprehensive Master Plan Amendment and reports on over 25 zoning applications. Reviews and reports were completed on 2 map amendment applications, 4 special exception applications, 3 variance applications, 6 site plan and landscape plans, 1 forest conservation plan, 2 record plats/plats of subdivision, and 7 text amendment applications. The Department also responded to over 200 requests for demographics, zoning regulations and information on recent or pending developments. During this period, approximately 60 Certificates of Approval were reviewed and presented to the Historic District Commission for action and 3 tax credit applications were processed. Two (2) Main Street Relocation Grants and two (2) Commercial Property Improvement Rebate applications were processed.

❖ **PROGRAMS:** In addition to its normal responsibilities, the planning and zoning program participates in several on-going efforts. These include: (1) the annual Capital Improvement Program; (2) the development of new procedures for site plan and forest conservation



Programs (cont'd):

plan review; (3) the review and updating of forms for zoning applications; (4) the updating of the official City of Laurel Zoning Map; (5) the preparation of an updated population estimate; (6) impact analysis for annexation proposals, including zoning recommendations; (7) review and development of amendments for the revision and continued codification of the Unified Land Development Code; (8) Main Street Economic Development Grant Program (9) Commercial Corridor Economic Development Grant Program.

❖ STAFF: The staff of the department includes

- Director
- Assistant Director
- Community Development Coordinator
- Economic Development Coordinator
- Planner II (2)
- Administrative Assistant II (Historic District Coordinator)

❖ FY2018 GOALS: The Department of Economic and Community Development will focus on revitalization and renovation projects, such as Andersons Corner, Spring Arbor, Westside Townhouses and commercial development, Hawthorne mixed-used project, Laurel train station Transit Oriented Development and Phase II of “C” Street Flats. Additionally, emphasis will be placed on economic

development within the City working with the Community Redevelopment Authority (CRA) on the redevelopment of the Main Street and U.S. Route 1 corridor and the development of the Main Street Revitalization Plan.

❖ COMMITTEE AND BOARD ASSIGNMENTS:

- Mayor and City Council of Laurel
- City of Laurel Planning Commission
- City of Laurel Board of Appeals
- City of Laurel Historic District Commission
- City of Laurel Capital Improvement Program
- Maryland-National Capital Park and Planning Commission (M-NCPCC)
- Patuxent River Commission (PRC)
- Patuxent River Watershed Advisory Committee
- Maryland State Office of Planning (MDP)
- National Capital Planning Commission (NCPCC)
- Baltimore-Washington Corridor Chamber of Commerce (Public Affairs Group) (PAG)
- Fort Meade Community Covenant Council
- Community Redevelopment Authority



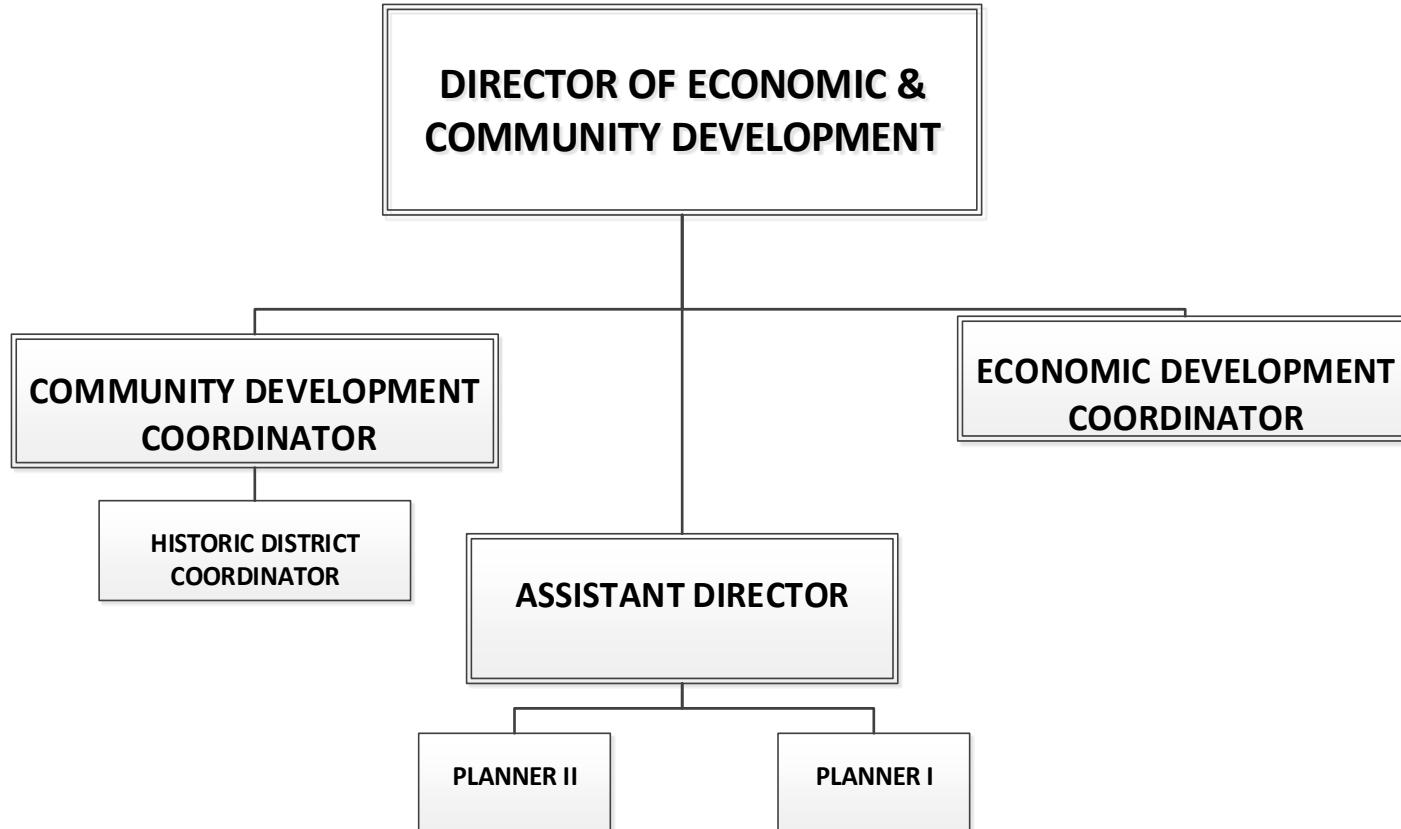
EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$846,048	\$486,617	\$521,700	\$521,700
Operating Expenses	\$60,544	\$42,960	\$57,092	\$57,092
Capital Outlay	\$1,175	\$200	\$0	\$0
Total:	\$907,767	\$529,777	\$578,792	\$578,792

PERSONNEL	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Full-time	14	14	7	7
Part-time	0	0	0	0
Total:	14	14	7	7



ECONOMIC AND COMMUNITY DEVELOPMENT

ORGANIZATION CHART



ECONOMIC & COMMUNITY DEV

EXPENDITURES	2015-2016 ACTUAL	2016-2017		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
COMPENSATION						
10-5-240-51011 SALARIES-REGULAR	785,930	452,036	323,678		484,626	
10-5-240-51032 OVERTIME-REGULAR	664	0	0		0	
10-5-240-51071 FICA TAXES	59,454	34,581	25,669		37,074	
TOTAL COMPENSATION	846,048	486,617	349,348		521,700	
OPERATING EXPENDITURES						
10-5-240-52013 ENGINEERING/ARCH SERVICES	25,650	0	0		0	
10-5-240-52020 OUTSIDE SERVICES-OTHER	12,591	28,150	3,770	10,000.00	29,000	
HISTORIC DISTRICT CONSULTANT				9,000.00		
MUNICIPAL CODE UPDATES				5,000.00		
ANNEXATION PLAT PREPARATION				5,000.00		
PLANS & APPLICATION REVIEW						
10-5-240-52051 MEMBERSHIP DUES	2,134	1,150	1,146		1,402	
INTL. COUNCIL OF SHOPPING CNTR				150.00		
AMERICAN PLANNING ASSOCIATION				852.00		
MARYLAND PLANNING COMMISSION A				250.00		
MARYLAND ASSOC. OF HDC				150.00		
10-5-240-52062 ADVERTISING-MEETING/EVENT	29	2,000	814	2,000.00	2,000	
PUBLICATION OF LEGAL NOTICES						
10-5-240-52071 PRINTING-LETTERHEAD/ENVL	192	600	0	600.00	600	
DEPARTMENTAL ENVELOPES ONLY						
10-5-240-52073 PRINTING-FORMS	1,158	0	0		0	
10-5-240-52079 PRINTING-MISCELLANEOUS	2,707	1,500	1,147	1,000.00	1,500	
MAPS/GENERAL				500.00		
MISC. PRINTING/BROCHURES						
10-5-240-52081 BOOKS & PUBLICATIONS-OTHER	325	500	106	500.00	500	
PLANNING BOOKS						
10-5-240-52304 OFFICE EQUIPMENT MAINT	0	100	0		100	
10-5-240-52421 PER DIEM	118	120	0		240	
APA CONFERENCE				240.00		
10-5-240-52422 HOTEL/TRAVEL	1,480	650	0	1,600.00	1,600	
APA CONFERENCE						
10-5-240-52429 TRAVEL-OTHER	441	490	98		1,200	
10-5-240-52449 CONF & CONVENTIONS-OTHER	1,272	2,250	795		3,000	
ICSC MID ATLANTIC CONFERENCE				1,500.00		
APA CONFERENCE				1,500.00		
10-5-240-52509 OFFICE SUPPLIES-OTHER	4,646	2,250	1,279		2,250	
10-5-240-52524 SIGNS, POSTS, HARDWARE	1,588	1,000	0	500.00	1,000	
RESTOCK OF ZONING SIGNS				500.00		
RESTOCK OF HDC SIGNS				500.00		
10-5-240-52539 OTHER MISC SUPPLIES	843	300	18	300.00	300	
MISCELLANEOUS						
10-5-240-52541 POSTAGE-REGULAR MAIL	3,397	1,000	809		1,500	
10-5-240-52561 UNIFORM PURCHASES	1,443	500	344		500	
SHIRTS FOR STAFF				500.00		



ECONOMIC & COMMUNITY DEV

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	(----- 2017-2018 -----)	
		BUDGET	ACTUAL		TOTAL BUDGET	WORKSPACE
10-5-240-52564 WORK BOOT/SHOE PURCHASES SHOE ALLOWANCE FOR PLANNERS	530	400	0	400.00	400	_____
10-5-240-52806 ECONOMIC DEVELOPMENT	0	0	0		10,000	_____
TOTAL OPERATING EXPENDITURES	60,544	42,960	10,325		57,092	_____
CAPITAL OUTLAY						
10-5-240-61010 EQUIPMENT ACQUISITION<500	1,175	200	150		0	_____
TOTAL CAPITAL OUTLAY	1,175	200	150		0	_____
TOTAL ECONOMIC & COMMUNITY DEV	907,767	529,777	359,822		578,792	



DEPARTMENT: OFFICE OF INFORMATION TECHNOLOGY - 250
DEPARTMENT HEAD: Kevin P. Frost, Director

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** This activity area provides for operating costs associated with the City's computer network, telecommunications, radio communications, Geographic Information System (GIS) and related information systems.
- ❖ **RESPONSIBILITIES:** Evaluation and installation of all hardware and software systems; investigation and planning of future hardware and software applications; daily operation and maintenance of the network and computer systems; management of consultant and hardware and software maintenance contracts; coordination of computer training; management of city-wide telecommunications systems including land lines, wireless, pagers and the city-wide public safety and business radio systems. Development and operation of the City's website, intranet, and our social media connections. Management of the City's Geographic Information System which includes all our municipal layers, police dispatch mapping, residency testing for certain business applications, along with the creation of printed maps.

- ❖ **STAFF:**
 - Director
 - Deputy Director
 - Systems Engineer
 - GIS Analyst
 - Systems Analyst
 - Webmaster
 - Application Specialist
 - Help Desk Coordinator
 - Administrative Assistant II

- ❖ **ACCOMPLISHMENTS FY 2017:**
 - We installed a networked Intrusion Detection System along with security cameras at several of our buildings. The Laurel Police Communications Division can monitor the new technology. The system has no monitoring cost, immediate alarm notification, and our on duty public safety dispatchers can monitor the cameras.
 - Constructed subsurface telecommunications fiber to the Laurel Armory, Alice B. McCullough field, Sturgiss-Moore Recreation Area, and Emancipation Park.
 - We released a new web site in the spring. We believe it is more intuitive and easier to find what you are looking for. It is mobile and tablet friendly and we have provided drop down menus and interactive maps that will guide you to the answers you are looking for.



Accomplishments FY2017 (Cont'd):

- Deployed Windows 10 operating system to all City computers and began the process to upgrade our computers to Microsoft Office 2016
- Supported (2) technology interns during the year
- Provided Public Works and City Planners with GIS and map support
- Provided technology support for the Mayor's summer jobs program
- Deployed new mobile computers at the Laurel Police Department
- Supported mobile command unit operations at several City events

❖ FY 2018 GOALS:

- Continue upgrade of network to support expanded WIFI and video services
- Transition City-wide facility security system to Robert J. Dipietro Community Center
- Expand City subsurface fiber network to Public Works, Laurel Police, and Main St. pool
- Technology upgrades in the Emergency Operations Center

❖ COMMITTEE ASSIGNMENTS:

- Mayor and City Council
- Emergency Services Commission



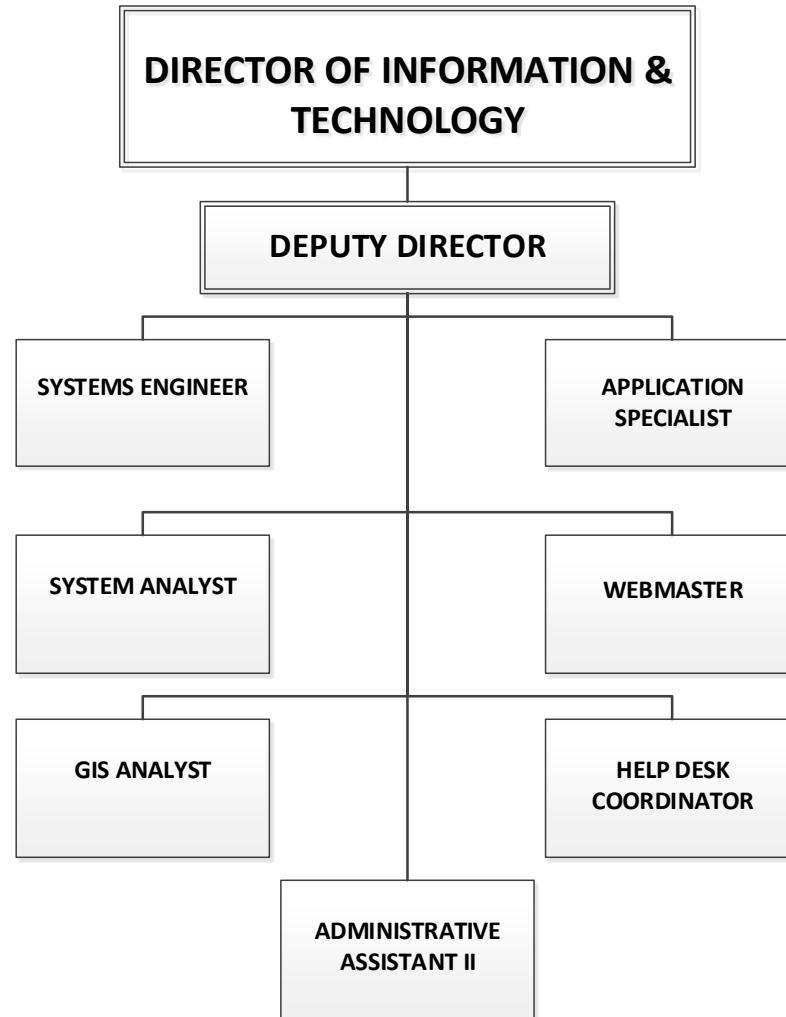
EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$705,058	\$730,592	\$770,038	\$770,038
Operating	\$632,757	\$751,586	\$893,244	\$893,244
Capital Outlay	\$41,919	\$23,450	\$22,750	\$22,750
Total:	\$1,379,735	\$1,505,628	\$1,686,032	\$1,686,032

PERSONNEL	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Full-Time	9	9	9	9
Part-Time	0	0	0	0
Total:	9	9	9	9



DEPARTMENT OF INFORMATION TECHNOLOGY

ORGANIZATION CHART



INFORMATION TECHNOLOGY

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	----- WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-250-51011 SALARIES-REGULAR	655,717	678,673	493,489		700,316	
10-5-250-51021 SALARIES-AUXILIARY	0	0	0		15,000	
10-5-250-51071 FICA TAXES	49,342	51,919	37,267		54,722	
TOTAL COMPENSATION	705,058	730,592	530,756		770,038	
<u>OPERATING EXPENDITURES</u>						
10-5-250-52017 TECHNICAL CONSULTING IT CONSULTING	67,483	77,500	53,072	92,500.00		
10-5-250-52020 OUTSIDE SERVICES-OTHER FACILITIES BROADBAND (PEG)	80,161	82,829	73,665	23,696.00	151,884	
T-1 LINE LPD (PEG)				6,000.00		
WEBSITE HOST ANNUAL CONTRACT				840.00		
LANGUAGE LINE				4,000.00		
WEB STREAMING (PEG)				4,000.00		
NETWORK MD. (PEG)				8,100.00		
CABLE TV (PEG)				1,745.00		
WEBSITE E-GOV				4,500.00		
CLOUD SERVICES				12,240.00		
SATELLITE TV				1,200.00		
COMMAND UNIT SATELLITE (PEG)				10,488.00		
CABLE STUDIO SUPPORT				1,800.00		
CRIME REPORTS				1,425.00		
AIRWATCH				2,500.00		
LED SIGNAGE				1,700.00		
MOBILE APP				7,200.00		
PICTOMETRY				2,300.00		
OFFICE 365				650.00		
CAPWIN				10,900.00		
SECURITY MENTOR				3,000.00		
INCODE DR				6,000.00		
BOARD MANAGEMENT				7,600.00		
I-NET ANNUAL FEE (PEG)				30,000.00		
10-5-250-52026 LICENSES-SOFTWARE SOFTWARE UPGRADE	16,833	29,310	65,846	7,000.00	29,310	
WINDOWS/SERVER ASSURANCE				5,510.00		
ADOBE PREMIER				3,200.00		
OFFICE 2016				13,600.00		
10-5-250-52042 EQUIPMENT RENTAL/LEASE POSTAGE MACHINE LEASE	34,788	39,300	28,319	3,200.00	39,300	
COPIER LEASE				32,000.00		
COPIER TAXES				4,100.00		
10-5-250-52051 MEMBERSHIP DUES PUBLIC SECTOR SUGA	294	350	195	250.00	350	
AMAZON PRIME				100.00		
10-5-250-52081 BOOKS& PUBLICATIONS-OTHER	182	200	0		200	



INFORMATION TECHNOLOGY

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	----- WORKSPACE
		BUDGET	ACTUAL			
10-5-250-52205 UTILITY-TELEPHONE-LOCAL LAND TELEPHONE	55,951	74,000	38,872	74,000.00	74,000	
10-5-250-52206 UTILITY-TELEPHONE-WIRELESS CELLULAR PHONE/DATA CHARGES SATELLITE PHONE SERVICE	69,068	77,716	51,828	78,236.00 2,000.00	80,236	
10-5-250-52301 TELEPHONE MAINTENANCE TELEPHONE SUPPORT/MAINT	8,940	13,100	8,968	13,100.00	13,100	
10-5-250-52303 COMPUTER HARDWARE MAINT COMPUTER HARDWARE MAINTENANCE SERVER HARDWARE WARRANTY	8,649	9,500	1,659	5,000.00 4,500.00	9,500	
10-5-250-52304 OFFICE EQUIPMENT MAINT PRINTER MAINTENANCE	2,785	3,000	2,100	3,000.00	3,000	
10-5-250-52309 RADIO MAINTENANCE RADIO SUPPORT/MAINT RADIO REPROGRAMMING	43,239	47,600	38,468	37,600.00 10,000.00	47,600	
10-5-250-52310 COMPUTER SOFTWARE MAINTENANCE OSSI SUNGUARD TRACK-IT TIMECLOCK PLUS LICENSE PLATE READER SOLAR WINDS NETWORK MONITOR FIREHOUSE INSP/PREPLAN SNAP ON WATCHGUARD SYMANTEC CLASS P&R RTA FLEET SCALA NETMOTION LASERFICHE INCODE LIVE SCAN NICE RECORDING SYSTEM S2 SECURITY ESRI GIS TWISTED PAIR VIDEO CONFERENCING COMMAND UNIT SUPPORT VEEAM FUEL MASTER ARBITRATOR ONSSI CAMERA SUPPORT INSITE DIAGNOSTICS TRAFFIC WARE CABLECAST	220,571	269,681	217,434	68,388.00 3,561.00 3,500.00 2,500.00 10,500.00 3,000.00 3,000.00 16,000.00 5,800.00 14,900.00 1,825.00 2,285.00 8,272.00 7,490.00 45,000.00 9,400.00 4,500.00 13,000.00 25,000.00 1,500.00 600.00 4,138.00 3,000.00 2,500.00 8,800.00 6,390.00 500.00 500.00 995.00	324,764	



INFORMATION TECHNOLOGY

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
VM WARE				15,000.00		
FLEET DIAGNOSTIC				400.00		
CRASH DATA				900.00		
SKILLS MANAGER				360.00		
AUDIO GATEWAY				1,200.00		
RECYCLING MANAGEMENT				460.00		
RUCKUS WIRELESS				1,000.00		
PAPER CUT				700.00		
CYBER SECURITY				12,000.00		
BADGE PASS				400.00		
VARONIS				7,200.00		
NIMBLE				8,300.00		
10-5-250-52319 MAINTENANCE-OTHER	1,868	2,000	0		2,000	
10-5-250-52422 HOTEL/TRAVEL	0	0	(267)		0	
10-5-250-52429 TRAVEL-OTHER	566	500	0		500	
LOCAL TRAVEL				500.00		
10-5-250-52449 CONF & CONVENTIONS-OTHER	2,212	400	0		400	
LOCAL CONFERENCES				400.00		
10-5-250-52502 PRINTER SUPPLIES	3,148	3,500	2,086		3,500	
10-5-250-52503 COMPUTER SUPPLIES	2,951	2,500	1,553		2,500	
10-5-250-52505 COMPUTER PARTS/ACCESSORIES	8,289	10,000	4,787		10,000	
COMPUTER PARTS/ACCESSORIES				10,000.00		
10-5-250-52506 RADIO PARTS/ACCESSORIES	1,386	3,500	164		3,500	
RADIO PARTS/ACCESSORIES				3,500.00		
10-5-250-52509 OFFICE SUPPLIES-OTHER	2,034	3,600	317		3,600	
10-5-250-52539 OTHER MISC SUPPLIES	860	1,000	446		1,000	
MISC HARDWARE				1,000.00		
10-5-250-52541 POSTAGE-REGULAR MAIL	402	500	153		500	
IT POSTAGE - SHIPPING				500.00		
10-5-250-52542 POSTAGE-COURIER/EXPRESS	0	0	17		0	
10-5-250-52604 OTHER GIFTS & AWARDS	95	0	0		0	
TOTAL OPERATING EXPENDITURES	632,757	751,586	589,682		893,244	
<u>CAPITAL OUTLAY</u>						
10-5-250-61010 EQUIPMENT ACQUISITION<500	9,419	3,600	4,746		3,600	
LCD MONITORS (20)				3,600.00		
10-5-250-61020 EQUIPMENT ACQUISITION>500	32,499	19,850	16,525		19,150	
DESKTOP COMPUTERS (20)				17,000.00		
ID CARD PRINTER (1) P&R				1,300.00		
IPADS (1) P&R				850.00		
TOTAL CAPITAL OUTLAY	41,919	23,450	21,271		22,750	
TOTAL INFORMATION TECHNOLOGY	1,379,735	1,505,628	1,141,709		1,686,032	



FY2018	ADOPTED OPERATING BUDGET
	PUBLIC SAFETY

DEPARTMENT: LAUREL POLICE DEPARTMENT – 301
DEPARTMENT HEAD: Richard P. McLaughlin, Chief of Police

❖ **FISCAL YEAR:** July 1, 2017- June 30, 2018

❖ **PURPOSE:** The purpose of the Police Department is to contribute to a high quality of life by maintaining a peaceful and safe community to all the residents, visitors and business- persons of Laurel.

❖ **MISSION:** Working in partnership with the entire community, the Police Department is committed to providing the highest quality of police service to the citizens of Laurel by preventing crime, enforcing the law, and meeting the public safety needs of the Laurel community. The Department promotes community safety by seeking solutions to any problem that creates fear or threatens the quality of life in the City of Laurel.

Members of the Laurel Police Department are committed to the following organizational values, which guide their conduct and help accomplish our Mission Statement:

Integrity: We believe integrity is the foundation for community support and trust. We will hold ourselves accountable to the highest standards of professionalism and ethics.

Partnership: A partnership with the community is essential in the prevention of crime and the

identification and resolution of problems which impact public safety.

Teamwork: We believe in, foster and support teamwork to solve crimes and resolve community problems.

Impartiality: We will treat everyone with respect and dignity in an unbiased manner. We will protect constitutional rights through impartial enforcement of the law.

Service: We are committed to providing quality police services, responsive to the needs of the community. We will provide dedicated and compassionate assistance by promoting personal and professional excellence, cooperation and leadership.

Courtesy: We will be friendly and courteous, yet appropriately firm in all citizen contacts including those contacts such as serving warrants and issuing traffic tickets during traffic stops.

Responsiveness: We will promptly respond to all calls for police service and promptly attempt to resolve all problems, complaints and concerns expressed by citizens.



❖ CORE BELIEFS

- Close To The People
- Integrity Has No Price
- Respect Every Person
- Police Employees Are Model Citizens
- Patrol Work Matters Most
- Prevention Is Better Than A Cure
- If It Might Work, Try It
- Behind Every Incident Lies A Problem
- Learning Has No End
- The Constitution Always Comes First

❖ RESPONSIBILITIES:

As the primary law enforcement agency in the City of Laurel, the fundamental responsibilities of the Laurel Police Department are to protect the lives and property of the citizens of Laurel, to reduce the opportunity for individuals to commit criminal acts, and to efficiently and effectively investigate and apprehend persons suspected of criminal acts.

The Laurel Police Department will work in partnership with all Federal, State and regional law enforcement agencies in meeting new public safety challenges during the War on Terrorism in maintaining public safety, tranquility and freedom in our community. We will continue to maintain our Neighborhood Watch Program, along with other community/citizen programs and activities to assist in protecting and keeping communities safe.



❖ STAFF:

The Police Department's current authorized strength is 70 sworn officers and 21 non-sworn personnel.

SWORN PERSONNEL		CIVILIAN PERSONNEL	
Chief of Police	1	Office Manager	1
Deputy Chief	1	Administrative Assistant II	1
Major	1	Records Coordinator	4
Lieutenant	4	Chief Communications Specialist	1
Sergeant	8	Senior Communications Specialist	1
Corporal	13	Communications Specialist II	4
Private First Class	31	Communications Specialist I	1
		Communications Specialist Trainee	3
Officer	11	Service Supervisor	1
		Compliance Manager	1
		Property Custodian	1
		Public Relations Officer	1
		Animal Warden/Parking Enforcement Officer II	1
TOTAL SWORN	70	TOTAL CIVILIAN	21



❖ PERFORMANCE:

The Laurel Police Department is a full-service law enforcement agency providing law enforcement services to the citizens of Laurel 24 hours a day, 7 days a week.

The Laurel Police Department is divided into three major organizational components: Office of the Chief of Police; Bureau of Operations; and Bureau of Administration.

The Chief of Police is the commanding officer of the Police Department, appointed by the Mayor and confirmed by the City Council. The Chief is responsible for overall planning, budgeting, directing, organizing, coordinating, training and staffing all activities of the Police Department. The Chief of Police also coordinates relationships with the citizens, media and other local, State and Federal agencies.

The Office of the Chief of Police includes an Office Manager. The Office of the Chief ensures efficient use of all Departmental resources and manages/coordinates the budget function, special projects, planning and development, all automated enforcement programs, conformity of law enforcement standards and works with a variety of agencies involved in emergency management and Homeland Security.

The Deputy Chief of Police supports and promotes the leadership of the Police Chief. This executive level position provides leadership, vision and direction to the Department and its command staff. The Deputy Chief promotes collaboration and communication between agencies, the business community and the citizens of the City of Laurel.

The Bureau Commander is an executive level position that reports to the Deputy Chief of Police and is responsible for the functions of the Bureau of Operations and the Bureau of Administration.

The Bureau of Operations is the largest bureau in the Police Department and is broken down into two divisions under the command of a Major.

The Major is responsible for Internal Investigations, inspectional services and special projects.

The Patrol Division is responsible for the efficient and effective functioning of the patrol operation throughout the City. Patrol Division consists of six patrol squads and five K-9 units, Community Outreach Services, which includes a DARE Officer. A Sergeant supervises each patrol squad.

- For general patrol purposes, the City is divided into six geographic patrol beats. In addition to performing vehicular patrol, officers are also deployed on foot, bicycles, motorcycles and segways in selected parts of the patrol beats.
- In 2016, the Laurel Police Department responded to 59,752 calls for service. Police initiated service calls totaled 45,280; citizen requested service calls totaled 14,472.

The Special Operations Division is divided into two units, the Criminal Investigations Unit, and the Special Crimes Unit.

- The Criminal Investigations Unit is trained and responsible for investigating all violent crimes including murder, rape, kidnapping, robbery and sexual and aggravated assault, as well as investigating property crimes of burglary, grand larceny and auto theft.
- The Special Crimes Unit is primarily trained and responsible for conducting investigations to disrupt illicit drug trade and collect drug intelligence information.

The Bureau of Administration encompasses Communications, Property, Records, Parking Enforcement/Animal Control, Volunteer Enforcement Program, Grants and Training. Specific functions of the division include crime analysis, property management, uniform crime reporting, and records management, parking enforcement, animal control, police



Performance(Cont'd):

communications and coordination of all management information in collaboration with the City's Department of Information Technology.

- The Communications Section is responsible for receiving all calls for police service and dispatching police officers to these calls for police service. Additionally, the section handles all requests for criminal history information for police officers, teletypes and the data entry for the Criminal Justice Information System (CJIS). The Communication Specialists also manage the hearing-impaired teletype and greet all visitors to the Police Department and are the initial contacts for all police inquiries or services.
- The Records Section is primarily responsible for the secured maintenance and custody of all police records, including police reports and criminal, traffic and parking citations. The section is also responsible for the dissemination of police reports and records to other criminal justice agencies and other agencies or individuals authorized to access police records.
- The Parking Enforcement/Animal Control Section is responsible for selective parking enforcement and animal control activities throughout the City of Laurel. When voluntary compliance with parking regulations and animal control ordinances is not achieved, parking enforcement/animal control officers issue warnings or citations to violators. The officers also keep the streets of Laurel clear of abandoned vehicles, assist citizens who have been locked out of their vehicles, capture domestic animals running at large, as well as injured or wild animals posing a threat to the public.
- The Property Section is responsible for the control of all found, recovered and evidentiary property coming into the custody of the Laurel Police Department.

- The Community Policing / Traffic Unit is responsible for controlling special community events, neighborhood watch programs, as well as addressing traffic complaints.

❖ SPECIALIZED FUNCTIONS:

In addition to performing general police patrol in vehicles, on police bicycles and on foot, selected supervisors and officers of the Laurel Police Department have been trained to handle barricade and hostage situations as members of an Emergency Response Team (ERT). This team also serves arrest warrants and search and seizure warrants involving high risks or armed and dangerous suspects.

Several officers are trained as hostage negotiators to help resolve barricade or hostage situations.

Other officers are trained as telephone technicians to utilize special phones to intercept and control phone calls at the scene of hostage/barricade or other high-risk scenes.

Five K-9 teams are trained to conduct building searches, searches for evidence in serious criminal cases and to locate critical missing persons, as well as locate drugs that may be concealed.

Officers are trained in accident reconstruction. These experts have been able to reconstruct several serious or fatal motor vehicle accidents.

Evidence Technicians specialize in the collection of evidence from crime scenes and its processing.

Community outreach specialists have been trained to conduct residential and commercial security surveys and offer recommendations for improving home and business security.



❖ **PROGRAMS:**

DRUG ABUSE RESISTANCE EDUCATION PROGRAM (D.A.R.E.)

The Laurel Police Department assigns a uniformed police officer to teach students in local elementary schools on how to resist pressure to use drugs and alcohol. Enhanced decision making skills, peer pressure resistance, building self-esteem and proper attitude development are highlights of the fifteen (15) lesson D.A.R.E. program. Each year hundreds of students successfully complete and graduate from the D.A.R.E. program taught by Laurel police officers.

POLICE BICYCLE PATROL

The Department currently has officers trained for police bicycle patrol. In addition to normal police patrol activities, these officers are assigned to patrol areas not accessible by vehicles. Bicycle patrol is used extensively during community festivals and parades. Officers on bicycles are also effective in preventing and enforcing open-air drug violations. The police bicycle patrol is an integral part of the Laurel Police Department's community policing efforts and enhances the ability of officers to frequently interact with citizens.

POLICE RIDE-A-LONG PROGRAM

The Laurel Police Department Ride-A-Long Program provides opportunities for citizens and high school students to ride with a Laurel police officer during his or her tour of duty. The program fosters a better working relationship between citizens and police and a better understanding of a police officer's role.

NEIGHBORHOOD WATCH PROGRAM

Participation in a Neighborhood Watch Program is one of the best ways residents of Laurel can help keep their neighborhood a safe place to live. Reducing the opportunities for criminals to commit crimes and reporting suspicious activities to the police are the main elements of an effective Neighborhood Watch Program.

The Laurel Police Department realizes the importance of a strong link between the Department and the community through the Laurel Police Department's Neighborhood Watch Program. In order to strengthen this link, the Department has instituted the following plans:

- Initial meetings with Laurel Police Department and block captains concerning crime prevention strategies, with more regular meetings to follow.
- Develop computer software for police to inform block captains of burglaries or other property crimes occurring in their neighborhoods.
- Provide crime data to all block captains in the future.
- Develop and strengthen programs to counteract youth problems, such as: gang awareness training.

EDUCATIONAL PROGRAMS

The Laurel Police Department presents many educational programs focusing on crime prevention, bicycle safety, drug abuse, child safety and residential and business security.

COMMUNITY - ORIENTED POLICING

Community oriented policing has been a #1 operational priority of the Laurel Police Department for the past several years. It requires police to



Community Oriented Policing (cont'd):

recognize differences in each community, provides customized services and necessitates the forming of partnerships and collaborating with other agencies and citizens in problem solving. The development of proactive tactics, aimed at crime prevention and crime reduction, remains our Department's primary goal. Our goal is to enhance our Officer training to include total Department participation.

VOLUNTEER AUXILIARY PROGRAM

The Laurel Police Department has established a Volunteer Auxiliary Program as a part of its effort to effectively be responsive to the needs of citizens within the community. This program is designed to supplement the efforts of Department employees, not to replace them. All personnel of the Department actively support the efforts and objectives of this program.

The Volunteer Auxiliary Program consists of volunteers designated as "Special Patrolman" by the City Administrator and Chief of Police. Duties of Team members are to issue parking tickets to persons who violate City ordinances pertaining to parking privileges for the handicapped and other parking violations.

The goal of the Volunteer Auxiliary Program is not primarily to punish offenders but to foster public awareness of and obedience to the ordinances, which govern parking privileges. The program is an important part of public relations, as well as an enforcement function.

COP's CAMP

The Laurel Police Department created COP's Camp, which is held annually and consists of five days of classroom instruction and

interaction with members of the Laurel Police Department. Additional time requirements involve special field trips so students can have the opportunity to see "first hand," "government in action." In addition, students spend a limited amount of time observing various organizational units of the police agency.

The goal of the COP's Camp is to create a forum, where the youth residing in the City of Laurel can become involved in learning about police service. COP's Camp is used as a tool to promote community policing and further educate our youth about the various aspects of law enforcement and good citizenship. While serving as an educational tool, the camp gives children an insight into law enforcement as a career choice.

In December 2013, the first Winter Cop's Camp was held during "winter break" between the Christmas and New Year's Holiday for less fortunate children. It was received with such a great response, that the department has continued this program.

POLICE EXPLORER PROGRAM

The Police Explorer Program is designed for youth between the ages of 14-20. The intent is to educate and involve youth in police operations, to interest them in possible law enforcement careers, and to build mutual understanding. The educational aspect provides knowledge of the law enforcement function whether the participant enters policing or not. Through member involvement, the Explorer Program will establish an awareness of the complexities of police service and create a better understanding between the Police Department and the youth of our City.



DOMESTIC VIOLENCE PROGRAM

In an effort to reduce Domestic Violence in the City, the Laurel Police Department implemented a program that provides the best services available to victims / survivors of domestic violence. Working in partnership with a number of domestic violence organizations we can assist victims by providing education, legal services and counseling all within one location.

SEGWAY PATROL

The Laurel Police Department was able to obtain five segways through the Department of Justice Grant funding. Several officers have been trained on their usage and will utilize the five segways during special events and on routine patrol.

CITIZENS POLICE ACADEMY

The Citizen Police Academy is a twelve-week training course, which instructs on subjects such as Officer Safety, Criminal Law, CPR,

Community Oriented Policing, Judgmental Shooting and more. Each class is comprised of members of the Laurel community including members of community churches, community groups, business organizations and residences.

Since the program's inception, eleven citizen academy sessions have been completed, totaling 158 Laurel citizens successfully finishing the course work. The graduates have formed a Citizen Police Academy Alumni Association.

MOTORCYCLE UNIT

The Police Department created and developed a motorcycle unit in the summer of 2007. The purpose of the motorcycle unit is to supplement and expand traffic enforcement capabilities within the Police Department. The motorcycle unit may also be used to enhance community goodwill by providing escorts for funeral processions and community parades. To date, a total of three motorcycles are utilized by the Laurel Police Department.

❖ TRAFFIC ENFORCEMENT UNIT

In 2008, the Laurel Police Department instituted a Traffic Enforcement Unit (TEU) primarily tasked with the reduction of speed related traffic offenses and pedestrian motor vehicle accidents. The TEU also assists the Patrol Division with the investigation of motor vehicle accidents, funeral processions, crosswalk enforcement and other traffic related events.



❖ **PROFESSIONAL MEMBERSHIPS:**

This Agency is a member of the following professional organizations and committees:

- American Society for Law Enforcement Training
- Association of Public Safety Communication Officials
- Chesapeake Region Law Enforcement Accreditation Alliance (CRLEAA)
- Citizens Core Program
- City of Laurel Economic Development and Tourism Committee
- City of Laurel Transportation & Public Safety Committee (T&PS)
- City of Laurel Youth Advisory Council
- Domestic Violence Response Team
- Eastern Region Police Recruiting
- Federal Bureau of Investigations National Academy Alumni Association (FBINAA)
- Historical Society of Maryland
- International Association of Chiefs of Police (IACP)
- International Association of Crime Prevention Practitioners

- International Association of Law Enforcement Planners
- Laurel Historical Society
- Law Enforcement Executive Development Association (LEEDA)
- Law Enforcement Information Network Exchange (LINX)
- Northwestern University Command and Management
- Maryland Association of Police Planners (MAPP)
- Maryland Chiefs of Police Association, Committee Chair (MCPA)
- Maryland Clergy, Community Partnership
- Maryland Municipal League, Police Executive Association (MMLPEA)
- Maryland Special Olympics
- Mayor and City Council (M&CC)
- Mid Atlantic Great Lakes Organized Crime Law Enforcement Network (MAGLOCLEN)
- Prince George's County Chiefs of Police Association
- Regional Information Sharing System National Network



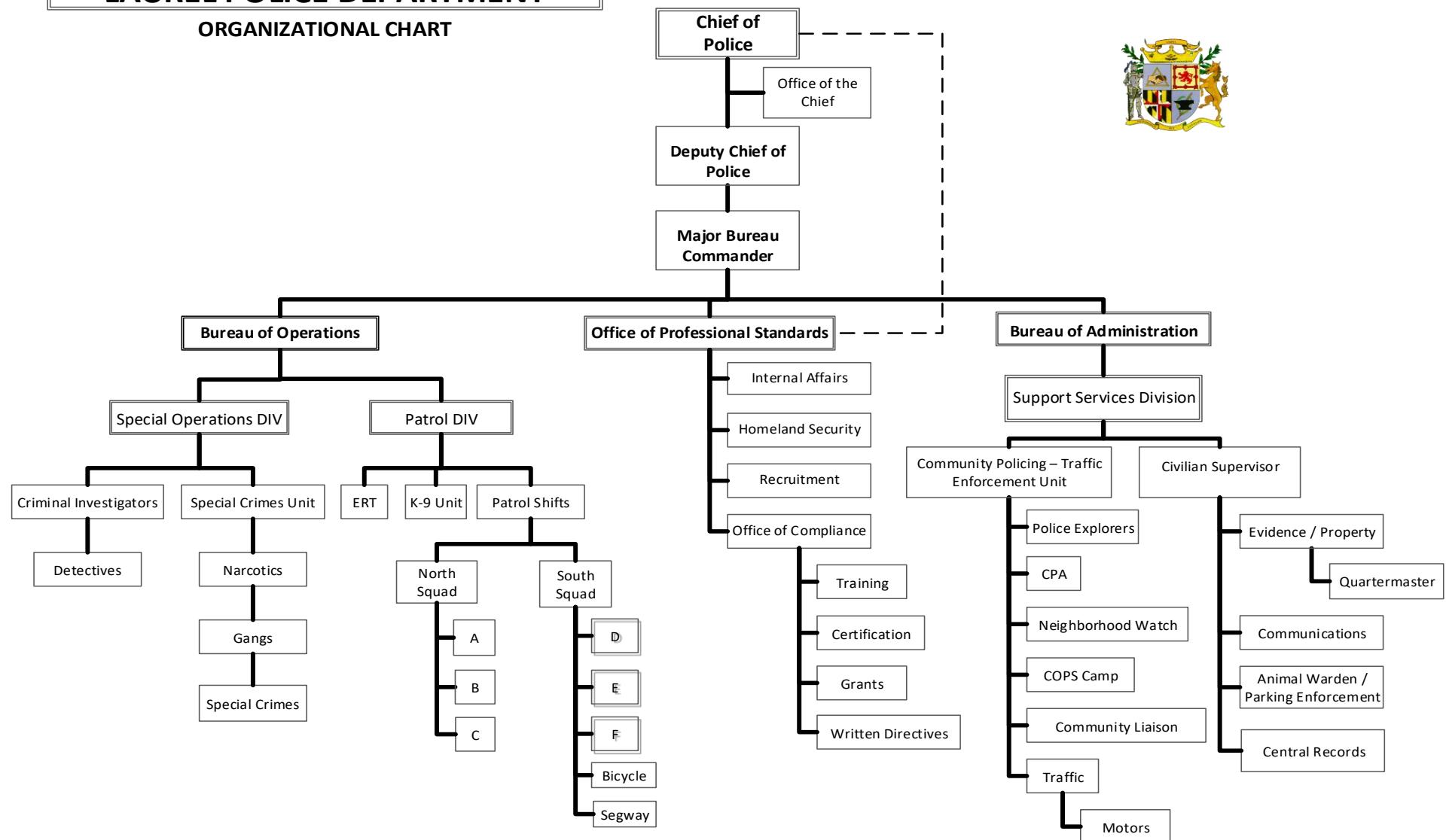
EXPENDITURES	ACTUAL FY 2016	BUDGETED FY 2017	PROPOSED FY 2018	ADOPTED FY 2018
Compensation	\$6,847,499	\$7,574,874	\$7,918,862	\$7,918,862
Operating Expenses	\$1,648,946	\$1,309,602	\$1,694,096	\$1,694,096
Capital Outlay	\$69,983	\$2,841	\$10,148	\$10,148
Total:	\$8,566,428	\$8,887,317	\$9,623,106	\$9,623,106

PERSONNEL	ACTUAL FY 2016	BUDGETED FY 2017	PROPOSED FY 2018	ADOPTED FY 2018
Sworn	68	70	70	70
Civilian	20	20	20	20
Total:	88	90	90	90



LAUREL POLICE DEPARTMENT

ORGANIZATIONAL CHART



EXPENDITURES	2015-2016 ACTUAL	2016-2017		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
POLICE						
COMPENSATION						
10-5-301-51011 SALARIES-REGULAR	922,781	1,045,372	772,768		1,179,190	
10-5-301-51012 SALARIES-SWORN	4,328,440	4,712,007	3,360,249		4,910,242	
SPECIALTY PAY - QUARTERLY REGULAR SALARIES				22,500.00		
				4,887,742.00		
10-5-301-51032 OVERTIME-REGULAR	72,934	84,254	42,067		73,000	
10-5-301-51033 OVERTIME-SWORN	895,355	901,185	703,761		901,185	
10-5-301-51034 HOLIDAY OVERTIME-REGULAR	18,249	17,600	18,591		18,480	
10-5-301-51035 HOLIDAY OVERTIME-SWORN	119,183	237,600	118,270		237,600	
10-5-301-51038 SHIFT DIFFERENTIAL PAY SHIFT HOURS 11PM-7AM \$.90/HR	21,402	38,558	15,638		36,386	
10-5-301-51071 FICA TAXES	469,154	538,298	380,467	36,386.00	562,779	
TOTAL COMPENSATION	6,847,499	7,574,874	5,411,812		7,918,862	
OPERATING EXPENDITURES						
10-5-301-52015 INSTRUCTORS/INTERPRETERS	0	200	0		200	
10-5-301-52020 OUTSIDE SERVICES-OTHER	48,846	41,763	20,313		42,753	
VEHICLE TOWS				765.00		
PSYCH EXAMS FOR NEW HIRES				6,525.00		
BACKGROUND CHECKS				3,750.00		
PROFESSIONAL SHREDDING				390.00		
CAR WASHES FOR CITY FLEET				2,000.00		
COMM CONTRACTUAL EMPLOYEE				4,713.00		
TNR PROGRAM				5,000.00		
AFC FINGERPRINTING / APPLICANT				525.00		
FINGERPRINT PROCESSING				19,085.00		
10-5-301-52024 REDLT CAM. TKT PROCESSING CITATION BACKOFFICE FEES	1,328,085	950,087	1,555,200	1,294,909.00	1,294,909	
10-5-301-52027 VETERINARY SERVICES K-9 VETERINARY SVCS/KENNELING	6,308	16,000	4,290	16,000.00	16,000	
10-5-301-52042 EQUIPMENT RENTAL/LEASE TERMINAL NETWORK CHARGE	4,620	5,880	3,262	5,880.00	5,880	
10-5-301-52051 MEMBERSHIP DUES CHIEF'S ASSOCIATION OF PGC	1,850	3,040	1,175	150.00	3,040	
INTL LAW ENF FIREARMS ASSOC				80.00		
INTL ASSOC OF CHIEFS OF POLICE				300.00		
LAW ENF EXEC DEV ASSOC				150.00		
MID-ATL GANG INVESTIGATIONS				20.00		
MD CRIME PREVENTION ASSOC				80.00		
MD CHIEFS OF POLICE				220.00		
SAMS CLUB				15.00		
US POLICE CANINE ASSOC				200.00		
MML POLICE EXEC ASSOC				250.00		
NAT TACTICAL OFFICERS ASSOC				150.00		
MAGLOCLEN				400.00		
METRO WASH COUNCIL OF GOV				500.00		



EXPENDITURES				(----- 2017-2018 -----)	
	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	TOTAL BUDGET
		BUDGET	ACTUAL		
NATIONAL TACTICAL POLICE DOG				225.00	
PROFESSIONAL ANIMAL WORKERS MD				50.00	
POLICE EXPLORERS				250.00	
10-5-301-52052 SUBSCRIPTIONS	4,676	4,710	5,101		4,965
SEARCH AND SEIZURE				410.00	
MD ANNOTATED CODE UPDATES				415.00	
NARCOTICS LAW BULLETIN				360.00	
INVESTIGATIVE STOPS BULLETIN				360.00	
MVA LAW BOOKS				825.00	
MPCTC LAW BOOKS				350.00	
ACCURINT SUBSCRIBER QUERY				900.00	
IACP NET				1,225.00	
CHIEF'S ELECTRONIC NEWSLETTER				120.00	
10-5-301-52062 ADVERTISING-MEETING/EVENT	67	350	126		350
10-5-301-52071 PRINTING-LETTERHEAD/ENVL	295	300	0		300
10-5-301-52072 PRINTING-FLYERS	284	575	0		575
10-5-301-52073 PRINTING-FORMS	2,903	4,215	259		4,215
TOW STICKERS				385.00	
WARNINGS				195.00	
PARKING TICKETS				2,175.00	
PROPERTY REPORTS				885.00	
PROPERTY STICKERS				450.00	
COMPLAINT FORMS				125.00	
10-5-301-52079 PRINTING-MISCELLANEOUS	1,668	2,000	637		2,000
10-5-301-52081 BOOKS & PUBLICATIONS-OTHER	0	0	0		4,275
PROMOTIONAL STUDY GUIDES				4,275.00	
10-5-301-52304 OFFICE EQUIPMENT MAINT	0	400	0		400
10-5-301-52305 MOBILE EQUIPMENT MAINT	2,401	4,715	3,478		4,715
RADAR RECERTIFICATION				2,100.00	
RADAR REPAIRS				840.00	
STEALTH STAT MAINTENANCE				275.00	
SEGWAY MAINTENANCE				1,500.00	
10-5-301-52319 MAINTENANCE-OTHER	3,165	12,304	11,334		17,304
BIKE PATROL MAINT CONTRACT				800.00	
PATROL CAMERAS REPAIR				170.00	
BODY CAMERA MAINTENANCE				11,334.00	
EVIDENCE.COM STORAGE				5,000.00	
10-5-301-52404 EXPENSE ALLOWANCE-CID/SEU	697	1,500	620		1,500
10-5-301-52421 PER DIEM	0	161	156		560
10-5-301-52422 HOTEL/TRAVEL	175	0	67		1,150
10-5-301-52429 TRAVEL-OTHER	280	500	503		500
TOLLS / PARKING				500.00	
10-5-301-52449 CONF & CONVENTIONS-OTHER	0	50	415		1,065
MML SUMMER CONVENTION				475.00	
MMIL FALL CONFERENCE				350.00	
MMLPEA SPRING CONFERENCE				240.00	



POLICE

EXPENDITURES	2015-2016 ACTUAL	(- - - - - 2016-2017 - - - - -)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
10-5-301-52501 COPIER PAPER	1,976	2,000	994		2,000	
10-5-301-52502 PRINTER PAPER	942	1,000	754		1,000	
10-5-301-52503 COMPUTER SUPPLIES	2,920	3,000	3,722		3,000	
10-5-301-52504 DESK SUPPLIES	1,750	1,760	1,264		1,760	
10-5-301-52509 OFFICE SUPPLIES-OTHER	3,778	3,965	2,917		3,965	
10-5-301-52527 PHOTO SUPPLIES	0	300	0		300	
10-5-301-52532 K-9 SUPPLIES	5,342	5,120	3,323		5,120	
10-5-301-52533 ERT SUPPLIES	4,772	5,500	547		7,000	
10-5-301-52535 CID SUPPLIES	3,432	4,987	2,753		4,987	
EVIDENCE SUPPLIES				3,762.00		
DRUG TEST KITS				1,225.00		
10-5-301-52539 OTHER MISC SUPPLIES	12,037	12,195	5,948		12,435	
TRAFFIC ENFORCEMENT SUPPLIES				4,400.00		
MISCELLANEOUS SUPPLIES				4,500.00		
ANIMAL CONTROL SUPPLIES				500.00		
DVD TAPES				235.00		
FOOD FOR OFFICERS DURING EVENT				800.00		
RETIREMENT/ HOLIDAY PARTY				2,000.00		
10-5-301-52541 POSTAGE-REGULAR MAIL	4,497	5,100	3,282		5,100	
10-5-301-52542 POSTAGE-COURIER/EXPRESS	467	1,000	406		1,000	
10-5-301-52552 GASOLINE	0	129	0		0	
10-5-301-52561 UNIFORM PURCHASES	41,711	68,577	43,700		63,577	
10-5-301-52563 UNIFORM CLEANING	14,885	26,141	10,987		27,500	
10-5-301-52564 WORK BOOT/SHOE PURCHASES	4,111	8,900	2,666		8,000	
10-5-301-52565 UNIFORM ACCESSORIES	12,950	13,119	11,364		15,796	
10-5-301-52571 AMMUNITION PURCHASES	75,530	35,000	33,470		35,000	
AMMUNITION PURCHASES				35,000.00		
10-5-301-52572 WEAPON REPAIRS	1,052	1,648	40		2,500	
WEAPON REPAIRS				2,500.00		
10-5-301-52573 RANGE SUPPLIES	4,673	4,970	3,466		6,000	
RANGE SUPPLIES				6,000.00		
10-5-301-52574 SPECIAL AMMUNITIONS	12,946	14,041	11,965		19,000	
SPECIAL AMMUNITION				19,000.00		
10-5-301-52601 EMPLOYEE AWARDS	4,730	4,750	0		4,750	
ANNUAL AWARDS				4,750.00		
10-5-301-52803 ASSET FORFEITURE ACCOUNT	9,141	25,000	49,141		45,000	
10-5-301-52808 COMMUNITY POLICING	8,559	10,150	5,232		10,150	
DARE				4,000.00		
NATIONAL NIGHT OUT				2,200.00		
WINTER COPS CAMP				450.00		
PROMOTIONAL ITEMS				3,500.00		
10-5-301-52811 COPS CAMP	7,788	0	2,743		0	
10-5-301-52812 POLICE EXPLORERS	1,367	0	504		0	
10-5-301-52815 COMMUNITY EVENTS	1,273	2,500	1,321		2,500	
TOTAL OPERATING EXPENDITURES	1,648,946	1,309,602	1,809,444		1,694,096	

CAPITAL OUTLAY

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
10-5-301-61010 EQUIPMENT ACQUISITION<500 SQUADROOM RESEARCH DESK PROTECH DELTA HELMETS	22,685	1,283	1,165	852.00 2,316.00	3,168	
10-5-301-61020 EQUIPMENT ACQUISITION>500 MARTIAL ARTS MATS BREACHING SAW	47,298	1,558	19,208	5,195.00 1,785.00	6,980	
TOTAL CAPITAL OUTLAY	69,983	2,841	20,373		10,148	
TOTAL POLICE	8,566,428	8,887,317	7,241,629		9,623,106	



DEPARTMENT: OFFICE OF THE FIRE MARSHAL AND PERMIT SERVICES - 320
DEPARTMENT HEAD: David E. Cope, Director/Fire Marshal

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** The Office of the Fire Marshal and Permit Services focuses on the protection of the life, health, safety and welfare of the citizens, businesses, visitors and properties in the City of Laurel. This is achieved through the efforts of dedicated staff in partnership with other public safety agencies and the Community. The Department is dedicated to providing exemplary customer service in the administration and enforcement of adopted fire, building, electrical, mechanical, energy, property maintenance codes and ordinances. The Department strives for excellence in fire protection, plan review, inspections and enforcement of the International Building Code, National Fire Protection Association Code, National Electrical Code, City Code, and fire prevention education.
- ❖ **RESPONSIBILITIES:** (1) Review of fire and life safety, building, use and occupancy, fence, deck, sheds and sign applications; (2) Review of County, State, and Federal legislation pertaining to fire and life safety, building, electrical, and property standards; (3) Issuance of the following permits: Fire and life safety, alarm, sprinkler, building (new construction and

renovation) for residential and commercial, use and occupancy, fence, deck, sign, electrical, mechanical, demolition, driveway/paving, pods, tanks, pools, fireplaces, basement, porches, garages, right of way and yard sale; (4) Inspections of fire, life safety, building, electrical, mechanical, sediment and erosion control, and use and occupancy permits; (5) Code enforcement regarding property standards; (6) Issuance and inspection of the following licenses: Daycare Center, Home Daycare, Rental, Burglar Alarm. Special Parking, Door to Door Solicitation, Vending, Peddling and Solicitation, Donation bins, Temporary event and Prince George's County Animal Licenses; (7) Annual fire/life safety inspections of all places of business in the City; (8) Inspect when necessary and maintain list of Foreclosed/Vacant Properties. Work events such as Main Street Festival and Fourth of July.

❖ **PERFORMANCE DATA:**

Since January 2016, the Department has reviewed over 2,293 building permits, use and occupancy and other permits. The following information describes the permits issued and other actions taken by the permits and code enforcement program.



COMPLAINTS				
Complaint Type	Calendar Year 2015		Calendar Year 2016	
	Number	Re-inspections	Number	Re-inspections
Files Closed	2,514	2,485	2,621	2,597
Files Open	21	N/A	29	N/A
Total:	5,020		5,218	

RENTAL LICENSING For Calendar Year 2016		
Units Inspected	Units Failed	Units Re-inspected
1,627	97	97

+

CONSTRUCTION INSPECTIONS				
PERMIT TYPE	Calendar Year 2015		Calendar Year 2016	
	Issued	Inspected	Issued	Inspected
New Construction	63	59	28	733
Fireplaces	1	1	1	1
Fences	49	43	42	84
Decks/Patios	21	20	51	153
Pools	N/A	N/A	3	9



PERMIT TYPE	CONSTRUCTION INSPECTIONS			
	Calendar Year 2015		Calendar Year 2016	
	Issued	Inspected	Issued	Inspected
Commercial Misc.	21	19	25	50
Additions	1	1	4	32
Demolition	4	4	11	11
Tanks	6	6	1	1
Signs	120	110	132	132
Paving (Right-of-Way)	37	33	28	28
Tenant Improvements	28	26	28	84
Shed/Misc. Residential	50	41	30	30
Site/S&E Control	8	7	4	8
Grading/S&E Control	5	5	24	48
Use and Occupancy	1,189	1,189	126	126
Yard Sales	72	72	62	N/A
Electrical	1,326	1,260	762	1,524
Mechanical	591	585	763	1,526
Temporary/Storage	13	13	13	13
Fire/Life Safety	231	223	161	922
Basement	N/A	N/A	2	4
TOTAL:	3,836	3,717	2,293	4,693



OTHER LICENSES				
	Calendar Year 2015		Calendar Year 2016	
	Issued	Inspected	Issued	Inspected
Animal Licenses	138	N/A	232	N/A
Alcohol	45	N/A	49	N/A
Commercial Alarm	328	N/A	367	N/A
Amusement	15	15	18	18
Door to Door Solicitor	10	N/A	2	2
Mobile Food	6	6	2	2
Special Parking	N/A	N/A	2	2
Donation Bins	N/A	N/A	12	12
Daycare	43	N/A	45	45
TOTAL:	585	21	729	81



- ❖ **PROGRAMS:** In addition to its normal responsibilities, the fire marshal and permit/inspection program participates in several on-going efforts. These include: (1) the annual Capital Improvement Program; (2) production of the annual Fire Prevention Month Education Shows at all local elementary schools; (3) preparation and distribution of annual daycare, rental, business, and alarm license billing; (4) payment processing, preparation and distribution of all renewed annual daycare, rental, business and alarm licenses; (5) the review and updating of forms for permit and license applications; (6) monitoring of the production of the City's annual 4th of July celebration; (7) inspection of all vendors for fire/life safety compliance and monitoring of the annual Main Street Festival; (8) annual code enforcement sweeps of all neighborhoods for property standards compliance; (9) meetings with home owners associations as requested; (10) review and development of amendments for the revision and continued codification of the Fire/Life Safety, Building, Electrical, Energy, and Mechanical Codes; (11) participation in the City's annual National Night Out event; (12) Fire Inspection for all businesses every 2 years.
- ❖ **STAFF:** The staff of the department includes:
 - Director/Fire Marshal
 - Chief Building Official
 - Electrical Inspector
 - Fire Inspector
 - Building Inspector I
 - Housing Inspector
 - Permits Coordinator
 - Code Enforcement Specialist (2)
 - Administrative Assistant
- ❖ **FY2018 GOALS:** The fire and life safety and building programs will focus on new construction projects, such as Laurel Gardens, Spring Arbor, Residence at Towne Centre, and Westside Townhouses, Royal Farms, McDonalds, Devita Dialysis and redevelopment projects that include Laurel Gardens, and the MARC Train Station Transportation Oriented Development as well as single-family subdivisions Sandy Spring Village Condos and Colonial Estates II. The code enforcement officers of the Department are concentrating on property maintenance standards and fire code compliance. The residential rental licensing program will concentrate on annual rental license re-inspections and new rental license inspections.
- ❖ **COMMITTEE AND BOARD ASSIGNMENTS:**
 - Mayor and City Council of Laurel
 - City of Laurel Emergency Services Commission
 - State Fire Marshal's Sub-Committee
 - Metro Fire Chief's Association



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	0	\$566,539	\$617,062	\$617,062
Operating Expenses	0	\$33,795	\$34,345	\$34,345
Capital Outlay	0	\$300	\$0	\$0
Total:	0	\$600,634	\$615,407	\$615,407

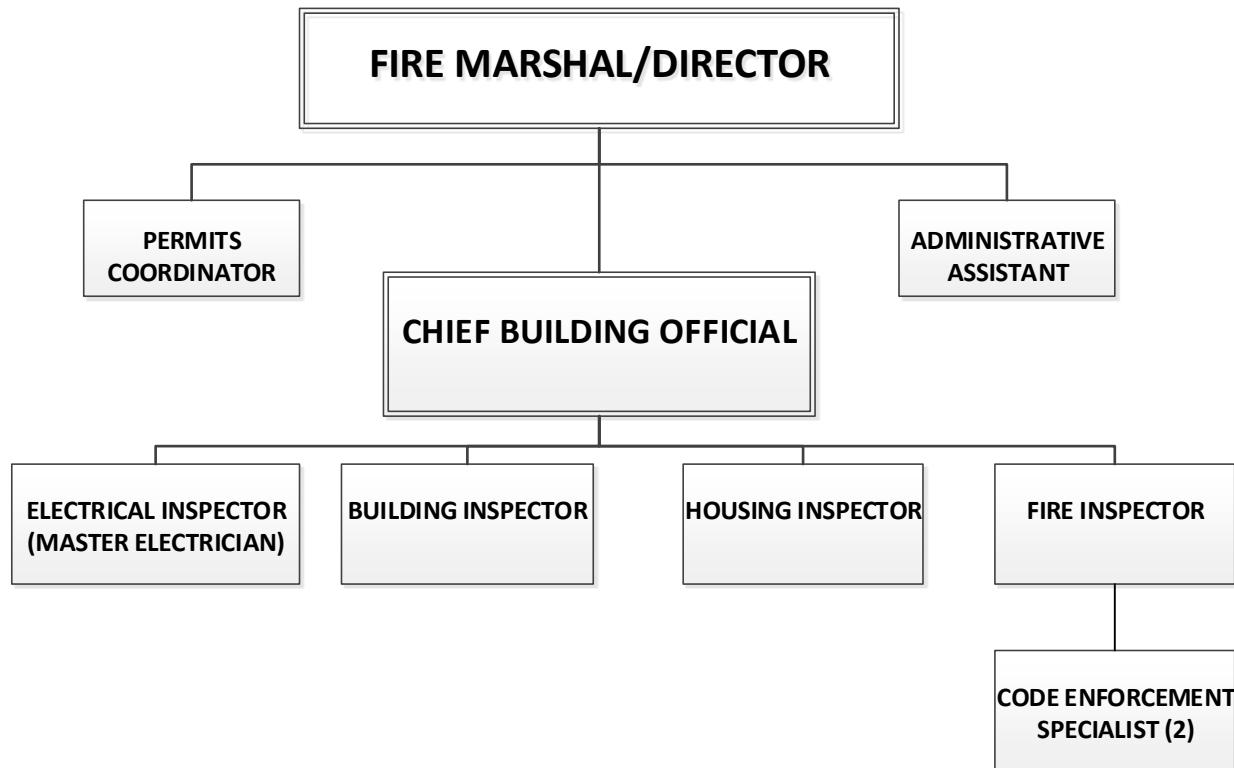
PERSONNEL	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Full-time	0	9	10	10
Part-time	0	1	0	0
Total:	0	10	10	10





OFFICE OF THE FIRE MARSHALL AND PERMIT SERVICES

ORGANIZATION CHART



OFFICE OF THE FIRE MARSHAL & PERMIT SERVICES

EXPENDITURES	2015-2016 ACTUAL	2016-2017		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-320-51011 SALARIES-REGULAR	0	525,468	372,533		572,401	_____
10-5-320-51021 SALARIES-AUXILIARY	0	0	5,082		0	_____
10-5-320-51032 OVERTIME-REGULAR INSPECTOR CALL OUTS	0	810	113	810.00	810	_____
10-5-320-51071 FICA TAXES	0	40,261	27,989		43,851	_____
TOTAL COMPENSATION	0	566,539	405,716		617,062	_____
<u>OPERATING EXPENDITURES</u>						
10-5-320-52013 ENGINEERING/ARCH SERVICES LIFE SAFETY REVIEW	0	4,350	5,440	9,125.00	9,125	_____
10-5-320-52020 OUTSIDE SERVICES-OTHER ELECTRICAL CODE CONSULTANT	0	5,625	1,155	1,000.00	1,000	_____
10-5-320-52051 MEMBERSHIP DUES INTERNATIONAL CODE COUNCIL AMERICAN ASSOC. OF CODE ENF.	0	1,245	343	300.00 180.00	1,245	_____
MD BUILDING OFFICIALS ASSOC.				80.00		
CODE ENF. ZONING OFFC. ASSOC.				100.00		
NATIONAL FIRE PROTECTION ASSOC				350.00		
INTL. ASSOC. OF ELEC. INSP.				150.00		
NATIONAL FIRE SPRINKLER ASSOC				85.00		
10-5-320-52052 SUBSCRIPTIONS NATIONAL FIRE SPRINKLER ASSOC.	0	85	0	85.00	85	_____
10-5-320-52071 PRINTING-LETTERHEAD/ENVL DEPARTMENTAL ENVELOPES ONLY	0	600	203	600.00	600	_____
10-5-320-52073 PRINTING-FORMS INSPECTION-CODE ENF. NOTICES	0	1,250	378	1,550.00	1,550	_____
10-5-320-52079 PRINTING-MISCELLANEOUS MISC. PRINTING/BROCHURES	0	2,700	2,008	1,000.00	2,700	_____
FIRE PREVENTTION OUTREACH				1,700.00		
10-5-320-52081 BOOKS & PUBLICATIONS-OTHER TRADE PUBL. FOR ELECT. CODE	0	2,775	989	290.00	2,775	_____
ICC CODES				850.00		
ENERGY, PROP. MAINT, UL LIST				400.00		
CODE UPDATES FOR FIRE MARSHAL				1,235.00		
10-5-320-52304 OFFICE EQUIPMENT MAINT	0	100	0		100	_____
10-5-320-52319 MAINTENANCE-OTHER CAMERAS, TAPE RECORDERS	0	100	0	100.00	100	_____
10-5-320-52421 PER DIEM NFPA CONFERENCE	0	200	0	200.00	200	_____
10-5-320-52422 HOTEL/TRAVEL NFPA CONFERENCE	0	1,250	0	1,250.00	1,250	_____
10-5-320-52429 TRAVEL-OTHER	0	450	0		450	_____
10-5-320-52449 CONF & CONVENTIONS-OTHER NFPA CONFERENCE	0	1,215	150	1,065.00	1,065	_____
10-5-320-52509 OFFICE SUPPLIES-OTHER	0	2,250	1,597		2,500	_____



OFFICE OF THE FIRE MARSHAL & PERMIT SERVICES

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
10-5-320-52524 SIGNS, POSTS, HARDWARE HOT WORK PERMIT SIGNS	0	300	0	300.00	300	
10-5-320-52539 OTHER MISC SUPPLIES BATTERIES FOR FLASHLIGHTS, ETC	0	600	135	600.00	600	
10-5-320-52541 POSTAGE-REGULAR MAIL	0	3,500	1,675		3,500	
10-5-320-52561 UNIFORM PURCHASES	0	4,500	1,186		4,500	
10-5-320-52564 WORK BOOT/SHOE PURCHASES SHOE ALLOWANCE FOR INSPECTORS	0	700	289		700	
TOTAL OPERATING EXPENDITURES	0	33,795	15,548	700.00	34,345	
CAPITAL OUTLAY						
10-5-320-61010 EQUIPMENT ACQUISITION<500	0	300	232		0	
TOTAL CAPITAL OUTLAY	0	300	232		0	
TOTAL	0	600,634	421,496		651,407	
OFFICE OF THE FIRE MARSHAL & PERMIT SERVICES						



DEPARTMENT: EMERGENCY SERVICES MANAGEMENT - 325
DEPARTMENT HEAD: William Goddard, Deputy City Administrator

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** The Deputy City Administrator is appointed by the Mayor, subject to confirmation by the City Council, and serves as the Director of Emergency Operations.
- ❖ **RESPONSIBILITIES:** The Deputy City Administrator/Director of Emergency Operations, with the approval of the City Administrator directs and coordinates the emergency preparedness of the City government and coordinates the resources of the City during an event/emergency. The operations of each City department responsible for first responses and support are monitored to assure compliance with policies and legislation established by the Mayor and City Council.
- ❖ **STAFF:**
 - Deputy City Administrator/Director of Emergency Operations
 - Emergency Operations Coordinator
 - Administrative Specialist

❖ **FY2017 ACCOMPLISHMENTS:**

Continued to serve on the County Local Emergency Planning Advisory Committee, Continue to serve as board member of PG County Citizens Corps Council and PG County CERT Board of Directors, Participated in WSSC annual dam failure exercise, Continue to serve as Executive Officer to the Emergency Services Commission, Continued production of public safety newsletter, Coordinated continuation of City Wide AED Program, Continue to serve on the MML HEPAC group, Participated in HEPAC educational and informational programing for MML Convention, Continuing to coordinate with PG County, MDE, FEMA and Corps of Engineers City wide after action activities geared to restoring the Pax River watershed in and around the City, Continue to serve on PG County Citizens Corps Council, Continued to coordinate flood mapping, Coordinated and participated in the Fourth of July celebration, the Main Street Festival, Holiday Parade and Armory Lighting, Emancipation day Celebration, Riverfest, Main Street Trick-or-Treat and the Laurel Lions Car Show, Re-Appointment and Continued service as Mayor's Alternate on FEMA Regional III Advisory Board, Continued Public Safety Breakfasts, Continued support of CERT volunteers, Coordinated AED training, Coordinated planning and participated in City's Joint National Night Out event with the Laurel Volunteer Fire Department, Continue to coordinate City's negotiations with PG County to transfer and assume Rights-of-Way for City maintenance, City's response to WSSC's concerns over the commencement of assessing fee for their activities in the City's Rights-of-Way and property, Coordinated and Participated in enhanced City Fire Prevention program for elementary schools, Conducted class for CERT training,



FY2017 Accomplishments (cont'd):

coordinated ICS 300 and 400 classes for employees, conducted Active Shooter training, coordinated, submitted and received State approval of the City's Debris Management Plan, responded to two major flooding incidents in the City.

❖ FY2018 GOALS:

Goals for calendar year 2018 include continued training for our employees and volunteers centering on emergency operations management and first aid, monitor changes to the National Incident Management System to ensure continued compliance, expand efforts to educate the citizens in the Laurel area to be prepared, continue efforts to obtain funds to properly equip our emergency services employees and volunteers, implement enhancements to the City's Emergency Operation Center, while serving on Prince George's County and local Emergency Planning Commission, attempt to plan more multi-agency exercises, continue quarterly Laurel public safety meetings with regional public safety agencies, continue to hold all agencies and organizations accountable for City funds and insure that the City Charter and Code are followed, continue to oversee the operations of the Fire Marshal and expand the fire safety outreach program, continue public outreach on preparedness, continue to serve on the Maryland Municipal League Hometown Emergency Preparedness committee.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$17,570	\$54,270	\$57,595	\$57,595
Operating Expenses	\$382,080	\$442,004	\$467,589	\$467,589
Capital Outlay	\$5,509	0	0	0
	\$405,159	\$496,274	\$525,184	\$525,184



EMERGENCY SERVICES MANAGEMENT

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-325-51011 SALARIES-REGULAR	16,318	50,413	32,179		52,502	
10-5-325-51032 OVERTIME-REGULAR	0	0	0		1,000	
10-5-325-51071 FICA TAXES	1,252	3,857	3,597		4,093	
TOTAL COMPENSATION	17,570	54,270	35,776		57,595	
<u>OPERATING EXPENDITURES</u>						
10-5-325-52013 ENGINEERING/ARCH SERVICES STRUCTURAL INSPECTION	0	1,500	0	1,500.00	1,500	
10-5-325-52017 TECHNICAL CONSULTING PUBLIC SAFETY SOFTWARE MAINT	1,364	5,950	5,950	2,020.00	12,580	
SCHNEIDER ELECTRIC WEATHER				3,480.00		
RHODIUM ICS SOFTWARE SUITE				7,080.00		
10-5-325-52020 OUTSIDE SERVICES-OTHER MOSQUITO CONTROL SERVICE	54,090	54,287	49,468	5,200.00	65,765	
EMERGENCY TREE REMOVAL				2,500.00		
FIRE EXTINGUISHER SERVICE				540.00		
MUNICIPAL CTR GENERATOR MAINT				2,100.00		
RJDCC GENERATOR MAINT				1,500.00		
PUBLIC WORKS FACILITY GENER				1,525.00		
COMMAND POST VEHICLE				6,500.00		
LPD GENERATOR MAINTENANCE				2,100.00		
ARMORY GENERATOR MAINT				1,400.00		
PARK AND REC. MAINTAINCE SHOP				1,400.00		
AED SERV CONTRACT				29,500.00		
RIVER MONITORING MAINT.				5,000.00		
CODE RED				6,500.00		
10-5-325-52023 LICENSES REHAB UNIT FOOD SRVC LICENSE	270	750	235	750.00	750	
10-5-325-52042 EQUIPMENT RENTAL/LEASE PAGER RENTAL - POOLED PAGERS	41	0	0	0.00	0	
10-5-325-52051 MEMBERSHIP DUES IAEM DUES	335	5,400	5,271	400.00	400	
10-5-325-52052 SUBSCRIPTIONS EMERGENCY MANAGEMENT	641	500	323	500.00	500	
10-5-325-52072 PRINTING-FLYERS PUBLIC SAFETY SECTION	3,815	7,050	5,838	3,050.00	7,050	
ASSESSMENT CARDS				4,000.00		
10-5-325-52073 PRINTING-FORMS ISC 300 & 400 MANUALS	0	0	0	500.00	500	
10-5-325-52081 BOOKS& PUBLICATIONS-OTHER COOP PLAN	668	1,000	931	500.00	3,500	
CITIZENS PREPAREDNESS GUIDE				3,000.00		
10-5-325-52203 UTILITY-GAS & OIL MUNICIPAL CENTER GENERATOR	0	10,500	0	1,000.00	6,000	
LPD GENERATOR				1,000.00		



EMERGENCY SERVICES MANAGEMENT

EXPENDITURES	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018		
				BUDGET DETAIL	TOTAL BUDGET	WORKSPACE
RJDCC GENERATOR				1,000.00		
ARMORY GENERATOR				1,000.00		
PARKS & REC MAINTAINCE SHOP				1,000.00		
PUBLIC WORKS FACILITY				1,000.00		
10-5-325-52421 PER DIEM	89	241	121		840	
EMI EMERG. MANAGEMENT CLASS				360.00		
MML SUMMER CONVENTION				160.00		
MML FALL CONFERENCE				120.00		
IAEM CONFERENCE				200.00		
10-5-325-52422 HOTEL/TRAVEL	641	750	0		2,005	
SUMMER MML CONVENTION				880.00		
IAEM CONFERENCE				1,125.00		
10-5-325-52429 TRAVEL-OTHER	300	600	450		600	
AIRFARE				400.00		
OTHER				200.00		
10-5-325-52449 CONF & CONVENTION-OTHER	1,083	900	475		1,430	
MML SUMMER CONVENTION				550.00		
FALL MML				180.00		
IAEM CONFERENCE				700.00		
10-5-325-52509 OFFICE SUPPLIES-OTHER	151	300	435		500	
OFFICE SUPPLIES EOC				500.00		
10-5-325-52523 FIRST AID SUPPLIES	1,938	6,969	1,465		3,829	
RECREATION FACILITIES				500.00		
RED CROSS PROVIDER				0.00		
LPD FIRST AID SUPPLIES				809.00		
ROTATE FIRST AID KITS-LPD VEH				700.00		
GLOVES-LPD				700.00		
BIO-HAZARD CLEAN-UP KITS				500.00		
FIRE EXTINGUISHERS				620.00		
10-5-325-52530 CONSTR SUPPL & MATERIALS	861	5,450	387		1,000	
EMERGENCY BOARD UP MATERIALS				1,000.00		
10-5-325-52534 REHAB UNIT SUPPLIES	256	3,000	30		5,000	
10-5-325-52539 OTHER MISC SUPPLIES	13,639	12,414	3,589		17,914	
ERT SUPPLIES-COMMAND UNIT				2,000.00		
CITY SUPPLIES FOR EOC				9,500.00		
EOC & EMERG COMMAND POST -LVFD				3,000.00		
EOC & EMERG COMMAND POST-LVRS				3,000.00		
CHEMICAL ABSORPTION MATERIALS				414.00		
10-5-325-52541 POSTAGE-REGULAR MAIL	0	800	0		200	
EMERGENCY SERVICES MANAGEMENT				200.00		
10-5-325-52561 UNIFORM PURCHASES	997	1,600	575		1,250	
TURN-OUT GEAR AND SAFETY VESTS				250.00		
EMERGENCY SERVICES CLOTHING				1,000.00		
10-5-325-52565 UNIFORM ACCESSORIES	2,814	15,295	12,880		27,176	
BODY ARMOR - REPLACE SETS				6,332.00		



EMERGENCY SERVICES MANAGEMENT

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
GAS MASK CANISTERS - REPLACE.				9,979.00		
BALLISTIC HELMET				7,500.00		
RIOT HELMETS				3,365.00		
10-5-325-52621 CONTRIBUTIONS/NON-PROFITS	269,600	269,600	247,133		269,600	
LVFD OPERATIONS SUPPORT				134,800.00		
LVRS OPERATIONS SUPPORT				134,800.00		
10-5-325-52623 EMERGENCY SVS COMM DISTRIB	21,273	25,000	16,858		25,000	
ANNUAL GRANT PROGRAM				25,000.00		
10-5-325-52802 LCPAAA	1,149	0	0		0	
10-5-325-52804 SPECIAL EVENTS	0	1,000	300		1,000	
PREPAREDNESS MONTH EVENT				1,000.00		
10-5-325-53180 TRAINING-EMERGENCY SVCS	6,064	11,148	11,109		11,700	
EMERGENCY OPERATIONS TRAINING				2,000.00		
MFRI TRAINING				2,000.00		
ICS 300-400 TRAINING				2,200.00		
REGIONAL EXERCISES				2,000.00		
CERT TRAINING				1,000.00		
DELMARVA S & R TRAINING				2,500.00		
TOTAL OPERATING EXPENDITURES	382,080	442,004	363,822		467,589	
<u>CAPITAL OUTLAY</u>						
10-5-325-61010 EQUIPMENT ACQUISITION<500	2,421	0	253		0	
10-5-325-61020 EQUIPMENT ACQUISITION>500	3,088	0	0		0	
SMART BOARD/EOC				0.00		
TOTAL CAPITAL OUTLAY	5,509	0	253		0	
TOTAL EMERGENCY SERVICES	405,159	496,274	399,851		525,184	



FY2018

ADOPTED
OPERATING BUDGET

PUBLIC WORKS

DEPARTMENT OF PUBLIC WORKS

The City's Department of Public Works provides a wide range of services to the citizens of Laurel. These include refuse and recycling collection, street, sidewalk, curb and gutter, storm drain maintenance, pavement markings, traffic engineering and technical services, tree management, snow and ice removal. The Department also has a preventative maintenance program for all City vehicles. The Department of Public Works manages the City's Capital Improvement Program.

In FY2018, the Department will participate in the City's Governmental Accounting Standards Board (GASB-34) compliance requirements by implementing an infrastructure inventory process utilizing geographical information systems, which is funded in the Capital Improvement Program which will

continue to enhance the City's curb-side residential and commercial recycling program.

In FY2018, the Department will continue to evaluate street signage in the City with the goal of reducing the number of signs and increasing motorist understanding of their messages. The Department will continue to update and implement the sign replacement schedule. Additionally the Department will also develop a field sign inventory and implement a sign replacement schedule database.

The Department currently maintains 58.6 miles of roadway, which 1.8 miles of roadway are expected to be accepted from developers in FY2017.



DEPARTMENT: DEPARTMENT OF PUBLIC WORKS INTRODUCTION**DEPARTMENT HEAD:** Robert Ferree, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** To provide for the construction and maintenance of the City's public right-of-ways and to provide infrastructure services to protect the health and safety of the community.
- ❖ **RESPONSIBILITIES:** The Department of Public Works provides basic maintenance services, plans and supervises street construction, rehabilitation projects, participates with other agencies in project and planning activities.

Service delivery includes routinely scheduled activities, seasonal, referral, special (on demand), and emergency. Department operations include:

- Administration
- Traffic Engineering
- Engineering Design Review
- Project Management
- Tree Management
- Contract Administration
- Project Inspection
- Snow Removal
- Street Maintenance
- Automotive Maintenance
- Refuse Collection & Disposal
- Street Lighting
- Recycling Collection & Disposal
- Infrastructure Inspection & Reporting

- ❖ **STAFF:** The FY2018 Budget provides for 38 positions.
- ❖ **PERFORMANCE:** Specific information and highlights on Department activities and accomplishments are provided in the budget descriptions for each activity area.

- ❖ **FY2018:** Planned activities and new programs for FY2018 include enhancing the current City-provided recycling service, continue to expand the multi-family and commercial recycling program, GASB34 compliance, improvements to existing traffic signalization, the supervision of street construction projects funded by the CIP and the planning and engineering of future street construction projects, alley improvements, expanded street maintenance activities. The Laurel Bikeway Master Plan phases 1 and 2 have been completed. The Laurel Place bikeway is currently in the design phase and is also funded by a MDOT grant. Additional phases will be implemented as funding becomes available.

In addition to routine operations, the Street Maintenance Division will intensify its participation in street reconstruction projects, sidewalk repairs, pavement markings, storm drain reconstruction and litter collection. Public Works will also investigate the widening of Van Dusen Road from Cherry Lane to North Arbory. Special programs also include Spring Cleanup, Leaf Collection, and assistance provided to community events (i.e. Main Street Festival, Riverfest, Emancipation Day Parade, Annual Holiday Parade, Fourth of July Celebration and food pick-up and deliveries to nonprofit organizations).



Personnel in Public Works are assigned to various activities within the Department. Employee hours allocated to each activity area are shown in the budget descriptions for each activity area.

PERSONNEL	ACTUAL FY 2016	BUDGETED FY 2017	PROPOSED FY 2018	ADOPTED FY 2018
Full-Time	37	38	38	37
Part-Time	0	0	0	0
Total:	37	38	38	37

STAFF LEVEL HISTORY							
<i>Fiscal Year:</i>	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
<i>Positions:</i>	39	39	39	39	38	37	37

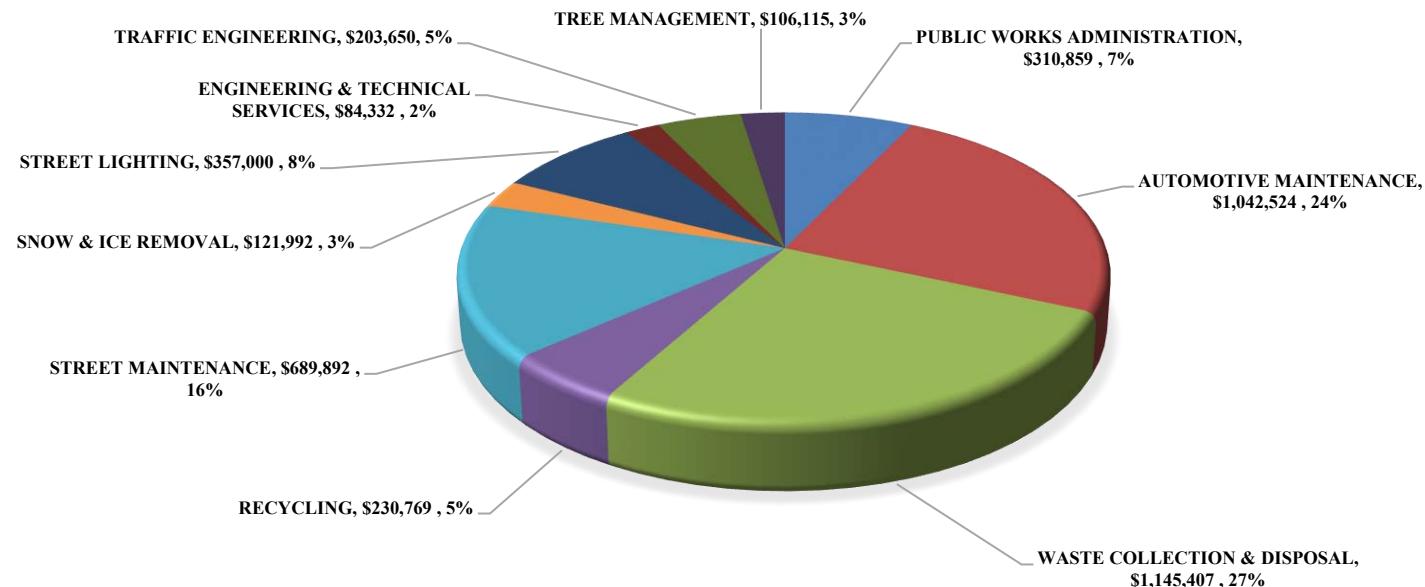


PUBLIC WORKS EMPLOYEES PER CAPITA				
TYPE	YEAR	POPULATION	EMPLOYEES	EMPLOYEES PER 1,000 OF POPULATION
Full Time:	2011	25,000	39	1.56
	2012	25,000	39	1.56
	2013	25,000	39	1.56
	2014	25,000	39	1.56
Estimate: Service Maintenance:	2015	25,000	39	1.56
	2016	25,000	38	1.52
	2011	25,000	34	1.36
	2012	25,000	34	1.36
Estimate:	2013	25,000	34	1.36
	2014	25,000	34	1.36
	2015	25,000	34	1.36
	2016	25,000	34	1.36

BUDGET EMPLOYEE HOURS		
YEAR	EMPLOYEE HOURS	EMPLOYEE HOURS PER CAPITA
2011	79,040	3.2
2012	79,040	3.2
2013	79,040	3.2
2014	79,040	3.2
2015	79,040	3.2
2016	76,960	3.1



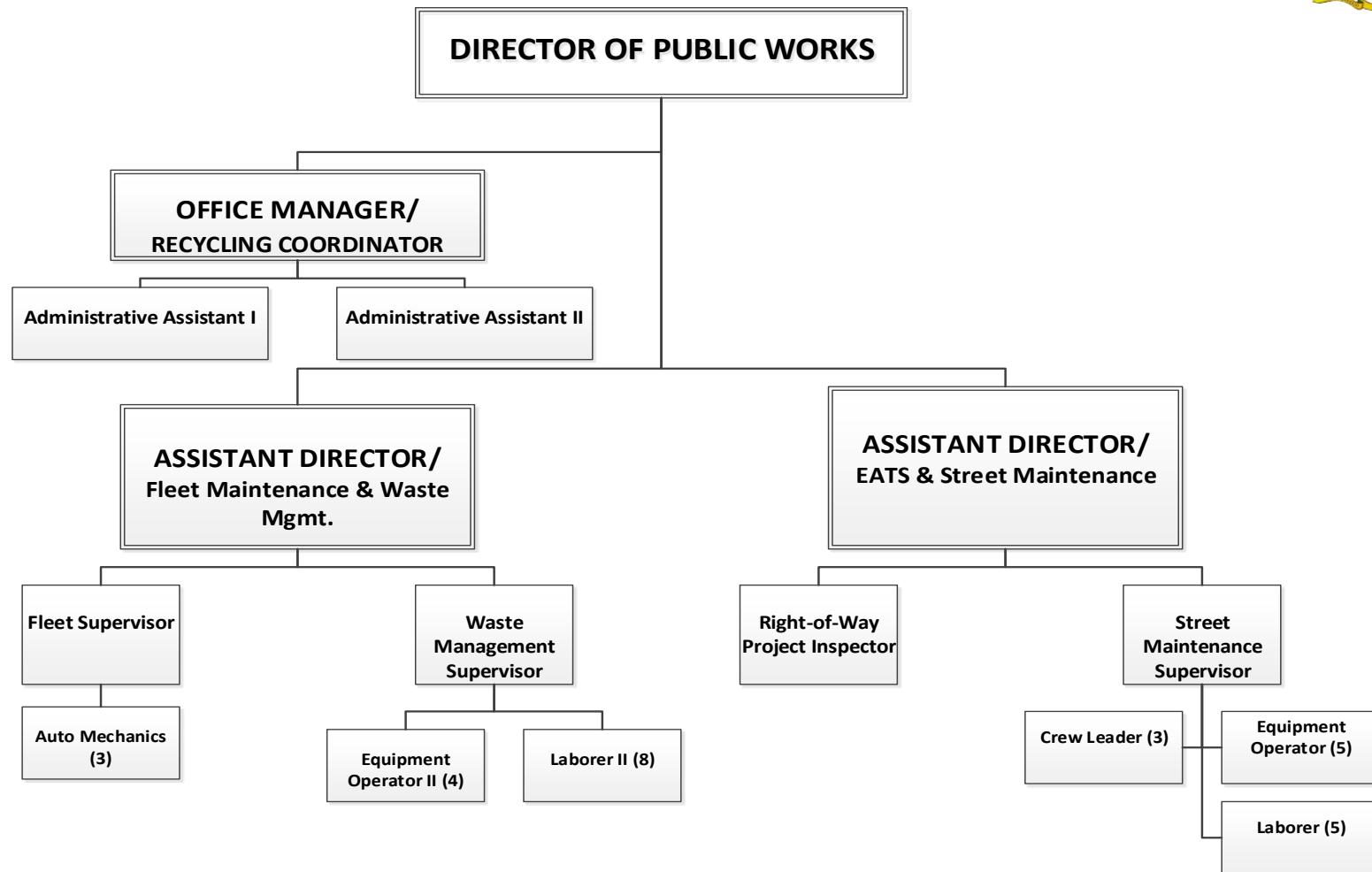
DEPARTMENT OF PUBLIC WORKS EXPENDITURES
TOTAL -- \$4,292,540





DEPARTMENT OF PUBLIC WORKS

ORGANIZATION CHART



DEPARTMENT: ADMINISTRATION - 401
DEPARTMENT HEAD: Robert Ferree, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** To provide for the efficient administration and management of the Department of Public Works.
- ❖ **RESPONSIBILITIES:** Primary functions and activities include: personnel administration, purchasing, budgeting; maintaining records and preparing reports on financial, statistical, and performance matters; Capital Improvement Program planning, operations planning; administration of the Mosquito Control Program, and referral services. Administrative staff is also required to cover communications during snow removal operations and report to the EOC as required. This division also serves as a clearinghouse for citizen requests and complaints concerning Department services and City maintenance needs. Radio communications between the Department's base station and vehicle mobiles is also handled by administrative staff.
- ❖ **STAFF:**
 - Director 100%
 - Office Manager 100%
 - Administrative Assistant II 100%
 - Administrative Assistant I 100%
 - Total Employee Hours (Estimated): 7,280
- ❖ **PERFORMANCE:** The administrative staff handles the Department's clerical duties, which include monthly and special reports, maintaining the City's fleet records and petrochemical

inventories, producing recycling information handouts, mosquito control information and the annual Resident Calendar. The administrative staff monitors budgets, services, resident requests via Public Stuff, CIP projects and contract activity. The administrative staff also handles all commercial, residential and recycling billing. The Department staff works on enhancing the residential and commercial recycling program to increase recycling awareness, transition apartment and commercial establishments into the recycling program, and address compliance issues as well as overseeing the new Recycle Coach on-line app and updating the Public Works website as needed.

- ❖ **FY2018 GOALS:** During FY2018, the Department will continue to expand its recycling education program and will focus on improving the current recycling program, streamline compliance reporting, and implement updated Public Works codes. The Office Manager will continue with the duties of Recycling Coordinator in order to provide enhanced management of the Recycling Program.
- ❖ **COMMITTEE ASSIGNMENTS:**
 - Maryland Municipal Public Works Officials Association
 - Maryland Recyclers Network (MRN)
 - Mayor and City Council (M&CC)
 - Transportation, Public Safety & Disabilities Committee
 - Fort Meade Regional Growth Management Committee
 - American Public Works Association (APWA)
 - Mid-Atlantic Chapter
 - Laurel 4th of July Committee



EXPENDITURES	ACTUAL FY 2016	BUDGETED FY 2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$278,083	\$239,023	\$289,214	\$289,214
Operating Expenses	\$17,459	\$21,645	\$21,645	\$21,645
Capital Outlay				
Total:	\$295,541	\$260,668	\$310,859	\$310,859



PUBLIC WORKS ADMIN

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
COMPENSATION						
10-5-401-51011 SALARIES-REGULAR	258,798	221,537	192,297		268,161	
10-5-401-51032 OVERTIME-REGULAR	488	500	0		500	
10-5-401-51034 HOLIDAY OVERTIME	91	0	0		0	
10-5-401-51071 FICA TAXES	18,706	16,986	14,826		20,553	
TOTAL COMPENSATION	278,083	239,023	207,124		289,214	
OPERATING EXPENDITURES						
10-5-401-52051 MEMBERSHIP DUES	382	775	460		775	
APWA				210.00		
MRC				175.00		
MML				80.00		
SAFETY COUNCIL				310.00		
10-5-401-52061 ADVERTISING-PUBLIC NOTICE	0	450	402		450	
10-5-401-52071 PRINTING-LETTERHEAD/ENVL	0	150	85		150	
10-5-401-52072 PRINTING-FLYERS	0	0	244		0	
10-5-401-52074 PRINTING-RESIDENT PACKAGES	10,510	12,016	7,630		12,500	
10-5-401-52079 PRINTING-MISCELLANEOUS	1,069	800	325		800	
DEPARTMENT FORMS				800.00		
10-5-401-52304 OFFICE EQUIPMENT MAINT	0	100	0		0	
10-5-401-52421 PER DIEM	0	160	0		160	
10-5-401-52422 HOTEL/TRAVEL	209	250	0		250	
10-5-401-52429 TRAVEL-OTHER	10	150	54		150	
10-5-401-52449 CONF & CONVENTION-OTHER	784	1,000	318		1,000	
10-5-401-52501 COPIER PAPER	314	325	0		325	
10-5-401-52503 COMPUTER SUPPLIES	166	200	275		400	
10-5-401-52509 OFFICE SUPPLIES-OTHER	801	975	532		975	
10-5-401-52527 PHOTO SUPPLIES	0	100	0		0	
10-5-401-52539 OTHER MISC SUPPLIES	1,057	1,300	884		1,300	
DOOR HANGERS, KEYS, ETC.				750.00		
AASHTO GUIDES				200.00		
PRESENTATIONS AND OTHER				350.00		
10-5-401-52541 POSTAGE-REGULAR MAIL	210	335	110		335	
10-5-401-52601 EMPLOYEE AWARDS	0	200	50		200	
EMPLOYEE QTR AWARDS				200.00		
10-5-401-52602 PRESENTATIONS	0	25	0		25	
CERTIFICATE FRAMES, PLAQUES				25.00		
10-5-401-52603 BANQUETS	1,583	1,600	1,480		1,600	
PUBLIC WORKS WEEK				250.00		
YEAR-END CELEBRATION				1,350.00		
10-5-401-52604 OTHER GIFTS AND AWARDS	364	734	733		250	
TOTAL OPERATING EXPENDITURES	17,459	21,645	13,582		21,645	
 TOTAL PUBLIC WORKS ADMIN	 295,541	 260,668	 220,706		 310,859	



DEPARTMENT: AUTOMOTIVE MAINTENANCE - 410**DEPARTMENT HEAD:** Robert Ferree, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** To provide for the management, maintenance and repair of all City automotive equipment.
- ❖ **RESPONSIBILITIES:** The Department's Automotive Shop provides fleet maintenance as required for the Police Department, Public Works, Parks and Recreation, City Administrator, Community Planning and Business Services, Information Technology, Laurel Volunteer Fire Department, Laurel Volunteer Rescue Squad and the Mayor. This Division's responsibilities and capabilities include routine and preventive maintenance, brake work, engine overhauls, engine replacements, body work, tune-ups, electrical repairs, tire mounting and balancing, welding and specialized servicing of heavy equipment. Work previously performed by outside contractors, (outfitting specialized equipment on new City vehicles, specialized markings of police vehicles, maintaining several of the fire department and rescue squad vehicles and some large vehicle transmission, engine repairs and replacement), is being handled by City staff at a significant savings to the City.
- ❖ **STAFF:**
 - Fleet Maintenance Supervisor 100%
 - Automotive Mechanic (3) 100%
 - Total Employee Hours (Estimated): 8,320
- ❖ **PERFORMANCE:** The Public Works Shop assumes primary maintenance responsibility for all equipment and preventive

maintenance/repairs for the City's fleet of 248 vehicles and special equipment and 9 LVFD and 5 LVRS vehicles.

Mayor	1 Vehicle
City Administrator	4 Vehicles
Communications	2 Vehicles
Police	125 Vehicles
Economic Community Development	1 Vehicles
Fire Marshal & Permit Services	9 Vehicles
Public Works	61 Vehicles
Senior Programs	6 Vehicles
Parks & Recreation	23 Vehicles
Information Technology	2 Vehicles
LVFD	9 Vehicles
LVRS	5 Vehicles

The Public Works Shop specializes in repair and preventive maintenance on trucks, heavy-duty equipment and construction equipment.

- ❖ **FY2018 GOALS:** A Preventive Maintenance Program was developed and implemented January 1, 1991. Vehicles scheduled for maintenance under this program include Public Works vehicles/equipment, City Administrator's vehicles, Economic Community Development vehicles, Fire Marshal & Permit Services vehicles, Information & Technology vehicles, the Mayor's vehicle, the Police Department, Parks and Recreation vehicles/equipment, Senior Services, LVFD and LVRS.



Additional training of Shop Personnel is on-going with courses .
scheduled regularly for other specialized training.

EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$253,756	\$314,841	\$282,488	\$282,488
Operating Expenses	\$627,858	\$734,014	\$758,036	\$758,036
Capital Outlay	\$6,504	\$23,349	\$2,000	\$2,000
Total:	\$888,117	\$1,072,204	\$1,042,524	\$1,042,524



AUTOMOTIVE MAINTENANCE

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-410-51011 SALARIES-REGULAR	231,734	284,467	181,251		254,413	_____
10-5-410-51032 OVERTIME-REGULAR	3,737	8,000	3,194		8,000	_____
10-5-410-51034 HOLIDAY OVERTIME	1,485	0	0		0	_____
10-5-410-51071 FICA TAXES	16,801	22,374	13,400		20,075	_____
TOTAL COMPENSATION	253,756	314,841	197,844		282,488	_____
<u>OPERATING EXPENDITURES</u>						
10-5-410-52341 VEHICLE BODY REPAIR	46,739	33,000	3,320		33,000	_____
10-5-410-52342 VEHICLE REPAIR/MAINT	200,480	187,750	165,859		192,450	_____
10-5-410-52343 VEHICLE ACCESSORIES	8,538	26,500	13,137		30,000	_____
10-5-410-52539 OTHER MISC SUPPLIES	9,836	17,500	11,431		17,500	_____
10-5-410-52551 DIESEL FUEL	92,346	90,844	51,703		90,844	_____
DIESEL FUEL FOR CITY FLEET				90,844.00		
10-5-410-52552 GASOLINE	256,988	364,525	159,368		380,000	_____
GAS FOR CITY FLEET				380,000.00		
10-5-410-52553 PETROCHEMICALS	9,256	10,500	5,229		10,500	_____
PETROCHEMICALS FOR CITY FLEET				10,500.00		
10-5-410-52561 UNIFORM PURCHASES	349	460	0		460	_____
10-5-410-52562 UNIFORM RENTALS	2,929	2,535	2,218		2,882	_____
10-5-410-52564 WORK BOOT/SHOE PURCHASES	396	400	396		400	_____
TOTAL OPERATING EXPENDITURES	627,858	734,014	412,663		758,036	_____
<u>CAPITAL OUTLAY</u>						
10-5-410-61010 EQUIPMENT ACQUISITION<500	1,412	2,499	119		2,000	_____
MISC. HAND TOOLS				2,000.00		
10-5-410-61020 EQUIPMENT ACQUISITION>500	5,091	20,850	17,614		0	_____
				0.00		
				0.00		
				0.00		
				0.00		
TOTAL CAPITAL OUTLAY	6,504	23,349	17,733		2,000	_____
TOTAL AUTOMOTIVE MAINTENANCE	888,117	1,072,204	628,240		1,042,524	



DEPARTMENT: WASTE COLLECTION - 415
DEPARTMENT HEAD: Robert Ferree, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** To provide for the health and sanitation of City residents and businesses by providing solid waste collection and disposal services.
- ❖ **RESPONSIBILITIES:** Services provided under this budget include: residential refuse collection, bulky trash pickup, commercial refuse collection and commercial special pickup
- ❖ **STAFF:** The budget provides for five (5) residential collection routes, a commercial collection route and special collections “on demand” or “by request.”
 - Assistant Director 100%
 - Waste Management Supervisor 75%
 - Equipment Operator II (3) 100%
 - Laborer II (6) 100%Total Employee Hours (Estimated): 22,100

This Division also uses about 1,000 hours of temporary personnel for peak work periods, vacation coverage, and the Spring Cleanup Program.

- ❖ **PERFORMANCE:** The charts on the following page reflect calendar year data for previous years, and information through December 2016 for FY 2017.

In all cases concerning missed collections or service complaints, this Division attempts to collect the missed trash within 24 hours and/or to identify and correct service problems. The Department currently performs better than the national average for number of customers per route, and tons collected per route. Also, the cost per residence (including overhead) is lower than area private collectors.

- ❖ **FY2018 GOALS:** In FY2018, the Department will continue to adjust the residential/commercial refuse routes to enable the existing routes to absorb new developments.



RESIDENTIAL REFUSE COLLECTION	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017
Number of Residences	5,853	5,861	6,303	6,030	6,284	6,284
Collections (Annual)	608,712	609,544	655,512	627,120	653,536	653,536
Service Complaints	15	19	25	24	17	49
Error Rate	<.01%	<.01%	<.01%	<.01%	<.01%	<.01%
Tonnage Collected	4,885	4,116	4,299	4,144	4,108	4,180
BULKY TRASH COLLECTION	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017
Number of Requests	2,667	2,537	2,504	2,411	2,627	3,183
Service Complaints	64	53	51	12	4	39
Error Rate	0.25%	0.25%	0.25%	0.25%	<.01%	1.23%
Tonnage Collected	246	257	203	485*	517*	258
COMMERCIAL REFUSE COLLECTION	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017
Number of Customers	199	198	197	189	204	205
Tonnage Collected	1,765	1,783.75	1,731	1,764	1,828	1,983
Commercial Special Pickups	133	109	113	138	94	110
Commercial Special Tonnage	43	27.25	37	35	24	16.5

*Denotes bulk collection and yard debris collections



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$676,547	\$715,494	\$701,207	\$701,207
Operating Expenses	\$393,513	\$444,200	\$444,200	\$444,200
Capital Outlay	\$20,342	0	0	0
Total:	\$1,090,401	\$1,159,694	\$1,145,407	\$1,145,407



WASTE COLLECTION

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-415-51011 SALARIES-REGULAR	620,316	642,648	423,442		629,376	
10-5-415-51032 OVERTIME-REGULAR	9,142	22,000	1,870		22,000	
10-5-415-51034 HOLIDAY OVERTIME-REGULAR	1,670	0	0		0	
10-5-415-51071 FICA TAXES	45,419	50,846	31,522		49,831	
TOTAL COMPENSATION	676,547	715,494	456,835		701,207	
<u>OPERATING EXPENDITURES</u>						
10-5-415-52018 TEMPORARY SERVICES	932	6,500	0		6,500	
10-5-415-52021 DISPOSAL FEES	387,426	427,000	299,689		427,000	
10-5-415-52308 EQUIPMENT MAINT - MISC	484	750	95		750	
10-5-415-52539 OTHER MISC SUPPLIES	2,252	2,350	683		2,350	
SAFETY/CLEANING SUPPLIES				2,350.00		
10-5-415-52561 UNIFORM PURCHASES	1,376	6,000	535		6,000	
10-5-415-52564 WORK BOOT/SHOE PURCHASES	1,042	1,600	1,041		1,600	
TOTAL OPERATING EXPENDITURES	393,513	444,200	302,044		444,200	
<u>CAPITAL OUTLAY</u>						
10-5-415-61010 EQUIPMENT ACQUISITION<500	544	0	0		0	
				0.00		
				0.00		
10-5-415-61020 EQUIPMENT ACQUISITION>500	19,798	0	0		0	
				0.00		
TOTAL CAPITAL OUTLAY	20,342	0	0		0	
TOTAL WASTE COLLECTION	1,090,401	1,159,694	758,878		1,145,407	



DEPARTMENT: RECYCLING - 420
DEPARTMENT HEAD: Robert Ferree, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** To provide recycling collection for single-family, multi-family and commercial properties.
- ❖ **RESPONSIBILITIES:** Services provided under this budget include: residential and commercial recycling programs, home electronics recycling, yard debris collection and Christmas tree recycling, tire recycling, CFL and fluorescent bulbs collection and recycling, household batteries, DVD's, CD's, and heavy appliance collection and recycling.

❖ **STAFF:**

The budget provides for four residential collection routes and one commercial collection route:

- Waste Management Supervisor 25%
- Equipment Operator II (1) 100%
- Equipment Operator I (1) 25%
- Laborer II (2) 100%
- Laborer II (1) 25%
- Total Employee Hours (Estimated): 7,800



❖ PERFORMANCE:

The following chart reflects calendar year data from the previous years, and information from January 1, 2016 through December

31, 2016. Residential recycling also includes apartments and those businesses voluntarily participating in the program.

RESIDENTIAL RECYCLING	2012	2013	2014	2015	2016
Number of Residences	6,014	6,030	6,030	6,284	6,284
Missed Collections	17	35	9	20	16
Error Rate	<.01%	<.01%	<.01%	<.01%	<.01%
Tonnage Collected	1,621.24	1,694.80	1,715.36	1,808	1,765
Tipping Fees Avoided (\$)*	\$94,032	\$98,298	\$101,206	\$106,672	\$107,665

* Based on tipping fee of \$61.00/ton (effective FY2016)



❖ **FY2018:** The City-wide Residential Recycling Program implemented in September 1990 will be continued and the service will be provided by the Recycling Collection and Disposal Division of the Department of Public Works. In FY2018, the Department plans to continue to expand the recycling program by holding an April and an October Electronics Recycling Event as well as expand the Commercial Recycling Program by recruiting more City businesses into the program and highlighting those

businesses on the City's new website. Additionally, the Department will work toward increasing residential participation through the new City website, the Recycle Coach app, interactive recycling report card, neighborhood incentives for the highest recycling rate, updates on Laurel Cable and Facebook and CATV and providing larger residential carts (both 35-gallon and 65-gallon).

EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$119,935	\$135,301	\$132,999	\$132,999
Operating Expenses	\$64,862	\$54,270	\$97,770	\$97,770
Capital Outlay	\$27,000			
Total:	\$211,798	\$189,571	\$230,769	\$230,769



RECYCLING

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-420-51011 SALARIES-REGULAR	110,218	123,936	92,642		121,797	_____
10-5-420-51032 OVERTIME-REGULAR	1,024	1,750	800		1,750	_____
10-5-420-51034 HOLIDAY OVERTIME	786	0	0		0	_____
10-5-420-51071 FICA TAXES	7,908	9,615	6,745		9,452	_____
TOTAL COMPENSATION	119,935	135,301	100,187		132,999	_____
<u>OPERATING EXPENDITURES</u>						
10-5-420-52022 RECYCLING FEES	52,770	40,000	44,519		83,500	_____
TIRES/ELECTRONICS/CFL/BATTERY				10,000.00		
TIPPING FEES				60,000.00		
YARD/CONSTRUCTION DEBRIS				13,500.00		
10-5-420-52079 PRINTING-MISCELLANEOUS	578	5,000	904		5,000	_____
RECYCLING INFORMATION				4,000.00		
RECYCLING STICKERS				1,000.00		
10-5-420-52308 EQUIPMENT MAINT - MISC	680	2,530	237		2,530	_____
10-5-420-52539 OTHER MISC SUPPLIES	9,856	5,750	1,833		5,750	_____
RECYCLING PROMOTION				4,000.00		
SAFETY/CLEANING SUPPLIES				1,750.00		
10-5-420-52561 UNIFORM PURCHASES	690	690	50		690	_____
10-5-420-52564 WORK BOOT/SHOE PURCHASES	288	300	196		300	_____
TOTAL OPERATING EXPENDITURES	64,862	54,270	47,739		97,770	_____
<u>CAPITAL OUTLAY</u>						
10-5-420-61010 EQUIPMENT ACQUISITION<500	27,000	0	6,633		0	_____
TOTAL CAPITAL OUTLAY	27,000	0	6,633		0	_____
TOTAL RECYCLING	211,798	189,571	154,559		230,769	



DEPARTMENT: STREET MAINTENANCE - 425

DEPARTMENT HEAD: Robert Ferree, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** To provide for the maintenance of the City's streets, storm drainage systems, rights-of-way and alleys.
- ❖ **RESPONSIBILITIES:** This budget provides for: temporary and permanent street repairs, pavement crack sealing, street and traffic sign maintenance, alley grading and maintenance, storm drain cleaning and maintenance, rights-of-way maintenance and cleaning. Also included are litter collection and the annual leaf collection programs.

- ❖ **STAFF:** The various activities that are covered by street maintenance comprise the second largest area of activity by the Department. Many of the Department's operations in this category are seasonal in nature. Peak manpower needs of this Division are met with the use of temporary personnel (approximately 500 employee hours):

▪ Assistant Director	100%
▪ Street Maintenance Supervisor	100%
▪ Crew Leader (1)	100%
▪ Equipment Operator (1)	100%
▪ Equipment Operator (1)	35%
▪ Laborer II (1)	35%
▪ Laborer II (4)	100%
▪ Total Employee Hours (Estimated)	17,836



❖ **PERFORMANCE:** The figures shown on the charts on the following pages are for work items and assignments completed for the 12-month period ending on January 31st of the respective years.

WORK ITEM	2012	2013	2014	2015	2016	2017
<i>Temporary Patches (Tons)</i>	7	9	7	6	4	4
<i>Permanent Patches (Tons) -DPW</i>	1,749	4,947	7,885	355	335	435.48
<i>Stone (Alleys – Tons)</i>	167.2	50.63	77	21	8	20
<i>Storm Drain Reconstruction</i>	8	15	8	8	0	1



❖ **FY2018:** The Sidewalk Maintenance Program and the Street Maintenance Program will be funded in FY2018. Additionally, the Division will continue the yard waste recycling program which began in FY1996.

Planned activities include a continuation of road patching activities to complement the City's street reconstruction projects funded by the CIP. In addition, this Department works with local police agencies to provide road closures and traffic control for special even

EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$551,332	\$529,778	\$546,492	\$546,492
Operating Expenses	\$46,090	\$134,607	\$142,400	\$142,400
Capital Outlay	\$9,746	\$3,260	\$1,000	\$1,000
Total:	\$607,168	\$667,645	\$689,892	\$689,892



HIGHWAYS & STREETS MAINT

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-425-51011 SALARIES-REGULAR	491,494	462,380	422,589		477,906	
10-5-425-51032 OVERTIME-REGULAR	21,420	29,750	13,757		29,750	
EMERGENCY CALL OUTS				21,900.00		
STREET SWEEPER OPERATIONS				3,000.00		
DUI CHECKPOINTS				3,250.00		
SAFETY TRAINING				1,600.00		
10-5-425-51034 HOLIDAY OVERTIME-REGULAR	1,913	0	74		0	
10-5-425-51071 FICA TAXES	36,504	37,648	32,156		38,836	
TOTAL COMPENSATION	551,332	529,778	468,576		546,492	
<u>OPERATING EXPENDITURES</u>						
10-5-425-52018 TEMPORARY SERVICES	0	5,467	0		6,000	
LITTER PATROL				2,000.00		
LEAF COLLECTION				4,000.00		
10-5-425-52042 EQUIPMENT RENTAL/LEASE	0	800	99		800	
10-5-425-52381 STREET REPAIRS	0	70,000	65,100		70,000	
10-5-425-52524 SIGNS, POSTS, HARDWARE	3,055	5,025	210		5,500	
10-5-425-52530 CONSTR SUPPL & MATERIALS	28,760	35,000	19,980		40,000	
10-5-425-52539 OTHER MISC SUPPLIES	9,785	12,715	4,697		14,500	
SAFETY/STREET SUPPLIES				10,500.00		
GRAFFITI REMOVAL KITS				2,000.00		
BANNERS				2,000.00		
10-5-425-52561 UNIFORM PURCHASES	2,904	4,000	5,586		4,000	
10-5-425-52564 WORK BOOT/SHOE PURCHASES	1,585	1,600	1,560		1,600	
TOTAL OPERATING EXPENDITURES	46,090	134,607	97,232		142,400	
<u>CAPITAL OUTLAY</u>						
10-5-425-61010 EQUIPMENT ACQUISITION<500	1,704	1,475	854		1,000	
MISC. HAND TOOLS				1,000.00		
10-5-425-61020 EQUIPMENT ACQUISITION>500	8,042	1,785	0	0.00	0	
0.00				0.00		
0.00				0.00		
TOTAL CAPITAL OUTLAY	9,746	3,260	854		1,000	
TOTAL HIGHWAYS & STREETS MAINT	607,168	667,645	566,661		689,892	



DEPARTMENT: SNOW AND ICE REMOVAL - 430

DEPARTMENT HEAD: Robert Ferree, Director

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** To provide services to remove snow and ice accumulations on City streets.
- ❖ **RESPONSIBILITIES:** In accordance with an annually revised Snow Emergency Plan, clearing operations are accomplished on a priority basis: snow emergency routes, hazardous locations, public facilities, side streets and drainage structures. Limited clearing services are provided to main roads in 7 subdivisions with private streets.
- ❖ **STAFF:**
The budget provides for staffing during snow removal operations. The budget provides a significant percentage of overtime expense for Department of Public Works employees and other City employees as needed. A snow removal duty crew usually includes:
 - Supervisor
 - Regular Drivers (2)
 - Mechanic
 - Communications Clerk
 - CDL Equipment Operators (5)

The 2018 budget numbers are based on five (5) 12-hour winter storms with a total accumulation of about 18-25 inches during the 2017-2018 season.

- ❖ **PERFORMANCE:** During the period of March 2016 through March 2017, we experienced 4 storms that required Department response. The storms were a combination of ice, sleet and snow. The total for snow and ice accumulation for the 2016-2017 season was 6 inches. The total amount of salt used to combat icy conditions was 1,049 tons, plus 1,700 lbs. of calcium chloride. The Department is proud of its performance record in responding to and accomplishing prompt and effective snow and ice clearing. Department performance has long been recognized as among the best in the region. The City's salt dome has a storage capacity of 450 tons. This storage facility ensures adequate protection of salt during long-term storage and ensures that the environment of the area's watershed is protected.
- ❖ **FY2018:** Service has been expanded to include new streets and subdivisions.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$35,552	\$30,142	\$30,142	\$30,142
Operating Expenses	\$59,611	\$77,600	\$91,850	\$91,850
Capital Outlay	\$24,881	0	0	0
Total:	\$120,045	\$107,742	\$121,992	\$121,992



SNOW REMOVAL

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-430-51011 SALARIES-REGULAR	6,993	0	0		0	
10-5-430-51032 OVERTIME-REGULAR	26,196	28,000	10,695		28,000	
10-5-430-51071 FICA TAXES	2,363	2,142	771		2,142	
TOTAL COMPENSATION	35,552	30,142	11,465		30,142	
<u>OPERATING EXPENDITURES</u>						
10-5-430-52020 OUTSIDE SERVICES-OTHER TOWING	1,521	1,200	0	1,200.00	1,200	
10-5-430-52308 EQUIPMENT MAINT - MISC	10,802	10,000	8,988		12,500	
10-5-430-52529 SALT/SAND/CALCIUM SUPPLIES	46,106	64,000	26,601		75,750	
10-5-430-52539 OTHER MISC SUPPLIES	1,182	2,400	223		2,400	
TOTAL OPERATING EXPENDITURES	59,611	77,600	35,812		91,850	
<u>CAPITAL OUTLAY</u>						
10-5-430-61010 EQUIPMENT ACQ<\$500	332	0	0		0	
10-5-430-61020 EQUIPMENT ACQUISITION>500	24,549	0	0		0	
TOTAL CAPITAL OUTLAY	24,881	0	0		0	
TOTAL SNOW REMOVAL	120,045	107,742	47,277		121,992	



DEPARTMENT: STREET LIGHTING - 435
DEPARTMENT HEAD: Robert Ferree, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** The City's street lighting budget is designed to provide well-lit streets throughout the City to improve vehicular traffic safety and contribute to pedestrian friendly and safe sidewalks. Most of the City's street lighting fixtures are maintained by the Baltimore Gas and Electric Company (BGE) for which the City pays a monthly fee. There are approximately 1,660 streetlights in the City, 1,540 of which are maintained by BGE, the other 111 are maintained by the Department of Public Works.
- ❖ **FY2018:** The use and conversion to high-pressure sodium lights is planned to continue. High-pressure sodium lights provide more light per dollar than other types. New subdivisions are required to provide street lighting. These lights are then brought into the City's program for maintenance and utility expense. Additional lighting was installed in Leizear Court and Castle Court, which added a two street lights to the City's street light system in FY2017. Three lights were added along C Street, ten lights added along Westside Boulevard and eight lights on Dorset Road. Seven lights along Brooklyn Bridge Road will be added in FY2018. The Department also anticipates additional lights along MD198 by the Amish Market. Design review and assistance for new street lighting systems are provided by Public Works Engineering and Technical Services Division.

<i>Street Light Fixtures (Net Removals/Installations)</i>						
2012	2013	2014	2015	2016	2017	
1,646	1,649	1,650	1,638	1,651	1,660	

- ❖ **PERFORMANCE:** The Department continues to convert mercury vapor streetlights to high-pressure sodium throughout the City. This Department also does periodical street light level testing and uses the CIP to install new or updated lighting as required through BGE or private contractors.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	0	0	0	0
Operating Expenses	\$286,170	\$357,000	\$357,000	\$357,000
Capital Outlay	0	0	0	0
Total:	\$286,170	\$357,000	\$357,000	\$357,000

STREET LIGHTING

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	(----- 2017-2018 -----)	
		BUDGET	ACTUAL		TOTAL BUDGET	WORKSPACE
OPERATING EXPENDITURES						
10-5-435-52201 UTILITY-ELECTRIC	271,968	332,000	202,917		332,000	_____
10-5-435-52319 MAINTENANCE-OTHER	14,202	25,000	11,586		25,000	_____
TOTAL OPERATING EXPENDITURES	286,170	357,000	214,503		357,000	_____
 TOTAL STREET LIGHTING	 286,170	 357,000	 214,503		 357,000	



DEPARTMENT: ENGINEERING AND TECHNICAL SERVICES - 440

DEPARTMENT HEAD: Robert Ferree, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** To provide for the efficient management and administration of special construction/engineering projects, including the Capital Improvement Program. This budget also funds consultant engineering.
- ❖ **RESPONSIBILITIES:** The Engineering and Technical Services Division plans, coordinates, inspects and supervises Department and CIP construction projects performed by contractors, Department personnel and other City staff. This Division is also responsible for monitoring, coordinating and inspecting construction by developers and public utilities within public rights-of-way. The Engineering and Technical Services Division also assists the Department of Community Planning and Business Services in reviewing development plans to evaluate their impact on City facilities and services.

Additionally, this Division prepares the applications for grants applicable to the CIP and administers those contracts.

This Division also provides technical information and reports to the general public and other agencies based on data obtained from traffic studies, sound level surveys and other research projects by City Staff and outside consultants.

❖ **STAFF:**

▪ Inspector	100%
Total Employee Hours (Estimated):	1,820

❖ **PERFORMANCE:**

The Engineering and Technical Services staff supervised the installation of 1,402 square yards of sidewalk, 1,849 linear feet of curb and gutter, under Street Improvement Projects. Inspections were provided for the placement of 1,395 tons of asphalt (including all asphalt inspected by City staff).



Shown below are recorded service requests and key activities of the EATS Staff:

PROJECT DIVISION ACTIVITIES	YEAR END 02/28/15	YEAR END 02/28/16	INCREASE (DECREASE)
Complaint Investigations	931	940	+9
Materials Tests	1,258	1,263	+5
Utility Inspections	739	738	-1
PAV Permit Inspections	398	422	+24
Project Inspections	852	826	-26
Routine Inspection Tours	1,424	1,463	+39
Traffic Counts	46	52	+6
TOTAL:	5,648	5,704	

CONSTRUCTION DIVISION ACTIVITIES	Year End 02/28/15	Year End 02/28/16
Sidewalk (Square Yards)	1,485	1,402
Curb & Gutter (Linear Feet)	1,480	1,849
Asphalt Overlay (Tons)	1,328	1,395
Asphalt Base Patch (Square Yards)	*	1,204

**Data was included in the Streets Division chart in combination with other categories, moving forward all construction activities will be reflected in the chart above.*



❖ **FY2018:** Projects and activities planned for FY2018 include:

- CIP planning and document preparation
- Park and Facility improvement programs as outlined in the CIP
- Street improvement programs as outlined in the CIP
- Traffic studies at selected locations
- Light level monitoring at controlled sites
- Engineering for future street improvement programs

- Construction inspection at new developments and City Projects
- Acquisition of data for GIS system
- Coordination with State agencies for joint projects
- In-house Traffic Safety Improvements
- Review off-site infrastructure improvements related to development

EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$45,911	\$63,816	\$66,964	\$66,964
Operating Expenses	\$7,782	\$16,468	\$16,468	\$16,468
Capital Outlay	\$750	\$1,433	\$900	\$900
Total:	\$54,442	\$81,717	\$84,332	\$84,332



ENGINEERING&TECH SERVICES		(----- 2016-2017 -----)			(----- 2017-2018 -----)		
EXPENDITURES		2015-2016 ACTUAL	BUDGET	ACTUAL	BUDGET DETAIL	TOTAL BUDGET	WORKSPACE
<u>COMPENSATION</u>							
10-5-440-51011 SALARIES-REGULAR		41,501	52,581	44,047		55,505	
10-5-440-51032 OVERTIME-REGULAR		1,367	6,700	456		6,700	
STREET LIGHT SURVEYS					1,100.00		
TRAFFIC STUDIES					600.00		
STRAIGHT OVERTIME					5,000.00		
10-5-440-51071 FICA TAXES		3,043	4,535	3,306		4,759	
TOTAL COMPENSATION		45,911	63,816	47,809		66,964	
<u>OPERATING EXPENDITURES</u>							
10-5-440-52013 ENGINEERING/ARCH SERVICES		6,953	14,343	4,811		14,343	
MISS UTILITY SERVICE					3,400.00		
PROFESSIONAL SERVICES					10,943.00		
10-5-440-52020 OUTSIDE SERVICES-OTHER		0	350	0		350	
10-5-440-52308 EQUIPMENT MAINT - MISC		0	500	90		500	
10-5-440-52527 PHOTO SUPPLIES		0	275	0		275	
10-5-440-52539 OTHER MISC SUPPLIES		828	1,000	0		1,000	
TOTAL OPERATING EXPENDITURES		7,782	16,468	4,901		16,468	
<u>CAPITAL OUTLAY</u>							
10-5-440-61010 EQUIPMENT ACQUISITION<500		750	912	0		900	
REPLACED CHAIRS					900.00		
10-5-440-61020 EQUIPMENT ACQUISITION>500		0	521	1,433		0	
TOTAL CAPITAL OUTLAY		750	1,433	1,433		900	
TOTAL ENGINEERING&TECH SERVICES		54,442	81,717	54,143		84,332	



DEPARTMENT: TRAFFIC ENGINEERING - 445
DEPARTMENT HEAD: Robert Ferree, Director

❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018

❖ **PURPOSE:** To provide for the safe use of the City's public right-of-ways by both motorists and pedestrians.

❖ **RESPONSIBILITIES:**

The Department of Public Works participates with the Police Department, the Department of Community Planning and Business Services, Transportation and Public Safety Committee, State Highway Administration and the Prince George's County Department of Public Works and Transportation in reviewing traffic problems and developments having an impact on traffic.

The Department is responsible for traffic engineering, installation and repair of traffic control signs and signals, pavement markings and lettering, operation and maintenance of traffic counters for studies and for inspecting and correcting hazardous conditions.

The Department maintains traffic signals at eleven intersections. During the past few years, the Department completed the conversion of the City traffic signal operations from loop detection to video activation. This is a multi-year program that was completed at the end of FY2014. 10 of the signals are now LED style lighting, which reduces maintenance and utility costs to the City. Also, the City has completed all but 1 Pedestrian Crossing count-down systems at red lights. For safety enhancement, Pedestrian Crossings and Stop for Pedestrians w/crosswalk pedestals are placed in various crosswalk areas around town. The

Signal Controllers are presently being replaced to ensure safety enhancement.

❖ **STAFF:** Traffic safety planning and special projects are handled by the Department's project and administrative staff. Maintenance activities are accomplished on a periodic basis by service maintenance personnel, with some assistance from contractors.

▪ Crew Leader	100%
▪ Equipment Operator	100%
▪ Equipment Operator	40%
▪ Laborer II (2)	40%
▪ Total Employee Hours (Estimated):	5,824

❖ **PERFORMANCE:**

Sign Installations/Repairs (for the year ended February 28 th)						
2011	2012	2013	2014	2015	2016	2017
341	396	368	124	180	117	131

Line striping activities include crosswalks at 81 intersections, parking lot markings at eight facilities and: traffic lane markings on City-maintained roadways. This division also maintains pavement marking at the railroad station commuter parking lot. Each year, the Department studies the possible need for future traffic signals on an as needed basis.



❖ **FY2018:** The City is expecting to add 7 more streets during this year

EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$93,153	\$142,949	\$99,075	\$99,075
Operating Expenses	\$62,182	\$102,375	\$104,575	\$104,575
Capital Outlay	\$1,199			
Total:	\$156,534	\$245,324	\$203,650	\$203,650



TRAFFIC ENGINEERING

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-445-51011 SALARIES-REGULAR	86,206	132,790	69,824		92,034	
10-5-445-51032 OVERTIME-REGULAR	68	0	0		0	
10-5-445-51034 HOLIDAY OVERTIME-REGULAR	529	0	106		0	
10-5-445-51038 SHIFT DIFFERENTIAL	4	0	0		0	
10-5-445-51071 FICA TAXES	6,347	10,159	5,302		7,041	
TOTAL COMPENSATION	93,153	142,949	75,232		99,075	
<u>OPERATING EXPENDITURES</u>						
10-5-445-52013 ENGINEERING/ARCH SERVICES TRAFFIC STUDIES/FACILITY SURVE	0	5,500	0	5,500.00	5,500	
10-5-445-52204 UTILITY-TRAFFIC SIGNALS	9,426	14,000	5,569		14,000	
10-5-445-52307 TRAFFIC SIGNALS MAINT	13,645	25,000	27,536		25,000	
10-5-445-52308 EQUIPMENT MAINT - MISC	1,405	5,975	1,116		5,975	
10-5-445-52319 MAINTENANCE-OTHER	8	100	0		100	
10-5-445-52524 SIGNS, POSTS, HARDWARE	8,774	14,000	9,625		14,000	
10-5-445-52528 ROAD MAINT SUPPLIES	11,632	17,800	2,481		20,000	
10-5-445-52809 STREET/NEIGHBORHOOD SAFETY LAUREL BIKEWAY	17,293	20,000	540		20,000	
TOTAL OPERATING EXPENDITURES	62,182	102,375	46,868	20,000.00	104,575	
<u>CAPITAL OUTLAY</u>						
10-5-445-61020 EQUIPMENT ACQUISITION>500	1,199	0	0		0	
TOTAL CAPITAL OUTLAY	1,199	0	0		0	
TOTAL TRAFFIC ENGINEERING	156,534	245,324	122,100		203,650	



DEPARTMENT: TREE MANAGEMENT - 450**DEPARTMENT HEAD:** Robert Ferree, Director

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** To provide for the care and maintenance of the City's Urban Forest; to maintain aesthetically pleasing streetscape; to assure the safe passage of pedestrian and vehicular traffic and to foster tree planting and maintenance programs for roadside and private trees and continue to be a part of Tree City USA.
- ❖ **RESPONSIBILITIES:** This budget provides for tree removal work, tree trimming, the clearing of limbs and trees felled by storms, the replacement of trees lost due to natural causes and the planting of new trees in an effort to increase our urban forest.
- ❖ **STAFF:** Department personnel perform routine trimming and pruning to remove dead limbs, obstructions along sidewalks and streets and branches obscuring street and traffic signs. The removal of dead or diseased trees is accomplished by using both outside contractors and DPW Staff. The Department's activities include emergency response to remove trees and limbs felled as the result of severe storms, new and replacement plantings, inspection and annual pruning.
 - Crew Leader II (1) 100%
 - Equipment Operator I (1) 100%
 - Total Employee Hours (Estimated): 4,160

- ❖ **PERFORMANCE:** During the year ending February 28, 2016, the Department responded to 92 service calls with more than 73 new trees trimmed, pruned and planted in the City rights-of-way. Department personnel have gained valuable experience in tree management and are providing a greater variety of services including new tree plantings and stump grinding. In past years, the Department has responded to hundreds of requests for trees down and emergency removal due to storms that swept through Laurel. The Department has personnel trained, equipped and ready to provide these emergency services when needed.
- ❖ **FY2018 GOALS:** The removal of diseased or damaged trees is determined by citizen requests and regular inspections by this Department's staff. The Maryland Forestry Department provides inspections and permits for removals and new plantings when warranted. The Department occasionally participates with citizens and civic groups in tree planting efforts. A limited tree-planting program is planned for FY2018. A municipal tree survey, conducted in cooperation with the Maryland Department of Natural Resources, was accomplished at no expense to the City in 1987 and continues to be used as historic data for an inventory of all City trees. This Department has transplanted and maintains several trees that are certified offspring of the official State Tree, the Wye Oak. Two of these trees are located at Saratoga



FY2018 Goals (cont'd)

Avenue and at Laurel Lakes Court. Additional Wye Oak offspring were obtained in 1993. Six of these were planted in the Granville Gude Park and one at the Laurel Municipal Pool.

The City's street tree inventory has increased by 30% in the past three years due to infill developments and annexations. Additional trees will be added as new developments are accepted.

EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$65,996	\$87,398	\$91,270	\$91,270
Operating Expenses	\$3,535	\$12,471	\$14,845	\$14,845
Capital Outlay				
Total:	\$69,531	\$99,869	\$106,115	\$106,115



TREE MANAGEMENT

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-450-51011 SALARIES-REGULAR	60,689	81,187	23,247		84,784	
10-5-450-51032 OVERTIME-REGULAR	299	0	0		0	
10-5-450-51034 HOLIDAY OVERTIME-REGULAR	394	0	0		0	
10-5-450-51071 FICA TAXES	4,614	6,211	1,846		6,486	
TOTAL COMPENSATION	65,996	87,398	25,093		91,270	
<u>OPERATING EXPENDITURES</u>						
10-5-450-52020 OUTSIDE SERVICES-OTHER CONTRACTED PRUNING/TRIMMING	2,145	5,500	3,444	5,500.00	5,500	
10-5-450-52051 MEMBERSHIP DUES NATIONAL ARBOR DAY FOUNDATION	0	15	15	15.00	15	
10-5-450-52052 SUBSCRIPTIONS AMERICAN FORESTRY	0	30	0	30.00	30	
10-5-450-52308 EQUIPMENT MAINT - MISC	660	1,000	764		1,000	
10-5-450-52526 MULCH, TOPSOIL	481	500	182		500	
10-5-450-52539 OTHER MISC SUPPLIES TREES EQUIPMENT	249	5,426	753	6,300.00 1,500.00	7,800	
TOTAL OPERATING EXPENDITURES	3,535	12,471	5,157		14,845	
<u>CAPITAL OUTLAY</u>						
10-5-450-61010 EQUIPMENT ACQUISITION<500	0	0	374	0.00	0	
TOTAL CAPITAL OUTLAY	0	0	374		0	
TOTAL TREE MANAGEMENT	69,531	99,869	30,624		106,115	



FY2018	ADOPTED OPERATING BUDGET
	PARKS AND RECREATION PROGRAMS

DEPARTMENT OF PARKS AND RECREATION INTRODUCTION

The City of Laurel's Department of Parks and Recreation is a full-service agency offering recreation programs and services throughout five facilities and seventeen park sites encompassing over 288 acres of parkland.

RECREATION FACILITIES
<ul style="list-style-type: none">▪ Robert J. DiPietro Community Center▪ Greenview Drive Pool Complex▪ Laurel Armory-Anderson and Murphy Community Center▪ Laurel Municipal Pool Complex▪ Lakehouse at Granville Gude Park▪ Centennial Park Skate Park

PARK SITES
<ul style="list-style-type: none">▪ Duniho-Nigh Community Park▪ Greenview Drive Park▪ Bear Branch Stream Valley▪ Larry T. Smith Memorial Park▪ Brooklyn Bridge Road Stream Valley▪ Mulberry Street Tennis Courts▪ Centennial Park▪ Cypress Street Athletic Field▪ Riverfront Park▪ Discovery Community Park▪ Roland B. Sweitzer Community Park▪ Emancipation Community Park▪ Snowden Place Tot Lot▪ Granville Gude Park▪ Stephen P. Turney Recreation Complex▪ Alice B. McCullough Field with Sturgis-Moore Recreation Area▪ Leo E. Wilson Community Park with Dr. Bruce Morley Dog Playground▪ Patuxent River(undeveloped)



The Department is in the business of creating memories and making life worth living. Swimming at one of the City Pools with your family, fishing along the Patuxent River, working out in a fitness room in one of our community centers, enjoying a watercolor class at the Greenview Drive Cabana, jogging through Riverfront Park, digging out a triple in softball and volunteering to help beautify a park are just a few of the many activities you and your family can enjoy in Laurel.

The individual, community, economic and environmental benefits of parks and recreation opportunities to the City are innumerable. The Department provides opportunities for living, learning and leading full and productive lives as well as avenues to experience purpose, pleasure, health and well-being. Programs offered by the Department are essential for creating opportunities to interact with families, work groups, neighbors, communities as well as the world. The Department provides and preserves parks and open space, which enhances the desirability of an area as well as contributing to the health and safety of its inhabitants. This commitment toward preservation is not merely an expenditure, but an investment in the future for the viability of people and places.

INDIVIDUAL BENEFITS	COMMUNITY BENEFITS
<ul style="list-style-type: none"> ▪ Live longer ▪ Reduces the risk of stress related disease ▪ Increases self-esteem and self-reliance ▪ Feeling of safety and security ▪ Sense of social belonging ▪ Eliminates boredom and loneliness ▪ Creates balance between work and play ▪ Life satisfaction ▪ Psychological well-being 	<ul style="list-style-type: none"> ▪ Reduces crime, substance abuse and delinquency ▪ Connects families ▪ Enhances ethnic and cultural understanding, harmony and tolerance ▪ Provides outlets for conflict resolution ▪ Supports youth ▪ Offers lifelines for elderly ▪ Provides sense of "community"
ECONOMIC BENEFITS	ENVIRONMENTAL BENEFITS
<ul style="list-style-type: none"> ▪ Increases tourism ▪ Enhances land and property value ▪ Business retention ▪ Revenue generator ▪ Self-supporting programs ▪ Reduces vandalism and crime ▪ Reduces health care costs ▪ Productive workforce 	<ul style="list-style-type: none"> ▪ Clean water! Clean air! ▪ Preserves wildlife ▪ Reduces pollution ▪ Protects ecosystem ▪ Place to enjoy nature's beauty ▪ Enhances community pride ▪ Provides valuable open space ▪ Catalyst for relocation



❖ **MISSION STATEMENT**

To establish, maintain and operate a comprehensive program for parks and recreation to ensure the delivery of a variety of leisure services and facilities that enhance and enrich the quality of life for the citizens and residents of the City of Laurel.

❖ **DEPARTMENT OF PARKS AND RECREATION
PROGRAM AREA GOALS**

Administration

To provide for the effective administration of the Department's various functions; for the planning, design and management of facilities and parks; and for the planning, supervision and evaluation of recreational and leisure programs and activities.

Recreation

To provide a variety of quality recreational and leisure services utilizing all facilities, both indoor and outdoor, to meet the needs of the City's residents of all ages.

Laurel Municipal & Greenview Drive Pool Complexes

To provide public aquatic facilities which offers both structured and non-structured programs and activities for all age groups.

Robert J. DiPietro Community Center Programs

To provide a variety of quality recreational and leisure services both structured and non-structured, to meet the needs of the City's residents.

**Laurel Armory-Anderson And Murphy Community Center
Programs**

To provide a variety of quality recreational and leisure services both structured and non-structured, to meet the needs of the City's residents.

Granville Gude Lakehouse

To provide a public facility that offers both structured and non-structured programs and activities within a natural park setting.

Senior Services

To provide for and promote senior adult services and activities that respond to their diverse needs and interests, enhance their dignity, support their independence and encourage their involvement in and with the Laurel community.



DEPARTMENT OF PARKS AND RECREATION
FACILITY ADMISSION
CALENDAR YEAR 2016

FACILITY	NUMBER OF VISITS
Laurel Municipal Pool & Greenview Drive Pool Complex	
Daily Admissions -LMP GDP	14,940 4,418
Season Pass card holders/scans- LMP GDP	303/1,833 248/1,560
Robert J. DiPietro Community Center & Armory Community Center	
Daily Admission-RJDCC Daily Admissions-LAAMCC	1,341 184
Passes sold / scanned-RJDCC Passes scanned-LAAMCC	274/5,513 3,740
After School Drop In-RJDCC After School Drop In-LAAMCC	189/2,417 1,363

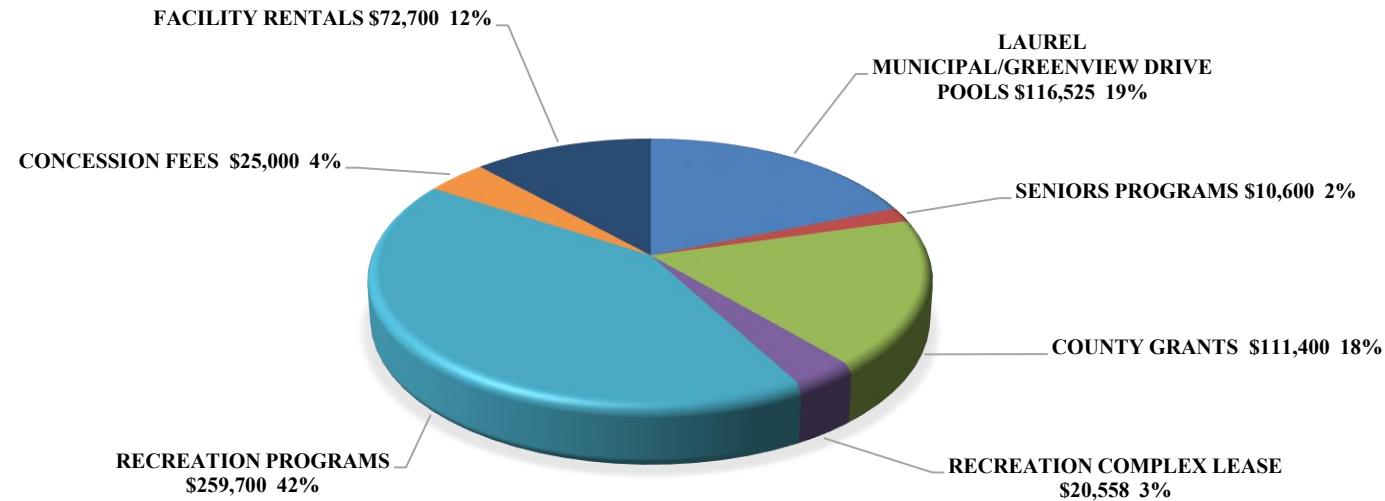


PROGRAM PARTICIPATION CALENDAR YEAR 2016

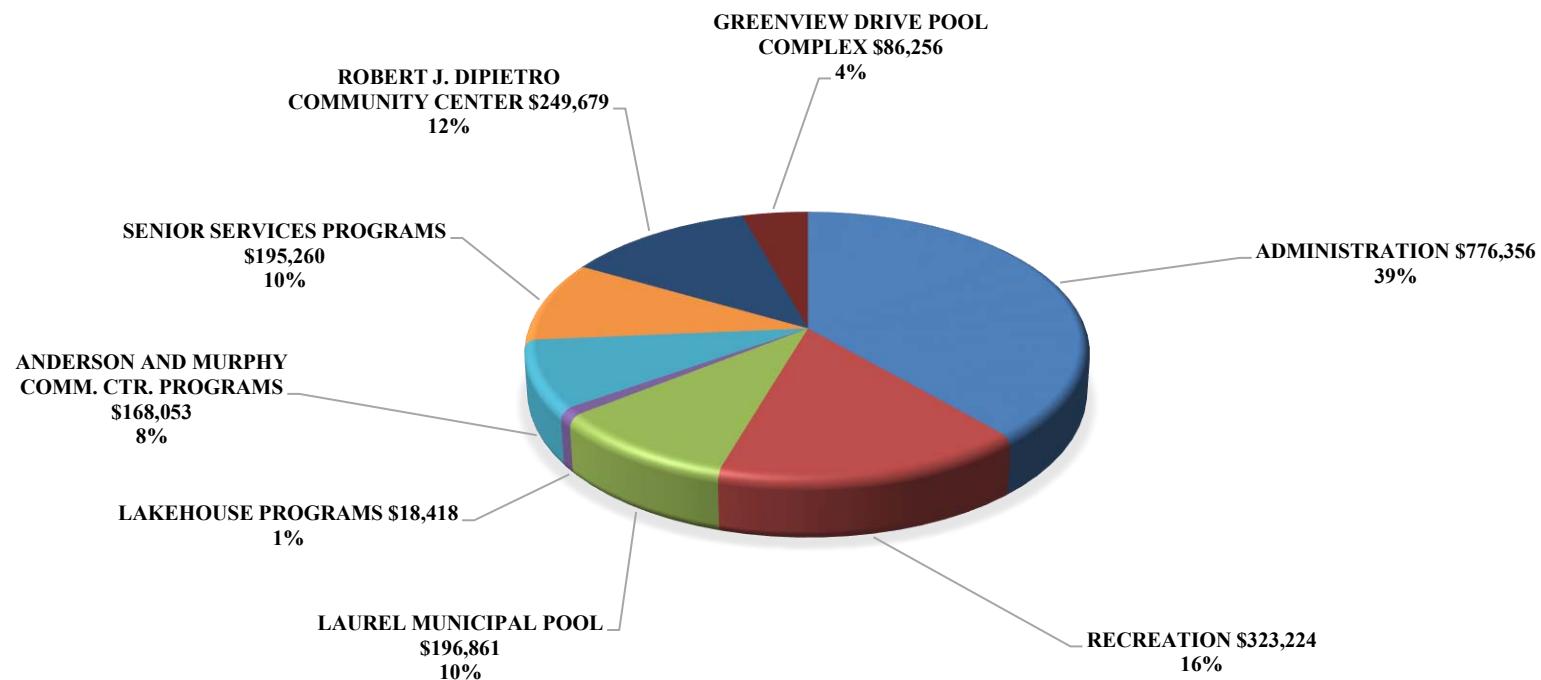
PROGRAM	NUMBER OF PROGRAMS	NUMBER OF PARTICIPANTS
Senior Classes, Events and Trips	185	552
Senior Van Transportation	4,468 pick ups	45 registered riders
Youth, Teen and Adult Classes	161 classes offered 115 classes operated	861
Special Events	25	9,293
Camps	3	875
Preschool Classes	10	72
Youth Sports Alliance	4	4 sports groups
Adult Leagues	7 offered/3 successful	240 participants
Swim Lessons	24 classes offered	127
Water Aerobics/Zumba	22 drop in sessions	96 Water Aerobics/ 84 Aqua Zumba
Swim Team	1	59
Weekend Teen Club	47 weeks	800 (duplicating)
Middle School Madness/Yu-Gi-Oh Club	15/48 weeks	43/240 (duplicating)
Teen Outdoor Club	Trips	
Pool Daily Attendance Combined	114 Days	19,356
Laurel Municipal	114 Days	14,940
Greenview Drive	114 Days	5,505
Pool Pass Attendance	433 cards issued	3,393 total scans
Laurel Municipal	303 clients	1,833 scans
Greenview Drive	248 clients	1,560 scans
Camp Admissions - pools	*not including LPR camps	2,114 LMP/ 876GV-= 2,990 total
Lakehouse Boat Rentals	44 Days	426 Rentals
Dog Park Memberships		62 Sold
Community Garden	43 Members	47 plots sold



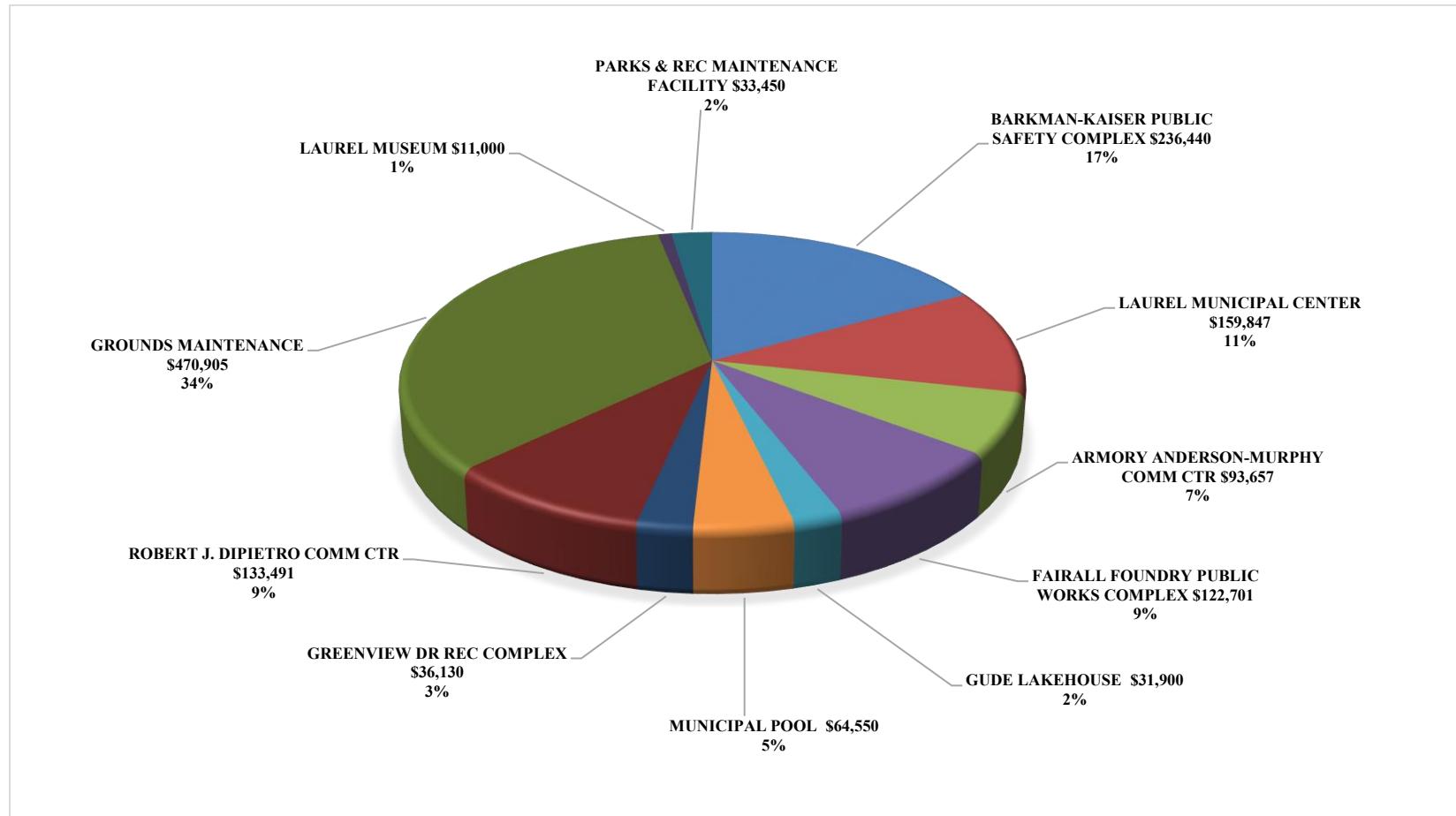
PARKS AND RECREATION REVENUES
TOTAL - \$616,483



PARKS AND RECREATION PROGRAM EXPENDITURES
TOTAL — \$2,014,107

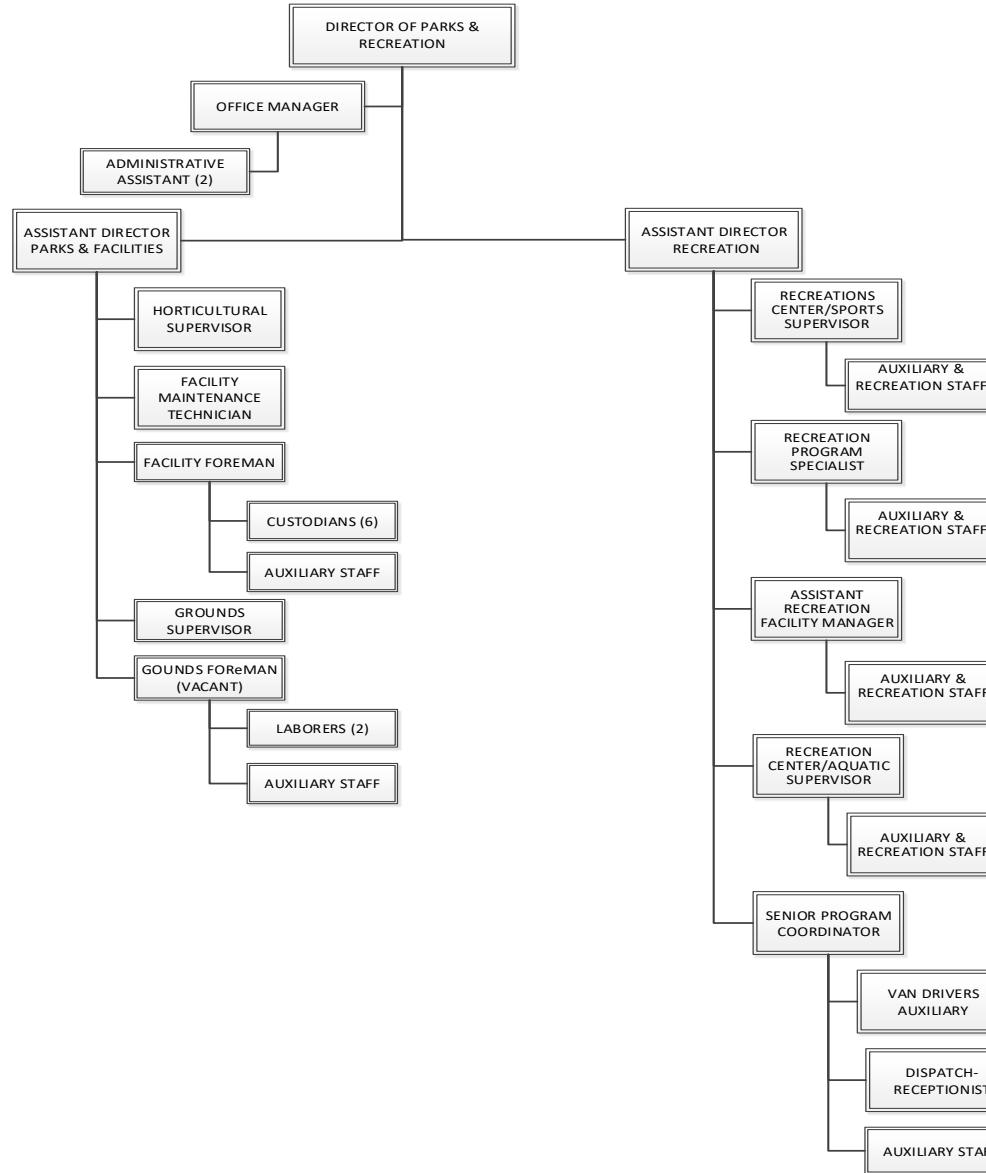


PARKS AND RECREATION MAINTENANCE EXPENDITURES
TOTAL – \$1,394,071



PARKS AND RECREATIONS

ORGANIZATION CHART



DEPARTMENT: ADMINISTRATION - 501
DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** To provide for the effective administration of the Department's various functions; for the planning, design and maintenance of facilities and parks; and for the planning, supervision and evaluation of recreational and leisure activities.
- ❖ **RESPONSIBILITIES:** Included within the scope of responsibilities of the Department of Parks and Recreation are several major areas. These areas include: direct leadership and supervision of programs for all age groups; administration of all parks and recreation related projects within the Capital Improvement Program (CIP); subdivision and site review of recreational amenities and landscaping plans; administration of the Laurel Municipal Pool, Greenvue Drive Pool Complex, Robert J. DiPietro Community Center, Laurel Armory-Anderson-Murphy Community Center, and the Lakehouse at Granville Gude Park; and acquisition and development of park land, open space and stream valleys.
- ❖ **STAFF:**
 - Director 100%
 - Office Manager 100%
 - Assistant Director/Superintendent of
 - Parks and Facilities 100%
 - Facility Foreman 100%
 - Facility Maintenance Technician 100%
 - Administrative Assistant II 100%
 - Administrative Assistant I 100%

- Total Employee Hours: 15,340
- ❖ **PERFORMANCE:** Gymnasium bleachers at the Robert J. DiPietro Community Center, that were original to the building, were replaced with new, mechanical bleacher seating as part of the City's Capital Improvement Program. Additional projects at the Community Center included replacement of several HVAC units and improvements to the fire alarm system. Other facility projects and improvements included Gude Park path renovations, replacement of the playground with a new state of the art playground with safety surfacing, the addition of fencing and a natural barrier surrounding the recent Prince George's County lake dredging project, new energy efficient LED lighting at the Municipal Center, new wood laminate flooring at the Pool Meeting Room and replacement of the hot water heaters and new locker room flooring at the Municipal Pool facility.
- ❖ **COMMITTEE ASSIGNMENTS:**
 - Parks and Recreation Citizens Advisory Committee
 - Laurel Tree Board
 - Youth Services Commission
 - Mayor and City Council

The Parks and Recreation Citizens Advisory Committee provides recommendations and advisory services to the Mayor and City Council of Laurel on matters relating to parks and recreational services; cooperates with other governmental agencies, civic groups and other organizations in advancing sound parks and recreational



Committee Assignments (cont'd):

planning and programming; and reports on the recreation needs of the citizens of Laurel.

The Tree Board promotes the care and preservation of trees as a valued natural resource. Educational programs are being developed to make school children aware of the benefits of trees. The City of Laurel recently received the prestigious Tree City USA Award for the 23nd consecutive year.

The Laurel Civic Improvement Committee has been eliminated; however its programs and functions have been assigned to the Department of Parks and Recreation. The department will continue to focus on improving the aesthetic appeal of the City. The annual open house was held in March and was an overwhelming success. Future projects will focus on land beautification and promotion of positive images about the City. Programs include an Annual Open House in March, Bike Rodeo Event in June, Dog Show in September, Golden Shovel

Beautification Awards, Holiday Home Decorating Contest and the Holiday Parade & Tree Lighting in December.

The Youth Services Commission's role is to identify, monitor and evaluate youth services, programs, and activities offered in the City of Laurel and surrounding area. The Commission will provide grants to assist Laurel Youth Organizations.

❖ FY2018 GOALS:

The Department is responsible for assisting with the administration and supervision of park and facility projects. Renovations to Greenvue Drive Pool Complex, the installation of lights at Cypress Street Athletic Field and ongoing Energy Saving LED light replacements at City facilities will continue. Program Open Space (POS) funding will enable the Department to explore land purchases for additional parks. Additionally, renovation and upgrades are being explored for Riverfront Park.



ORGANIZATIONS AND INDIVIDUALS PROVIDING IN-KIND SERVICES/CASH DONATIONS/VOLUNTEER HOURS TO THE DEPARTMENT OF PARKS AND RECREATION		
Laurel Lion's Club	Laurel Town Center	Laurel Board of Trade
Minuteman Press	W.I.S.E. Basketball	Chick-Fil-A
Laurel Historical Society	Laurel Senior Citizens	St. Vincent Pallotti High
Laurel Swim League Assoc.	Laurel Meat Market	Mission BBQ
M-NCPPC	St. Mary's School	Sweetfrog
Boy Scouts And Girl Scouts	Rita's	Laurel Little League
Laurel Regional Hospital	Church of Latter Day Saints	Donaldson Funeral Home
Mariner Health Care	Adirondack Tree Experts	Retired Senior Volunteer Program (R.S.V.P.)
Prance Around,LLC Pet Service	Edy's/Dryer's Ice Cream	Rocky Gorge Animal Hospital
Food Lion	All Dogs Club Daycare	Applewoods Dog Training
Harris Teeter	Brenner Animal Hospital	Laurel Community Garden
Giant Foods	Hang Dogs	Sean Partick's Pet Grooming



PROJECTED REVENUE	
POOL SEASON PASSES - ANNUAL AND DAILY	\$105,000
POOL SWIM LESSONS	\$8,000
BRACELETS/ID CARDS	\$25
SWIM TEAM	\$3,500
SPORTS LEAGUES AND TOURNAMENTS	\$9,000
DAY CAMP	\$65,000
TEEN TRIP PROGRAM	\$15,000
SPECIAL EVENTS	\$4,500
CLASSES/AEROBICS	\$88,000
COMMUNITY CENTERS - ANNUAL AND DAILY ADMISSIONS	\$29,000
PRESCHOOL PROGRAM	\$31,000
YOUTH SPORTS	\$8,500
POOL CONCESSION(LAUREL MUNICIPAL POOL)	\$18,000
POOL CONCESSION(GREENVIEW DRIVE POOL)	\$5,000
LAKEHOUSE CONCESSION	\$2,000
LAKEHOUSE BOAT RENTALS	\$4,000
SENIOR CITIZEN TRIP PROGRAM	\$6,500
SENIOR CITIZEN CLASS PROGRAM	\$1,000
SENIOR CITIZEN SPECIAL EVENTS	\$1,000



PROJECTED REVENUE	
SENIOR VAN TRANSPORTATION REGISTRATION	\$2,100
FACILITY RENTALS	\$72,700
COMMUNITY GARDEN	\$2,000
SKATE PARK MEMBERSHIP FEES	\$0
DOG PARK MEMBERSHIP FEES	\$3500
PET TAG FEES(PETHUB)	\$200
Subtotal	\$484,525.00
OTHER REVENUE	
SENIOR CITIZEN GRANT - M-NCPPC	\$54,400
AFTERSCHOOL DROP-IN/TEEN CLUB GRANT - M-NCPPC	\$22,000
YOUTH SPECIAL EVENTS GRANT-M-NCPPC	\$25,000
RECREATION YOUTH PROGRAMS GRANT-M-NCPPC	\$10,000
STEPHEN P. TURNEY RECREATION COMPLEX – LEASE	\$20,558
Subtotal	\$131,958
GRAND TOTAL	\$616,483.00



DEPARTMENT OF PARKS AND RECREATION STAFFING		
Permanent/Regular Employees:	Director	1
	Assistant Director/Recreation	1
	Assistant Director/Park And Facilities Superintendent	1
	Office Manager	1
	Recreation Facility Manager/Sports Supervisor	1
	Recreation Facility Manager/Aquatic Supervisor	1
	Recreation Program Specialist	1
	Senior Program Coordinator	1
	Assistant Recreation Facility Manager	1
	Facility Maintenance Technician	1
	Facility Foreman	1
	Horticultural Supervisor	1
	Grounds Supervisor	1
	Grounds Foreman(vacant)	1
	Administrative Assistant II	1
	Administrative Assistant I	1
	Custodians	6
	Laborers	2
	Receptionist/Dispatcher (part-time)	1
Total Funded		24



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$587,766	\$625,467	\$738,081	\$738,081
Operating Expenses	\$12,844	\$13,275	\$38,275	\$38,275
Capital Outlay	\$75	0	0	0
Total:	\$600,685	\$638,742	\$776,356	\$776,356



PARKS & RECREATION ADMIN

EXPENDITURES	2015-2016 ACTUAL	2016-2017		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-501-51011 SALARIES-REGULAR	546,292	580,019	361,613		684,630	
10-5-501-51021 SALARIES-AUXILIARY	1,020	500	501	500.00	500	
AUX. OFFICE COVERAGE						
10-5-501-51032 REGULAR - OVERTIME	332	500	0	500.00	500	
10-5-501-51071 FICA TAXES	40,121	44,448	26,980		52,451	
TOTAL COMPENSATION	587,766	625,467	389,095		738,081	
<u>OPERATING EXPENDITURES</u>						
10-5-501-52051 MEMBERSHIP DUES	305	505	265		505	
MARYLAND MUNICIPAL LEAGUE DUES				35.00		
TREE CITY				15.00		
SAM'S CLUB MEMBERSHIP				305.00		
MD REC. & PARKS ASSN. (MRPA)				150.00		
10-5-501-52071 PRINTING-LETTERHEAD/ENVL	242	775	0	775.00	775	
FORMS AND ENVELOPES				0.00		
FOR DAY CAMP, POOL AND				0.00		
MEMBERSHIPS						
10-5-501-52072 PRINTING-FLYERS	762	700	0	700.00	700	
REGISTRATION FORMS						
10-5-501-52073 PRINTING-FORMS	676	815	0		815	
10-5-501-52421 PER DIEM	85	200	37		200	
MRPA CONFERENCE				200.00		
10-5-501-52422 HOTEL/TRAVEL	774	305	0		800	
MRPA CONFERENCE				400.00		
MML SUMMER CONFERENCE				400.00		
10-5-501-52429 TRAVEL-OTHER	0	0	32		0	
10-5-501-52449 CONF & CONVENTIONS-OTHER	430	495	0		0	
10-5-501-52504 DESK SUPPLIES	263	580	335		580	
10-5-501-52509 OFFICE SUPPLIES-OTHER	3,576	3,150	1,559		3,150	
OFFICE SUPPLIES				650.00		
REGISTRATION SUPPLIES				400.00		
CARTRIDGES FOR PRINTERS & CARD				1,100.00		
SOFTWARE SUPPORT ITEMS				1,000.00		
10-5-501-52539 OTHER MISC SUPPLIES	24	200	16		200	
HOLIDAY CARDS				200.00		
10-5-501-52541 POSTAGE-REGULAR MAIL	1,448	1,550	687		1,550	
10-5-501-52604 OTHER GIFTS & AWARDS	404	500	238		500	
AWARDS FOR REC. & AUX. STAFF				300.00		
FLOWERS				200.00		
10-5-501-52624 YOUTH SVCS COMM DISTRIB	0	0	10,000		25,000	
10-5-501-52806 REGISTRATION VOUCHER PROGRAM	3,855	3,500	1,600		3,500	
TOTAL OPERATING EXPENDITURES	12,844	13,275	14,768	3,500.00	38,275	

CAPITAL OUTLAY

PARKS & RECREATION ADMIN

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	(----- 2017-2018 -----)	
		BUDGET	ACTUAL		TOTAL BUDGET	WORKSPACE
10-5-501-61010 EQUIPMENT ACQUISITION<500	75	0	0		0	
TOTAL CAPITAL OUTLAY	75	0	0		0	
 TOTAL PARKS & RECREATION ADMIN	 600,685	 638,742	 403,863		 776,356	



DEPARTMENT: RECREATION PROGRAMS - 505
DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** To provide a variety of quality recreational and leisure services for all citizens of the City of Laurel.
- ❖ **RESPONSIBILITIES:** It is the responsibility of the Department to utilize all of the facilities, both indoor and outdoor, at its disposal to meet the recreational and leisure needs of the public. Some programs offered to meet those needs are preschool programs, seasonal special events for families, children and adults, summer camps, drop-in programs for children, teens and adults, class and workshop programs for children, teens and adults, teen trips program, after-school children's activities, and adult sports leagues.
- ❖ **STAFF:**

▪ Assistant Director	100%
▪ Recreation Program Specialist	100%
▪ Assistant Recreation Facility Manager	100%
▪ Recreational and Auxiliary Employees	
▪ Total Employee Hours:	14,538
- ❖ **PERFORMANCE:** Programs and activities offered through this budget include: the teen trips and Weekend Teen & Middle School Club programs, a variety of camp programs for all ages and departmental special events. With grant funding provided by the Maryland-National Capital Park and Planning Commission, Department of Parks and Recreation, Prince George's County, the department is able to offset the cost for many family special events and youth programs. Some of the programs offered include:

Eggstravaganza, Harvest Moon Hayride, Dog Show, Bike Rodeo, Partnership Activity Hall Indoor Family Movies, Breakfast with Santa, Halloween Spooktacular, Lakefest, Doggie Dip Day, Flick n' Float Outdoor Movie Program, Outdoor Concerts in the park, Municipal Center Annual Open House, Golden Shovel Award, Holiday Home Decorating Contest and the City's Holiday Parade and Tree Lighting. Additionally, the department offers several adult sports leagues and works in partnership with many youth sports organizations. Programs for senior citizens are listed under a separate budget within this document.

The movie and concert series on the stage at Granville Gude Park continues to be a popular draw and with portable state of the art movie equipment, the Department is able to offer movies at other sites throughout the year such as McCullough Field Stage and Partnership Activity Hall at the Barkman-Kaiser Public Safety Complex. The Department works with local community groups such as the Laurel Lions Club as well as other local businesses for co-sponsorship of events.

The Department also assists groups such as the Fourth of July Committee, Emancipation Day Celebration Committee and the Laurel Board of Trade with events and programs. The Department also makes space available for Laurel Literacy and the Laurel Historical Society for their summer camp operations and storage of their supplies. Use of athletic fields and facilities is coordinated with the Laurel Boys and Girls Club, Laurel Little League, Greater Laurel United Soccer and W.I.S.E. Basketball, as well as Laurel



Performance (cont'd):

and Pallotti High Schools and St. Mary's CYO and school for practices and games.

The Department operates a weekend Teen Club Program for youth ages 12-17 at the Robert J. DiPietro Community Center and a Middle School Youth Club for ages 9-13 at the Laurel Armory Anderson and Murphy Community Center. These programs are meant to meet the social and leisure time needs of teens in the greater Laurel area through sports, video gaming, trips and cultural/educational programs as well as through unstructured social activities. These programs, as well as the Laurel Teen Outdoors Club trip program and the Summer Teen Camp were partially funded through a grant from M-NCPPC, Department of Parks and Recreation, Prince George's County. The Department implemented a new recreation software package, Active Net that allows participants better access to online functions such as registration, up to date departmental communications and alerts and information on activities, facilities and events.

❖ **FY 2018 GOALS:** The Department will continue to offer new classes, workshop and special event programs to meet the demands and needs of the community. The Department's Youth Sports Division continues to grow and is excited to be assisting partnering group W.I.S.E. in offering a new football/cheerleading program in fall 2017. With the completion and reopening of Emancipation Community Park, the department will be expanding summer events to highlight the new stone amphitheater. Additionally, the department will begin the process of establishing a Youth Services Bureau to develop pro-active programs to address the needs of youth and teens in the Laurel community.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$197,493	\$209,600	\$221,222	\$221,222
Operating Expenses	\$77,756	\$106,402	\$102,002	\$102,002
Capital Outlay	\$1,367	0	0	0
Total:	\$276,616	\$316,002	\$323,224	\$323,224



RECREATION

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-505-51011 SALARIES-REGULAR	103,605	101,244	63,632		105,765	
10-5-505-51020 SALARIES-RECREATIONAL DAY CAMP AND EVENTS PARTIAL FUNDING>M-NCPPC 42513	66,046	76,729	45,197	81,881.00	81,881	
10-5-505-51021 SALARIES-AUXILIARY LEAGUES, TEEN CLUB & TRIPS	10,301	12,845	7,033	13,707.00	13,707	
10-5-505-51034 HOLIDAY OVERTIME-REGULAR	276	0	414		0	
10-5-505-51040 OVERTIME-RECREATIONAL PRE AND POST CAMP SALARIES	3,607	3,887	3,031	4,148.00	4,148	
10-5-505-51071 FICA TAXES PARTIAL FUNDING>M-NCPPC 42513	13,659	14,895	9,614	15,721.00	15,721	
TOTAL COMPENSATION	197,493	209,600	128,921		221,222	
<u>OPERATING EXPENDITURES</u>						
10-5-505-52018 TEMPORARY SERVICES LEAGUE OFFICIALS	4,561	6,000	2,649	6,000.00	6,000	
10-5-505-52020 OUTSIDE SERVICES-OTHER BACKGROUND INVESTIGATIONS FUNDING BY PERSONNEL	728	0	384		0	
10-5-505-52023 LICENSES FOOD SERVICE MANAGER (3)	0	100	58	100.00	100	
10-5-505-52062 ADVERTISING-MEETING/EVENT DISPLAY ADS	534	500	380	500.00	500	
10-5-505-52072 PRINTING-FLYERS BROCHURES DIRECT MAIL TO CITY RESIDENTS PARTIAL FUNDING>M-NCPPC 42513	19,150	18,000	18,031	14,568.00 3,432.00	18,000	
10-5-505-52509 OFFICE SUPPLIES-OTHER DAY CAMP, LEAGUE & OFFICE	7	80	76	80.00	80	
10-5-505-52531 CONCESSION SUPPLIES SPECIAL EVENTS DAY CAMP SUPPLIES TEEN CAMP SUMMER SHENANAGINS CAMP HARVEST MOON HAY RIDE BREAKFAST WITH SANTA HALLOWEEN SPOOKTACULAR TEEN CLUB PROGRAM LAKEFEST FAMILY & YOUTH SPECIAL PROGRAM AMPHITHEATER EVENTS EMERGENCY OPERATIONS SUPPLIES PARTIAL FUNDING>M-NCPPC52513	8,251	8,360	4,924	1,300.00 2,900.00 300.00 150.00 250.00 730.00 350.00 500.00 880.00 300.00 200.00 500.00	8,360	
10-5-505-52539 OTHER MISC SUPPLIES	3,847	3,600	3,732		3,600	



RECREATION

EXPENDITURES	2015-2016 ACTUAL	2016-2017 BUDGET	2016-2017 ACTUAL	2017-2018		
				BUDGET DETAIL	TOTAL BUDGET	WORKSPACE
LEAGUE EQUIPMENT				700.00		
DAY CAMP SUPPLIES				1,100.00		
SUMMER SHENANAGINS CAMP				150.00		
TEEN CAMP				450.00		
TEEN CLUB PROGRAM				500.00		
SAFETY SUPPLIES				200.00		
PRESCHOOL SUPPLIES				500.00		
10-5-505-52561 UNIFORM PURCHASES	1,479	1,480	389		1,480	
DAY CAMP & LEAGUE STAFF				400.00		
FULL TIME & ADMIN. STAFF				1,080.00		
10-5-505-52604 OTHER GIFTS & AWARDS	1,973	2,500	2,187		2,500	
ADULT SPORTS LEAGUE AWARDS				1,700.00		
CHILDREN'S SPORTS CLINICS				800.00		
10-5-505-52804 SPECIAL EVENTS	19,907	32,782	17,878		34,382	
EASTER EVENT				1,000.00		
BREAKFAST WITH SANTA				1,300.00		
HARVEST MOON HAY RIDE				800.00		
LAKEFEST				4,350.00		
MOVIE PROGRAM				6,150.00		
HALLOWEEN SPOOKTACULAR				1,045.00		
CONCERT SERIES IN THE PARK				7,000.00		
CAMP EVENTS & OUTINGS				3,412.00		
CITY HOLIDAY EVENT				5,400.00		
DOG SHOW				600.00		
EVENT BANNERS				300.00		
AMPHITHEATER EVENTS				2,000.00		
BIKE PARADE				200.00		
FOURTH OF JULY FIELD GAMES				400.00		
LCIC EVENTS				425.00		
PARTIAL FUNDING>M-NCPPC 42513						
10-5-505-52809 YOUTH SPORTS PROGRAMS	(1,324)	16,000	0		10,000	
10-5-505-52810 FIELD TRIP PROGRAM	18,644	17,000	12,868		17,000	
TEEN TRIPS				17,000.00		
PARTIAL FUNDING>M-NCPPC 42513						
TOTAL OPERATING EXPENDITURES	77,756	106,402	63,555		102,002	
<u>CAPITAL OUTLAY</u>						
10-5-505-61010 EQUIPMENT ACQUISITION<500	1,367	0	0		0	
TOTAL CAPITAL OUTLAY	1,367	0	0		0	
TOTAL RECREATION	276,616	316,002	192,476		323,224	



DEPARTMENT: LAUREL MUNICIPAL POOL PROGRAMS - 510**DEPARTMENT HEAD:** Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** To provide a public aquatic facility that offers both structured and non-structured activities for all age groups.
- ❖ **RESPONSIBILITIES:** The Department is responsible for operating the Laurel Municipal Pool seven (7) days a week, opening Memorial Day weekend and closing Labor Day. The pool contains four (4) separate pool areas - main pool, lap pool, diving pool and wading pool along with locker/changing areas and a concession area and picnic pavilion. The Department is also responsible for offering a wide range of activities and programs such as swim lessons, lifeguard training, a competitive swim team, as well as hours for recreational swimming.
- ❖ **STAFF:**
 - Recreational Employees Hours 11,452
 - Total Employee Hours: 11,452
- ❖ **PERFORMANCE:** Swimmers at the pool can take advantage of any of the four pools at the complex. The facility boasts a large recreational pool with a slide, pool side basketball goal, training pool, deep water well with

Diving board and two-story slide and a children's wading pool with fountain feature. As well, the lesson program continues to be a popular amenity at the pool. The number of outside groups such as day camps and daycares has increased the weekday attendance.

In addition to a concession stand with a large variety of food items for sale, the facility offers a picnic pavilion area, complete with tables and shade feature that is available for rental that accommodates families and groups spending the day at the facility.

Family oriented special events are offered for more summer fun at the pool. With the addition of the Greenview Drive Pool Complex, pass holders can take advantage of both aquatic facilities.

- ❖ **FY2018:** The Department will continue to sponsor family oriented special events and evening programs throughout the summer as well as continue to offer classes and the swim team program. The Department is looking to replace the wade pool with a Splash Pad playground with a funding awarded through POS, U.S. Community Playgrounds



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$121,647	\$148,601	\$158,300	\$158,300
Operating Expenses	\$30,686	\$36,525	\$36,525	\$36,525
Capital Outlay	\$8,531	0	\$2,036	\$2,036
Total:	\$160,864	\$185,126	\$196,861	\$196,861



MAIN ST POOL PROGRAMS

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-510-51020 SALARIES-RECREATIONAL	106,311	127,777	73,190	127,977.00 5,354.00 1,713.00 1,312.00	136,356	
STAFF SALARIES						
SWIM TEAM SALARIES						
END OF SEASON AWARD						
PRESEASON PREP. OF POOLS						
10-5-510-51034 HOLIDAY OVERTIME-REGULAR	6,475	6,420	1,873		6,851	
10-5-510-51040 OVERTIME-RECREATIONAL	714	3,844	5,759		3,844	
10-5-510-51071 FICA TAXES	8,147	10,560	6,946		11,249	
TOTAL COMPENSATION	121,647	148,601	87,767		158,300	
<u>OPERATING EXPENDITURES</u>						
10-5-510-52015 INSTRUCTORS/INTERPRETERS	1,742	1,500	203	1,500.00	1,500	
CPR RENEWAL & LIFEGUARD						
10-5-510-52023 LICENSES	1,153	1,155	538	1,155.00	1,155	
P.G.CO. POOL & CONCESSION						
10-5-510-52304 OFFICE EQUIPMENT MAINT	0	280	0	200.00 80.00	280	
OFFICE & CONCESSION HARDWARE						
SAFE MAINTENANCE						
10-5-510-52509 OFFICE SUPPLIES-OTHER	330	300	0	300.00	300	
RED CROSS PROVIDER FEE						
10-5-510-52525 CHEMICALS	8,535	13,400	6,789		13,400	
10-5-510-52531 CONCESSION SUPPLIES	13,792	15,140	4,637		15,140	
10-5-510-52539 OTHER MISC SUPPLIES	3,003	2,685	512	100.00 160.00 1,200.00 500.00 790.00	2,750	
SWIM DIAPERS						
DIVING WELL WRIST BANDS						
TELEPOLES/BUOYS/SKIMMERS ETC.						
INSTRUCTION SUPPLIES						
SAFETY SUPPLIES						
10-5-510-52561 UNIFORM PURCHASES	1,001	1,000	0	1,000.00	1,000	
GUARD SUITS, SHIRTS & WHISTLES						
10-5-510-52804 SPECIAL EVENTS	1,131	1,065	1,065	1,000.00	1,000	
FAMILY FUN DAY						
PARTIAL FUNDING>M-NCPPC 42513						
TOTAL OPERATING EXPENDITURES	30,686	36,525	13,744		36,525	
<u>CAPITAL OUTLAY</u>						
10-5-510-61010 EQUIPMENT ACQUISITION<500	4,059	0	0	1,200.00	2,036	
52.5 GPD CHEMICAL FEEDERS						
REPLACEMENT DECK CHAIRS						
24 GPD CHEMICAL FEEDER						
10-5-510-61020 EQUIPMENT ACQUISITION>500	4,472	0	0		0	
TOTAL CAPITAL OUTLAY	8,531	0	0		2,036	
TOTAL MAIN ST POOL PROGRAMS	160,864	185,126	101,511		196,861	



DEPARTMENT: ROBERT J. DIPIETRO COMMUNITY CENTER PROGRAMS - 515**DEPARTMENT HEAD:** Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** To provide a wide range of quality recreational and leisure activities, both structured and non-structured, to meet the needs of City residents.
- ❖ **RESPONSIBILITIES:** To initiate and conduct a comprehensive recreation program planning schedules to maximize the use of the facility.
- ❖ **STAFF:**

▪ Recreation Center/Sports Supervisor	100%
▪ Recreational and Auxiliary Employees	
▪ Total Employee Hours:	9,956
- ❖ **PERFORMANCE:** The Robert J. DiPietro Community Center hosts many of the programs and activities provided by the Department. Some of these programs include: an active class and workshop program for children, teens and adults; daytime, evening and weekend drop-in programs; and a successful half-day preschool program. The facility also hosts many of the Department's indoor sports programs as well as being one of the sites for the Weekend Teen Club. This facility is the location for several special events such as Spring Break Camp and Halloween Spooktacular. The Department's Summer Day Camp Program, Preschool and Games Club are also housed at the Center. A large number of senior adult classes, drop in programs and special events are held during the daytime hours at the center.

The fitness room with Matrix line equipment that includes treadmills, hybrid bikes, elliptical and ascent trainers, various multi-functional weight machines and a functional trainer continues to grow in popularity and use. Ping pong, pool and foosball tables as well as comfortable lounge furniture makes the game room a popular draw for all ages. New mechanical bleacher seating replaced gymnasium bleachers that were original to the facility and the multipurpose room was outfitted with new wood look flooring. Funding was part of the City's Capital Improvement Program.

The adjacent Cypress Street Athletic Field plays host to a variety of sports activities. Two covered pavilions, one at each end of the field, with picnic tables and a grill as well as the newly renovated playground and paved walking path circling the perimeter of the field makes the facility an ideal place for outdoor enjoyment. Both Department offered athletic leagues and local youth sports organizations work hand in hand to provide year round utilization of the field.

- ❖ **FY2018:** The Department will continue to offer new programs to meet the needs of the community.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$187,474	\$169,165	\$178,869	\$178,869
Operating Expenses	\$62,681	\$70,680	\$70,810	\$70,810
Capital Outlay	\$2,959	\$130	0	0
Total:	\$253,114	\$239,975	\$249,679	\$249,679



RJD COMMUNITY CENTER

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
COMPENSATION						
10-5-515-51011 SALARIES-REGULAR	86,017	59,755	120,069		62,783	
10-5-515-51021 SALARIES-AUXILIARY	87,046	96,103	70,263		102,003	
10-5-515-51034 HOLIDAY OVERTIME-REGULAR	1,162	1,285	1,843		1,371	
10-5-515-51041 OVERTIME-AUXILIARY	0	0	41		0	
10-5-515-51071 FICA TAXES	13,249	12,022	14,534		12,712	
TOTAL COMPENSATION	187,474	169,165	206,749		178,869	
OPERATING EXPENDITURES						
10-5-515-52015 INSTRUCTORS/INTERPRETERS	50,449	58,000	36,478		58,000	
CLASS INSTRUCTORS				58,000.00		
10-5-515-52052 SUBSCRIPTIONS	200	200	200		200	
FITNESS ROOM & GAME ROOM				200.00		
10-5-515-52062 ADVERTISING-MEETING/EVENT	60	0	0		0	
10-5-515-52304 OFFICE EQUIPMENT MAINT	1,424	1,820	0		1,820	
COPIER SUPPLIES				440.00		
AUDIO VISUAL EQUIPMENT				200.00		
SAFE MAINTENANCE				80.00		
COPIER SERVICE CONTRACT				1,100.00		
10-5-515-52306 BUILDING EQUIPMENT MAINT	3,482	3,940	2,136		3,940	
MONTHLY FITNESS EQUIPMENT				2,058.00		
REPAIR/PARTS NOT ON WARRANTY				1,882.00		
10-5-515-52504 DESK SUPPLIES	519	500	0		500	
10-5-515-52509 OFFICE SUPPLIES-OTHER	481	500	487		500	
EQUIPMENT SUPPLIES				500.00		
10-5-515-52531 CONCESSION SUPPLIES	1,034	1,000	376		1,000	
PRESCHOOL & CENTER EVENTS				1,000.00		
PARTIAL FUNDING>M-NCPCC						
10-5-515-52539 OTHER MISC SUPPLIES	4,085	3,920	2,325		4,050	
AFTER SCHOOL PROGRAMS				100.00		
GRAPHIC/BULLETIN BOARDS				200.00		
CLASS AND WORKSHOPS				200.00		
PRESCHOOL PROGRAM				2,000.00		
KITCHEN SUPPLIES				350.00		
GYM AND GAME ROOM				1,200.00		
PARTIAL FUNDING>M-NCPCC						
FOR PRESCHOOL PROGRAM						
10-5-515-52561 UNIFORM PURCHASES	947	800	472		800	
TOTAL OPERATING EXPENDITURES	62,681	70,680	42,474		70,810	
CAPITAL OUTLAY						
10-5-515-61010 EQUIPMENT ACQUISITION<500	260	130	130		0	
10-5-515-61020 EQUIPMENT ACQUISITION>500	2,700	0	0		0	
TOTAL CAPITAL OUTLAY	2,959	130	130		0	
TOTAL RJD COMMUNITY CENTER	253,114	239,975	249,353		249,679	



DEPARTMENT: GREENVIEW DRIVE PROGRAMS - 520

DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** To provide a public aquatic facility that offers both structured and non-structured activities for all age groups.
- ❖ **RESPONSIBILITIES:** The Department is responsible for operating the Greenview Drive Recreation Complex seven (7) days a week, opening Memorial Day weekend and closing Labor Day. The pool contains two (2) separate pool areas - main pool and wading pool along with locker/changing areas, concession stand, storage/lifeguard building, covered pavilion with grill and picnic tables. The adjacent park amenities include a walking path and tennis courts.
- ❖ **STAFF:**
 - Recreational Employees Hours 3,280
 - Total Employee Hours: 3,280

- ❖ **PERFORMANCE:** This aquatic facility boasts a large recreational pool with a slide and pool side basketball goal, shallow end ramp, large shade feature and ample deck and lounging space great for sunning and playing many of the facilities lawn games. The covered pavilion with picnic tables and portable grill is ideal for family outings and may be reserved for private use. The operations of the Greenview Drive Pool complex mirror the operations of the Laurel Municipal Pool. The facility's concession stand offers pool participants the opportunity to purchase various food/snack items. With similar hours of operation, the pool now offers recreational swimming and a swim lesson program as well as water fitness programs and adapted aquatics. The number of outside groups such as day camps and daycares has increased the weekday attendance. Pass holders can take advantage of both aquatic facilities. The indoor cabana is available for use for departmental functions as well as for party rentals.
- ❖ **FY2018 GOALS:** The Department will continue to offer new programs to meet the needs of the community.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$57,645	\$70,195	\$74,785	\$74,785
Operating Expenses	\$10,013	\$9,861	\$10,385	\$10,385
Capital Outlay	\$3,028	\$524	\$1,086	\$1,086
Total:	\$70,686	\$80,580	\$86,256	\$86,256



GREENVIEW DR PROGRAMS

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-520-51020 SALARIES-RECREATIONAL	50,982	63,495	35,782		67,758	
10-5-520-51034 HOLIDAY OVERTIME	2,383	1,712	1,025		1,712	
10-5-520-51040 OVERTIME-RECREATIONAL	281	0	1,595		0	
10-5-520-51071 FICA TAXES	3,999	4,988	3,304		5,315	
TOTAL COMPENSATION	57,645	70,195	41,707		74,785	
<u>OPERATING EXPENDITURES</u>						
10-5-520-52023 LICENSES	1,152	1,155	538		1,155	
10-5-520-52304 OFFICE EQUIPMENT MAINTENANCE	0	80	0		80	
10-5-520-52509 OFFICE SUPPLIES-OTHER	50	50	0		50	
10-5-520-52525 CHEMICALS	5,035	3,476	2,148		4,000	
10-5-520-52531 CONCESSION SUPPLIES	1,620	3,500	978		3,500	
CONCESSION SUPPLIES				3,500.00		
10-5-520-52539 OTHER MISC SUPPLIES	1,656	1,000	151		1,000	
10-5-520-52561 UNIFORM PURCHASES	200	200	0		200	
10-5-520-52804 SPECIAL EVENTS	300	400	400		400	
TOTAL OPERATING EXPENDITURES	10,013	9,861	4,215		10,385	
<u>CAPITAL OUTLAY</u>						
10-5-520-61010 EQUIPMENT ACQUISITION<\$500	3,028	524	524		1,086	
52.5 GPD CHEMICAL FEEDER				400.00		
REPLACEMENT CHAIRS				300.00		
24 GPD CHEMICAL FEEDER				386.00		
TOTAL CAPITAL OUTLAY	3,028	524	524		1,086	
TOTAL GREENVIEW DR PROGRAMS	70,686	80,580	46,446		86,256	



DEPARTMENT: ARMORY ANDERSON-MURPHY COMMUNITY CENTER - 286
DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** To provide a wide range of quality recreational and leisure activities, both structured and non-structured, to meet the needs of City residents.
- ❖ **RESPONSIBILITIES:** To initiate and conduct comprehensive recreational program planning schedules to maximize the use of the facility.
- ❖ **STAFF:**
 - Recreation Center/Aquatics Supervisor 100%
 - Recreational and Auxiliary Employees
 - Total Employee Hours: 11,816
- ❖ **PERFORMANCE:** The Laurel Armory Anderson-Murphy Community Center offers a very successful youth, teen and adult drop-in program. The facility is also home to a gaming lounge that is utilized by participants of all ages and is the primary location for the Middle School Youth Club, Anime Club and Yu-Gi-O! Club. The dance room and third floor meeting rooms are popular for a variety of classes, meetings and room rental programs. The facility utilizes the gymnasium for both class programs and rental group use and is the primary sight for programs offered as part of the Youth Sports Alliance.
The following building renovations were completed in 2017: a new exterior handicapped accessible entrance, lower level desk with membership scanning station, additional accessible bathroom facilities and the

expansion/relocation of both the fitness room and dance room. The fitness room offers new state of the art fitness equipment, stretching and free weight area and wall mounted HD televisions. The doubled in size dance room will accommodate a greater variety of programs. The previous dance room will function as a meeting/activity room. The second floor bathroom renovations include the transformation of the men's bathroom into an enlarged handicapped accessible family restroom. The floors and steps throughout the facility were refinished, exposing the floors original to the building. The entire facility has been fitted with a new fire sprinkler system. The project was partially funded through State of Maryland Grants.

- ❖ **FY2018 GOALS:** With the renovation to the building complete, the department looks forward to many additional programs and an increase in participation



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$142,279	\$155,734	\$162,485	\$162,485
Operating Expenses	\$2,659	\$4,998	\$5,568	\$5,568
Capital Outlay	\$1,266	\$570	0	0
Total:	\$146,204	\$161,302	\$168,053	\$168,053



EXPENDITURES	2015-2016 ACTUAL	2016-2017		BUDGET DETAIL	2017-2018	
		BUDGET	ACTUAL		TOTAL BUDGET	WORKSPACE
COMPENSATION						
10-5-525-51011 SALARIES-REGULAR	86,988	89,520	67,464		92,089	
10-5-525-51020 SALARIES-RECREATIONAL	0	0	68		0	
10-5-525-51021 SALARIES-AUXILIARY	43,861	53,947	51,449		57,569	
PARTIAL FUNDING>M-NCPPC 42516				57,569.00		
10-5-525-51034 HOLIDAY OVERTIME-REGULAR	1,638	1,200	3,232		1,280	
10-5-525-51071 FICA TAXES	9,793	11,067	9,239		11,547	
TOTAL COMPENSATION	142,279	155,734	131,452		162,485	
OPERATING EXPENDITURES						
10-5-525-52304 OFFICE EQUIPMENT MAINT SAFE MAINTENANCE	0	80	0	80.00	80	
10-5-525-52306 BUILDING EQUIPMENT MAINT BI-MONTHLY FITNESS EQUIPMENT FITNESS PARTS NOT ON WARRANTY GYM REPLACEMENT EQUIPMENT	1,276	2,368	225	1,938.00 600.00 400.00	2,938	
10-5-525-52504 DESK SUPPLIES	200	200	0		200	
10-5-525-52509 OFFICE SUPPLIES-OTHER	268	350	153		350	
10-5-525-52531 CONCESSION SUPPLIES SUPPLIES FOR CENTER EVENTS	45	200	141	200.00	200	
10-5-525-52539 OTHER MISC SUPPLIES AFTERSCHOOL PROGRAM CLASS/WORKSHOP SUPPLIES GENERAL RECREATION SUPPLIES	370	1,300	1,002	525.00 200.00 575.00	1,300	
10-5-525-52561 UNIFORM PURCHASES AUXILIARY STAFF	500	500	224	500.00	500	
TOTAL OPERATING EXPENDITURES	2,659	4,998	1,744		5,568	
CAPITAL OUTLAY						
10-5-525-61010 EQUIPMENT ACQUISITION<500	1,266	570	569		0	
TOTAL CAPITAL OUTLAY	1,266	570	569		0	
TOTAL ARMORY COMMUNITY CTR PROG	146,204	161,302	133,766		168,053	



DEPARTMENT: GUDE LAKEHOUSE PROGRAMS - 535**DEPARTMENT HEAD:** Joanne Barr Hall, Director

- ❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018
- ❖ **PURPOSE:** To provide a facility to serve the needs of the citizens of Laurel; rental space for community meetings, social events and Department recreational programs and activities.
- ❖ **RESPONSIBILITIES:** This budget provides for the program operation of the Lakehouse and events within the park. The facility contains a concession area, meeting room, patio area and boat dock.
- ❖ **STAFF:**
 - Recreational Employees
 - Total Employee Hours: 983
- ❖ **PERFORMANCE:** The walking path around the lake, Lakehouse operations, and picnic pavilions, playground and the nearby restaurants make Granville Gude Park one of the most heavily used sites within the City. The Friday Family Fun outdoor movie program that showcases first run movies on state of the art equipment is coupled with the Outdoor Concert in the Park series and provides family entertainment every Friday throughout the summer season. Other activities held at this site included the Fourth of July Celebration, Eggstravaganza, the annual Lakefest celebration, National Kids to Park Days Stride to Ride and the National Night Out, an outreach community celebration. A fleet of 12 paddleboats is used for weekend

operations from May through September. Two picnic pavilions, grills and an adjacent playground make the park a popular site of family parties.

Citizens taking advantage of the Lakefront area may notice cleaner parkland as the services of the fowl friendly "Geese Police" helps decrease the overabundance of Canada Geese. The grounds will still remain a habitat for ducks, heron and other natural aquatic life. A shed storage unit houses the boats in the off season. Seasonal banners adorn the park path year round enhancing the beauty of the area that remains popular for walkers and runners. Additionally, the playground boasts new state of the art equipment with a poured rubber safety surface.

- ❖ **FY2018 GOALS:** The Department will continue to showcase the beautiful Robert Burton Stage at Granville Gude Park with programs and events while maintaining one of the City's most beautiful and popular parks.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$13,481	\$14,862	\$15,861	\$15,861
Operating Expenses	\$1,591	\$2,667	\$2,557	\$2,557
Capital Outlay	\$3,011	0	0	0
Total:	\$18,083	\$17,529	\$18,418	\$18,418



GUDE LAKEHOUSE PROGRAMS

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-535-51020 SALARIES-RECREATIONAL LAKEHOUSE & BOATING OPERATION CONCERT AND MOVIE SERIES	8,774	9,123	5,660	7,938.00 1,797.00	9,735	_____
10-5-535-51021 SALARIES-AUXILIARY SHIFT SUPRV./LAKE & BOAT OPER. SHIFT SUPRV./CONCERTS & MOVIES	3,772	4,683	2,504	4,568.00 430.00	4,998	_____
10-5-535-51071 FICA TAXES	935	1,056	670		1,128	_____
TOTAL COMPENSATION	13,481	14,862	8,834		15,861	_____
<u>OPERATING EXPENDITURES</u>						
10-5-535-52023 LICENSES CONCESSION LICENSE	362	357	0	357.00	357	_____
10-5-535-52304 OFFICE EQUIPMENT MAINT CASH REGISTER MAINTENANCE	0	110	0	0.00	0	_____
10-5-535-52531 CONCESSION SUPPLIES	682	1,000	291		1,000	_____
10-5-535-52539 OTHER MISC SUPPLIES BOAT SUPPLIES/REPL. PARTS SAFETY SUPPLIES	348	1,000	595	800.00 200.00	1,000	_____
10-5-535-52561 UNIFORM PURCHASES	199	200	0		200	_____
TOTAL OPERATING EXPENDITURES	1,591	2,667	886		2,557	_____
<u>CAPITAL OUTLAY</u>						
10-5-535-61020 EQUIPMENT ACQUISITION>500	3,011	0	0		0	_____
TOTAL CAPITAL OUTLAY	3,011	0	0		0	_____
TOTAL GUDE LAKEHOUSE PROGRAMS	18,083	17,529	9,720		18,418	_____



DEPARTMENT: SENIOR SERVICES - 550
DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017- June 30, 2018
- ❖ **PURPOSE:** To promote senior adult services and activities that respond to their diverse needs and interests, enhance their dignity, support their independence and encourage their involvement in the Laurel community.
- ❖ **RESPONSIBILITIES:** The senior citizen program promotes, sponsors and coordinates quality recreation and leisure opportunities, health related services, clinics and seminars, educational classes and workshops, and social service referrals. It also provides for the dissemination of information and services to all senior adults in the Laurel area. The staff coordinates specialized social services, assists with crisis intervention and provides individualized assistance with the support of county agencies, local service providers and caregivers. The program also coordinates a van transportation service for senior citizens and persons with disabilities.
- ❖ **STAFF:**
 - Senior Program Coordinator 100%
 - Receptionist/Dispatcher 100%
 - Auxiliary Employees
 - Total Employee Hours: 6,787

- ❖ **PERFORMANCE:** The Division of Senior Services' administrative offices and van service is housed at the Laurel Armory Community Center. Senior Adult programs are offered at the Armory as well as at other City facilities and Community Centers. The Trips and Travel program continues to be popular and has expanded to include evening and weekend offerings. The van transportation service remains popular and has been utilized by a large number of participants requiring rides to the new M-NCPPC Senior Center, local businesses and shopping venues. A new transportation scheduling software package allows for quicker and more efficient rider scheduling. With grant funding provided by the Maryland-National Capital Park and Planning Commission, Department of Parks and Recreation, Prince George's County, the department is able to offset the cost for many senior programs and transportation. The department offers a large number of local trips and excursions, teas and luncheons and evening/weekend special events. The increase in senior citizen housing within the Laurel community has had a positive impact on the participation numbers at the center. Additionally, to accommodate demand, van transportation was expanded by offering limited hours on the weekends. Other programs offered through this budget include: senior health workshops and clinics, recreational and educational classes offered by the Department of Parks and Recreation and Prince George's Community College.



❖ **FY2018 GOALS:** Programs will continue to evolve with the intent to complement activities at the regional center. Local trips and special events seem to be popular with the seniors and these programs will continue to expand.

Senior representation has been continued as part of the Parks and Recreation Citizens Advisory Committee in order to provide recommendations and advisory services to the Mayor and City Council of Laurel on matters relating to senior transportation and recreational services; cooperates with other governmental agencies and senior organizations in providing recreational planning and programming; and reports on the recreation needs of the senior citizens of Laurel.

EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$160,547	\$162,935	\$172,960	\$172,960
Operating Expenses	\$16,117	\$22,300	\$22,300	\$22,300
Capital Outlay	0	0	0	0
Total:	\$176,664	\$185,235	\$195,260	\$195,260



SENIOR SERVICES

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-550-51011 SALARIES-REGULAR PARTIAL FUNDING>M-NCPCC 42515	85,711	88,635	66,720	93,736.00	93,736	
10-5-550-51021 SALARIES-AUXILIARY PARTIAL FUNDING>M-NCPCC 42515	63,588	62,721	42,926	66,932.00	66,932	
10-5-550-51034 HOLIDAY OVERTIME	0	0	369		0	
10-5-550-51071 FICA TAXES PARTIAL FUNDING>M-NCPCC 42515	11,248	11,579	8,540	12,292.00	12,292	
TOTAL COMPENSATION	160,547	162,935	118,555		172,960	
<u>OPERATING EXPENDITURES</u>						
10-5-550-52015 INSTRUCTORS/INTERPRETERS PARTIAL FUNDING>M-NCPCC 42515	833	1,100	613	1,100.00	1,100	
10-5-550-52072 PRINTING-FLYERS PARTIAL FUNDING>M-NCPCC 42515	2,329	3,200	1,326	3,200.00	3,200	
10-5-550-52509 OFFICE SUPPLIES-OTHER PARTIAL FUNDING>M-NCPCC 42515	0	100	0	100.00	100	
10-5-550-52531 CONCESSION SUPPLIES FOOD/PAPER PARTIAL FUNDING>M-NCPCC 42515	809	1,700	717	1,700.00	1,700	
10-5-550-52539 OTHER MISC SUPPLIES PROG/KITCHEN PARTIAL FUNDING>M-NCPCC 42515	55	600	546	600.00	600	
10-5-550-52561 UNIFORM PURCHASES FULL TIME STAFF AUXILIARY STAFF PARTIAL FUNDING>M-NCPCC 42515	489	500	0	100.00 400.00	500	
10-5-550-52604 OTHER GIFTS & AWARDS VOLUNTEER AWARDS PARTIAL FUNDING>M-NCPCC 42515	276	365	0	365.00	365	
10-5-550-52804 SPECIAL EVENTS ENTERTAINMENT PROM AND LUAU PARTIAL FUNDING>M-NCPCC 42515	7,832	8,535	4,227	5,685.00 2,850.00	8,535	
10-5-550-52810 FIELD TRIP PROGRAM PARTIAL FUNDING>M-NCPCC 42515	3,494	6,200	1,852	6,200.00	6,200	
TOTAL OPERATING EXPENDITURES	16,117	22,300	9,280		22,300	
TOTAL SENIOR SERVICES	176,664	185,235	127,835		195,260	



FY2018	ADOPTED OPERATING BUDGET
	PARKS AND RECREATION MAINTENANCE

DEPARTMENT: GROUNDS MAINTENANCE - 280
DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017– June 30, 2018
- ❖ **PURPOSE:** To provide and maintain outdoor active and passive recreation areas for citizens of all ages with varying leisure and recreational interests.
- ❖ **RESPONSIBILITIES:** This program involves the daily general park maintenance within the City. Such work consists primarily of: mowing, weeding, watering, trash pickup and litter control, ball field maintenance, installation and repair of athletic equipment, maintenance of picnic areas, benches and tables, tennis court maintenance, basketball and multi-purpose court maintenance, parking area maintenance, installation and repair of fencing and gates, routine maintenance of the City's trail system, snow removal, emergency repairs, clearing and cleaning of park land, safety and security of parks and playground areas, repair and replacement of damaged items and support services for recreational programs and other City departments. The park inventory consists of 18 sites containing approximately 287 acres of parkland, open space and stream valleys. Grounds personnel also maintain approximately 10 acres of rights-of-way.
- ❖ **STAFF:**
 - Grounds Supervisor (100%) 2,080 Hrs.
 - Horticultural Supervisor (100%) 2,080 Hrs.

▪ Grounds Foreman	2,080 Hrs.
▪ Laborer (2) (100%)	4,160 Hrs.
▪ Auxiliary Employees	2,518 Hrs.
▪ Total Employee Hours:	12,918 Hrs.

- ❖ **PERFORMANCE:** The 911 Memorial was erected in front of the Municipal Center and landscaping was completed in a median on Cherry Lane for the new Hometown Heroes Memorial program. A grant from the Maryland Department of Natural Resources enabled the Department to remove downed trees from several areas of the Patuxent River. The newly renovated Emancipation Community Park was reopened with the completion of the renovated Prince George's County Library. The park now contains a beautiful stone amphitheater with water feature, rolling parkland, state of the art accessible playground, picnic pavilion and lighted basketball court.
- ❖ **FY2018 GOALS:** We will be exploring the possibility of upgrading the lights at Stephen P. Turney Athletic Complex/Cypress Street Athletic Field. Additional monuments will be placed in the Memorial Gardens area outside the Municipal Center. We will continue to maintain the parks and facilities as needed. Path improvements to Riverfront Park are planned.



CITY OF LAUREL FACILITIES

BUILDINGS	CONSTRUCTED	RENOVATED	SQ. FEET
Anderson-Murphy Community Center	1927	2017	17,964
Barkman/Kaiser Public Safety Complex		2010	36,000
Fairall Foundry Public Works Complex	2003		11,625
Granville Gude Lakehouse	1986		2,200
Comfort Station	1988		600
Factory House – Laurel Museum	1840		2,590
Robert J. DiPietro Community Center	1992		18,305
Laurel Municipal Pool Complex	1953	1973	92,000
Greenview Drive Pool Complex	1985	2008	80,000
Laurel Municipal Center	1958	1993	41,000
Parks Maintenance Facility	1962	2011	9,000
Storage Facility	2012		2,100
<i>Total Square Footage:</i>			313,384



LAND	ACREAGE
Greenvie Drive Park	2.1
Stephen P. Turney Recreation Complex	45.2
Patuxent River Expansion	71.0
Alice B. McCullough Field / Sturgis-Moore Recreation Area	11.35
Snowden Place Tot Lot	.3
Centennial Park – Skate Park	1.1
Larry T. Smith Memorial Park	.8
Discovery Community Park	1.5
Laurel Pool Park	7.2
Riverfront Park/Mill Site	32.8
Roland B. Sweitzer Community Park	6.0
Brooklyn Bridge Road Stream Valley	14.0
Duniho-Nigh Community Park	2.5
Leo E. Wilson Community Park / Dr. Bruce Morley Dog Playground	4.6
Emancipation Community Park	2.0
Granville Gude Park	29.0
Cypress Street Athletic Field	9.2
Bear Branch Stream Valley	46.8
Mulberry Street Tennis Courts	.4
<i>Total Acreage:</i>	<i>287.85</i>



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$258,421	\$283,518	\$305,970	\$305,970
Operating Expenses	\$133,991	\$152,545	\$163,235	\$163,235
Capital Outlay	\$9,929	\$350	\$1,700	\$1,700
Total:	\$402,341	\$436,413	\$470,905	\$470,905

PERSONNEL	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Full-Time	4	4	4	4
Auxiliary	4	4	4	4
Total:	8	8	8	8



GROUNDS MAINTENANCE

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-280-51011 SALARIES-REGULAR	159,021	178,210	118,949		194,838	
10-5-280-51021 SALARIES-AUXILIARY	49,283	62,315	18,618		66,499	
GRASS CUTTING & PK MAINTENANCE				40,854.00		
2 CUSTODIAL & BLDG. RENTALS				23,107.00		
WEEKEND RENTAL MAINTENANCE COV				2,538.00		
10-5-280-51032 OVERTIME-REGULAR	31,571	20,895	20,191		20,895	
10-5-280-51033 OVERTIME-SWORN	183	1,000	0		1,000	
FACILITY RENTALS				1,000.00		
10-5-280-51034 HOLIDAY OVERTIME-REGULAR	0	300	73		300	
10-5-280-51041 OVERTIME-AUXILIARY	591	650	696		694	
10-5-280-51071 FICA TAXES	17,773	20,148	12,057		21,744	
TOTAL COMPENSATION	258,421	283,518	170,585		305,970	
<u>OPERATING EXPENDITURES</u>						
10-5-280-52018 TEMPORARY SERVICES	1,150	2,500	1,423		2,500	
JANITORIAL & PARK MAINTENANCE				2,500.00		
10-5-280-52020 OUTSIDE SERVICES-OTHER	62,081	54,935	31,927		58,935	
PEST CONTROL AT THE PARKS				2,425.00		
FIRE EXTINGUISHER SERVICE				100.00		
MAJOR PARK PROJECTS				29,010.00		
GEESE POLICE				16,000.00		
SWEITZER POND TREATMENT				2,000.00		
STEPHEN P. TURNEY LIGHT MAINT				3,000.00		
FLUSHING OF OUTSIDE BATHROOMS				2,400.00		
SERVICE CONTRACT/EMANC.WINTERI				2,000.00		
SRVS.CONT.EMANC.IRRIGATION				2,000.00		
10-5-280-52042 EQUIPMENT RENTAL/LEASE	2,610	3,900	2,378		4,500	
PORT-O-LET SERVICES				4,000.00		
BOTTLE GAS SERVICE				400.00		
MISC. TOOL/EQUIPMENT RENTAL				100.00		
10-5-280-52201 UTILITY-ELECTRIC	7,497	10,000	6,280		10,000	
ELECTRICAL EXPENSE>PARKS				10,000.00		
10-5-280-52202 UTILITY-WATER & SEWER	1,108	3,900	1,579		4,900	
PARK AND PLANT WATERING				3,900.00		
FEATURE@EMANCIPATION PARK				1,000.00		
10-5-280-52204 UTILITY-CONTINGENCY	0	16,200	0		19,200	
10-5-280-52319 MAINTENANCE-OTHER	6,093	8,500	2,315		7,500	
PARK EQUIPMENT				7,500.00		
10-5-280-52321 PLUMBING MAINTENANCE	980	1,400	735		2,900	
PARK SITE WATER REPAIRS				1,400.00		
EMANC. BACKFLOW INSPECTIONS				1,500.00		
10-5-280-52322 ELECTRICAL MAINTENANCE	433	2,000	95		2,000	
PARK LIGHTS REPAIRS				2,000.00		
10-5-280-52324 GROUNDS MAINTENANCE	9,594	4,000	968		5,000	
PARK EQUIPMENT REPAIRS				2,500.00		



GROUNDS MAINTENANCE

EXPENDITURES	2015-2016 ACTUAL	2016-2017		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
RIGHT OF WAY/PARKS-PLANTS ETC.				2,500.00		
10-5-280-52325 BUILDING MAINTENANCE COMFORT STATION, STAGE & SHED	777	800	267	800.00	800	
10-5-280-52361 TREE MAINTENANCE TREE REMOVAL COSTS	15,685	17,000	4,700	17,000.00	17,000	
10-5-280-52522 JANITORIAL SUPPLIES OUTSIDE RESTR/TRASH & DOG BAGS EMANCIPATION PARK	3,500	3,600	1,383	3,600.00 500.00	4,100	
10-5-280-52524 SIGNS, POSTS, HARDWARE SIGNS/HARDWARE-PARKS & FAC	961	1,500	307	1,500.00	1,500	
10-5-280-52525 CHEMICALS & PESTICIDES WEED CONTROL/GROWTH REGULATORS	727	710	0	800.00	800	
10-5-280-52526 MULCH, TOPSOIL FIELDS, PARKS, LAKEFRONT ETC.	11,392	8,000	4,964	8,000.00	8,000	
10-5-280-52530 CONSTR SUPPL & MATERIALS	909	800	350		800	
10-5-280-52539 OTHER MISC SUPPLIES PAINT, BULBS, KEYS, LOCKS ETC. SAFETY SUPPLIES FOR STAFF MISC. HAND AND POWER TOOLS	4,546	5,000	2,842	3,600.00 500.00 900.00	5,000	
10-5-280-52561 UNIFORM PURCHASES RECREATION & AUXILIARY STAFF	1,855	2,100	1,545	2,100.00	2,100	
10-5-280-52564 WORK BOOT/SHOE PURCHASES WORK BOOT ALLOWANCE F/T STAFF	571	700	480	700.00	700	
10-5-280-52813 COMMUNITY GARDEN TOTAL OPERATING EXPENDITURES	1,522	5,000	1,077		5,000	
	133,991	152,545	65,616		163,235	
<u>CAPITAL OUTLAY</u>						
10-5-280-61010 EQUIPMENT ACQUISITION<500 PAS POWER SOURCE HEDGE TRIMMERS PUSH MOWERS	5,669	350	349	500.00 800.00 400.00	1,700	
10-5-280-61020 EQUIPMENT ACQUISITION>500 TOTAL CAPITAL OUTLAY	4,260	0	0		0	
	9,929	350	349		1,700	
TOTAL GROUNDS MAINTENANCE	402,341	436,413	236,551		470,905	



DEPARTMENT: LAUREL MUNICIPAL CENTER MAINTENANCE - 281**DEPARTMENT HEAD:** Joanne Hall Barr, Director

❖ **FISCAL YEAR:** July 1, 2017– June 30, 2018

❖ **PURPOSE:** The facility houses the Offices of the Mayor, City Council, the City Administrator, the Departments of Information Technology, Budget and Personnel Services, Community Planning and Business Services, Parks and Recreation and Communications as well as the Council Chambers, meeting rooms and the cable television studio. This budget provides for the care and maintenance of the Municipal Center building, including general costs such as utilities and custodial services.

❖ **RESPONSIBILITIES:** The facility provides office space, conference rooms, storage space and archives needed to conduct the business of the Offices and Departments housed in the building as well as parking for employees and the public.

Day-to-day custodial services and small repairs are provided by the Department of Parks and Recreation. In addition, Parks and Recreation personnel provide manpower for the care and maintenance of lawns, trees and shrubbery on site, snow removal and sweeping of driveways and parking areas.

The Facility Foreman position provides building security and oversees auxiliary staff for after-hours building coverage for meetings and other functions.

❖ **STAFF:**

▪ Building Custodian (100%)	2,080Hrs
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Total Employee Hours:	2,080 Hrs.
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❖ **PERFORMANCE:** The offices are open to the public during regular business hours. Council Chambers and meeting rooms are used extensively for official meetings during regular business hours and evenings. A 911 Memorial Garden area was erected on the grounds outside the building with the anticipated expansion of other memorial monuments and areas for quiet reflection.

❖ **FY 2018 GOALS:** The Department of Parks and Recreation will continue to investigate energy conservation practices to save on utility expenses.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$44,733	\$46,790	\$49,162	\$49,162
Operating Expenses	\$99,238	\$114,535	\$110,685	\$110,685
Capital Outlay	\$3,051	\$150		
Total:	\$147,022	\$161,475	\$159,847	\$159,847

PERSONNEL	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Full-Time	1	1	1	1
Auxiliary	0	0	0	0
Total:	1	1	1	1



MUNICIPAL CENTER

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-281-51011 SALARIES-REGULAR	41,756	43,465	32,540		45,668	
10-5-281-51071 FICA TAXES	2,977	3,325	2,381		3,494	
TOTAL COMPENSATION	44,733	46,790	34,921		49,162	
<u>OPERATING EXPENDITURES</u>						
10-5-281-52020 OUTSIDE SERVICES-OTHER	3,160	1,905	1,168	1,705.00	1,905	
PEST CONTROL SERVICES				200.00		
FIRE EXTINGUISHER SERVICE				0.00		
10-5-281-52042 EQUIPMENT RENTAL/LEASE	1,301	1,380	1,001	1,250.00	1,380	
ENTRANCE MAT SERVICE				130.00		
MISC. TOOL/EQUIPMENT RENTAL						
10-5-281-52201 UTILITY-ELECTRIC	61,019	72,000	47,360		66,000	
10-5-281-52202 UTILITY-WATER & SEWER	6,214	5,500	3,117		5,500	
10-5-281-52302 ALARM MAINTENANCE	987	0	384		500	
MONITORING/MAINTENANCE /FIRE				500.00		
SECURITY CAMERA MAINTENANCE				0.00		
10-5-281-52321 PLUMBING MAINTENANCE	2,165	600	600		600	
10-5-281-52322 ELECTRICAL MAINTENANCE	2,359	3,000	1,734		3,000	
10-5-281-52323 HEATING/HVAC MAINTENANCE	7,152	15,000	10,289		15,000	
EXPENSE FOR 17 ROOF TOP UNITS/				15,000.00		
SERVICE CONTRACTS				0.00		
10-5-281-52324 GROUNDS MAINTENANCE	288	300	74	300.00	300	
MULCH AND PLANTS ETC.						
10-5-281-52329 MAINTENANCE-OTHER	4,164	3,500	2,273	2,000.00	3,500	
BUILDING AND ROOF REPAIR				1,500.00		
SPRINKLER/SMOKE DETECTOR						
10-5-281-52522 JANITORIAL SUPPLIES	4,413	4,500	5,294		6,000	
10-5-281-52524 SIGNS, POSTS, HARDWARE	553	500	0		500	
10-5-281-52530 CONSTR SUPPL & MATERIALS	1,100	1,500	96		1,500	
10-5-281-52539 OTHER MISC SUPPLIES	3,884	4,350	1,188		4,500	
PAINT, KEYS, BATTERIES, LOCKS				4,500.00		
10-5-281-52561 UNIFORM PURCHASES	400	400	400		400	
10-5-281-52564 WORK BOOT/SHOE PURCHASES	80	100	90		100	
TOTAL OPERATING EXPENDITURES	99,238	114,535	75,068		110,685	
<u>CAPITAL OUTLAY</u>						
10-5-281-61010 EQUIPMENT ACQUISITION<500	3,051	150	144		0	
TOTAL CAPITAL OUTLAY	3,051	150	144		0	
TOTAL MUNICIPAL CENTER	147,022	161,475	110,133		159,847	



DEPARTMENT: FAIRALL FOUNDRY PUBLIC WORKS COMPLEX - 284**DEPARTMENT HEAD:** Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** The Fairall Foundry Public Works Complex at 305-307 First Street is the base of operations for Department of Public Works activities, equipment and maintenance personnel.
- ❖ **RESPONSIBILITIES:** This activity area provides for the maintenance of the Fairall Foundry Public Works Complex. This building houses the Public Works administrative staff, automotive shop, locker room and lunchroom, and provides storage for vehicles, tools, equipment, supplies, gasoline and petrochemicals.
- ❖ **PERFORMANCE:** Building Custodian staff has instituted flexible work hours to insure the facility is cleaned during times that are convenient for Public Works staff. The HVAC system for the shop was improved to provide more comfort and efficiency. Renovations were done to the men's locker room to include an additional toilet and hand sink to keep up with staff demands. Replacement of the grease/oil separator in the wash bay was completed.

❖ STAFF:

▪ Building Custodian	(100%)	2,080 Hrs.
Total Employee Hours:		2,080 Hrs.

- ❖ **FY2018 GOALS:** Staff will continue to provide janitorial and building maintenance. Proposed project includes upgrading the lighting to LED fixtures for better efficiency.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$27,914	\$36,651	\$34,478	\$34,478
Operating Expenses	\$62,758	\$85,790	\$73,750	\$73,750
Capital Outlay	\$949	0	0	0
Total:	\$91,622	\$122,441	\$108,228	\$108,228



FAIRALL FOUNDRY PUBLIC WORKS FACILITY

EXPENDITURES	2015-2016 ACTUAL	2016-2017		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-284-51011 SALARIES-REGULAR	25,908	34,046	24,904		32,027	
10-5-284-51021 SALARIES-AUXILIARY	0	0	0		2,451	
10-5-284-51032 OVERTIME-REGULAR	306	0	0		0	
10-5-284-51071 FICA TAXES	1,700	2,605	1,782		0	
TOTAL COMPENSATION	27,914	36,651	26,686		34,478	
<u>OPERATING EXPENDITURES</u>						
10-5-284-52020 OUTSIDE SERVICES-OTHER	1,225	1,800	1,606		1,800	
RAT AND PEST CONTROL SERVICE				1,600.00		
FIRE EXTINGUISHER SERVICE				200.00		
10-5-284-52042 EQUIPMENT RENTAL/LEASE	0	150	169		150	
MISC. TOOL/EQUIPMENT RENTAL				150.00		
10-5-284-52201 UTILITY-ELECTRIC	34,811	40,800	21,414		38,000	
10-5-284-52202 UTILITY-WATER & SEWER	2,596	1,800	1,437		1,800	
10-5-284-52203 UTILITY-GAS & OIL	3,971	21,300	7,316		11,300	
PROPANE EXPENSES				11,300.00		
10-5-284-52302 ALARM MAINTENANCE	4,281	0	192		500	
MONITORED BY LPD/MAINT.BY IT				0.00		
FIRE MONITORING				500.00		
10-5-284-52306 BUILDING EQUIPMENT MAINT	1,936	2,600	1,014		2,600	
GAS PUMP/JANITORIAL EQUIPT ETC				2,600.00		
10-5-284-52319 MAINTENANCE-OTHER	5,580	6,800	5,130		6,800	
MISC. DOOR, LOCK, ETC.				200.00		
MECHANICAL GATE MAINTENANCE				1,500.00		
SPRINKLER/SMOKE DETECTOR				1,000.00		
MAINTENANCE FOR SHOP LIFT				4,100.00		
10-5-284-52321 PLUMBING MAINTENANCE	368	240	240		500	
10-5-284-52322 ELECTRICAL MAINTENANCE	473	700	78		700	
10-5-284-52323 HEATING/HVAC MAINTENANCE	3,611	5,000	3,032		5,000	
10-5-284-52324 GROUNDS MAINTENANCE	350	400	0		400	
MULCH AND PLANTS ETC				400.00		
10-5-284-52522 JANITORIAL SUPPLIES	2,313	2,400	1,923		2,400	
10-5-284-52524 SIGNS, POSTS, HARDWARE	11	100	0		100	
10-5-284-52530 CONSTR SUPPL & MATERIALS	156	300	0		300	
10-5-284-52539 OTHER MISC SUPPLIES	598	900	400		900	
PAINT, KEYS, LOCKS, BULBS ETC.				900.00		
10-5-284-52561 UNIFORM PURCHASES	400	400	400		400	
10-5-284-52564 WORK BOOT/SHOE PURCHASES	79	100	160		100	
TOTAL OPERATING EXPENDITURES	62,758	85,790	44,510		73,750	
<u>CAPITAL OUTLAY</u>						
10-5-284-61020 EQUIPMENT ACQUISITION>500	949	0	0		0	
TOTAL CAPITAL OUTLAY	949	0	0		0	



FAIRALL FOUNDRY PUBLIC WORKS FACILITY

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	(----- 2017-2018 -----)	
		BUDGET	ACTUAL		TOTAL BUDGET	WORKSPACE
TOTAL FAIRALL FOUNDRY PUBLIC WORKS FACILITY	91,622	122,441	71,196		108,228	



DEPARTMENT: ROBERT J. DIPETRO COMMUNITY CENTER MAINTENANCE - 285

DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** To provide a well-maintained facility to accommodate the needs of the citizens of Laurel of all ages who wish to participate in indoor recreational and leisure activities.
- ❖ **RESPONSIBILITIES:** This budget provides for the maintenance of the Robert J. DiPietro Community Center. The facility includes a multi-purpose room, fitness room, lounge, pre-school room, dance floor, game room, pantry/kitchen area, storage, office space, satellite garage and gymnasium.
- ❖ **STAFF:**
 - Building Custodian (100%) 2,080 Hrs.
 - Total Employee Hours: 2,080 Hrs.

- ❖ **PERFORMANCE:** The Center provides many drop-in and structured recreational programs for all ages. A new wood look laminate floor replaced the carpet in the multi-purpose room and the building and parking lot received upgraded energy efficient LED lighting.
- ❖ **FY2018 GOALS:** As the demands on this facility continue to increase, the staff remains dedicated to providing a safe, clean environment for all participants. Another air handler is planned for replacement.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$49,764	\$51,133	\$51,946	\$51,946
Operating Expenses	\$56,148	\$89,445	\$81,545	\$81,545
Capital Outlay	\$1,166	0	0	0
Total:	\$107,078	\$140,578	\$133,491	\$133,491

PERSONNEL	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Full-Time	1	1	1	1
Auxiliary	0	0	0	0
Total:	1	1	1	1



RJD COMMUNITY CENTER

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
COMPENSATION						
10-5-285-51011 SALARIES-REGULAR	46,348	47,499	35,443		48,254	
10-5-285-51071 FICA TAXES	3,416	3,634	2,684		3,692	
TOTAL COMPENSATION	49,764	51,133	38,127		51,946	
OPERATING EXPENDITURES						
10-5-285-52020 OUTSIDE SERVICES-OTHER	6,058	7,045	6,483	345.00	7,545	
PEST CONTROL SERVICE				200.00		
FIRE EXTINGUISHER SERVICE				7,000.00		
REFINISH GYM/DANCE RM. FLOOR						
10-5-285-52042 EQUIPMENT RENTAL/LEASE	0	250	0	250.00	250	
MISC. TOOL/EQUIPMENT RENTAL						
10-5-285-52201 UTILITY-ELECTRIC	26,628	38,000	18,303		38,000	
10-5-285-52202 UTILITY-WATER & SEWER	2,486	2,200	1,330		2,200	
10-5-285-52203 UTILITY-GAS & OIL	6,373	19,000	7,298		10,000	
PROPANE HEATING				10,000.00		
10-5-285-52302 ALARM MAINTENANCE	1,283	1,000	384	500.00	1,000	
MAINTENANCE CONTRACT/REPAIRS				500.00		
SECURITY CAMERA						
10-5-285-52306 BUILDING EQUIPMENT MAINT	986	700	157	700.00	700	
APPLIANCES AND JANITORIAL						
10-5-285-52319 MAINTENANCE-OTHER	309	4,050	1,123		4,550	
DOORS, LOCKS, ETC				750.00		
ROOF AND EMERGENCY REPAIRS				800.00		
SPRINKLER/SMOKE DETECTOR				1,500.00		
BLEACHER/GOAL MAINT. CONTRACT				1,500.00		
10-5-285-52321 PLUMBING MAINTENANCE	754	700	698		700	
10-5-285-52322 ELECTRICAL MAINTENANCE	766	1,000	41		1,000	
10-5-285-52323 HEATING/HVAC MAINTENANCE	3,713	6,700	4,403		6,700	
10-5-285-52324 GROUNDS MAINTENANCE	220	300	0		300	
MULCH & PLANTS ETC				300.00		
10-5-285-52329 MAINTENANCE-OTHER	230	0	0		0	
10-5-285-52522 JANITORIAL SUPPLIES	3,610	4,000	3,935		4,500	
10-5-285-52524 SIGNS, POSTS, HARDWARE	15	100	65		100	
10-5-285-52530 CONSTR SUPPL & MATERIALS	0	400	0		400	
10-5-285-52539 OTHER MISC SUPPLIES	2,117	3,000	766		3,000	
PAINT/GLASS/LOCKS/BULBS				3,000.00		
10-5-285-52561 UNIFORM PURCHASES	500	500	500		500	
10-5-285-52562 UNIFORM RENTALS	0	400	0		0	
10-5-285-52564 WORK BOOT/SHOE PURCHASES	100	100	0		100	
TOTAL OPERATING EXPENDITURES	56,148	89,445	45,486		81,545	
CAPITAL OUTLAY						
10-5-285-61020 EQUIPMENT ACQUISITION>500	1,166	0	0		0	
TOTAL CAPITAL OUTLAY	1,166	0	0		0	
TOTAL RJD COMMUNITY CENTER	107,078	140,578	83,613		133,491	



DEPARTMENT: ARMORY ANDERSON-MURPHY COMMUNITY CENTER - 286
DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** To provide a well-maintained facility for the citizens of Laurel of all ages who wish to participate in indoor recreational and leisure activities and to provide rental space for meetings and activities.
- ❖ **RESPONSIBILITIES:** This budget provides for the maintenance and operation of the Laurel Armory Anderson - Murphy Community Center. The facility contains meeting/classrooms, office, storage and a gymnasium. A maintenance facility exists at the rear of the building.
- ❖ **PERFORMANCE:** The Center continues to provide many drop-in recreational activities for all ages. Working with the Maryland Historic Trust, upgrades and improvements were done to the building to include: a new exterior handicapped accessible entrance, lower level desk with membership scanning station, additional accessible bathroom facilities and the expansion/relocation of both the fitness room and dance room. The fitness room offers new state of the art fitness equipment, stretching and free weight area and wall mounted HD televisions. The doubled in size dance room will accommodate a greater variety of programs. The previous dance room will function as a

meeting/activity room. The second floor bathroom renovations include the transformation of the men's bathroom into an enlarged accessible family restroom. The floors and steps throughout the facility were refinished, exposing the floors original to the building. The entire facility has been fitted with a new fire sprinkler system

- ❖ **FY2018: GOALS:** The department anticipates the need to make improvements to the Armory annexation building to accommodate the new Youth Services Bureau.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$0	\$16,246	\$38,507	\$38,507
Operating Expenses	\$44,484	\$54,650	\$55,150	\$55,150
Capital Outlay	\$864	0	0	0
Total:	\$45,348	\$70,896	\$93,657	\$93,657



ARMORY COMMUNITY CENTER

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-286-51011 SALARIES-REGULAR	0	15,091	5,254		35,770	
10-5-286-51071 FICA	0	1,155	358		2,737	
TOTAL COMPENSATION	0	16,246	5,612		38,507	
<u>OPERATING EXPENDITURES</u>						
10-5-286-52020 OUTSIDE SERVICES-OTHER	13,451	6,309	698		7,000	
PEST CONTROL SERVICE				770.00		
FIRE EXTINGUISHER				200.00		
CITY HOLIDAY LIGHTING				6,030.00		
10-5-286-52042 EQUIPMENT RENTAL/LEASE	637	600	492		600	
ENTRANCE MAT SERVICE				600.00		
10-5-286-52201 UTILITY-ELECTRIC	11,705	18,000	11,831		18,000	
10-5-286-52202 UTILITY-WATER & SEWER	743	1,700	348		1,700	
10-5-286-52203 UTILITY-GAS & OIL	7,204	5,000	5,938		5,000	
FACILITY HEAT				5,000.00		
10-5-286-52302 ALARM MAINTENANCE	735	850	405		0	
MONTHLY SERVICE/OFFICE AREA				0.00		
SECURITY CAMERA				0.00		
10-5-286-52321 PLUMBING MAINTENANCE	1,782	1,500	1,087		1,500	
10-5-286-52322 ELECTRICAL MAINTENANCE	259	1,800	741		1,800	
10-5-286-52323 HEATING/HVAC MAINTENANCE	2,843	9,000	5,073		9,000	
MAINTENANCE CONTRACTS				3,700.00		
MONTHLY SERVICE CONTRACT				5,300.00		
10-5-286-52324 GROUNDS MAINTENANCE	625	1,000	96		1,000	
MULCH AND PLANTS ETC				1,000.00		
10-5-286-52325 BUILDING MAINTENANCE	340	1,000	0		1,000	
MISC. INTERIOR LOCK/GLASS ETC				1,000.00		
10-5-286-52329 MAINTENANCE-OTHER	0	1,000	889		1,000	
ROOF AND EMERGENCY REPAIRS				1,000.00		
10-5-286-52522 JANITORIAL SUPPLIES	2,773	3,300	3,212		4,150	
10-5-286-52524 SIGNS, POSTS, HARDWARE	17	500	0		500	
10-5-286-52530 CONSTR SUPPL & MATERIALS	111	400	0		400	
10-5-286-52539 OTHER MISC SUPPLIES	1,259	2,691	2,161		2,000	
PAINT, BULBS, KEYS ETC.				2,000.00		
10-5-286-52561 UNIFORM PURCHASES	0	0	0		400	
10-5-286-52564 WORK BOOT/SHOE PURCHASES	0	0	0		100	
TOTAL OPERATING EXPENDITURES	44,484	54,650	32,971		55,150	
<u>CAPITAL OUTLAY</u>						
10-5-286-61010 EQUIPMENT ACQUISITION<500	864	0	0		0	
TOTAL CAPITAL OUTLAY	864	0	0		0	
TOTAL ARMORY COMMUNITY CENTER	45,348	70,896	38,583		93,657	



DEPARTMENT: LAUREL MUSEUM - 287
DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** To provide a well-maintained facility to serve as home to the Laurel Museum.
- ❖ **RESPONSIBILITIES:** This budget provides for the utility costs and some minor maintenance costs at the Factory House. The facility houses offices and museum space operated by the Laurel Historical Society.
- ❖ **PERFORMANCE:** The department continues to assist with routine repairs where necessary
- ❖ **FY2018 GOALS:** The facility will continue to host a full schedule of activities this year. Regular maintenance is performed as needed to keep the facility in good condition



EXPENDITURES	ACTUAL FY 2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$0	\$0	\$0	\$0
Operating Expenses	\$8,116	\$11,000	\$11,000	\$11,000
Capital Outlay	0	0	0	0
Total:	\$8,116	\$11,000	\$11,000	\$11,000



LAUREL MUSEUM

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>OPERATING EXPENDITURES</u>						
10-5-287-52201 UTILITY-ELECTRIC	1,862	3,150	1,796		3,150	_____
10-5-287-52202 UTILITY-WATER & SEWER	710	440	312		440	_____
10-5-287-52203 UTILITY-GAS & OIL	1,964	2,000	1,175		2,000	_____
10-5-287-52302 ALARM MAINTENANCE	818	1,500	1,267		1,500	_____
10-5-287-52321 PLUMBING MAINTENANCE	600	600	0		600	_____
10-5-287-52323 HEATING/HVAC MAINTENANCE HVAC CONTRACT	2,096	2,500	2,249		2,500	_____
10-5-287-52329 MAINTENANCE-OTHER SPRINKLER/SMOKE DETECTOR	65	810	31	2,500.00	810	_____
TOTAL OPERATING EXPENDITURES	8,116	11,000	6,831	810.00	11,000	_____
TOTAL LAUREL MUSEUM	8,116	11,000	6,831		11,000	



DEPARTMENT: GUDE LAKEHOUSE - 288
DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2016 – June 30, 2018
- ❖ **PURPOSE:** To provide a well-maintained facility to serve the needs of the citizens of Laurel for community meetings, social events and recreational programs and activities.
- ❖ **RESPONSIBILITIES:** This budget provides for the maintenance of the Lakehouse. The facility contains a concession area, meeting room, patio area and boat dock.
- ❖ **PERFORMANCE:** Additional landscaping and a fence were added to augment the work done during the Lake 2 dredging project by Prince Georges County.
- ❖ **FY2018 GOALS:** The Lakehouse continues to be a popular venue for small rental groups and paddle boat use. Through a Partnership with Prince George's County and the Clean Water Partnership, the department anticipates additional landscaping, clean up and shoreline stabilization and other storm water management techniques to help improve the health of the lakes.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$0	\$0	\$0	\$0
Operating Expenses	\$23,656	\$28,400	\$28,900	\$28,900
Capital Outlay	0	0	\$3,000	\$3,000
Total:	\$23,656	\$28,400	\$31,900	\$31,900



GUDE LAKEHOUSE

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>OPERATING EXPENDITURES</u>						
10-5-288-52020 OUTSIDE SERVICES-OTHER PEST CONTROL	1,666	2,000	1,680	2,000.00	2,000	_____
10-5-288-52201 UTILITY-ELECTRIC	8,173	11,000	8,231		11,000	_____
10-5-288-52202 UTILITY-WATER & SEWER LAKEHOUSE WATER USAGE FOURTH OF JULY MISTERS	966	1,500	762	1,300.00 200.00	1,500	_____
10-5-288-52302 ALARM MAINTENANCE	672	1,000	834		1,000	_____
10-5-288-52306 BUILDING EQUIPMENT MAINT KITCHEN APPLIANCES	657	1,000	186	1,000.00	1,000	_____
10-5-288-52321 PLUMBING MAINTENANCE	423	600	600		600	_____
10-5-288-52322 ELECTRICAL MAINTENANCE LAKEHOUSE, STAGE & SHED	4,958	1,300	609	3,300.00	3,300	_____
10-5-288-52323 HEATING/HVAC MAINTENANCE	268	1,000	430		1,000	_____
10-5-288-52324 GROUNDS MAINTENANCE MULCH AND PLANTS REPLACEMENT BANNERS	1,023	1,000	657	400.00 600.00	1,000	_____
10-5-288-52325 BUILDING MAINTENANCE LAKEHOUSE, STAGE & SHED	1,063	1,700	1,655	1,200.00	1,200	_____
10-5-288-52329 MAINTENANCE-OTHER EMERGENCY AND PATH LIGHTING SPRINKLER/SMOKE DETECTOR	433	3,100	2,918	1,000.00 600.00	1,600	_____
10-5-288-52522 JANITORIAL SUPPLIES	1,482	1,500	1,375		2,000	_____
10-5-288-52530 CONSTR SUPPL & MATERIALS	201	200	0		200	_____
10-5-288-52539 OTHER MISC SUPPLIES PAINT/LOCKS/ KEYS/BULBS ETC	1,673	1,500	391		1,500	_____
TOTAL OPERATING EXPENDITURES	23,656	28,400	20,327	1,500.00	28,900	_____
<u>CAPITAL OUTLAY</u>						
10-5-288-61010 EQUIPMENT ACQUISITION<500 10 REPLACEMENT TABLES	0	0	0	3,000.00	3,000	_____
TOTAL CAPITAL OUTLAY	0	0	0		3,000	_____
TOTAL GUDE LAKEHOUSE	23,656	28,400	20,327		31,900	



DEPARTMENT: LAUREL MUNICIPAL POOL - 289

DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** To provide a well-maintained and safe public aquatic facility that attracts citizens of all ages for recreational pursuits.
- ❖ **RESPONSIBILITIES:** The Department of Parks and Recreation is responsible for maintaining the Laurel Municipal Pool Complex, seven (7) days a week, opening Memorial Day Weekend and closing Labor Day. The facility contains four separate pool areas - main pool, lap pool, diving pool and wading pool along with locker/changing areas and a concession area.
- ❖ **PERFORMANCE:** Two hot water heaters were replaced and the diving well underwent significant repairs including re plastering and skimmer body replacement to address leaks in the pool.
- ❖ **FY2018 GOALS:** Staff will continue to explore needed renovations to the aging facility.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$0	\$0	\$0	\$0
Operating Expenses	\$59,393	\$67,550	\$67,070	\$67,070
Capital Outlay	0	0	0	0
Total:	\$59,393	\$67,550	\$67,070	\$67,070



MAIN ST. POOL MAINTENANCE

EXPENDITURES	2015-2016 ACTUAL	2016-2017		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>OPERATING EXPENDITURES</u>						
10-5-289-52020 OUTSIDE SERVICES-OTHER	9,292	11,000	807		11,000	
PEST CONTROL SERVICE				300.00		
FIRE EXTINGUISHER SERVICE				100.00		
PRE-SEASON POOL CLEANING				10,000.00		
MOTOR WINTERIZATION				600.00		
10-5-289-52042 EQUIPMENT RENTAL/LEASE	0	150	0		150	
MISC. TOOL/EQUIPMENT RENTAL				150.00		
10-5-289-52201 UTILITY-ELECTRIC	13,464	15,000	10,545		15,000	
POOL PUMPS AND CLUB ROOM				15,000.00		
10-5-289-52202 UTILITY-WATER & SEWER	12,501	21,500	24,083		18,500	
10-5-289-52203 UTILITY-GAS & OIL	1,767	2,400	945		2,400	
10-5-289-52302 ALARM MAINTENANCE	1,160	1,100	954		1,100	
MAINTENANCE AND MONITORING				1,100.00		
10-5-289-52306 BUILDING EQUIPMENT MAINT	1,053	1,000	85		1,000	
PUMPS/CHEMICAL FEEDER/FILTER				1,000.00		
10-5-289-52321 PLUMBING MAINTENANCE	3,302	3,750	2,400		3,750	
BATHHOUSE/CONCESS/CLUB/FILTER				3,000.00		
WINTERIZATION				750.00		
10-5-289-52322 ELECTRICAL MAINTENANCE	3,341	1,500	0		1,500	
INTERIOR/EXTERIOR POOL LIGHTS				1,500.00		
10-5-289-52323 HVAC MAINTENANCE	643	1,300	950		1,300	
10-5-289-52324 GROUNDS MAINTENANCE	174	200	66		200	
MULCH AND PLANTS ETC				200.00		
10-5-289-52325 BUILDING MAINTENANCE	1,199	1,000	305		1,000	
CAULKING AND REPAIRS				1,000.00		
10-5-289-52329 MAINTENANCE-OTHER	60	1,500	461		1,500	
CONCESSION EQUIPMENT				1,500.00		
10-5-289-52522 JANITORIAL SUPPLIES	2,616	3,000	1,216		3,000	
RENTAL USE OF MEETING ROOM				3,000.00		
10-5-289-52524 SIGNS, POSTS, HARDWARE	9	150	0		150	
10-5-289-52530 CONSTR SUPPL & MATERIALS	0	200	0		200	
10-5-289-52539 OTHER MISC SUPPLIES	8,813	2,800	329		5,320	
PAINT, LOCKS, KEYS, BULBS ETC.				1,300.00		
FUNBRELLA PARTS				1,500.00		
CARTRIDGE/FILTER PARTS				2,520.00		
TOTAL OPERATING EXPENDITURES	59,393	67,550	43,146		67,070	
TOTAL MAIN ST. POOL MAINTENANCE	59,393	67,550	43,146		67,070	



DEPARTMENT: BARKMAN-KAISER PUBLIC SAFETY COMPLEX - 290
DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** This facility houses the Police Station and the Partnership Activity Center.
- ❖ **RESPONSIBILITIES:** This budget provides for the maintenance of the Police Station.
- ❖ **PERFORMANCE:** This facility houses community events along with police department activities and training venues. Daily maintenance will continue to be performed for the entire facility.
- ❖ **FY 2018 GOALS:** The facilities is slated to receive resurfacing and relining of the parking lot. Staff will continue to maintain the facility with a combination of full time and auxiliary employees.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$91,014	\$87,284	\$90,982	\$90,982
Operating Expenses	\$139,904	\$145,283	\$145,458	\$145,458
Capital Outlay	0	0	0	0
Total:	\$230,918	\$232,567	\$236,440	\$236,440

PERSONNEL	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Full-Time	2	2	2	2
Auxiliary	1	1	1	1
Total:	3	3	3	3



BARKMAN-KAISER PUBLIC SAFETY COMPLEX

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	----- WORKSPACE
		BUDGET	ACTUAL			
<u>COMPENSATION</u>						
10-5-290-51011 SALARIES-REGULAR	84,469	80,081	59,684		83,516	
10-5-290-51021 SALARIES-AUXILIARY	370	1,000	239		1,000	
10-5-290-51032 OVERTIME-REGULAR	180	0	221		0	
10-5-290-51034 HOLIDAY OVERTIME	0	0	272		0	
10-5-290-51071 FICA TAXES	5,994	6,203	4,287		6,466	
TOTAL COMPENSATION	91,014	87,284	64,702		90,982	
<u>OPERATING EXPENDITURES</u>						
10-5-290-52020 OUTSIDE SERVICES-OTHER	7,780	7,350	3,461		7,350	
PEST CONTROL				1,000.00		
FIRE EXTINGUISHER SERVICE				150.00		
ELEVATOR/LIFT CONT. & SERVICE				6,200.00		
10-5-290-52023 LICENSES	263	325	0		0	
10-5-290-52042 EQUIPMENT RENTAL/LEASE	1,182	1,500	985		1,500	
10-5-290-52201 UTILITY-ELECTRIC	66,128	69,000	55,760		69,000	
ESTIMATED UTILITY COST				63,000.00		
COMMUNITY ROOM				6,000.00		
10-5-290-52202 UTILITY-WATER & SEWER	2,150	2,000	1,592		2,000	
10-5-290-52203 UTILITY-GAS & OIL	9,172	9,500	5,787		9,500	
10-5-290-52302 ALARM MAINTENANCE	739	700	902		700	
SECURITY CAMERA MAINTENANCE				700.00		
10-5-290-52306 BUILDING EQUIPMENT MAINTENANCE	972	2,108	834		2,108	
QUARTERLY FITNESS EQUIP.				1,008.00		
FITNESS PARTS NOT ON WARRANTY				600.00		
KITCHEN EQUIPMENT MAINTENANCE				500.00		
10-5-290-52321 PLUMBING MAINTENANCE	1,218	1,800	550		1,800	
10-5-290-52322 ELECTRICAL MAINTENANCE	1,040	1,000	115		1,000	
10-5-290-52323 HVAC MAINTENANCE	34,737	36,200	41,981		36,200	
CONTROL CONTRACT				7,900.00		
WATER TREATMENT				1,400.00		
MAINTENANCE				12,300.00		
MECHANICAL MAINTENANCE CONTRAC				14,600.00		
10-5-290-52324 GROUNDS MAINTENANCE	1,125	1,000	0		1,000	
10-5-290-52329 MAINTENANCE-OTHER	5,330	4,200	2,590		4,200	
DOOR, LOCK AND ROOF REPAIRS				500.00		
SPRINKLER AND SMOKE DETECTOR				1,800.00		
MECHANICAL GATE REPAIRS				1,400.00		
ANSUL SYSTEM INSPECTION				500.00		
10-5-290-52522 JANITORIAL SUPPLIES	3,995	4,000	4,572		4,500	
10-5-290-52524 SIGNS, POSTS, HARDWARE	463	300	267		300	
10-5-290-52530 CONSTR SUPPLIES & MATERIALS	174	800	0		800	
10-5-290-52539 OTHER MISC SUPPLIES	2,463	2,500	1,939		2,500	
PAINT, LOCKS, KEYS, BULBS ETC.				2,500.00		
10-5-290-52561 UNIFORM PURCHASES	800	800	800		800	
10-5-290-52564 WORK BOOT/SHOE PURCHASES	176	200	117		200	



BARKMAN-KAISER PUBLIC SAFETY COMPLEX MAINTENANCE		2015-2016		(----- 2016-2017 -----)		(----- 2017-2018 -----)	
EXPENDITURES		ACTUAL	BUDGET	ACTUAL	BUDGET	TOTAL	WORKSPACE
TOTAL OPERATING EXPENDITURES		139,904	145,283	122,250		145,458	
TOTAL BARKMAN-KAISER PUBLIC SAFETY COMPLEX MAINTENANCE		230,918	232,567	186,952		236,440	



DEPARTMENT: GREENVIEW DRIVE RECREATION COMPLEX - 291

DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** To provide a public aquatic facility that offers both structured and non-structured activities for all age groups. The Greenview Drive Pool is managed and operated by Parks and Recreation and provides an alternative to the existing Municipal Pool located on Main Street.
- ❖ **RESPONSIBILITIES:** The Department is responsible for operating the Greenview Drive Pool seven (7) days a week, opening Memorial Day weekend and closing Labor Day. The complex contains two (2) separate pool areas – a main pool with a graduated depth of 2'-5'. The shallow entry area allows for recreational swimming and the deeper area for lap swimming. There is a separate wading pool along with indoor shower/changing areas. The adjacent green space has three (3) tennis courts for public use.
- ❖ **PERFORMANCE:** Significant repair was performed to both pools and the pump room at the facility. Pools were re-plastered, broken and missing coping stone and tiles were replaced and several skimmer bodies were replaced that were original to the facility. Original underwater pool lights were fitted with new LED lights .
- ❖ **FY2018 GOALS:** The Department will continue to make improvements to the interior club house building (Cabana) and surrounding pool and parkland areas as available funding permits. Programs will be added to meet the needs of the community.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$0	\$0	\$0	\$0
Operating Expenses	\$28,186	\$34,814	\$36,130	\$36,130
Capital Outlay	0	0	0	0
Total:	\$28,186	\$34,814	\$36,130	\$36,130



GREENVIEW DR REC COMPLEX

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>OPERATING EXPENDITURES</u>						
10-5-291-52020 OUTSIDE SERVICES	1,148	3,400	763		3,400	
POOL CLEANING				2,250.00		
FIRE EXTINGUISHER SERVICE				150.00		
PEST CONTROL				600.00		
MOTOR WINTERIZATION				400.00		
10-5-291-52201 UTILITY-ELECTRIC	10,365	12,500	7,571		12,500	
10-5-291-52202 UTILITY-WATER & SEWER	4,084	4,500	2,769		4,500	
10-5-291-52203 UTILITY-GAS & OIL	907	750	400		750	
10-5-291-52302 ALARM MAINTENANCE	348	800	261		800	
10-5-291-52306 BUILDING EQUIPMENT MAINT	0	500	0		500	
KITCHEN EQUIP. & APPLIANCES				500.00		
10-5-291-52321 PLUMBING MAINTENANCE	1,288	1,500	552		1,500	
10-5-291-52322 ELECTRICAL MAINTENANCE	1,644	1,300	1,059		1,300	
10-5-291-52323 HVAC MAINTENANCE	1,524	2,000	562		2,000	
10-5-291-52324 GROUNDS MAINTENANCE	1,225	1,000	90		1,000	
COURT MAINTENANCE				1,000.00		
10-5-291-52325 BUILDING MAINTENANCE	200	800	0		800	
CAULKING AND REPAIRS				800.00		
10-5-291-52329 MAINTENANCE-OTHER	0	800	0		800	
DOORS, LOCKS AND ROOF REPAIRS				800.00		
10-5-291-52522 JANITORIAL SUPPLIES	2,043	2,500	1,421		3,000	
POOL AND CABANNA				3,000.00		
10-5-291-52524 SIGNS, POSTS, HARDWARE	56	200	32		200	
10-5-291-52530 CONSTR SUPPL & MATERIALS	365	400	57		400	
10-5-291-52539 OTHER MISC SUPPLIES	2,987	1,864	432		2,680	
PAINT SUPPLIES				1,864.00		
CARTRIDGE AND FILTER PARTS				816.00		
TOTAL OPERATING EXPENDITURES	28,186	34,814	15,970		36,130	
TOTAL GREENVIEW DR REC COMPLEX	28,186	34,814	15,970		36,130	



DEPARTMENT: PARKS AND RECREATION MAINTENANCE FACILITY - 292

DEPARTMENT HEAD: Joanne Hall Barr, Director

- ❖ **FISCAL YEAR:** July 1, 2017 – June 30, 2018
- ❖ **PURPOSE:** To provide a facility for the Department of Parks and Recreation Maintenance Operations and land for recreational and leisure activities. This location also houses the City's Emergency Command Unit and the City's Rehabilitation unit.
- ❖ **RESPONSIBILITIES:** This budget provides for the maintenance and operation of the facility on Sandy Spring Road.

- ❖ **PERFORMANCE:** The facility houses the Department of Parks and Recreation Maintenance operations equipment and serves as a base location for maintenance staff.
- ❖ **FY2018 GOALS:** Continued maintenance of the facility will be scheduled to present a pleasing appearance to the public.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$0	\$0	\$0	\$0
Operating Expenses	\$25,286	\$32,650	\$33,450	\$33,450
Capital Outlay	0	0	0	0
Total:	\$25,286	\$32,650	\$33,450	\$33,450



P&R MAINTENANCE FACILITY

EXPENDITURES	2015-2016 ACTUAL	2016-2017		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>OPERATING EXPENDITURES</u>						
10-5-292-52020 OUTSIDE SERVICES-OTHER PEST CONTROL SERVICE	985	1,000	985	770.00 230.00	1,000	
FIRE EXTINGUISHER SERVICE						
10-5-292-52042 EQUIPMENT RENTAL/LEASE MISC. TOOL/EQUIPMENT RENTAL	0	150	0	150.00	150	
10-5-292-52201 UTILITY-ELECTRIC INCLUDING EQUIP. SHED	7,678	9,000	7,365	8,000.00	8,000	
10-5-292-52202 UTILITY-WATER & SEWER BUILDING HEAT/HOT WATER GENERATOR	2,752	2,200	2,908	2,200.00 800.00	3,000	
10-5-292-52203 UTILITY-GAS & OIL	2,998	3,000	2,186		4,000	
10-5-292-52306 BUILDING EQUIPMENT MAINTENANCE KITCHEN APPLIANCES	0	500	0	500.00	500	
10-5-292-52321 PLUMBING MAINTENANCE	1,000	1,000	988		1,000	
10-5-292-52322 ELECTRICAL MAINTENANCE	758	1,500	2,196		1,500	
10-5-292-52323 HEATING/HVAC MAINTENANCE	1,818	3,175	2,791		5,200	
10-5-292-52324 GROUNDS MAINTENANCE	963	1,000	992		1,000	
10-5-292-52325 BUILDING MAINTENANCE SPRINKLER, SMOKE DETECTOR MECHANICAL GATE MAINTENANCE	585	1,050	715	1,500.00 500.00	2,000	
10-5-292-52329 MAINTENANCE-OTHER DOOR LOCK AND ROOF REPAIRS EMERGENCY REPAIRS	1,795	4,975	4,961	1,000.00 500.00	1,500	
10-5-292-52522 JANITORIAL SUPPLIES	1,983	2,000	2,156		2,500	
10-5-292-52524 SIGNS, POSTS, HARDWARE	0	200	0		200	
10-5-292-52530 CONSTR SUPPL & MATERIALS	399	400	0		400	
10-5-292-52539 OTHER MISC SUPPLIES PAINT, KEYS, LOCKS, BULBS ETC.	1,573	1,500	306	1,500.00	1,500	
TOTAL OPERATING EXPENDITURES	25,286	32,650	28,548		33,450	
TOTAL P&R MAINTENANCE FACILITY	25,286	32,650	28,548		33,450	



FY2018	ADOPTED OPERATING BUDGET
	NON-DEPARTMENTAL

NON-DEPARTMENTAL

❖ **FISCAL YEAR:** July 1, 2017 - June 30, 2018

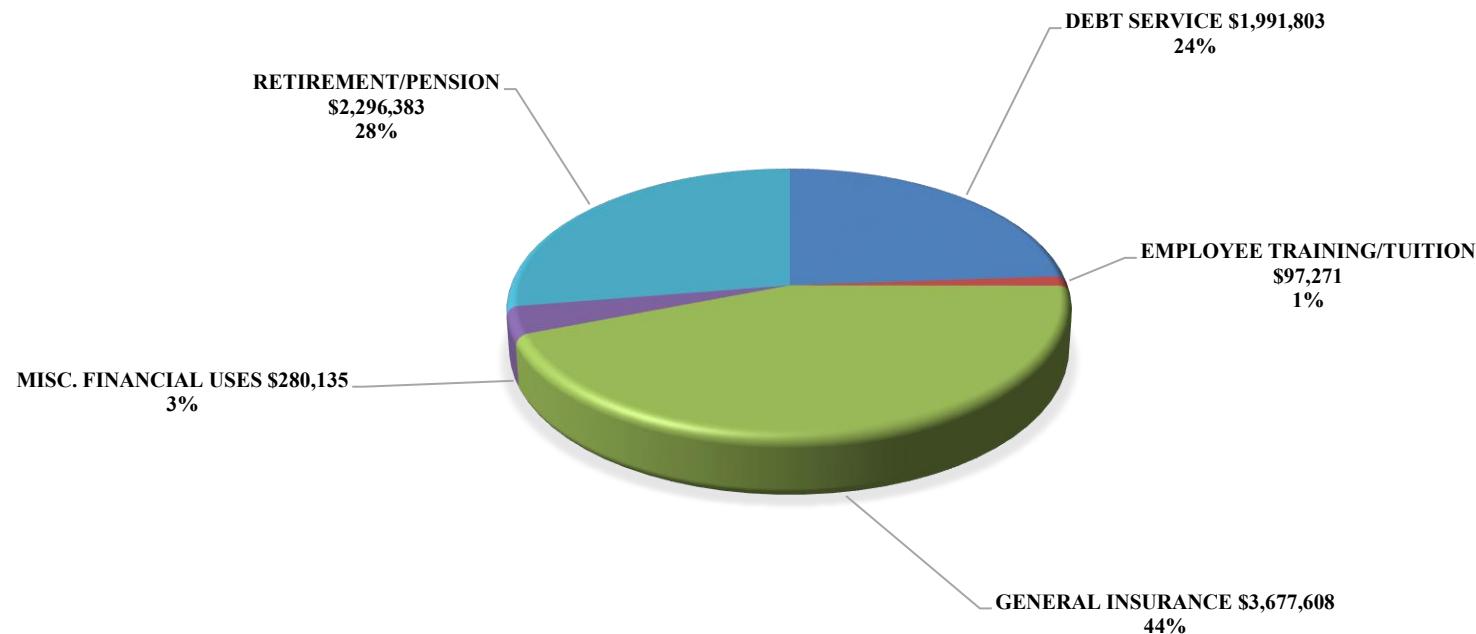
❖ **PURPOSE:** This section of the annual budget contains expenditure items essential to the City government's operation, which, because of their nature, do not fall within any particular activity area. These include Debt Service, Employer's Pension Contribution, Employee Training and Tuition, Property Insurance, Employee Insurance, Operating Transfer to the CIP and the Special Taxing District.



EXPENDITURES	ACTUAL FY2016	BUDGETED FY2017	PROPOSED FY2018	ADOPTED FY2018
Compensation	\$123	\$10,000	\$10,000	\$10,000
Operating Expenses	\$9,933,965	\$7,748,605	\$8,333,200	\$8,333,200
Capital Outlay	0	0	0	0
Total:	\$9,934,088	\$7,758,605	\$8,343,200	\$8,343,200



NON-DEPARTMENTAL EXPENDITURES
TOTAL - \$8,343,200



PRINCIPAL

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
OPERATING EXPENDITURES						
10-5-650-56001 ISSUANCE FEES	0	91,945	101,751		0	
10-5-650-56112 2007 PIB PRINCIPAL	572,000	572,000	0		620,000	
10-5-650-56115 2012 PIB PRINCIPAL	276,500	276,500	0		286,000	
10-5-650-56116 2016 PIB PRINCIPAL	0	0	0		505,000	
10-5-650-56141 LOAN PRIN-VOL RESCUE SQD	105,361	105,362	0		0	
10-5-650-56142 LOAN PRIN-VOL FIRE DEPT	41,091	40,864	23,640		0	
10-5-650-56143 LOAN PRIN-PNC-LPD FACILITY CONSOLIDATED W/P&R FACIL LOAN	879,840	0	0	0.00	0	
10-5-650-56146 LOAN PRIN-PNC-P&R MAINT FACIL CONSOLIDATED W/LPD FACIL LOAN	958,052	0	0	0.00	0	
10-5-650-56155 LOAN PRIN-CONSOLIDATED LN FEB2016 LPD/P&R FACILS 2.25%	48,047	146,141	109,352	149,510.00	149,510	
10-5-650-56156 LOAN PRIN-FEB2016 FY16 CIP FEB2016 ISSUE>FY16 CIP 2.25%	41,846	127,282	95,241	130,216.00	130,216	
10-5-650-56157 LOAN PRIN-PWF MORTGAGE	0	265,000	0		0	
TOTAL OPERATING EXPENDITURES	2,922,738	1,625,094	329,984		1,690,726	
TOTAL PRINCIPAL	2,922,738	1,625,094	329,984		1,690,726	

INTEREST

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
OPERATING EXPENDITURES						
10-5-655-56212 2007 PIB INTEREST	179,985	178,600	79,625		135,550	
10-5-655-56215 2012 PIB INTEREST	49,575	48,300	21,764		39,162	
10-5-655-56216 2016 PIB INTEREST	0	0	18,692		68,825	
10-5-655-56241 LOAN INT-VOL RESCUE SQUAD	1,544	1,544	0		0	
10-5-655-56242 LOAN INT-VOL FIRE DEPT	1,971	2,200	0		0	
10-5-655-56243 LOAN INT-PNC-LPD FACILITY CONSOLIDATED W/P&R FACIL LOAN	12,710	0	0	0.00	0	
10-5-655-56246 LOAN INT-PNC-P&R MAINT FACIL CONSOLIDATED W/LPD FACIL LOAN	13,967	0	0	0.00	0	
10-5-655-56255 LOAN INT-CONSOLIDATED LN FEB2016 LPD/P&R FACILS 2.25%	12,041	34,123	25,845	30,754.00	30,754	
10-5-655-56256 LOAN INT-FEB2016 FY16 CIP FEB2016 ISSUE>FY16 CIP 2.25%	10,487	29,720	22,510	26,786.00	26,786	



INTEREST

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	(----- 2017-2018 -----)	
		BUDGET	ACTUAL		TOTAL BUDGET	WORKSPACE
TOTAL OPERATING EXPENDITURES	282,280	294,487	168,436		301,077	

TOTAL INTEREST

282,280 294,487 168,436 301,077

RETIREMENT

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	(----- 2017-2018 -----)	
		BUDGET	ACTUAL		TOTAL BUDGET	WORKSPACE
<u>OPERATING EXPENDITURES</u>						
10-5-710-52020 OUTSIDE SERVICES-OTHER	5,700	20,000	5,608		20,000	
10-5-710-53305 EMPLOYER PENSION CONTRIB ACTUARY RECOMMENDATION	2,402,030	2,027,316	2,027,316		2,276,383	
TOTAL OPERATING EXPENDITURES	2,407,730	2,047,316	2,032,924	2,276,383.00	2,296,383	
TOTAL RETIREMENT	2,407,730	2,047,316	2,032,924		2,296,383	

EMPLOYEE TRAINING

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	(----- 2017-2018 -----)	
		BUDGET	ACTUAL		TOTAL BUDGET	WORKSPACE
<u>OPERATING EXPENDITURES</u>						
10-5-810-53105 TRAINING-CITY COUNCIL	0	500	0		1,000	
10-5-810-53110 TRAINING-CLERK TO COUNCIL	50	500	517		1,000	
10-5-810-53115 TRAINING-MAYOR	28	500	0		1,000	
10-5-810-53120 TRAINING-CITY ADMIN	635	1,500	25		2,000	
10-5-810-53125 TRAINING-BUDGET & PERSONNEL	198	500	71		750	
10-5-810-53130 TRAINING-COMMUNICATIONS	0	1,000	0		2,000	
10-5-810-53135 TRAINING-ECD	833	500	190		2,300	
10-5-810-53140 TRAINING-TOASTMASTERS	1,043	1,500	334		1,500	
10-5-810-53145 TRAINING- INFORMATION TECH	5,593	12,100	4,220		13,359	
10-5-810-53150 TRAINING-PERMITS/CODE ENF	0	3,290	1,362		3,290	
IBC COURSES				1,020.00		
ICC CERTIFICATION EXAMS				1,200.00		
MBOA TRAINING CLASSES				420.00		



EMPLOYEE TRAINING

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
CEZOA MEETINGS						
CEZOA CONFERENCE				400.00		
10-5-810-53155 TRAINING-POLICE	31,971	44,216	33,253	250.00	44,216	_____
10-5-810-53160 TRAINING-MISCELLANEOUS	0	2,000	0		0	_____
10-5-810-53165 TRAINING-PUBLIC WORKS	3,391	4,350	2,005		5,350	_____
10-5-810-53170 TRAINING-PARKS & RECREATN	1,101	2,930	1,014		2,930	_____
10-5-810-53175 TRAINING-INSURANCE	895	0	0		0	_____
TOTAL OPERATING EXPENDITURES	45,738	75,386	42,991		80,695	_____
 TOTAL EMPLOYEE TRAINING	 45,738	 75,386	 42,991		 80,695	

EMPLOYEE TUITION

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
OPERATING EXPENDITURES						
10-5-820-53245 TUITION-INFORMATION TECH	0	0	0		11,393	_____
10-5-820-53255 TUITION-POLICE	1,674	6,956	1,704		5,183	_____
TOTAL OPERATING EXPENDITURES	1,674	6,956	1,704		16,576	_____
 TOTAL EMPLOYEE TUITION	 1,674	 6,956	 1,704		 16,576	

PROPERTY INSURANCE

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
OPERATING EXPENDITURES						
10-5-930-52020 OUTSIDE SERVICES-OTHER INSURANCE CONSULTANT SERVICES	9,500	10,500	7,125		10,500.00	_____
10-5-930-53435 LIABILITY-PRIMARY POLICY GENERAL LIABILITY	170,478	188,939	184,154		194,498	_____
PUBLIC OFFICIAL LEGAL LIABILITY				10,715.00		
POLICE LEGAL LIABILITY				18,772.00		
AUTO LIABILITY & PHY DAMAGE				84,520.00		
VOLUNTEER INSURANCE				104,598.00		
RATE STAB/LOSS CONTROL CREDIT				400.00		
				(29,507.00)		



EXPENDITURES	PROPERTY INSURANCE			2017-2018		
	2015-2016 ACTUAL	2016-2017		BUDGET DETAIL	TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
PUBLIC OFFICIAL LIABILITY CR				0.00		
POLICE LEGAL LIABILITY CR				0.00		
AUTO LIABILITY CREDIT				0.00		
GENERAL LIABILITY CREDIT				0.00		
CYBER				5,000.00		
10-5-930-53445 PROPERTY INSURANCE	39,115	40,790	38,649		48,378	
POLICY PREMIUM REAL & PERSONAL				27,795.00		
FLOOD AND QUAKE				13,146.00		
POLICE K-9				2,195.00		
VALUABLE PAPERS				119.00		
MOBILE EQUIPMENT				615.00		
FINE ARTS				8.00		
OLD MILL HOUSE & ARMORY				3,709.00		
EXTRA EXPENSE				791.00		
10-5-930-53450 BOILER & MACHINERY	1,263	1,264	1,356		1,455	
BOILER & MACHINERY				1,455.00		
10-5-930-53455 ENVIRONMENTAL POOL	0	22,388	21,957		0	
ENVIRONMENTAL POOL-3YR POLICY				0.00		
10-5-930-53460 EXCESS LIABILITY	10,629	11,123	11,178		11,916	
EXCESS LIABILITY 5 MIL LIMIT				11,916.00		
EXCESS LIABILITY CREDIT				0.00		
10-5-930-53470 INSURANCE DEDUCTIBLES	(5,000)	41,000	(1,000)		41,000	
AUTOMOTIVE DEDUCTIBLE				10,000.00		
FLOOD DEDUCTIBLE				26,000.00		
PROPERTY DEDUCTIBLE				5,000.00		
TOTAL OPERATING EXPENDITURES	225,985	316,004	263,419		307,747	
TOTAL PROPERTY INSURANCE	225,985	316,004	263,419		307,747	

EXPENDITURES	BONDING INSURANCE			2017-2018		
	2015-2016 ACTUAL	2016-2017		BUDGET DETAIL	TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
<u>OPERATING EXPENDITURES</u>						
10-5-940-53430 BONDS, FORGERY, CASH/CKS	17,074	18,266	7,122		18,361	
BOARD OF TRUSTEES-FIDUCIARY				11,137.00		
CRIME INSURANCE				5,624.00		
TREASURER'S BOND				1,600.00		
TOTAL OPERATING EXPENDITURES	17,074	18,266	7,122		18,361	



TOTAL BONDING INSURANCE	17,074	18,266	7,122	18,361
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EMPLOYEE INSURANCE

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
COMPENSATION						
10-5-950-51110 UNEMPLOYMENT REIMBURSEMENT	123	10,000	0		10,000	
TOTAL COMPENSATION	123	10,000	0		10,000	
OPERATING EXPENDITURES						
10-5-950-53405 HEALTH INSURANCE-EMPLOYEES	1,926,053	2,363,900	1,355,802		2,500,000	
10-5-950-53406 HEALTH INSURANCE-RETIREES	152,408	175,000	146,533		275,000	
10-5-950-53410 LIFE INSURANCE	31,400	35,000	26,729		41,750	
10-5-950-53415 LONG TERM DISABILITY INS	24,231	37,000	20,801		32,400	
10-5-950-53420 WORKERS COMPENSATION	448,575	516,196	498,843		499,750	
10-5-950-53425 POLICE AD&D	2,925	3,000	3,015		3,100	
TOTAL OPERATING EXPENDITURES	2,585,592	3,130,096	2,051,724		3,352,000	
TOTAL EMPLOYEE INSURANCE	2,585,715	3,140,096	2,051,724		3,362,000	

MISC FINANCIAL USES

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	2017-2018 TOTAL BUDGET	WORKSPACE
		BUDGET	ACTUAL			
OTHER FINANCING USES						
10-5-960-57105 OPERATING TRANSFER TO CIP	957,892	0	0		0	
10-5-960-57106 OPERATING TRANSFER-ECONOM DEV	250,000	0	0		0	
TOTAL OTHER FINANCING USES	1,207,892	0	0		0	
TOTAL MISC FINANCIAL USES	1,207,892	0	0		0	



SPECIAL TAXING DISTRICT

EXPENDITURES	2015-2016 ACTUAL	(----- 2016-2017 -----)		BUDGET DETAIL	(----- 2017-2018 -----)	
		BUDGET	ACTUAL		TOTAL BUDGET	WORKSPACE
<u>OPERATING EXPENDITURES</u>						
10-5-965-52624 CONTRIBUTION-BUS SERVICE	75,000	75,000	0		75,000	
TOTAL OPERATING EXPENDITURES	75,000	75,000	0		75,000	
<u>OTHER FINANCING USES</u>						
10-5-965-57105 OPERATING TRANSFER-CIP	162,262	60,000	0		205,135	
10-5-965-57116 DESIG RESERVE-STREETS & TRANS	0	100,000	0		0	
TOTAL OTHER FINANCING USES	162,262	160,000	0		205,135	
TOTAL SPECIAL TAXING DISTRICT	237,262	235,000	0		280,135	



REGULAR SCALE
(ANNUAL WAGE ROUNDED TO NEAREST DOLLAR)

GRADE	POSITION	MINIMUM	MAXIMUM
2	Laborer I	\$30,288	\$31,046
3	Building Custodian	\$30,938	\$61,765
3	Laborer II		
4	Receptionist	\$31,522	\$64,516
4	Van Dispatcher		
5	Laborer III	\$33,101	\$67,740
6	Animal Warden/Parking Enforcement	\$34,757	\$71,130
6	Administrative Specialist		
6	Fiscal Clerk		
6	Passport Agent		
7	Administrative Assistant I	\$36,494	\$74,686
7	Communications Specialist Trainee		
7	Equipment Operator I		
7	Fiscal Specialist I		
7	Human Resource Specialist I		
7	Records Coordinator		
8	Animal Warden/Parking Enforcement II	\$38,320	\$78,416
8	Code Enforcement Specialist		
8	Equipment Operator II		
8	Facility Foreman		
8	Help Desk Coordinator		



GRADE	POSITION	MINIMUM	MAXIMUM
9	Administrative Assistant II	\$40,235	\$82,335
9	Business Services Coordinator		
9	Communications Specialist I		
9	Fiscal Specialist II		
9	Housing & Code Enforcement Officer I		
9	Human Resource Specialist II		
9	Permits Coordinator		
9	Property Custodian		
10	Communications Specialist II	\$42,246	\$86,455
10	Crew Leader		
10	Project & Facilities Inspector		
11	Assistant Recreation Facility Manager	\$44,358	\$90,778
11	Building Inspector I		
11	Emergency Operations Specialist		
11	Grounds Supervisor		
11	Horticultural Supervisor		
11	Human Resource Specialist III		
11	Payroll Clerk		
11	Senior Communications Specialist		
12	Automotive Mechanic	\$46,580	\$95,318
12	Chief Communications Specialist		
12	Facility Maintenance Technician		
12	Financial Coordinator		
13	Building Inspector II	\$48,905	\$100,082
13	Compliance Manager		



GRADE	POSITION	MINIMUM	MAXIMUM
13	Fleet Maintenance Supervisor	\$48,905	\$100,082
13	Office Manager		
13	Planner I		
13	Projects Supervisor		
13	Senior Program Coordinator		
13	Services Supervisor		
13	Street Maintenance Supervisor		
13	Waste Management Supervisor		
14	Community Development Coordinator	\$51,351	\$105,086
14	Economic Development Coordinator		
14	Media Coordinator		
14	Planner II		
14	Public Info. & Social Media Specialist		
14	Public Relations Officer		
14	Recreation Program Specialist		
15	Deputy Clerk to the City Council	\$53,922	\$110,344
15	Recreation Facility Manager		
15	Risk Management Officer		
16	Application Specialist	\$56,614	\$115,859
16	Electrical Inspector		
16	GIS Specialist		
16	Planner III		
16	Systems Analyst		
16	Webmaster		



GRADE	POSITION	MINIMUM	MAXIMUM
17	Chief Building Official	\$56,860	\$121,651
17	City Engineer		
17	Clinical Director Youth Services Bureau		
17	Systems Engineer		
18	Assistant Director	\$62,417	\$127,734
19	Chief of Staff	\$65,538	\$134,120
19	Deputy Director		
19	Human Resource Officer		

POLICE SCALE
(ANNUAL WAGE ROUNDED TO NEAREST DOLLAR)

GRADE	POSITION	MINIMUM	MAXIMUM
1	Officer	\$48,501	\$50,958
2	Private First Class	\$51,411	\$92,987
3	Master Patrol Officer	\$54,494	\$98,569
4	Corporal	\$57,764	\$104,482
5	Sergeant	\$63,544	\$114,930
6	Lieutenant	\$69,900	\$126,424
7	Captain	\$71,644	\$129,580
8	Major	\$76,475	\$138,325
9	Deputy Chief	\$81,385	\$147,201



AUXILIARY*(HOURLY WAGE ROUNDED TO NEAREST CENT)*

GRADE	POSITION	MINIMUM	MAXIMUM
2	Front Desk	\$9.71	\$14.15
3	Center Attendant	\$10.20	\$14.86
5	Park Maintenance Worker	\$10.71	\$15.60
7	Activities Leader	\$12.40	\$18.06
7	League Supervisor		
7	Shift Supervisor		
7	Teen Leader		
8	Building Supervisor	\$13.02	\$18.96
8	Receptionist		
9	Assistant Pre-School Director	\$13.67	\$19.91
9	Teen Center Supervisor		
9	Van Driver		
10	Passport Agent	\$14.35	\$20.91
10	Pre-School Director		
10	Teen Center Director		
11	Clerical	\$15.07	\$21.95
12	Production Assistant	\$15.82	\$23.05
12	Program Coordinator		



RECREATIONAL
(HOURLY WAGE ROUNDED TO NEAREST CENT)

GRADE	POSITION	MINIMUM	MAXIMUM
1	Concession Clerk	\$9.25	\$13.48
2	Recreation Leader	\$9.71	\$14.15
2	Roving Lifeguard		
3	Office Cashier	\$10.20	\$14.86
4	Lifeguard	\$10.71	\$15.60
5	Day Camp Counselor	\$11.24	\$16.38
6	Swimming Instructor	\$10.53	\$15.34
7	Swimming Instructor Specialist	\$12.40	\$18.06
8	Aquatics Supervisor	\$13.02	\$18.96
8	Swimming Instructor Supervisor		
9	Assistant Day Camp Director	\$13.67	\$19.91
12	Day Camp Director	\$15.82	\$23.05





CITY *of* LAUREL
CAPITAL IMPROVEMENT
PROGRAM *for* FY2018-2023

ADOPTED

ACKNOWLEDGEMENTS

CRAIG A. MOE
MAYOR

FREDERICK SMALLS
COUNCIL MEMBER, WARD TWO

MICHAEL R. LESZCZ, PRESIDENT
COUNCIL MEMBER, AT-LARGE

DONNA L. CRARY
COUNCIL MEMBER, WARD TWO

VALERIE NICHOLAS, PRESIDENT PRO-TEM
COUNCIL MEMBER, WARD ONE

H. EDWARD RICKS
COUNCIL MEMBER, WARD ONE

PARKS AND RECREATION CITIZENS ADVISORY COMMITTEE

TRANSPORTATION AND PUBLIC SAFETY COMMITTEE

DEPARTMENT OF BUDGET AND PERSONNEL SERVICES

DEPARTMENT OF PARKS AND RECREATION

DEPARTMENT OF PUBLIC WORKS

DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT

DEPARTMENT OF INFORMATION TECHNOLOGY AND COMMUNITY SERVICES

STATE HIGHWAY ADMINISTRATION

MD-NATIONAL CAPITAL PARK & PLANNING COMMISSION

WASHINGTON SUBURBAN SANITARY COMMISSION

ANNE ARUNDEL COUNTY

HOWARD COUNTY

PRINCE GEORGE'S COUNTY

MONTGOMERY COUNTY

BALTIMORE-WASHINGTON CORRIDOR CHAMBER OF COMMERCE

MARYLAND DEPARTMENT OF TRANSPORTATION

MARYLAND STATE HIGHWAY ADMINISTRATION

MARYLAND MASS TRANSIT ADMINISTRATION



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CIP DOCUMENT OVERVIEW

1. Acknowledgements - Page i:

This section recognizes those people and organizations involved in the development of this document. This includes the Mayor and City Council, the City's Citizens Advisory Committees, City Departments, and those agencies outside of the City that provided information, usually in the form of their respective CIPs.

2. Table of Contents - Page ii:

The Table of Contents for the entire document.

3. Project Schedule Table of Contents - Page iii:

This table of contents is for section "F" of the document. This section provides a summary of and the project pages for projects the City is either undertaking (facility renovations, street repairs/reconstruction, etc.) or in which it has some involvement (Floodplain Study, Van Dusen Road, Route One improvements, etc.).

4. Introduction - Section "A":

This section provides an overview of the Capital Improvement Program (CIP), which includes what a CIP is, why it is needed, what its objectives are and the different ways to finance a CIP.

5. Existing Facilities - Section "B":

This section provides information and locations (maps) of public facilities leased, owned and operated by the City. This section also provides information and locations (location maps) of public facilities leased, owned and operated by others within the City's corporate limits.

6. Area Growth and Development - Section "C":

This section provides an overview of commercial, industrial and residential development in and around the City. This section also provides housing and population growth information for the City.

7. Projects by Other Agencies - Section "D":

This section provides information on projects by other agencies, which have an impact on the City. These include roadways, emergency services, mass transportation, recreation, public utilities and other projects that would affect the residents of Laurel.



8. **Fiscal Profile - Section "E":**

This section provides four tables that depict the fiscal relationships between the CIP and the General Operating Budget. The main factors are property tax revenues and assessments, debt amortization (repayment) costs and bond sales. The information provided in these tables is used to determine the amount of debt the City can issue, projections of future debt payments, and projected property tax revenue that will have to be pledged toward the debt costs.

9. **Project Schedules - Section "F":**

This section provides information on the City Capital Improvement Projects to be funded and not funded in the upcoming fiscal year (i.e. FY2018 begins July 1, 2017 and ends June 30, 2018). Estimates for future expenditures are also provided in this section.

10. Pages F-1 through F-3 provides a summary of FUNDED PROJECTS listed in table form in alphanumeric order showing past, present and future expenditures, where applicable. In addition, the funding provided by other agencies is shown in this table.

11. Pages F-4 through F-7 provides a summary of PHOTO ENFORCEMENT FUNDED PROJECTS listed in table form in alphanumeric order showing present expenditures.

12. Pages F-8 through F-64 are FUNDED PROJECTS arranged in alphanumeric order. A summary of the project page by section follows:

A. This section provides the project number, name and most recent revision date for the project.

B. This section provides a breakdown of the costs of the project by items (rows) and years (columns). The rows are self-explanatory. Following is an explanation of the columns for this section:

1. Cost Elements - This column provides a breakdown of the project by element.

2. Total Costs - This column provides the total expected cost for the project from beginning to end.

3. Thru FY17 - This column provides a total cost for the project from its beginning through the last completed fiscal year.

4. Estimate FY18 - This column provides the estimated cost for the project for the current fiscal year.

5. Total to Complete - This column provides an estimated cost to complete the project using the cost for the upcoming fiscal year and all out years.



6. Year 1 FY18 through Year 6 FY23 - These columns provide cost estimates for the respective fiscal years.

7. Beyond 6 Years - This column provides a total cost estimate for the years beyond those years covered in the document.

- C. This section provides information on funding sources for the project by source (i.e. Program Open Space, City Bond Proceeds, General Operating Budget, etc.) for each of the columns as described above.
- D. This section provides a description of the project and the justification.
- E. This section provides information on the project, such as the year the project was introduced, the first year funds were appropriated and expenditure information.
- F. This section is used to show any financial impact that the project will have on the General Operating Budget.
- G. This section provides a map showing the project location. Where there is no specific location, the words "VARIOUS LOCATIONS CITY WIDE" or "STUDY" is shown instead of a map.

Page F-70 through F-71 provides a summary of UNFUNDED PROJECTS listed in table form, in alphanumeric order showing past, present and future expenditures, where applicable. In addition, the funding provided by other agencies is shown in this table.

Pages F-72 through F-89 are UNFUNDED PROJECTS arranged in alphanumeric order.

13. Completed Projects - Section "G":

This section includes those projects completed in the prior fiscal year.



FY2018

ADOPTED
CAPITAL IMPROVEMENT
PROGRAM

A - INTRODUCTION

INTRODUCTION

CAPITAL IMPROVEMENT PROGRAM

FISCAL YEARS 2018-2023

THE NEED FOR PLANNING:

In the last few decades, the City of Laurel and surrounding areas have witnessed an explosion of growth, in both residential and commercial construction. Large residential communities such as The Crescents and the Wellingtons have been developed within the City limits as well as smaller communities (Magnolia Woods, Laurel Cove, Contee Crossing, Laurel Ridge, etc.). These developments and other developments in the surrounding area bring commercial development of retail, office and light industrial uses proposed in all areas within and surrounding the City.

Although the economic downturn slowed down development in FY2011, there have been renewed efforts in planning with new construction scheduled in FY2017. In order to deal with increasing growth pressures within and outside the City, such as traffic, the need to expend capital funds to maintain the quality of life enjoyed in the City of Laurel is essential. This especially points to future investment in providing quality recreational activities, and planning for the replacement of aging infrastructure such as the street system and renovations to the City's buildings.

Existing public facilities, notably streets, require periodic reconstruction or repair. Other facilities, such as unimproved park areas must undergo large-scale maintenance improvements and recreational site development. New residential and commercial development places additional demands on the transportation network and drainage systems and requires newer, more sophisticated, traffic control techniques. Through adequate public facilities regulations, the private sector provides many public facilities in newly developing areas. Other demands for City services, along with those of the existing developed areas, can only be met by the public sector.

As these improvements cannot occur simultaneously, City officials must coordinate the completion of these improvements with population levels and determine the type of facilities needed. The City of Laurel decides which projects are needed, as well as the funding sources.

A Capital Improvement Program will assure that the City's needs and desires are met over the years in a program which anticipates general long range expenditures and determines specific proposals for the years immediately ahead. An annual review of this program will assure that priority is given to those projects most essential to Laurel's citizens. In addition, the continually updated financial program will make information regarding the immediate and future needs of the City available to Laurel's citizens.

WHAT CAPITAL IMPROVEMENT PROGRAMMING IS:

The Capital Improvement Program is a fiscal plan, or a schedule for financing public improvements over a period of time. This schedule balances the community's need for public improvements with its ability to finance these improvements. It spreads these improvements over a number of years in order to stabilize expenditures and to avoid sharp fluctuations in property tax rates. In short, Capital Improvement Programming enables a community to reconcile its need for public improvements with its financial resources.

The Capital Improvement Program is developed utilizing the general guidelines outlined in the Master Plan. These guidelines for growth and development help City officials to anticipate the need for public improvements by approximating the date by which these facilities must be in place and by determining the type of facility needed. The City of Laurel Planning Commission reviews the Capital Improvement Program for conformance with the Master Plan.



Some of the objectives of Capital Improvement Programming are:

1. To focus attention on community goals, needs and capabilities

Capital projects can be brought into line with community objectives, anticipated growth, and the City's financial capabilities. Future planning insures that needed and desired projects will be constructed before less needed and less desired projects.

2. To achieve optimum use of the taxpayer's dollar

Since a Capital Improvement Program schedules the acquisition of facilities over time, it serves as a guide for local officials in making sound annual budget decisions. In addition, a listing of anticipated future construction may encourage the purchase of needed land prior to actual construction.

3. To serve broad-based community interest

A Capital Improvement Program keeps the public informed about future construction plans of the community. This program can aid citizens in voicing their needs and desires to their elected officials. Additionally, knowledge about the future physical needs of the community and the financial ability of the local government to fulfill these needs is a valuable aid to private investors.

4. To encourage a more efficient governmental administration

Coordination of capital improvement programming by City departments can reduce scheduling problems, eliminate conflicting and overlapping projects, and avoid over-emphasis on any governmental function. Since work can be more effectively scheduled, City officials can better utilize available personnel and equipment.

5. To improve the basis of inter-governmental and regional cooperation

Capital improvement programming offers public officials of all governmental units (city, county, state, special district) an opportunity to plan the location, timing and financing of needed improvements in the interest of the community as a whole. Furthermore, because many public works services and facilities do not stop at City or County boundaries, adequate planning and cooperation by the various agencies and governments through a Capital Improvement Program will help reduce public inconveniences.

6. To maintain a sound and stable financial program

Sharp changes in the structure of bonded indebtedness may be avoided when the construction of capital projects is spaced over a number of years. Because capital improvement programming forces public officials to plan major undertakings, the most economical means of financing each project can be selected in advance. Keeping planned projects within the financial capacity of the community helps to preserve its credit rating and make the area more attractive to business and industry.

7. To enhance opportunities for participation in federal or state grants

There are many federal and state programs that a local government may draw upon for planning, construction, and financing of capital improvements. The preparation of a Capital Improvement Program improves the local government's ability to obtain such aid.



WHAT CAPITAL IMPROVEMENT PROGRAMMING IS NOT:

It should be emphasized that the adoption of a Capital Improvement Program does not commit a jurisdiction to a bond sale. Although bond sales finance many capital improvements, funds for these improvements may be obtained from a wide variety of sources.

A Capital Improvement Program is not a rigid document. Rather, it is a flexible plan, which responds to changing community needs or desires. Projects can be added or deleted; projects can be deferred or advanced. The required annual review of the Capital Improvement Program provides this flexibility.

A Capital Improvement Program does not create long-term and unwieldy debts. In fact, since programming forces public officials to closely examine a jurisdiction's ability to incur debt, it is unlikely that a jurisdiction, which adopts an annual Capital Improvement Program, would assume unmanageable debts.

The adoption of a Capital Improvement Program for any given year does not authorize future expenditures. Legislative authorization is given only for expenditures undertaken during the upcoming fiscal year. Expenditures shown for years beyond that fiscal year cannot be authorized until a Capital Improvement Program is adopted for those future fiscal years.

GLOSSARY OF TERMS USED IN CAPITAL IMPROVEMENT PROGRAMMING

Appropriation: Legislative authorization to acquire and allocate money for specified projects within a specified dollar limit.

Assessable Base: The total value of taxable real property within a political jurisdiction. Laurel's Charter prohibits the City from incurring debts in excess of two percent of its assessable base.

Capital Project: A major, permanent public facility having a relatively long life. Examples of these facilities include (1) public buildings, such as city halls and police facility; (2) streets and roads; (3) parks; and (4) storm drainage systems.

Capital Budget: A request for legislative authorization (appropriation) to acquire and allocate funds for capital projects.

Debt Amortization: The periodic payment of principal and interest to retire debts incurred. As used in this document, debt amortization refers to the annual total of debt retirement payments. For each project, a proportionate share of such payments is shown as an annual cost item. Actual payments are included in the operating budget as "Debt Service" and should not be confused with expenditures on capital projects.

Expenditures: Cash outlays or payments for work performed on a capital project.

FINANCING CAPITAL IMPROVEMENTS

Maryland law offers local governments a variety of methods for financing capital improvements. When choosing a financing plan, jurisdictions must consider (1) the nature of the proposed improvements; (2) the benefits which the improvement will yield; (3) the cost of the improvement; and (4) its ability to pay for the improvement. This section discusses some of the ways by which local governments can finance capital improvements.

Pay-as-you-go

When a jurisdiction "pays-as-it-goes", it finances capital projects from current revenues. In other words, a project is not begun unless and until funds have been accumulated to pay for it. These funds may be saved in a number of ways: (1) tax revenues; (2) fees from services provided by the jurisdiction; (3) special assessments; or (4) earmarking of funds into a special account from which the project is financed. Although the pay-as-you-go method of financing capital improvements frees a jurisdiction from costly interest payments, it demands that cash be on hand before the capital improvement is acquired. Since most jurisdictions find it difficult to "stockpile" substantial amounts of cash, few projects are completed under the pay-as-you-go method of financing.

Special Assessments

Many jurisdictions utilize special assessments to finance street and sidewalk repair and the construction of water and sewage facilities. When a special assessment is levied to finance a public improvement, each property owner who benefits from the improvement pays for that portion of the project which affects them. For example, a jurisdiction decides to install sewer lines in front



of three properties; one property owner has 100 feet of frontage, a second has 50 feet, and a third has 150 feet. The first property owner would be assessed for 100 feet of sewer line, the second would be assessed for 50 feet worth, and the third would pay for 150 feet worth. The local government may occasionally bear a portion of the costs of municipal improvements while financing the remainder from special assessments.

State and Federal Aid

Both the state and federal governments offer a wide variety of financial assistance programs and grants to local governments. Some of these grants provide 100 percent of the funds for a specific project. Other grants require the local jurisdiction to bear a percentage of the project's cost. Many grants are distributed on a formula basis with little emphasis on how the grant funds are spent, while other grants are made only for certain activities.

Matching Grants

Many "matching grant" programs are available from both the state and federal governments. Under these programs, recipient jurisdictions provide a percentage of the cost of a specific project in return for the grantor's contribution. Matching grant programs usually require that the local jurisdiction fund a much smaller percentage than the grantor.

Bonds

Perhaps the most widely used form of financing capital improvements is the issuance of bonds. Simply put, a bond is a certificate of indebtedness. This certificate is a promise to repay a certain sum, at a certain interest rate, on a certain day. Bonds can be classified according to the manner in which they are secured: (1) general obligation bonds, secured by the full faith and credit of the issuing jurisdiction; (2) revenue bonds, backed by the money generated by the facility that was acquired through bond sale; and (3) mortgage revenue bonds, backed by a parcel of real property.

Several items must be considered prior to the sale of bonds:

1. The nature of the project and its relation to the Master Plan;
2. The availability of funds from other sources, such as grants-in-aid and accumulated municipal funds;
3. The need for the capital improvement;
4. The City's debt limitation, which is mandated by law;
5. The kinds of bonds available to finance capital projects; and
6. The ability of the City to repay the bonds.

General Obligation Bonds

When a jurisdiction finances capital improvements by selling bonds, more often than not, it will float general obligation bonds. The legislative body may authorize the issuance of general obligation bonds without voter approval. The full faith and credit of the issuing jurisdiction backs these bonds. This pledge insures that the bonds will be repaid.

Revenue Bonds

Revenue bonds are frequently sold to finance capital improvements that generate money. Those who utilize the facility acquired with revenue bonds are charged a fee for its use. The bonds are repaid from these fees. Unlike general obligation bonds, the full faith and credit of the issuing jurisdiction do not secure revenue bonds. Only the revenue that the facility generates backs them.

Mortgage Revenue Bonds

Mortgage revenue bonds are similar to revenue bonds. Like revenue bonds, the full faith and credit of the issuing jurisdiction do not secure mortgage revenue bonds. These bonds are not backed with revenue earned by the capital facility, but with a parcel of real property. If the jurisdiction defaults on repayment, a lien is placed on the property, which was used to secure the bonds.



FY2018	ADOPTED CAPITAL IMPROVEMENT PROGRAM
	B - EXISTING FACILITIES

EXISTING CITY FACILITIES

Public facilities have a crucial effect on the quality of life and the future growth of an area. The presence of adequate and well maintained streets, recreation facilities, schools, street lighting, utilities and public buildings enhance the desirability of a community. Inadequate or poorly maintained public lands, buildings and services have a negative impact on a community's economic, cultural and civic needs.

The Mayor and City Council of Laurel owns and maintains ten buildings, fifteen parks, eleven tennis courts, multi-purpose athletic fields, 47.47 miles of streets, storm drainage systems and over 100 acres of unused land. The Parks & Recreation Facility Maintenance Complex houses the maintenance operations of the Department and a separate storage facility to house the new Emergency Vehicle and Canteen Unit.

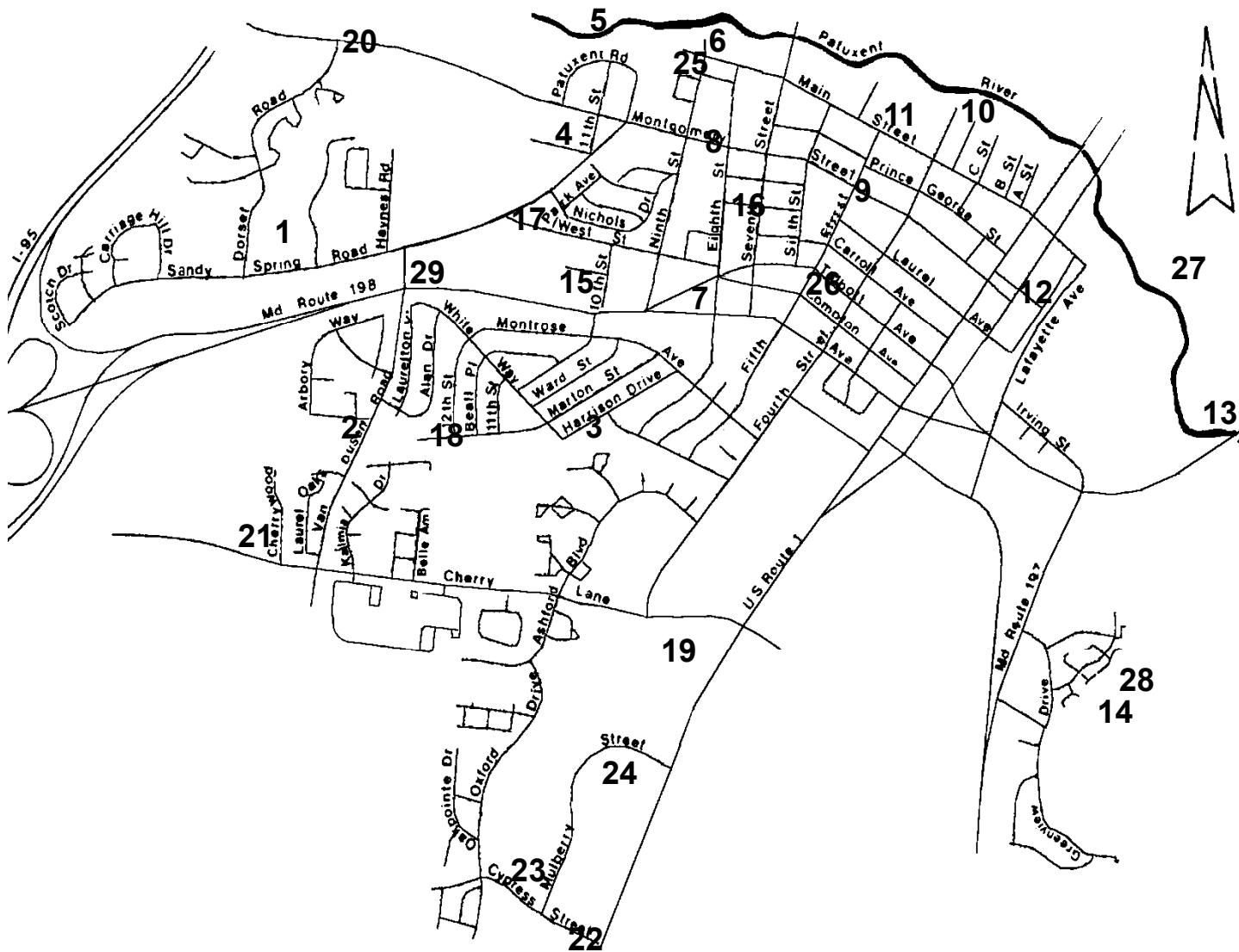
Many public facilities in the City are provided by other government agencies, utility companies and private organizations. Fire and rescue facilities are provided by the Laurel Volunteer Fire Department (LVFD) and the Laurel Volunteer Rescue Squad (LVRS). Utilities are provided by Baltimore Gas and Electric (BG&E), Verizon, Comcast Inc., the Washington Suburban Sanitary Commission (WSSC) and Prince George's County Storm Water Management Division. Public schools are the responsibility of the Prince George's County Board of Education. The lakes at Laurel Lakes are owned by the City and maintained by Prince George's County.

The Maryland State Highway Administration (SHA) maintains several roads within the City, including Talbott Avenue (MD Route 198 westbound), Gorman Avenue (MD Route 198 eastbound), Washington Boulevard (U.S. Route 1 southbound), Second Street (U.S. Route 1 northbound), Interstate 95, Laurel Bowie Road (MD Route 197) and part of Seventh Street and MD Route 216.

Other non-City facilities include parochial schools, Prince George's County Mental Health Center, Stanley Memorial Library, U.S. Post Office and SHA Maintenance Facility.

EXISTING FACILITIES			
	Constructed	Renovated	Sq. Feet
BUILDINGS			
Anderson/Murphy Community Center	1927	2016	17,964
Fairall Foundry Public Works Complex	2003		11,625
Granville Gude Lakehouse	1986		2,200
Laurel Museum	1840	1995	2,590
Robert J. DiPietro Community Center	1992		18,305
Laurel Municipal Pool Complex	1953	2005	92,000
Laurel Municipal Center	1958	1993	41,000
Barkman/Kaiser Public Safety Complex		2010	36,000
Greenview Drive Pool Complex	1985	2010	45,646
Parks & Recreation Maintenance Complex	1963	2011	18,940
LAND			Acreage
Greenview Drive Park			4.2
Stephen P. Turney Recreation Complex			45.7
Alice B. McCullough Field			8.1
Sturgis-Moore Recreation Site			3.75
Snowden Place Community Park			0.3
Centennial Park			1.1
Larry T. Smith Memorial Park			0.75
Discovery Community Park			1.5
Laurel Pool Park			7.2
Riverfront Park			32.2
Roland B. Sweitzer Community Park			6.0
Brooklyn Bridge Road Stream Valley			19.0
Duniho-Nigh Community Park			2.5
L. E. Wilson Community Park/ B Morley Dog Park			4.6
Emancipation Community Park			2.0
Granville Gude Park			29.0
Cypress Street Athletic Field			9.2
Bear Branch Stream Valley			46.8
Mulberry Street Tennis Courts			0.4
Patuxent River (undeveloped)			71.2
OTHER			
47.47 Miles of Streets (Approximate)			

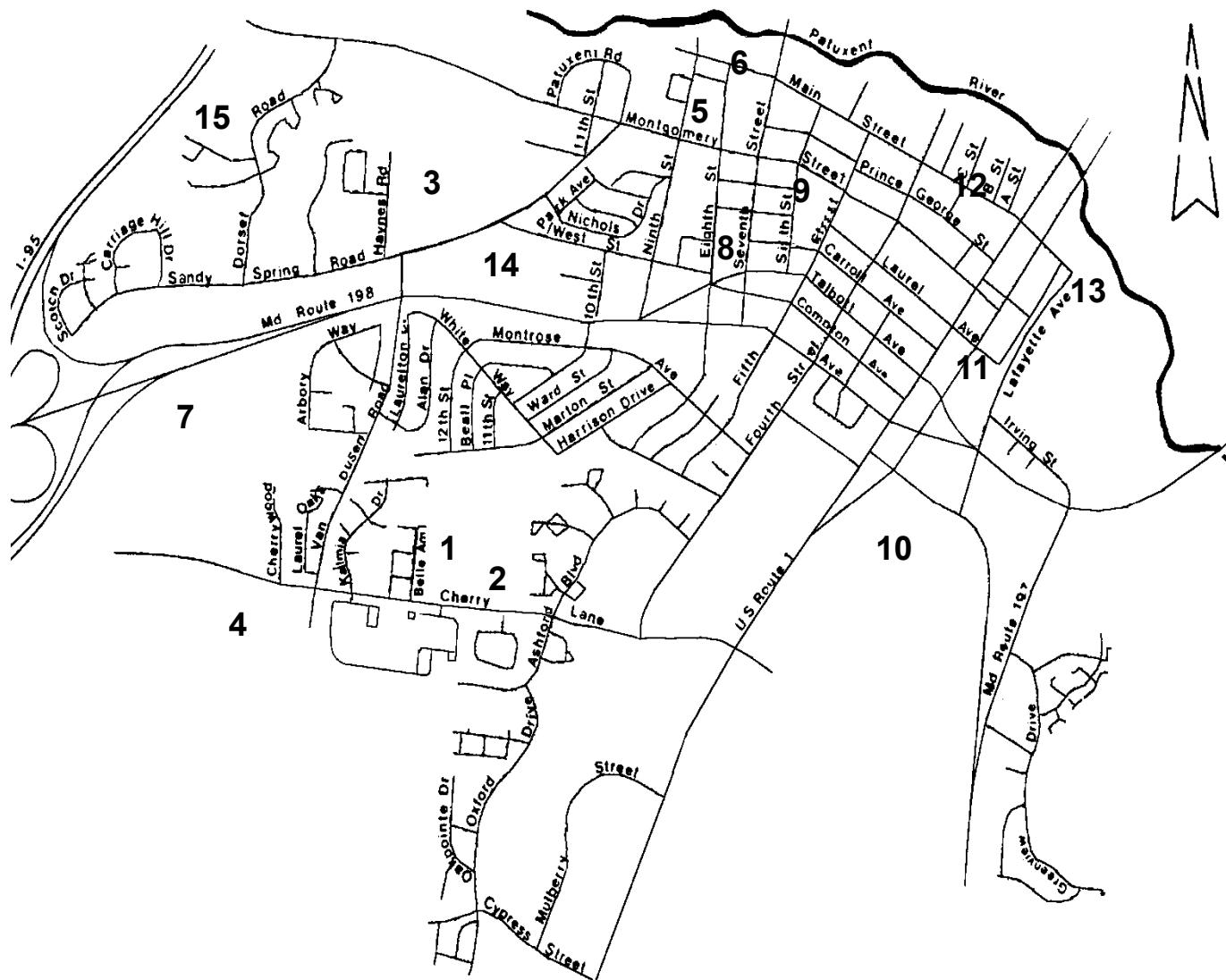
EXISTING CITY FACILITIES



LEGEND

- (1) Roland B. Sweitzer Community Park
- (2) Duniho-Nigh Community Park
- (3) Discovery Community Park
- (4) Snowden Place Community Park
- (5) Laurel Pool Park
- (6) Laurel Museum
- (7) Larry T. Smith Memorial Park
- (8) Alice B. McCullough Field/
Sturgis-Moore Recreation Site
- (9) Anderson/Murphy Community Center
- (10) Parking Area (Riverfront)
- (11) Riverfront Park
- (12) Fairall Foundry Public Works Complex
- (13) Stephen P. Turney Recreation Complex
- (14) Greenview Drive Park
- (15) Centennial Park
- (16) Emancipation Community Park
- (17) Laurel Municipal Center
- (18) Leo E. Wilson Community Park/
Dr. Bruce Morley Dog Playground
- (19) Granville Gude Park Lakehouse
- (20) Brooklyn Bridge Road Stream Valley
- (21) Bear Branch Stream Valley
- (22) Robert J. DiPietro Community Center
- (23) Cypress Street Athletic Field
- (24) Mulberry Street Tennis Courts
- (25) Laurel Municipal Pool Complex
- (26) Barkman/Kaiser Public Safety Complex
- (27) Patuxent River (undeveloped)
- (28) Greenview Drive Pool Complex
- (29) Parks and Recreation Maintenance
Complex

FACILITIES OWNED BY OTHERS



LEGEND

- (1) Spartan Hall
(Laurel Senior High School Addition)
- (2) Laurel Senior High School
- (3) Ivy Hill Cemetery
- (4) Laurel Volunteer Fire Department
- (5) St. Vincent Pallotti High School
- (6) St. Mary's Elementary School
- (7) First Baptist School
- (8) Stanley Memorial Library
- (9) Laurel Elementary School
- (10) Laurel Volunteer Rescue Squad
- (11) SHA Maintenance Facility
- (12) Laurel Post Office
- (13) B&O Railroad Station (MARC)
- (14) Prince George's County Mental Health Ctr.
- (15) Scotchtown Elementary School

FACILITIES OWNED BY OTHERS

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FY2018	ADOPTED CAPITAL IMPROVEMENT PROGRAM
	C - AREA GROWTH AND DEVELOPMENT

AREA GROWTH AND DEVELOPMENT

COMMERCIAL AND INDUSTRIAL DEVELOPMENT

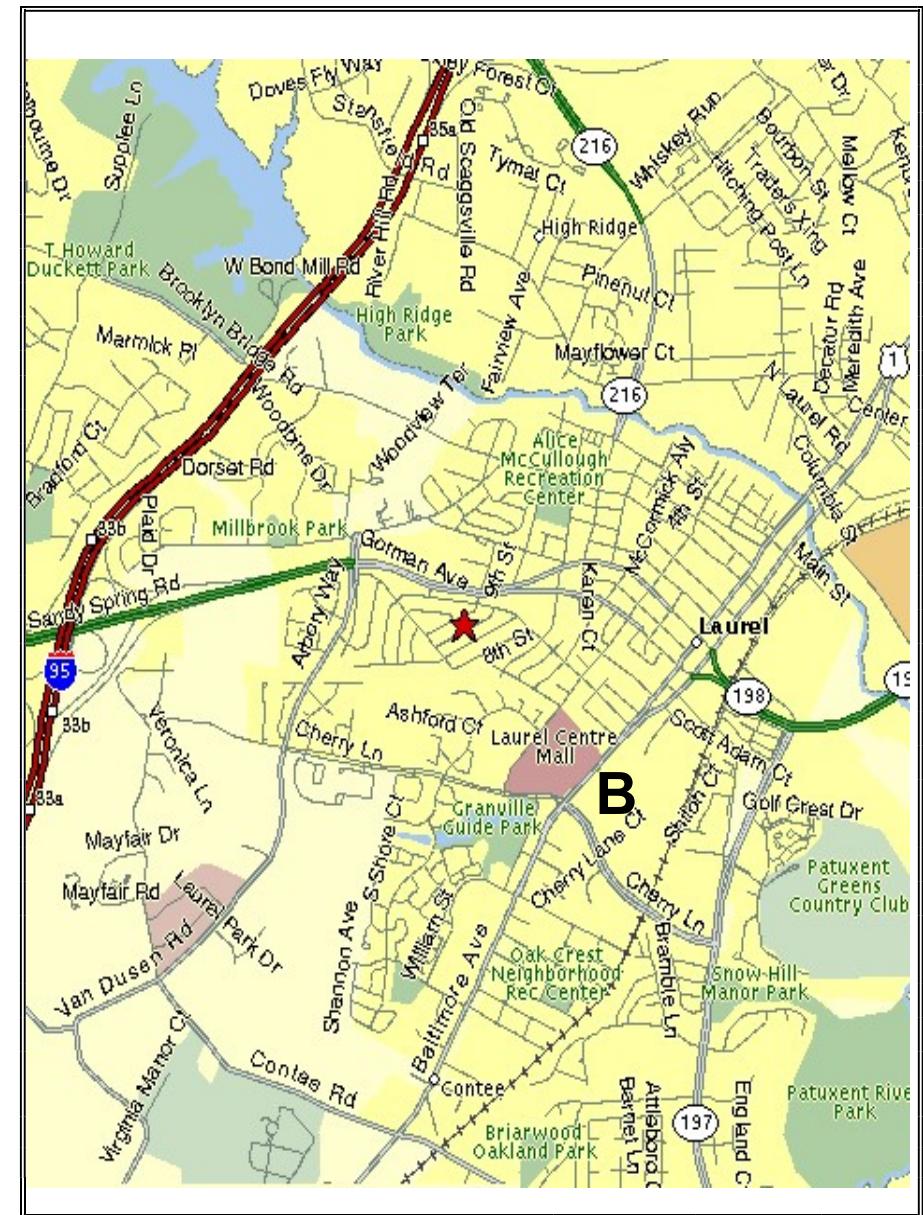
The Baltimore-Washington Corridor continues to experience growth. Because of the availability of developable land, especially as compared to other parts of the region, it is expected that this growth will continue. Previous market conditions slowed many development projects however, several project that were approved during the recent recession have been completed.

Both employment and residential growth are expected to increase substantially, due to the 2005 Base Relocation and Closure (BRAC) legislation relocating the Department of Defense Information Systems Agency (DISA) headquarters to Ft. Meade. Nearly 4,300 DISA, Joint Task Force-Global Network Operations (JTF-GNO) and tenant positions transferred to Ft. Meade as part of the relocation began in 2011. However, because of the recession many of these employees commute from outside of the area due to their inability to sell their homes.

Current projects and developments that are either planned or have recently gone through the permitting process are listed below. Projects carried over from previous CIP's retain their same letter designations.

CITY NON-RESIDENTIAL AND RESIDENTIAL

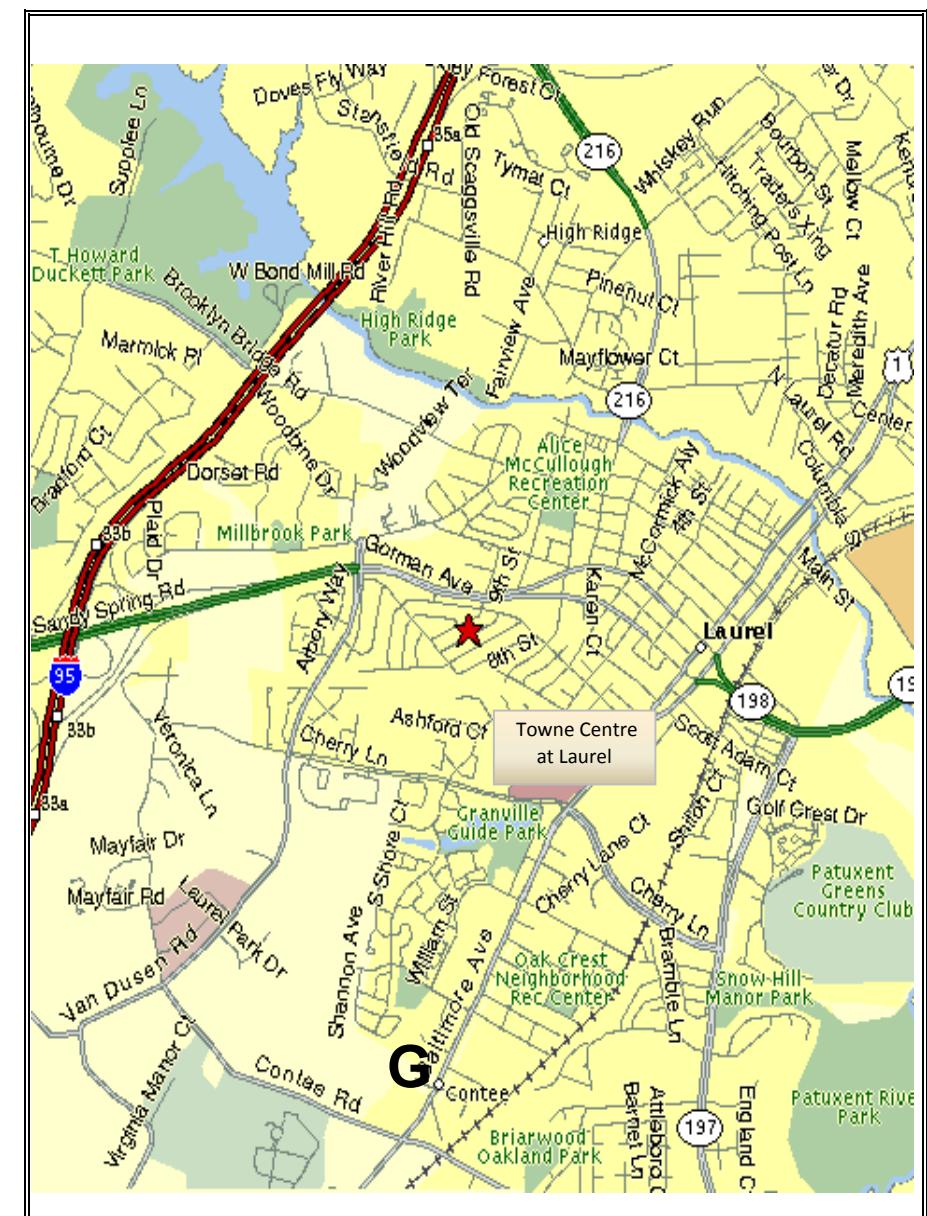
TOWNE CENTRE AT LAUREL. Laurel Mall, purchased in 2005 as a redevelopment project, is to be a mixed-use Towne Centre revitalization project. Phase one was completed in 2015 and includes cinemas, restaurants, a variety of stores, and a parking garage. Phase two is a 340 unit multi-family residential development and structured parking. The Evolution Apartments is located at Towne Centre at Laurel and is slated to be complete in the summer of 2017.



AREA GROWTH AND DEVELOPMENT

CITY NON-RESIDENTIAL (continued)

BRAYGREEN BUSINESS PARK. Annexed to the City in 2005, this is a development of industrial service complexes and hotels on both sides of Braygreen Road. As of January 2017 there is one construction site remaining. (G).



AREA GROWTH AND DEVELOPMENT

NON-CITY/NON-RESIDENTIAL DEVELOPMENT

PRINCE GEORGE'S COUNTY

LAUREL EMPLOYMENT PARK. This location is just outside of the City in the southwest quadrant of I-95 and MD Route 198. Among the tenants are: UPS, Holiday Inn, SunTrust Bank, Washington Suburban Sanitary Commission, and Chevy Chase Federal Savings Bank. A 130,000 sq. ft. office building is now occupied by the national headquarters of Greenhorne and O'Mara Engineers. The SunTrust Building is owned and occupied by Konterra. (C)

THE BRICK YARD. This transit oriented development includes residential, office and employment uses and is adjacent to the Muirkirk MARC Station. (D)

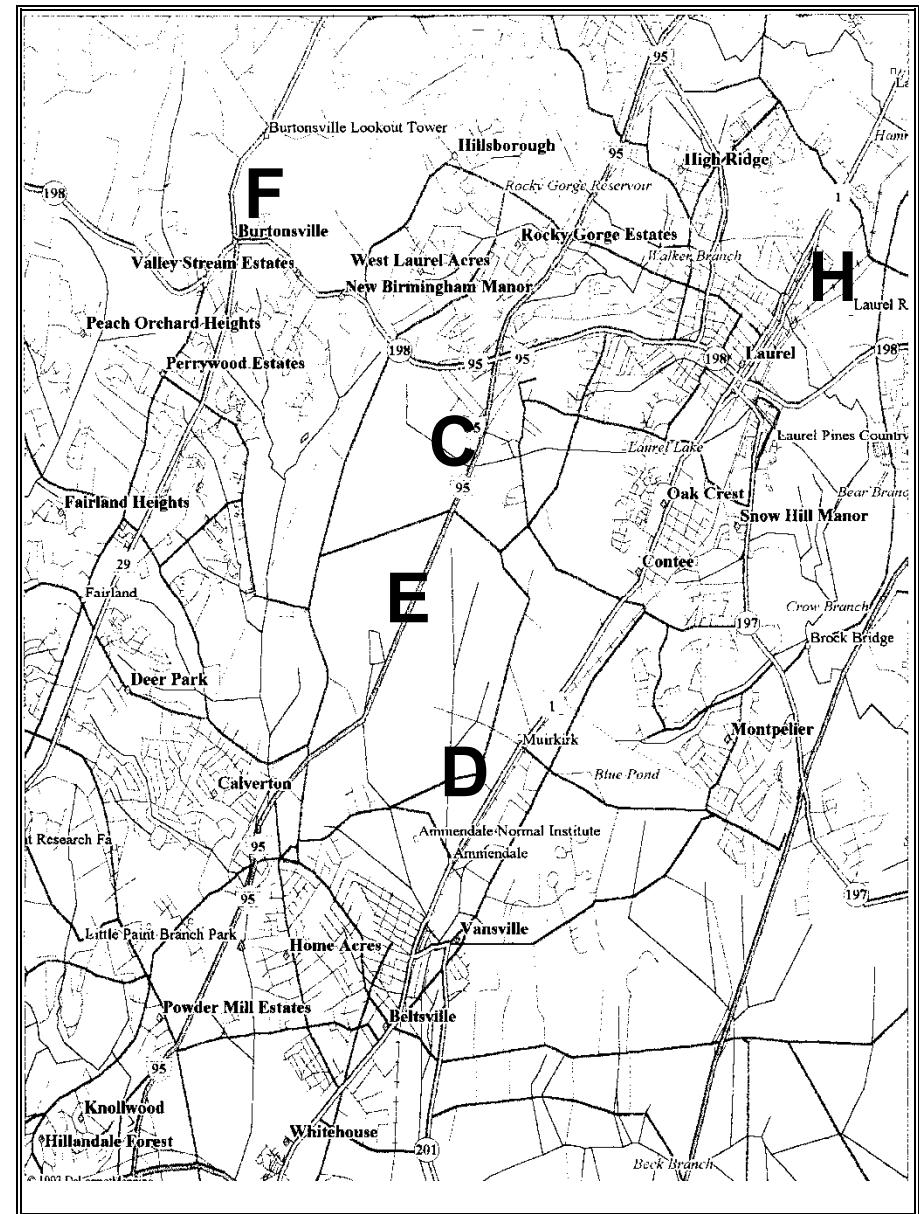
KONTERRA TOWN CENTER EAST. This is to be an "upscale" commercial regional complex located on 488 acres southeast of the I-95 and Konterra Road interchange. It is proposed to contain of 1,500,000 sq. ft. of retail space, 3,800 sq. ft. of Class-A office space, 4,500 residential units, including townhomes, condos and apartments, 600 hotel rooms, park, trails, and greenspace. The project scheduled is unknown at this time. (E)

MONTGOMERY COUNTY

BURTONSVILLE INDUSTRIAL PARK. This project is a mixture of office and warehouse space at Starpoint Lane and MD Route 198. A total of 200,000 square feet has been built. (F)

HOWARD COUNTY

LAUREL PARK STATION. This project, although mostly residential, is proposed to contain 650,000 sq. ft. of office and 127,000 sq. ft. of retail. This development will be built on the Howard County section of the Laurel Park Race Course. As of January 2017 plans are still pending approval with a start date unknown. (H)



AREA GROWTH AND DEVELOPMENT

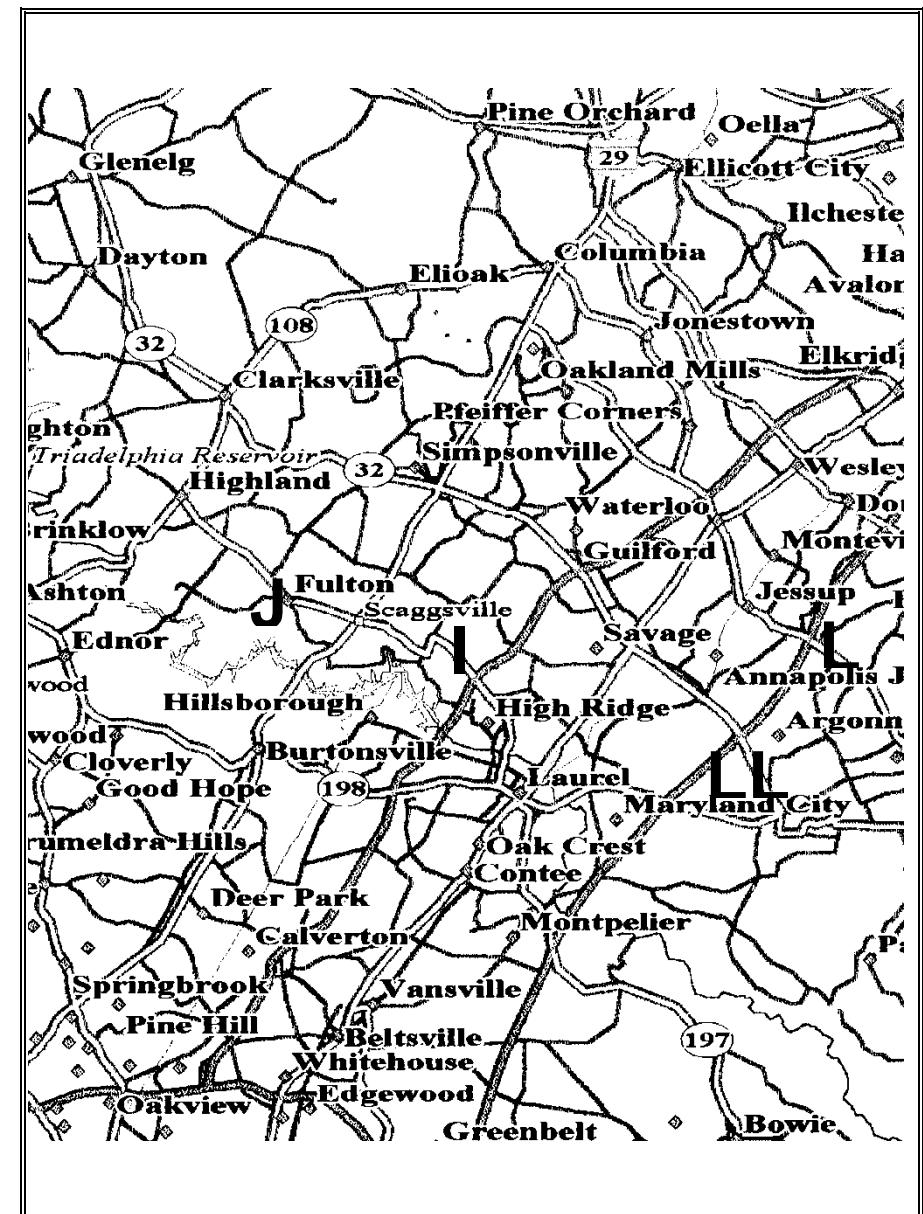
NON-CITY/NON-RESIDENTIAL DEVELOPMENT (Continued)

HOWARD COUNTY

MAPLE LAWN FARMS. A new mixed use community using the traditional neighborhood design is underway for the area of Routes 216 and 29. It consists of a small town center, and 1,000,000 sq. ft. of office space, and various residential uses. Harris Teeter Market opened in 2009. As of January 2017 construction continues with a completion date unknown. (J)

ANNE ARUNDEL COUNTY

LAUREL PARK. This proposal near Brock Bridge Road contains 750,000 square feet of retail space and a 350 room hotel. As of January 2017 wetlands have been constructed and horse barns completed. (LL)



AREA GROWTH AND DEVELOPMENT

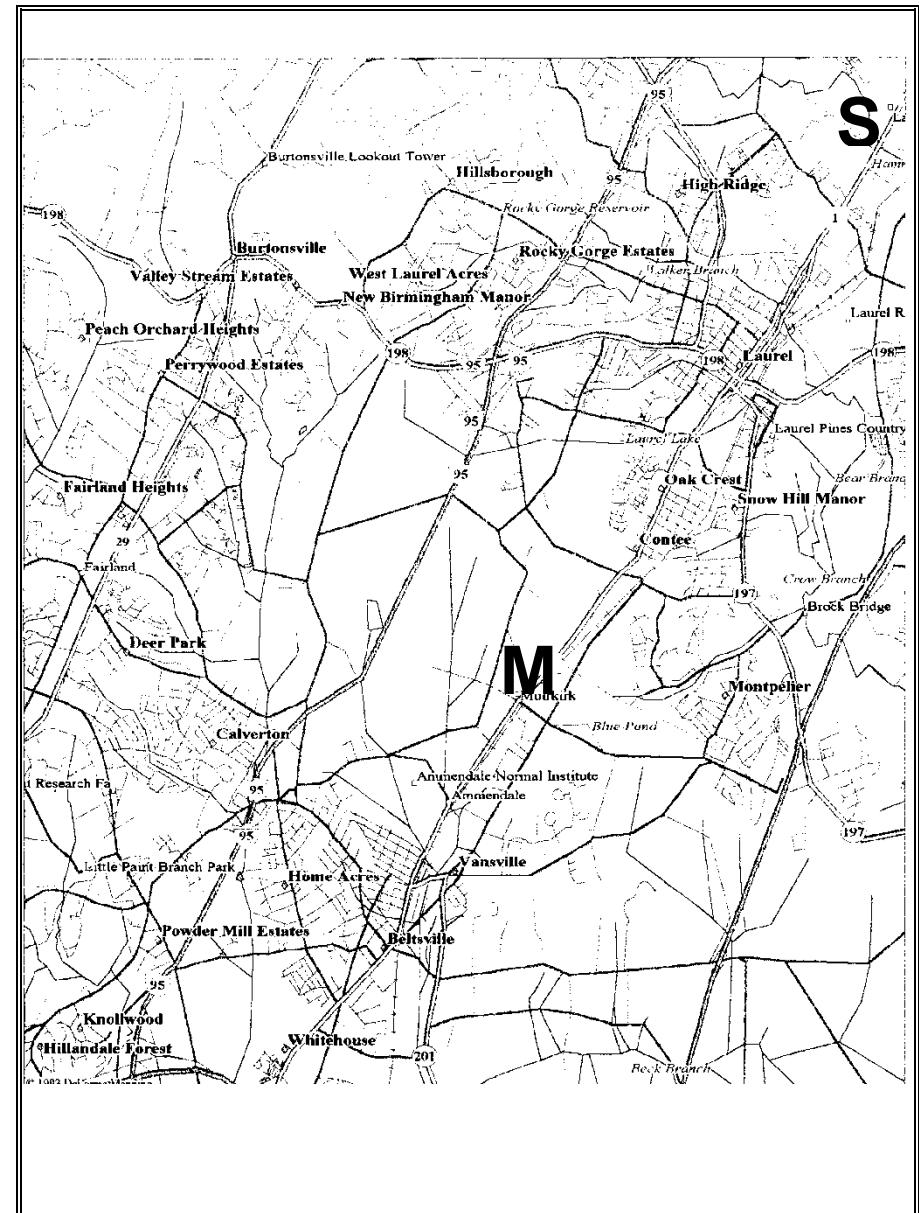
NON-CITY RESIDENTIAL DEVELOPMENT

PRINCE GEORGE'S COUNTY

CENTRAL PARKE AT VICTORIA FALLS. A senior housing community situated on 100 acres south of Contee Road. Composed of 112 single-family detached homes, 249 single-family attached homes and 289 multi-family units. (M)

ANNE ARUNDEL COUNTY

BROCK BRIDGE ROAD DEVELOPMENT. 1,000 workforce housing units are proposed southwest of Maryland City. As of January 2017 2017 the Townhome project is nearing completion. The final completion date is unknown.



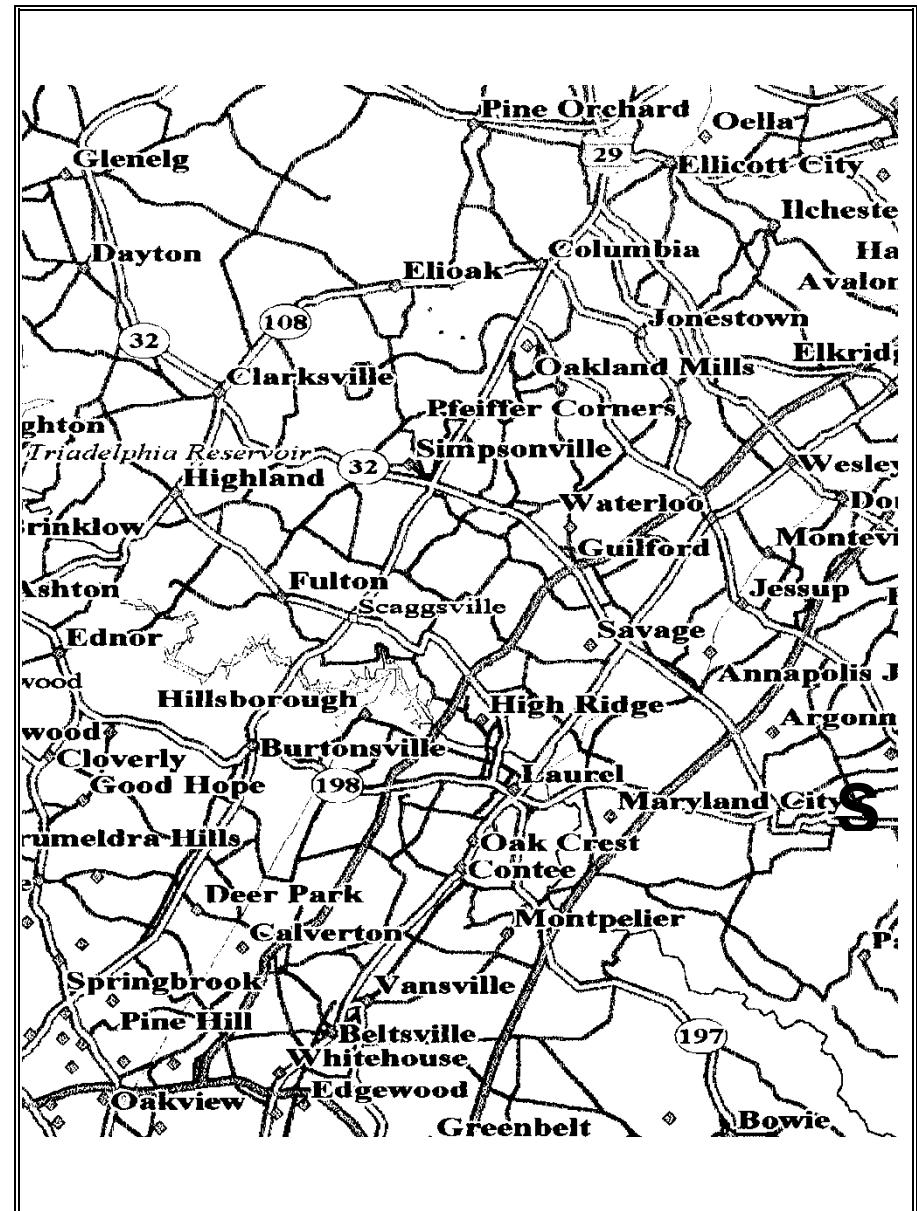
AREA GROWTH AND DEVELOPMENT

NON-CITY RESIDENTIAL DEVELOPMENT (Continued)

ANNE ARUNDEL COUNTY

SEVEN OAKS. A Planned Unit Development is complete on 590 acres north of Route 175 at Route 32. It includes 3,500 units, which includes 309 single-family detached units, 2,191 single-family attached units and 1,000 multi-family homes. (S).

BROCK BRIDGE ROAD DEVELOPMENT. 1,000 workforce housing units are proposed southwest of Maryland City. As of January 2017 2017 the Townhome project is nearing completion. The final completion date is unknown.



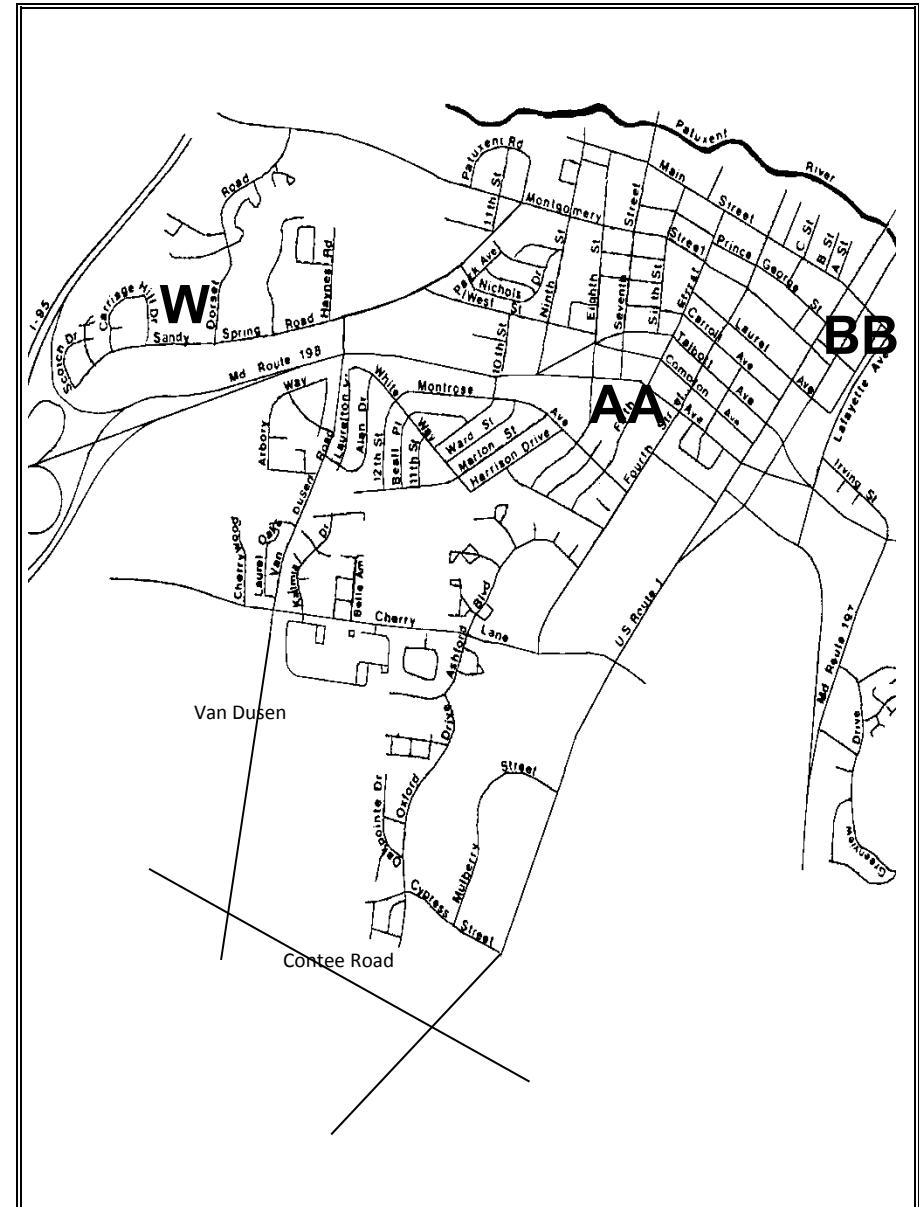
AREA GROWTH AND DEVELOPMENT

CITY RESIDENTIAL DEVELOPMENT

COLONIAL ESTATES. A new subdivision of 11 single-family homes are being built on Lord Snowden Place adjacent to Plantation Drive located along the north side of Sandy Spring Road. This development has an anticipated completion date of Summer 2017. (W)

PARK PLACE. A mixed-use development, adjacent to Seventh Street and Talbott Avenue, contains residential condominiums with another building proposed. An additional apartment building has been proposed. (AA)

LAUREL MARC - TRANSIT ORIENTED DEVELOPMENT. Located at Main Street and U.S. Route One Northbound, the development will consist of a multi-family building, with limited retail space. The building is planned in conjunction with the Maryland Department of Transportation. Construction. Project schedule is not known at this time. (BB)



AREA GROWTH AND DEVELOPMENT

TABLE ONE - DWELLING UNITS

DWELLING TYPE	ESTIMATED JUNE 2014	ESTIMATED JUNE 2015
SINGLE AND TWO FAMILY	5,533	5,562
MULTI-FAMILY	5,101	5,133
TOTAL	10,345	10,695

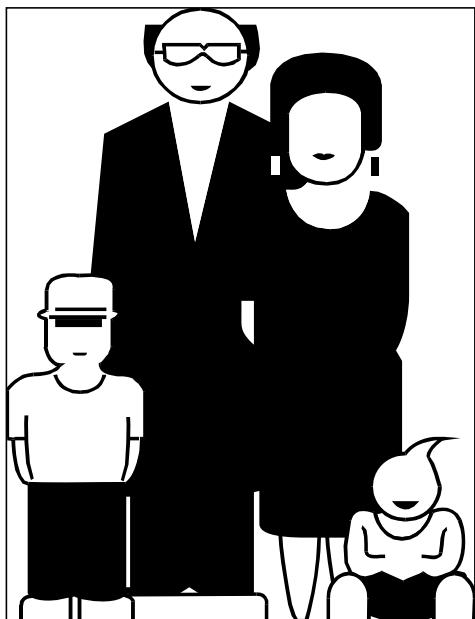
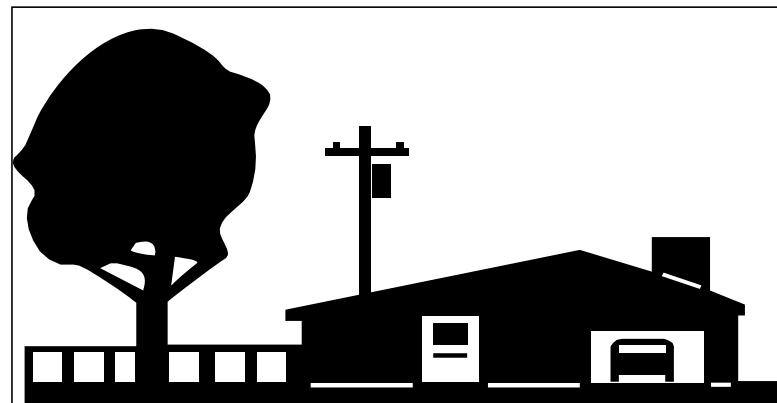
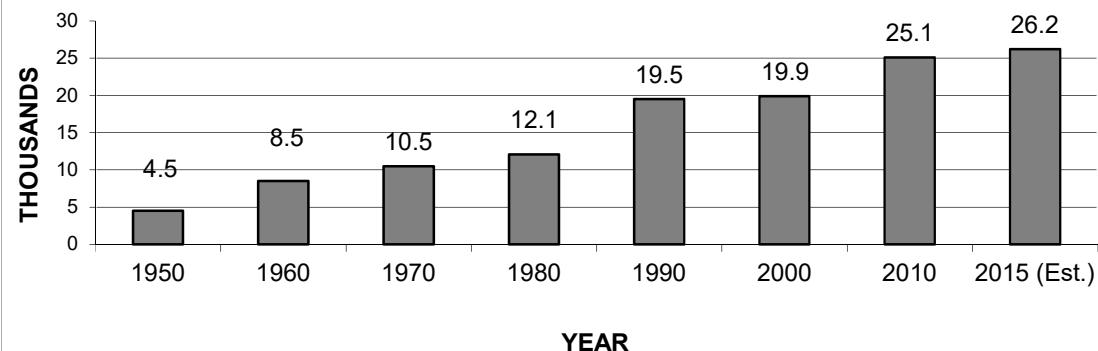


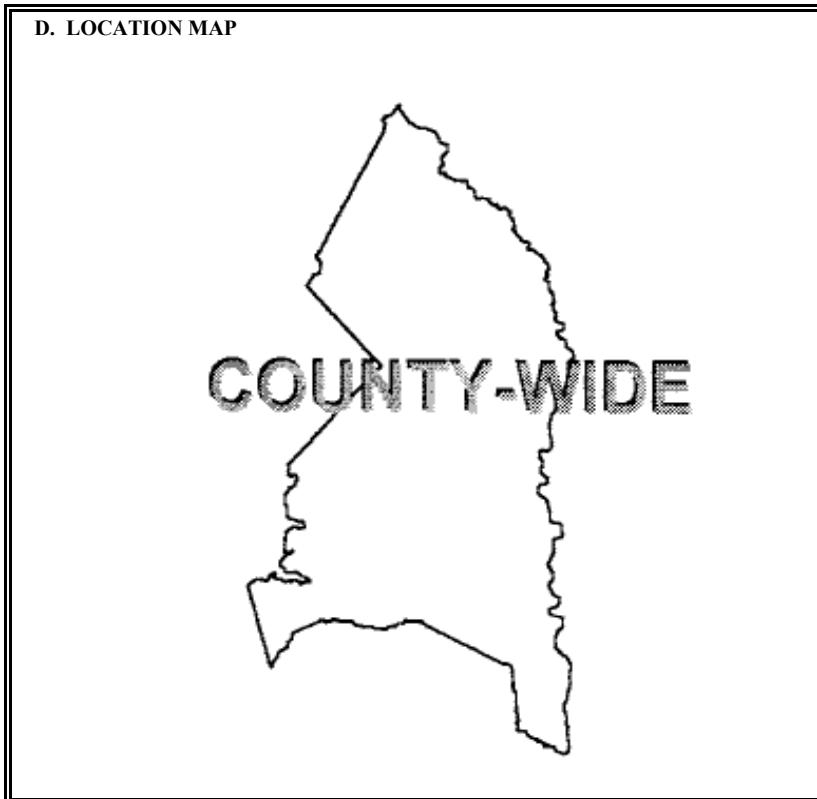
TABLE TWO - POPULATION GROWTH



FY2018	ADOPTED CAPITAL IMPROVEMENT PROGRAM
	D – CAPITAL PROJECTS BY OTHER AGENCIES

A. PROJECT IDENTIFICATION	
PROJECT NAME:	Code Corrections
PROJECT CLASS:	Rehabilitation
PROJECT NUMBER:	AA779583
AGENCY:	Board of Education
SOURCE:	PGC CIP FY17-22

EXPENDITURE SCHEDULE (000'S)								
COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	0.0	0.0						0.0
LAND ACQUISITION	0.0							
CONSTRUCTION	15,000.0	0.0	3,000.0	3,000.0	3,000.0	3,000.0	3,000.0	0.0
EQUIPMENT	0.0							
OTHER	0.0							
OTHER	0.0							
TOTAL	15,000.0	0.0	3,000.0	3,000.0	3,000.0	3,000.0	3,000.0	0.0



E. PROJECT DESCRIPTION AND JUSTIFICATION
<p>This project consists of updating a number of existing School buildings to meet current county, state and federal building codes. Top priority will be given to the fire hydrant line extensions and the remaining funding will be used for other pending high-priority needs.</p> <p>All code requirements were met at the time the schools were built; however, codes have continued to be upgraded. New fire, health, safety and handicap codes require alterations to correct deficiencies noted in annual inspections by the regulating agencies.</p>

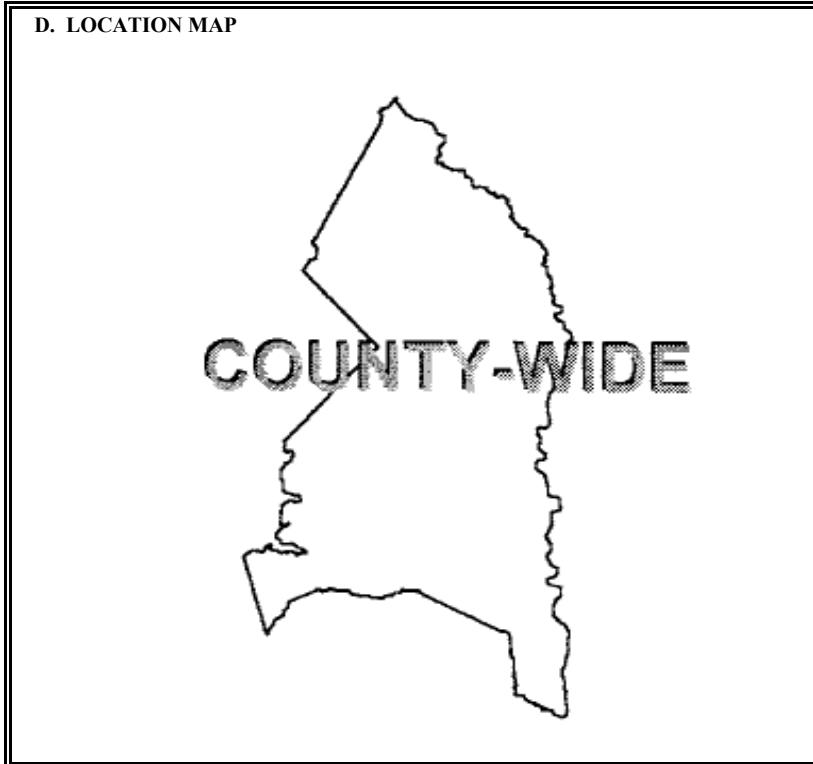
F. IMPACT ON LAUREL
<p>This project will serve to insure that area schools meet the health, safety and accessibility needs of the community.</p>

A. PROJECT IDENTIFICATION		EXPENDITURE SCHEDULE (000'S)								
PROJECT NAME:	Virginia Manor Road	COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY209	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PROJECT CLASS:	Reconstruction	PLAN/ENGINEERING	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
PROJECT NUMBER:	FD664231	LAND ACQUISITION	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
AGENCY:	Prince George's Co.	CONSTRUCTION	1,994.0	1,994.0	0.0	0.0	0.0	0.0	0.0	
SOURCE:	CTP FY17-22	EQUIPMENT	0.0							
		OTHER	0.0							
		OTHER	0.0							
		TOTAL	1,994.0	1,994.0	0.0	0.0	0.0	0.0	0.0	0.0

D. LOCATION MAP	E. PROJECT DESCRIPTION AND JUSTIFICATION
	<p>This project will reconstruct and realign Virginia Manor Road in conjunction with the construction of the Inter County Connector and the construction of Konterra development. A four lane divided section will be constructed between Old Gunpowder Road and Muirkirk Road funded by others. This project will be subject to agreement between the Developer, State of Maryland and Prince George's County.</p> <p>This improvement is needed to serve existing traffic flow and future economic development in the area.</p>
F. IMPACT ON LAUREL	<p>This project will help improve traffic flow on Contee Road between U.S. Route 1 and Van Dusen Road. It also provides a more accessible alternate emergency vehicle route to the Laurel Regional Hospital from US 1.</p>

A. PROJECT IDENTIFICATION	
PROJECT NAME:	Stormwater Mgmt. Restoration
PROJECT CLASS:	Rehabilitation
PROJECT NUMBER:	DV664285
AGENCY:	Prince George's Co.
SOURCE:	CTP FY17-22

EXPENDITURE SCHEDULE (000'S)								
COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
LAND ACQUISITION	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
CONSTRUCTION	64,130.0	10,610.0	11,310.0	11,310.0	10,900.0	10,000.0	10,000.0	
EQUIPMENT	0.0							
OTHER	0.0							
OTHER	340.0	340.0						
TOTAL	64,470.0	10,950.0	11,310.0	11,310.0	10,900.0	10,000.0	10,000.0	0.0



E. PROJECT DESCRIPTION AND JUSTIFICATION
<p>The DPW&T initiated operational programs to design and improve stormwater management systems and infrastructure (stormwater management ponds, major channels, storm drain pipes and structures, and flood control facilities) throughout the County. This project supports projects required to be performed in accordance with federal and state mandates as identified in Countywide NPDES Permit..</p> <p>The County's stormwater management infrastructure is aging and in some applications reaching structural life expectancy. These initiatives will assess the condition of the existing infrastructure, improve and restore functional operation and design intent, and enhance community participation with stormwater management (SWM) facilities. The systemwide assessment of the County's 460 SWM facilities determined the need for extensive and expensive repairs.</p>

F. IMPACT ON LAUREL
<p>This project will help improve the stormwater system flow in the City.</p>

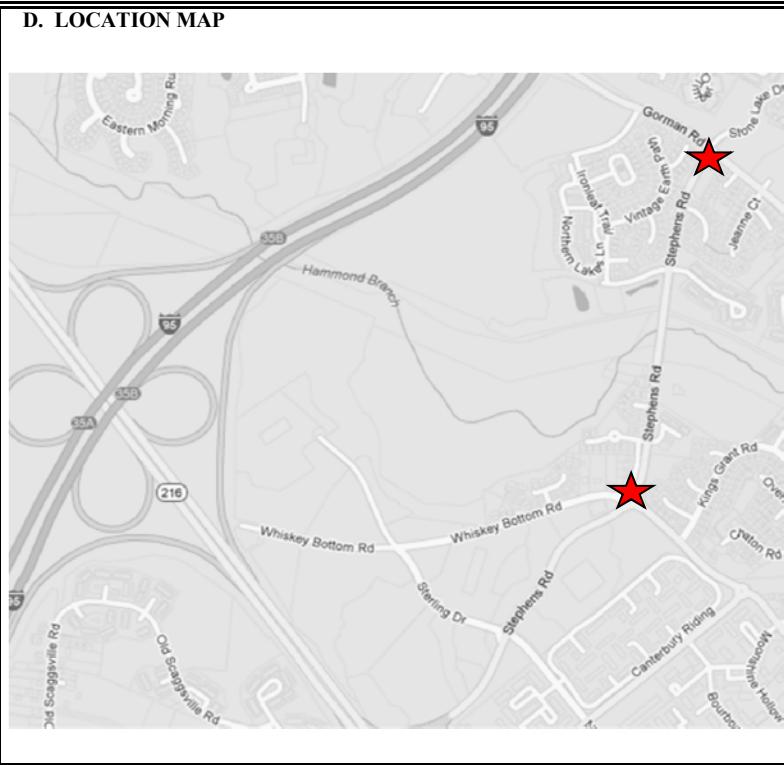
A. PROJECT IDENTIFICATION	
PROJECT NAME:	US 1 Revitalization
PROJECT CLASS:	New Construction
PROJECT NUMBER:	C0285
AGENCY:	Howard County
SOURCE:	HC CIP FY16-21

EXPENDITURE SCHEDULE (000'S)								
COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY16	YEAR 2 FY17	YEAR 3 FY18	YEAR 4 FY19	YEAR 5 FY20	YEAR 6 FY21	BEYOND 6 YEARS
PLAN/ENGINEERING	1,000.0	0.0	200.0	200.0	200.0	200.0	200.0	0.0
LAND ACQUISITION								
CONSTRUCTION	4,000.0	0.0	800.0	800.0	800.0	800.0	800.0	0.0
EQUIPMENT								
OTHER								
OTHER								
TOTAL	5,000.0	0.0	1,000.0	1,000.0	1,000.0	1,000.0	1,000.0	0.0

D. LOCATION MAP	E. PROJECT DESCRIPTION AND JUSTIFICATION
	<p>A project to plan, design, and implement a series of streetscape, pedestrian, bicycle, and public green space improvements on public property.</p> <p>Revitalization of Route 1 is a priority under the General Plan 2000. The purpose is to invest public funds in community enhancement projects that will spur revitalization by the private sector, promote economic development, improve public safety and enhance the quality of life in existing older neighborhoods.</p>
F. IMPACT ON LAUREL	<p>This project will connect with the Laurel section of the US Route 1 corridor and could help promote the civic goals described above.</p>

A. PROJECT IDENTIFICATION	
PROJECT NAME:	Stephens Road Improvements
PROJECT CLASS:	Reconstruction
PROJECT NUMBER:	J4202
AGENCY:	Howard County
SOURCE:	HC CIP FY17-22

EXPENDITURE SCHEDULE (000'S)								
COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY020	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
LAND ACQUISITION	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
CONSTRUCTION	0.0	0.0	0.0	0.0				
EQUIPMENT	0.0							
OTHER-ADMIN.	0.0		0.0					
OTHER								
TOTAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

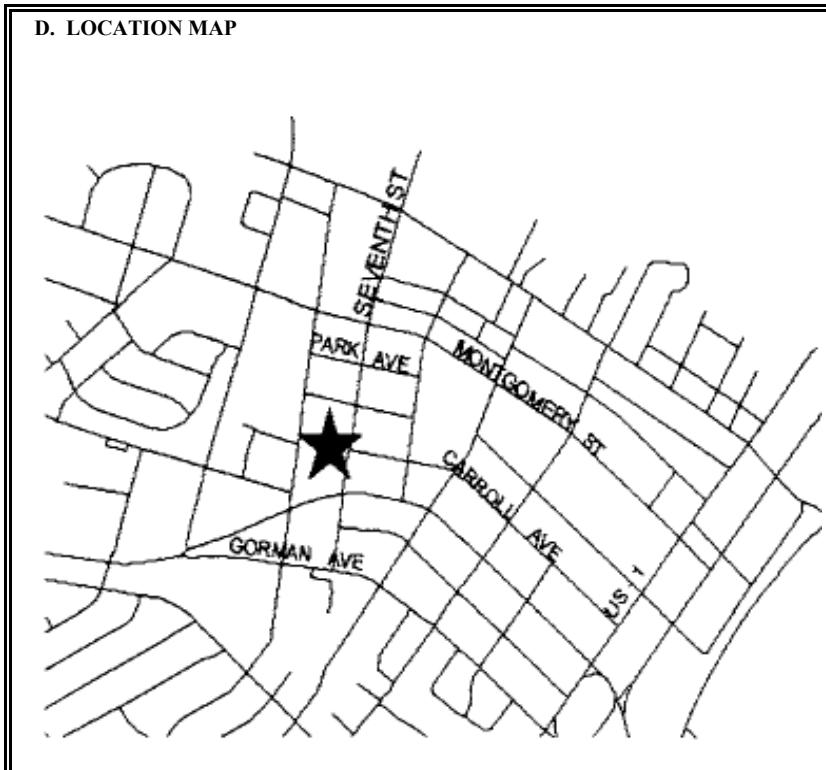


E. PROJECT DESCRIPTION AND JUSTIFICATION
A project for the reconstruction of Stephens Road from Whiskey Bottom to Gorman Road.
The road and bridge need to be widened and raised out of the floodplain to accommodate the increased traffic due to vicinity growth.
Developers will pay their share of improvements related to the Adequate Public Facilities requirements.

F. IMPACT ON LAUREL
This project will accommodate the increased traffic flow on MD 216.

A. PROJECT IDENTIFICATION	
PROJECT NAME:	Laurel Library
PROJECT CLASS:	Replacement
PROJECT NUMBER:	HL719303
AGENCY:	Prince George's Co.
SOURCE:	PGC CIP FY17-22

EXPENDITURE SCHEDULE (000'S)								
COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	0.0	0.0	0.0					
LAND ACQUISITION	0.0	0.0						
CONSTRUCTION	750.0	750.0	0.0	0.0	0.0			
EQUIPMENT	0.0	0.0	0.0	0.0	0.0			
OTHER	0.0							
OTHER	0.0	0	0	0				
TOTAL	750.0	750.0	0.0	0.0	0.0	0.0	0.0	0.0



E. PROJECT DESCRIPTION AND JUSTIFICATION

This project consists of a new Laurel Branch Library to be built on the existing site. The new facility will be 32,000 square feet with a larger community meeting room and public service area.

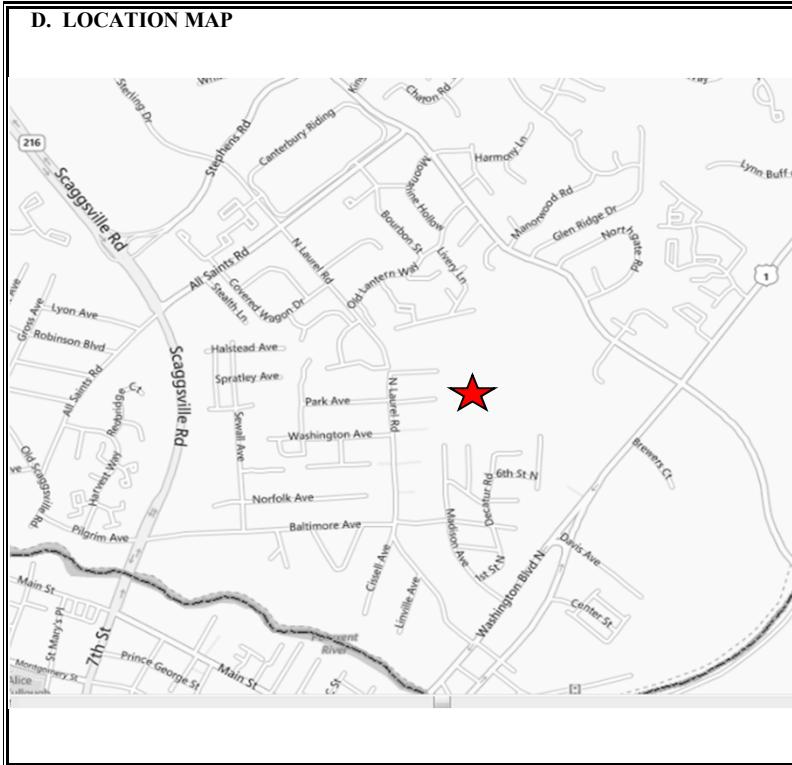
The Laurel Branch Library is the busiest per square foot of all the County Library facilities. The current space is inadequate to meet community needs and the rapidly changing technologies inherent to library service. Expanded public areas are necessary to keep up with its growing service demands, especially in the children's area.

F. IMPACT ON LAUREL

This project will insure that future community library services meet the increasing demands while providing updated technology.

A. PROJECT IDENTIFICATION	
PROJECT NAME:	North Laurel Park
PROJECT CLASS:	Recreation
PROJECT NUMBER:	N3940
AGENCY:	Howard County
SOURCE:	HC CIP FY17-22

EXPENDITURE SCHEDULE (000'S)							
COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22
PLAN/ENGINEERING	500.0	0.0	500.0	0.0	0.0	0.0	0.0
LAND ACQUISITION	0.0	0.0	0.0				
CONSTRUCTION	15,000.0	0.0	0.0	7,500.0	7,500.0	0.0	0.0
EQUIPMENT	0.0						
OTHER-ADMIN.	0.0						
OTHER	0.0		0.0	0.0		0.0	
TOTAL	15,500.0	0.0	500.0	7,500.0	7,500.0	0.0	0.0



E. PROJECT DESCRIPTION AND JUSTIFICATION	
A project to acquire, design and construct a 51 acre plus park and outdoor swimming pool lying northeast of North Laurel Road and Washington Avenue. Facilities are being determined by a citizens advisory committee. The master Plan has been finalized by the committee. Design is in progress. FY15 - Design pool. FY17 - Construction of outdoor swimming pool.	
This project is identified in the 2005 Land Preservation, Recreation and Parks Plan, and is endorsed by the North Laurel Planning Committee and the North Laurel Civic Association.	

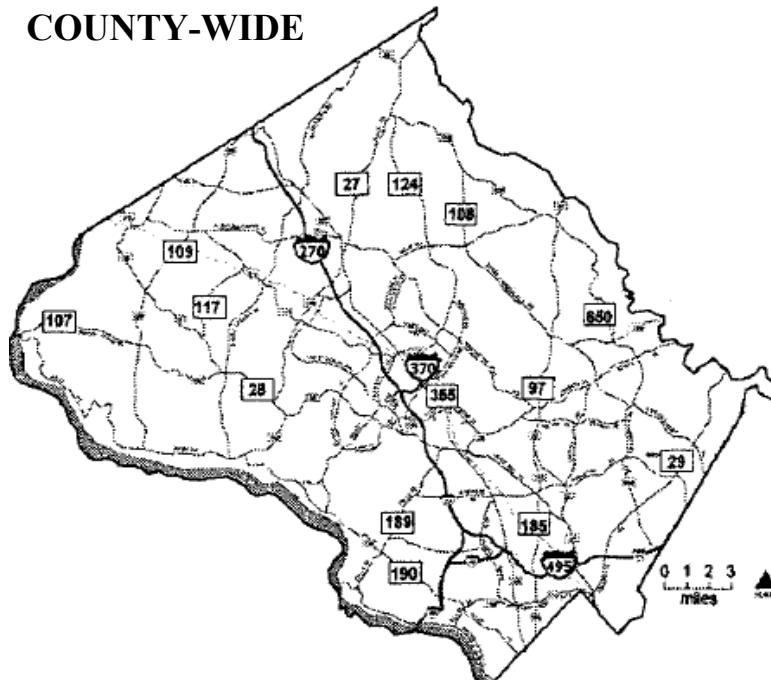
F. IMPACT ON LAUREL	
This park's accessibility to local residents will help reduce demand and associated wear and tear at City parks.	

A. PROJECT IDENTIFICATION

PROJECT NAME: Advanced Transportation Management System
PROJECT CLASS: Transportation
PROJECT NUMBER: 509399
AGENCY: Montgomery County
SOURCE: MC CIP FY17-22

EXPENDITURE SCHEDULE (000's)

COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY020	YEAR 5 FY021	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	1,062.0	177.0	177.0	177.0	177.0	177.0	177.0	0.0
LAND ACQUISITION		0.0	0.0	0.0	0.0	0.0	0.0	
CONSTRUCTION		0.0	0.0	0.0	0.0	0.0	0.0	
EQUIPMENT								
SITE IMPROVEMENTS	7,986.0	1,331.0	1,331.0	1,331.0	1,331.0	1,331.0	1,331.0	
OTHER	3,000.0	500.0	500.0	500.0	500.0	500.0	500.0	
TOTAL	12,048.0	2,008.0	2,008.0	2,008.0	2,008.0	2,008.0	2,008.0	0.0

D. LOCATION MAP**E. PROJECT DESCRIPTION AND JUSTIFICATION**

This project plans, designs, and installs the Countywide Advanced Transportation Management System (ATMS), which features multiple integrated subsystems that provide real-time transportation control, monitoring, and information capabilities. The ATMS is a fully integrated transit/traffic management system designed to better manage the County's transportation infrastructure.

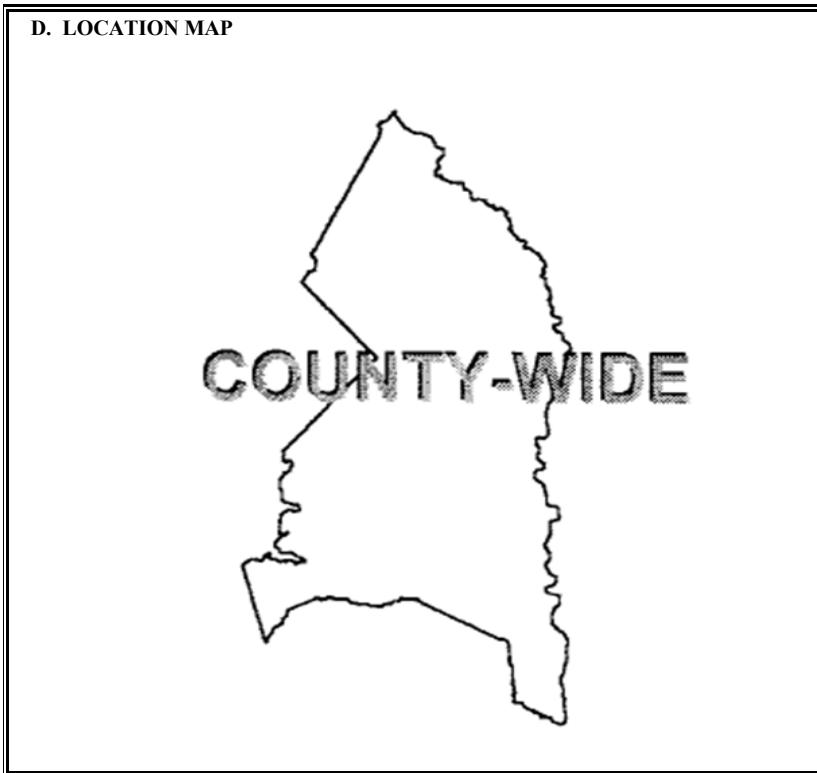
The ATMS controls, monitors, and provides management support for County-maintained traffic signals, electronic lane use signs, reversible lane signal systems, vehicle detection systems, video surveillance systems, integration with the police/fire computer aided dispatch system, etc., and the testing and implementation of other advanced transportation-related technologies that will make the County's transportation system safer and more efficient.

F. IMPACT ON LAUREL

The ATMS is critical to public safety and well-being as the system directly impacts the movement of people and goods throughout Montgomery County's complex and expanding transportation system. This will benefit citizens who travel that portion of Montgomery County adjacent to Laurel.

A. PROJECT IDENTIFICATION	
PROJECT NAME:	Flood Protection & Drainage Improvement
PROJECT CLASS:	New Construction
PROJECT NUMBER:	DV540425
AGENCY:	Prince George's Co.
SOURCE:	PGC CIP FY17-22

EXPENDITURE SCHEDULE (000'S)								
COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	14,138.0	3,398.0	3,400.0	1,875.0	1,875.0	1,795.0	1,795.0	1,795.0
LAND ACQUISITION								
CONSTRUCTION	47,709.0	16,324.0	8,225.0	8,660.0	5,900.0	4,300.0	4,300.0	4,300.0
EQUIPMENT								
OTHER								
OTHER	7,156.0	2,276.0	876.0	876.0	876.0	1,126.0	1,126.0	1,126.0
TOTAL	69,003.0	21,998.0	12,501.0	11,411.0	8,651.0	7,221.0	7,221.0	7,221.0

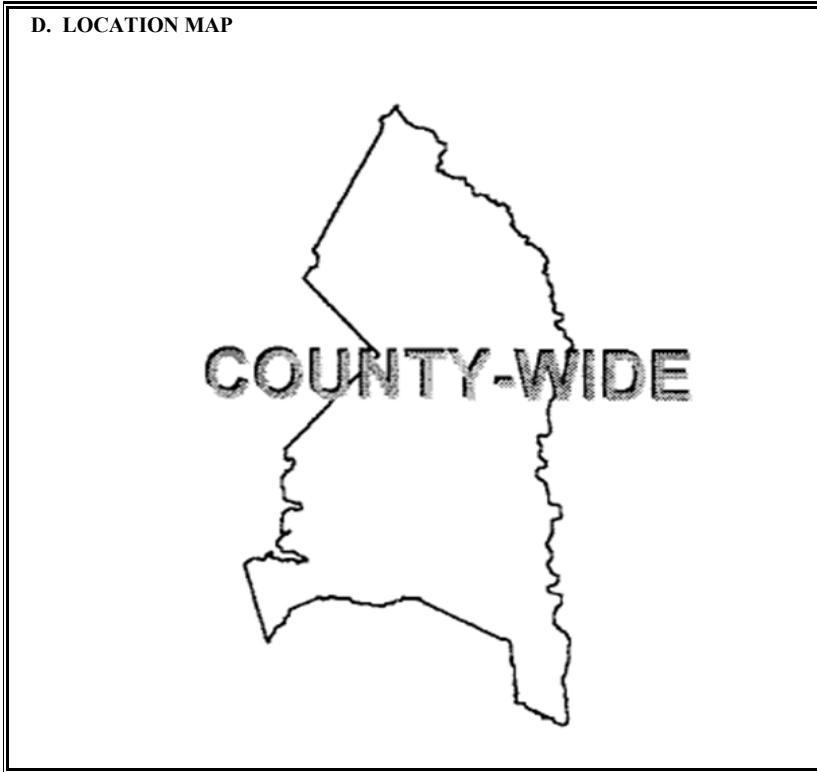


E. PROJECT DESCRIPTION AND JUSTIFICATION
<p>This program consists of flood protection and drainage relief projects. Eligible projects will correct/relieve home flooding, alleviate road flooding and correct residential yard drainage deficiencies. Also included are municipal participation, storm drain acceptance projects, levee renovation, levee recertification, and flood warning systems. When possible, water quality enhancement will be incorporated. Right-of-ways from property owners directly benefiting from project improvements must be obtained at no cost to the County.</p>
<p>This program will provide a "find it-fix it" capability for projects to correct deficiencies which cannot be corrected through the County Department of Public Works and Transportation's Maintenance Program.</p>

F. IMPACT ON LAUREL
<p>This program could possibly provide funding for correction of various property flooding problems within the City.</p>

A. PROJECT IDENTIFICATION	
PROJECT NAME:	TMDL Program
PROJECT CLASS:	Rehabilitation
PROJECT NUMBER:	DV540855
AGENCY:	Prince George's Co.
SOURCE:	PGC CIP FY16-21

COST ELEMENTS	EXPENDITURE SCHEDULE (000'S)							
	TOTAL 6 YEAR	YEAR 1 FY16	YEAR 2 FY17	YEAR 3 FY18	YEAR 4 FY19	YEAR 5 FY20	YEAR 6 FY21	BEYOND 6 YEARS
PLAN/ENGINEERING	350.0	350.0	0.0	0.0	0.0	0.0	0.0	0.0
LAND ACQUISITION								
CONSTRUCTION	20.0	20.0	0.0	0.0	0.0	0.0	0.0	
EQUIPMENT								
OTHER								
OTHER	450.0	450.0	0.0	0.0	0.0	0.0	0.0	
TOTAL	820.0	820.0	0.0	0.0	0.0	0.0	0.0	0.0

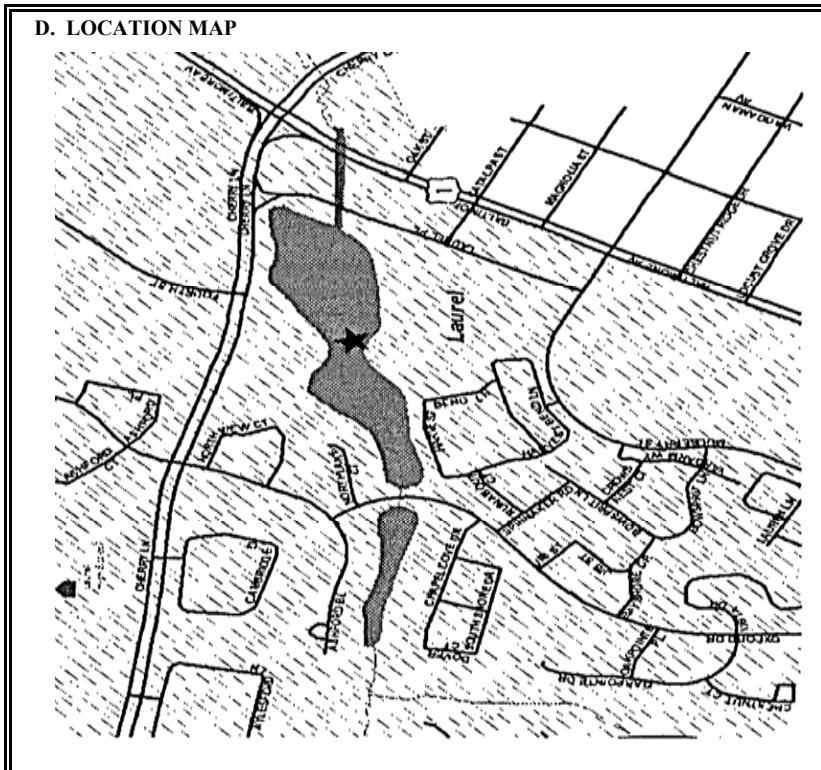


E. PROJECT DESCRIPTION AND JUSTIFICATION
<p>This program represents a comprehensive effort to build new or retrofit existing storm water management facilities and rehabilitate streams and wetlands to correct serious water quality problems such as erosion, point and non-point source pollutant discharge and thermal pollution.</p> <p>This project will implement a series of innovative projects at multiple sites inventoried in various comprehensive watershed studies or identified in the County's Regulatory Wetland Banking Program. Indirect community recreation benefits accrue through these projects in the shape of parks and open space restoration. The program will be actively supported by Federal and State grants. "Other" funds represent the State Revolving Loan Program (\$2,230,000) and Ad Valorem tax contributions (\$131,000)</p>

F. IMPACT ON LAUREL
<p>This project will serve to improve the quality of the environment in and around Laurel.</p>

A. PROJECT IDENTIFICATION	
PROJECT NAME:	Laurel Lakes Dredging
PROJECT CLASS:	Rehabilitation
PROJECT NUMBER:	DV542015
AGENCY:	Prince George's Co.
SOURCE:	PGC CIP FY17-22

EXPENDITURE SCHEDULE (000'S)								
COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	670.0	610.0	60.0	0.0	0.0	0.0	0.0	0.0
LAND ACQUISITION								
CONSTRUCTION	1,495.0	0.0	1,495.0	0.0	0.0	0.0	0.0	0.0
EQUIPMENT								
OTHER								
OTHER	315.0	210.0	105.0	0.0	0.0	0.0	0.0	0.0
TOTAL	2,480.0	820.0	1,660.0	0.0	0.0	0.0	0.0	0.0



E. PROJECT DESCRIPTION AND JUSTIFICATION

This project will provide funding for the dredging of Laurel Lakes which is recommended to occur every 5 years. It will also provide water quality measures, LID, wetland creation, reforestation, and fish blackade removal in the Bear Branch sub-watershed and Patuxent River

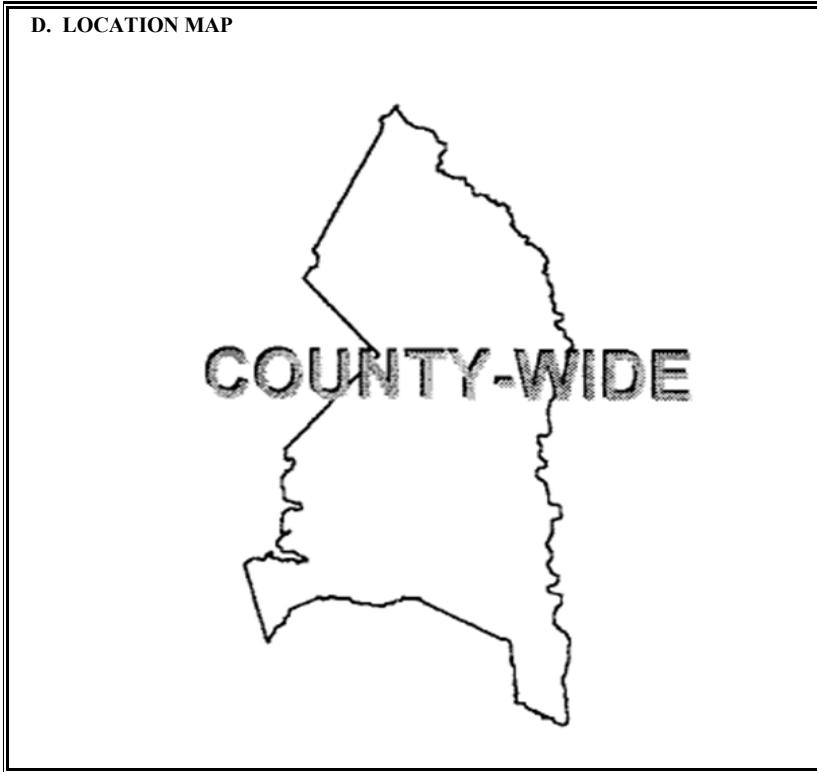
The Lakes will continue to have serious water quality problems until their surrounding watersheds are rehabilitated. A consultant's study commissioned by the County in 2006 estimated total restoration costs of \$56,167,100. The Maryland Department of Environment may provide a state grant for environmental mitigation for sediment control.

F. IMPACT ON LAUREL

This project will serve to improve the quality of the environment in and around Laurel. The Laurel Lakes are located within the Bear Branch sub-watershed and Patuxent watershed.

A. PROJECT IDENTIFICATION	
PROJECT NAME:	SOUND BARRIERS
PROJECT CLASS:	New Construction
PROJECT NUMBER:	FD669581
AGENCY:	Prince George's Co.
SOURCE:	PGC CIP FY17-22

COST ELEMENTS	EXPENDITURE SCHEDULE (000'S)							
	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
LAND ACQUISITION								
CONSTRUCTION	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
EQUIPMENT								
OTHER								
OTHER	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
TOTAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

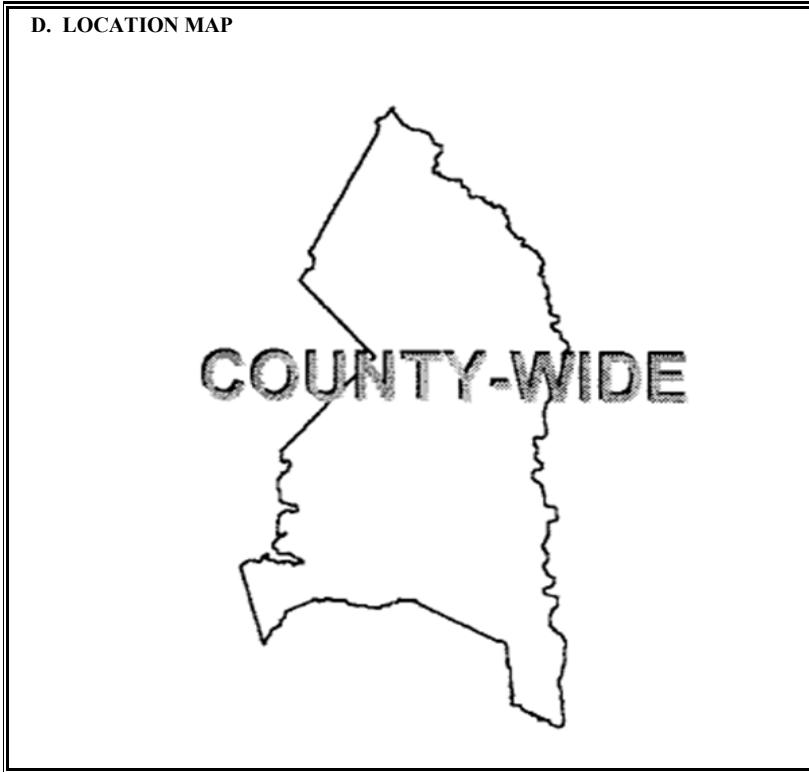


E. PROJECT DESCRIPTION AND JUSTIFICATION	
This program represents a comprehensive effort to build new or retrofit existing storm water management facilities and rehabilitate streams and wetlands to correct serious water quality problems such as erosion, point and non-point source pollutant discharge and thermal pollution.	

F. IMPACT ON LAUREL	
This project will serve to improve the quality of the environment in and around Laurel.	

A. PROJECT IDENTIFICATION	
PROJECT NAME:	Major Reconstruction Program (DPW&T)
PROJECT CLASS:	Replacement
PROJECT NUMBER:	DV541435
AGENCY:	Prince George's Co.
SOURCE:	PGC CIP FY17-22

COST ELEMENTS	EXPENDITURE SCHEDULE (000's)							
	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
LAND ACQUISITION	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
CONSTRUCTION	80,916.0	17,850.0	12,000.0	17,850.0	11,072.0	11,072.0	11,072.0	11,072.0
EQUIPMENT	0.0							
OTHER	0.0							
OTHER	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
TOTAL	80,916.0	17,850.0	12,000.0	17,850.0	11,072.0	11,072.0	11,072.0	11,072.0

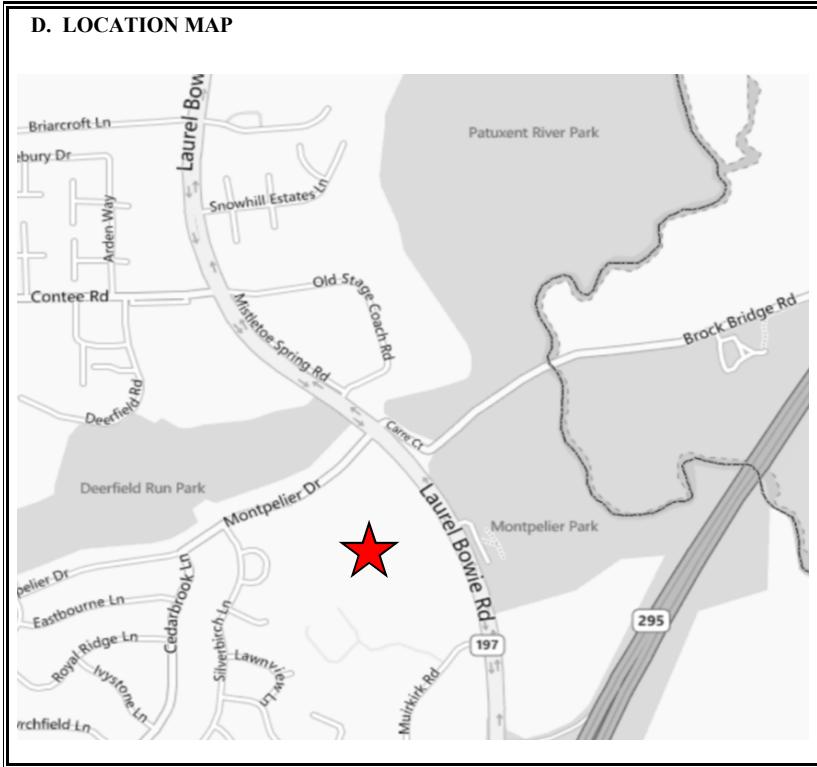


E. PROJECT DESCRIPTION AND JUSTIFICATION
<p>This on-going program by the Department of Public Works and Transportation (DPW&T) will redesign, reconstruct and rehabilitate major drainage and flood control projects throughout the County.</p> <p>Countywide stormwater conveyance and flood control facilities constructed prior to 1975 require modification or reconstruction to correct structural deficiencies, improve flow capacity, alleviate environmental impacts and improve overall safety.</p>

F. IMPACT ON LAUREL
<p>This project may, under certain circumstances, aid in funding storm water management projects within the City.</p>

A. PROJECT IDENTIFICATION	
PROJECT NAME:	Montpelier Mansion & Art Center
PROJECT CLASS:	Addition
PROJECT NUMBER:	EC010918
AGENCY:	Parks Dept./M-NCPPC
SOURCE:	PGC CIP FY16-21

EXPENDITURE SCHEDULE (000'S)								
COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY16	YEAR 2 FY17	YEAR 3 FY18	YEAR 4 FY19	YEAR 5 FY20	YEAR 6 FY21	BEYOND 6 YEARS
PLAN/ENGINEERING	0.0	0.0						
LAND ACQUISITION	0.0							
CONSTRUCTION	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
EQUIPMENT	0.0							
OTHER	0.0							
OTHER	0.0							
TOTAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0



E. PROJECT DESCRIPTION AND JUSTIFICATION

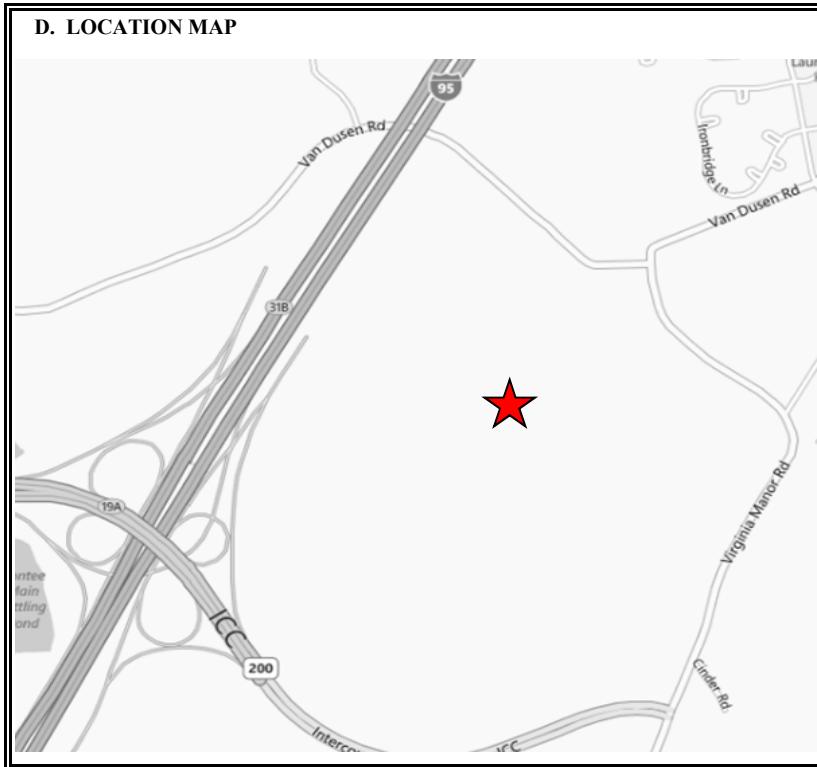
This site is a historic mansion and art center in south Laurel off Route 197. The project scope includes general restoration to the mansion, improvements to the grounds and construction of a modular classroom for the arts center.

F. IMPACT ON LAUREL

The City lies in the northern portion of Sub-Region I. Additional County parkland will relieve demand on City parks.

A. PROJECT IDENTIFICATION	
PROJECT NAME:	Konterra
	Infrastructure Dev.
PROJECT CLASS:	Reconstruction
PROJECT NUMBER:	FD661001
AGENCY:	Public Works&T (P.G.)
SOURCE:	CTP FY17-22

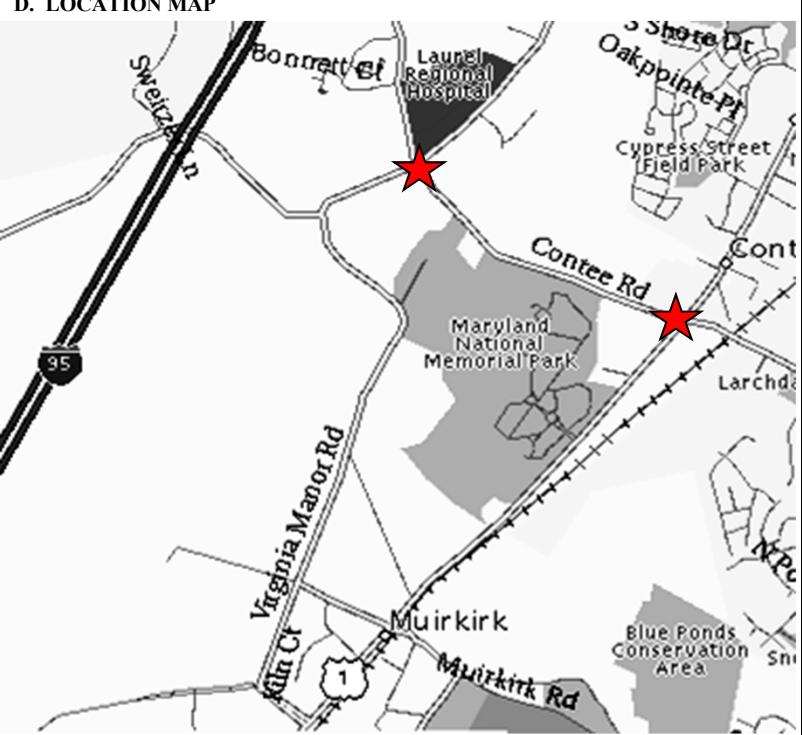
EXPENDITURE SCHEDULE (000'S)								
COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
LAND ACQUISITION	0.0			0.0	0.0	0.0	0.0	
CONSTRUCTION	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
EQUIPMENT	0.0							
OTHER	0.0							
OTHER	0.0							
TOTAL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0



E. PROJECT DESCRIPTION AND JUSTIFICATION	
This project provides for financing the costs of construction of certain public improvements to, from and in Konterra area within the Tax Increment Financing District (TIFD), in connection with other transportation improvements within or outside of the TIFD which benefit public transportation in the region.	
This improvement is needed to serve planned development in the area.	

F. IMPACT ON LAUREL	
This project will enhance development.	

A. PROJECT IDENTIFICATION		EXPENDITURE SCHEDULE (000'S)								
PROJECT NAME:	Contee Road	COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PROJECT CLASS:	Reconstruction	PLAN/ENGINEERING	1,390.0	740.0	650.0	0.0	0.0	0.0	0.0	
PROJECT NUMBER:	FD661081	LAND ACQUISITION	1,500.0	1,500.0	0.0	0.0	0.0	0.0	0.0	
AGENCY:	Prince George's Co.	CONSTRUCTION	10,600.0	7,200.0	3,400.0	0.0	0.0	0.0	0.0	0.0
SOURCE:	CTP FY17-22	EQUIPMENT	0.0							
		OTHER	0.0							
		OTHER	1,200.0	650.0	550.0	0.0				
		TOTAL	14,690.0	10,090.0	4,600.0	0.0	0.0	0.0	0.0	0.0

D. LOCATION MAP	E. PROJECT DESCRIPTION AND JUSTIFICATION
	<p>This project will include the reconstruction of Contee Road from US Route 1 to the proposed Kenilworth Avenue extended (MD 201/SHA project), and the construction of new Contee Road from west of the proposed I-95 interchange (SHA project) to Old Gunpowder Road.</p> <p>This improvement is needed to serve planned development in the area.</p>
F. IMPACT ON LAUREL	<p>This project will help improve traffic flow on Contee Road between U.S. Route 1 and Van Dusen Road. It also provides a more accessible alternate emergency vehicle route to the Laurel Regional Hospital from US 1.</p>

A. PROJECT IDENTIFICATION

PROJECT NAME: KONTERA
Fire/EMS Station

PROJECT CLASS: New Construction

PROJECT NUMBER: LK510113

AGENCY: Prince George's Co.

SOURCE: PGC CIP FY17-22

EXPENDITURE SCHEDULE (000'S)

COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY76	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	500.0					0.0	500.0	0.0
LAND ACQUISITION	0.0			0.0		0.0	0.0	0.0
CONSTRUCTION	0.0					0.0	6,600.0	
EQUIPMENT	0.0					0.0	600.0	
OTHER							200.0	
OTHER	800.0				800.0	0.0		
TOTAL	1,300.0	0.0	0.0	0.0	0.0	800.0	500.0	7,400.0

D. LOCATION MAP**E. PROJECT DESCRIPTION AND JUSTIFICATION**

This project provides funding for a new, 2-bay Fire/EMS station in the vicinity of Old Gunpowder Road and Van Dusen Road, which will house an engine and an ambulance. The station will include a station alerting system designed to reduce response times.

Development in the Southern Laurel area of the County will generate more demand for service. The additional fire and emergency medical services will be needed to maintain fire and EMS service. The new station, which is consistent with the Approved (March 2008) Facilities Master Plan (MNCPPC), and is listed as a Intermediate Priority.

F. IMPACT ON LAUREL

This facility will serve the Greater Laurel Community.

A. PROJECT IDENTIFICATION

PROJECT NAME: Laurel FIRE/EMS
Station #49

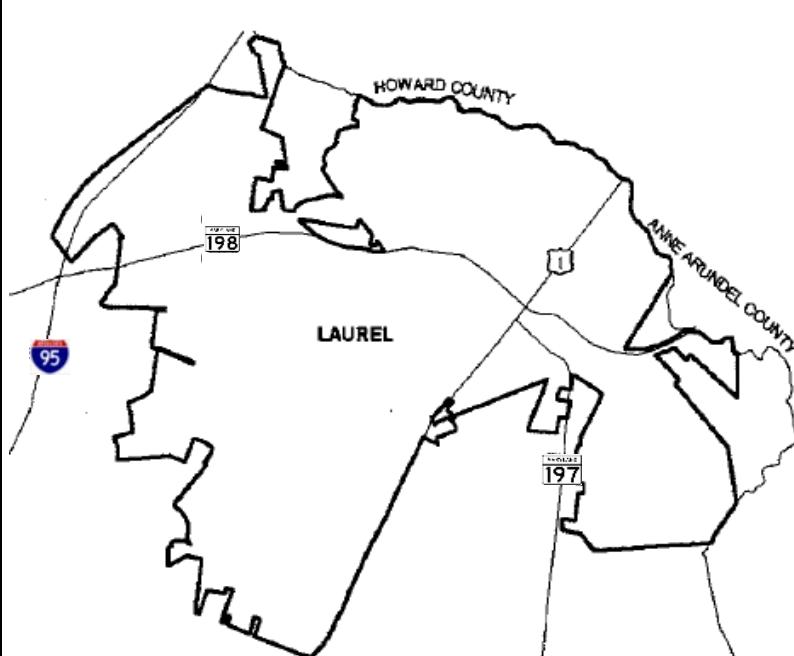
PROJECT CLASS: Replacement

PROJECT NUMBER: LK510493

AGENCY: Prince George's Co.

SOURCE: PGC CIP FY17-22

EXPENDITURE SCHEDULE (000'S)								
COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	300.0	0.0	0.0	0.0	0.0	0.0	300.0	0.0
LAND ACQUISITION	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
CONSTRUCTION	0.0	0.0	0.0	0.0	0.0	0.0	0.0	6,600.0
EQUIPMENT	0.0				0.0	0.0	0.0	900.0
OTHER	0.0				0.0	0.0		
OTHER	0.0						0.0	300.0
TOTAL	300.0	0.0	0.0	0.0	0.0	0.0	300.0	7,800.0

D. LOCATION MAP**E. PROJECT DESCRIPTION AND JUSTIFICATION**

This project provides for the replacement of an outdated rescue services facility. The initial phase of the project is to locate an appropriate site for the new facility. Two Rescue Squad trucks, four ambulances, a Medic Unit and several rescue boats are housed at this facility.

The current rescue squad facility is inadequate in size and maneuverable space to meet current service requirements. Although the existing facility has been temporarily modified, it only provides limited functional capabilities.

F. IMPACT ON LAUREL

This facility will serve the Greater Laurel Community.

A. PROJECT IDENTIFICATION	
PROJECT NAME:	Beltsville FIRE/EMS STATION #31
PROJECT CLASS:	Replacement
PROJECT NUMBER:	LK510800
AGENCY:	Prince George's Co.
SOURCE:	PGC CIP FY17-22

COST ELEMENTS	EXPENDITURE SCHEDULE (000'S)							
	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	0.0						0.0	291.0
LAND ACQUISITION				0.0	0.0	0.0		0.0
CONSTRUCTION								6,600.0
EQUIPMENT								900.0
OTHER	800.0						800.0	300.0
OTHER							0.0	
TOTAL	800.0	0.0	0.0	0.0	0.0	0.0	800.0	8,091.0



E. PROJECT DESCRIPTION AND JUSTIFICATION

This project provides for the construction of a replacement fire station for two (2) existing fire stations, both located in Beltsville. It will operate two (2) pumper, a ladder truck, one ambulance, a Medic Unit, two brush trucks, and other specialized fire and rescue emergency vehicles.

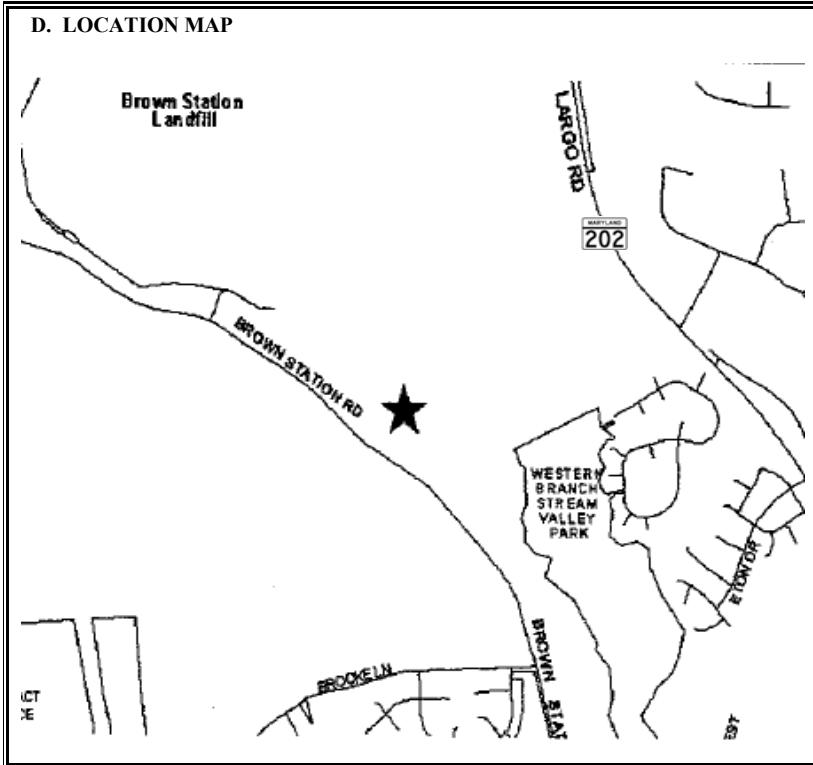
One of the existing stations was constructed over 60 years ago and is obsolete. The second station is located too close to the border with Montgomery County and does not provide adequate coverage to the area it is designated to serve. "Other" funding will come from a General Fund transfer.

F. IMPACT ON LAUREL

This facility will serve the Greater Laurel Community.

A. PROJECT IDENTIFICATION	
PROJECT NAME:	Brown Station Landfill Construction
PROJECT CLASS:	Addition
PROJECT NUMBER:	NX541113
AGENCY:	Prince George's Co.
SOURCE:	PGC CIP FY17-22

COST ELEMENTS	EXPENDITURE SCHEDULE (000'S)							
	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	78.0	78.0	0.0	0.0	0.0	0.0	0.0	0.0
LAND ACQUISITION	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
CONSTRUCTION	12,724.0	6,338.0	551.0	5,176.0	551.0	54.0	54.0	54.0
EQUIPMENT	0.0	0.0	0.0					
OTHER	0.0							
OTHER	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
TOTAL	12,802.0	6,416.0	551.0	5,176.0	551.0	54.0	54.0	54.0



E. PROJECT DESCRIPTION AND JUSTIFICATION

This project provides for completion and closure of the second half of the 850 acre site including construction of cells and other waste handling facilities, paved access roads and the extension of water mains, sewer lines. Also included are improved storm drainage and rain caps, landfill liner, and leachate collection systems. Other project elements include the expansion and improvement of the landfill gas system. This project also includes renovating the existing landfill Security Building. Funding for environmental assessments, mitigation efforts are also included here. "Other funding comes from net operating cash balances from Solid Waste Management Enterprise Fund."

Post closure of the landfill operations includes the obligation of ensuring site safety and security, which will be housed in a renovated building. This project implements the County's Ten-Year solid Waste Management Enterprise Plan.

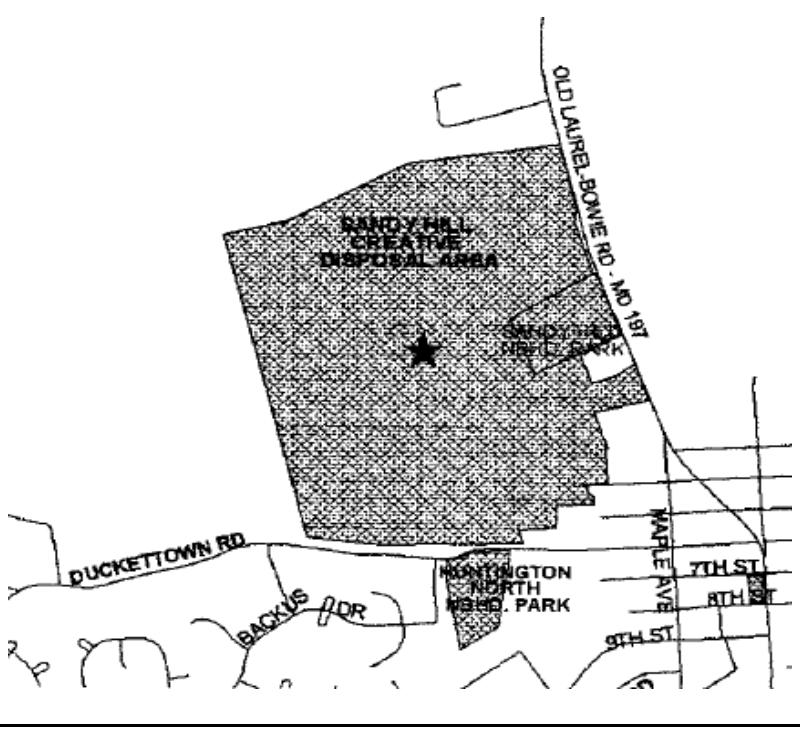
F. IMPACT ON LAUREL

This facility will serve the City's future waste collection and disposal needs.

A. PROJECT IDENTIFICATION

PROJECT NAME: Sandy Hill Sanitary Landfill
PROJECT CLASS: Addition
PROJECT NUMBER: NX548846
AGENCY: Prince George's Co.
SOURCE: PGC CIP FY17-22

EXPENDITURE SCHEDULE (000'S)								
COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	2,215.0	450.0	405.0	430.0	430.0	250.0	250.0	250.0
LAND ACQUISITION								
CONSTRUCTION	1,610.0	375.0	365.0	235.0	235.0	200.0	200.0	200.0
EQUIPMENT	0.0							
OTHER	0.0							
OTHER	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
TOTAL	3,825.0	825.0	770.0	665.0	665.0	450.0	450.0	450.0

D. LOCATION MAP**E. PROJECT DESCRIPTION AND JUSTIFICATION**

This project provides for the closure of the Sandy Hill Landfill along with funds needed for interim extensions. Also included is funding required for the construction of facilities needed for the operation of the landfill and its post closure care. These may include leachate storage tank and treatment facilities, ground and surface water controls, gas management and utilization facilities and capping expenses including fill material. Also included are funds for the completion of payments for tasks associated with the design and permitting of the Sandy Hill Landfill project.

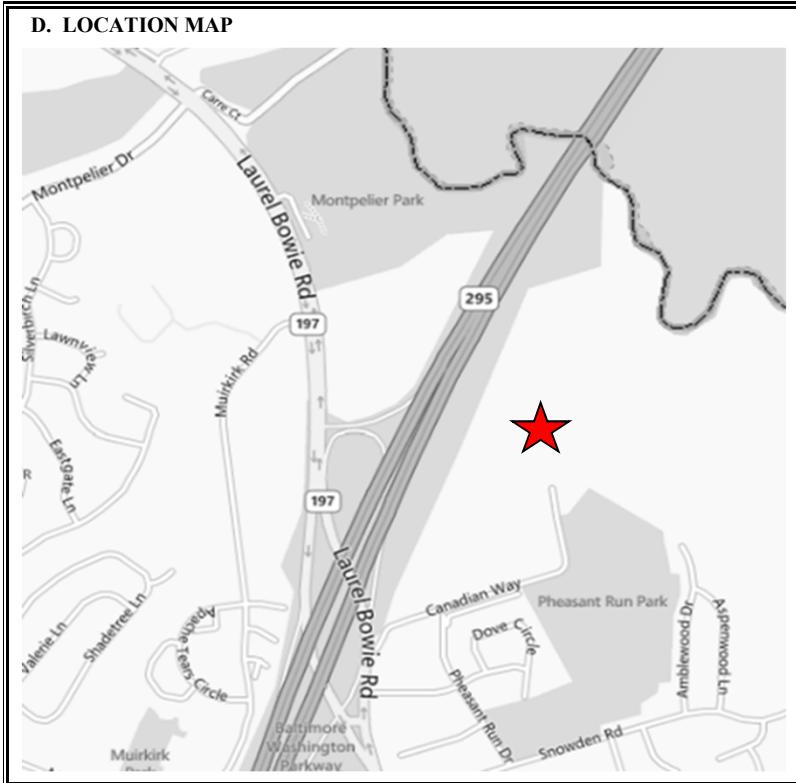
This project is included in the County's Ten Year Solid Waste Management Plan as proposed by the County Executive and approved by the County Council. Other funding will come from the landfill closure reserve and the Sandy Hill Environmental Trust Fund.

F. IMPACT ON LAUREL

This project will serve to protect the environment from the hazards associated with landfill closures.

A. PROJECT IDENTIFICATION	
PROJECT NAME:	Parkway WWTP Biosolids Facility Plan Implementation.
PROJECT CLASS:	Sanitation
PROJECT NUMBER:	S-77.19
AGENCY:	WSSC
SOURCE:	WSSC CIPFY17-22

EXPENDITURE SCHEDULE (000'S)								
COST ELEMENTS	TOTAL 6 YEAR	YEAR 1 FY17	YEAR 2 FY18	YEAR 3 FY19	YEAR 4 FY20	YEAR 5 FY21	YEAR 6 FY22	BEYOND 6 YEARS
PLAN/ENGINEERING	100.0	100.0						
LAND ACQUISITION	0.0							
CONSTRUCTION	100.0	100.0						
EQUIPMENT	0.0							
OTHER	20.0	20.0						
OTHER								
TOTAL	220.0	220.0	0.0	0.0	0.0	0.0	0.0	0.0



E. PROJECT DESCRIPTION AND JUSTIFICATION	
This project provides for planning, design, and construction of new solids handling facilities and equipment for the Parkway WWTP	

F. IMPACT ON LAUREL	
This project will improve the life of the existing system and improve quality and pressure to better serve the citizens of the Laurel area.	

FY2018

ADOPTED
CAPITAL IMPROVEMENT
PROGRAM

E - FISCAL PROFILE

FISCAL PROFILE

FINANCIAL TABLES

The following four tables depict fiscal relationships that affect the Capital Improvements Program. The main factors that comprise these relationships are property tax revenues and assessments, debt amortization (repayment) costs, and bond sales. To best illustrate how these factors interrelate, assume that the City of Laurel was newly incorporated with no tax rate and no capital facilities. In time, the Mayor and City Council recognize the need for police and other services, and they have the real property assessed and levy a tax. They use the resulting tax revenue to pay for the services. Further in time, the Mayor and City Council recognize the need for street improvements and other major capital expenditures. The City issues bonds to pay for these major expenditures. Before the City issues these bonds, it must carefully review how the bond sale will affect its financial position.

The questions the City must answer are:

1. DEBT LIMITATION - How much debt can the City issue? (Table I)
2. DEBT AMORTIZATION - What debt payments on current debt will be required in the future? (Table II)
3. DEBT LEEWAY - What additional debt can be incurred? (Table III)
4. DEBT TAX ALLOCATION - How much property tax revenue will have to be pledged toward the debt repayment costs? (Table IV)

These are not easy questions to answer because they will influence the financial condition of the City for decades. These tables are intended to show the future impact so that more informed decisions can be made.

CURRENT FISCAL STATUS

The City has maintained a sound fiscal status with growth from redevelopment, new development, reassessments, operational changes in City government, augmented by improved cash management and investment practices.

FUTURE FISCAL STATUS

Laurel's future fiscal status will continue to be most strongly influenced by the growth of its tax base through ongoing development, redevelopment and reassessments.

Intergovernmental revenues from the State of Maryland are still uncertain. The City continues to explore additional revenue opportunities. FY2018 is the first year of the current triennial assessment period. Assessments have increased since FY2015. The factor by which assessments are calculated is one hundred percent (100%) of market value.

FINANCING

Funding for the FY2017 CIP with the State of Maryland, Department of Housing and Community Development's Local Government Infrastructure Financing Program (LGIF) was completed in August 2016. Those projects are still in progress or have not been started yet. In February 2016, two PNC loans were refinanced and additional principal was added to fund three FY2016 projects, two of which are still in progress. The City has been in discussions with the State to refinance the 2007 LGIF note. No additional financing is projected at this time.

FISCAL IMPACT - FY2018

In FY2018, Speed camera funding, designated accounts and cable grant (PEG) funding will be utilized where needed. The impact of the FY2017 Operating Budget for debt services is shown on Tables II and IV, Pages E-3 and E-5.



TABLE I
PROJECTED ASSESSED VALUATION, DEBT LIMITATION AND
PROPERTY TAX REVENUES

FY2018 – 2023

FISCAL YEAR	ASSESSED VALUATION	DEBT LIMITATION	TAX RATE	PROPERTY TAX REVENUES
2018	2,774,277,080	55,485,542	\$0.71	19,697,367
2019	2,774,277,080	55,485,542	\$0.71	19,697,367
2020	2,774,277,080	55,485,542	\$0.71	19,697,367
2021	2,774,277,080	55,485,542	\$0.71	19,697,367
2022	2,774,277,080	55,485,542	\$0.71	19,697,367
2023	2,774,277,080	55,485,542	\$0.71	19,697,367

TABLE I shows a very conservative projection of the assessed valuation of real property within the City limits. It depicts the real property tax revenues to be derived from the estimated assessed valuations.

The City's debt limitation is 2% of the assessed valuation based on an assessment of 100% of full value.

TABLES II and III, on the following page, depict the City's current debt and the debt amortization costs.

NOTES:

1. ASSESSED VALUATION AND TAX REVENUES ARE BASED ON REAL PROPERTY ONLY. INFORMATION IS BASED ON THE FY2018 CONSTANT YIELD WORKSHEET FROM THE STATE DEPARTMENT OF ASSESSMENTS AND TAXATION.



TABLE II – DEBT AMORTIZATION COSTS FY2018-2023

INDEBTEDNESS								TOTAL DEBT AMORTIZATION OUTSTANDING
	2018	2019	2020	2021	2022	2023	BEYOND 2023	
LOCAL GOV'T INFRASTRUCTURE NOTE PAYABLE-2007	756,937	757,637	758,317	760,237	759,105		0	3,792,233
LOCAL GOV'T INFRASTRUCTURE NOTE PAYABLE-2012	326,840	327,716	327,427	325,752	327,697		0	1,635,432
LOCAL GOV'T INFRASTRUCTURE NOTE PAYABLE-2016	575,420	572,188	578,198	577,945	576,341	578,361	1,737,509	5,195,962
*PNC NOTE PAYABLE-Purchase 811 5th Street	0	0	0	0	0		0	0
*PNC NOTE PAYABLE-Purchase 7703/7705 Sandy Spring Rd.	0	0	0	0	0		0	0
**LVRS NOTE PAYABLE	0	0	0	0	0		0	0
**LVFD NOTE PAYABLE	0	0	0	0	0		0	0
*PNC NOTE PAYABLE FY16 CONSOLIDATED	180,263	180,263	180,263	971,277			0	1,512,066
PNC NOTE PAYABLE SUB 2016 FY16 CIP	157,001	157,001	157,001	845,937			0	1,316,940
PROPOSED ANNUAL DEBT SERVICE	1,996,461	1,994,805	2,001,206	3,481,148	1,663,143	578,361	1,737,509	13,452,633

*811 5TH ST AND 7703-7705 SANDY SPRING RD LOANS WERE CONSOLIDATED IN FEB 2016

**LVRS & LVFD LOANS THROUGH THE CITY HAVE BEEN PAID OFF



TABLE III

DEBT AND DEBT LIMITATION ANALYSIS

FISCAL YEARS 2018-2023

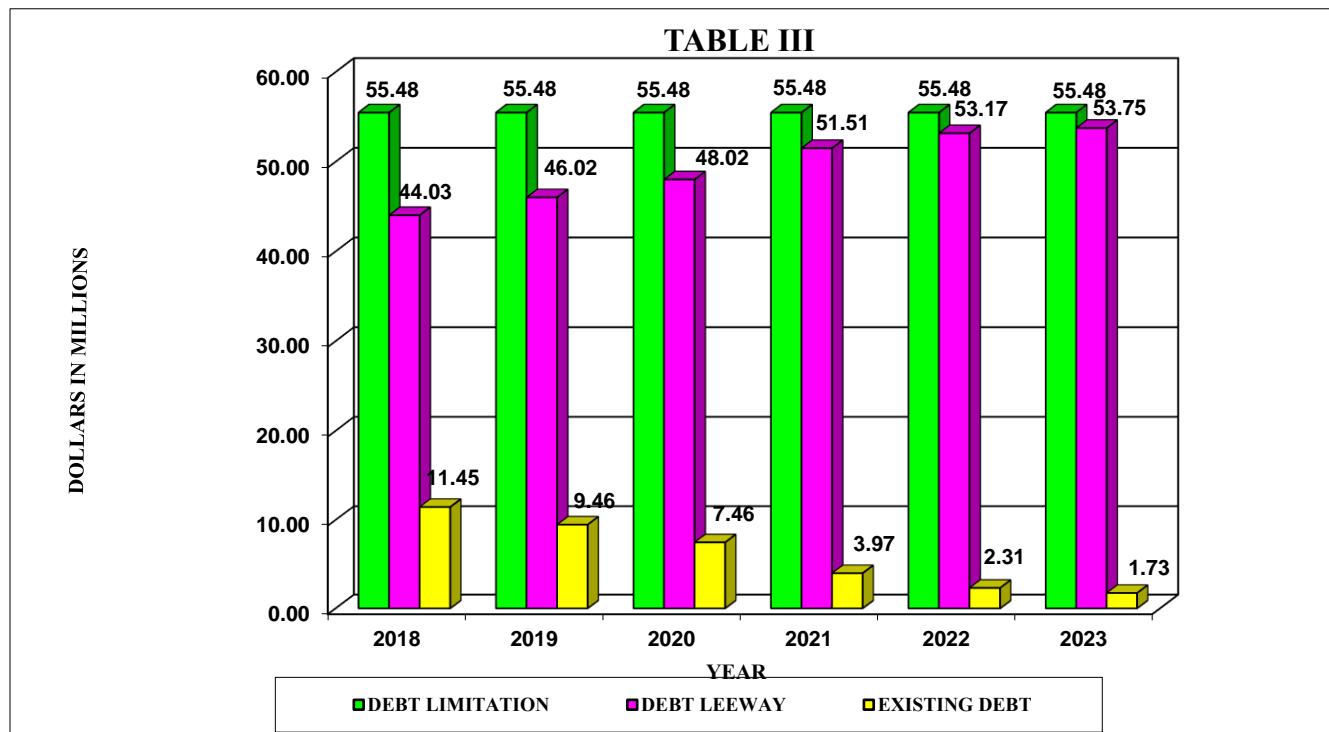


Table III displays the effect of the existing indebtedness on the City's debt limitation and resulting debt leeway.

NOTES:

1. Borrowing power is limited to 2% of assessed valuation of real property only.
2. Existing debt balance computed using fully amortized debt.
3. Page E-3 grand total used for FY18 Existing Debt, then subtract each year's annual debt service from Page E-3 to arrive at yearly Existing Debt.

YEAR	2018	2019	2020	2021	2022	2023
DEBT LIMITATION	55.48	55.48	55.48	55.48	55.48	55.48
EXISTING DEBT	11.45	9.46	7.46	3.97	2.31	1.73
DEBT LEEWAY	44.03	46.02	48.02	51.51	53.17	53.75



TABLE IV
REVENUE COST STATEMENT

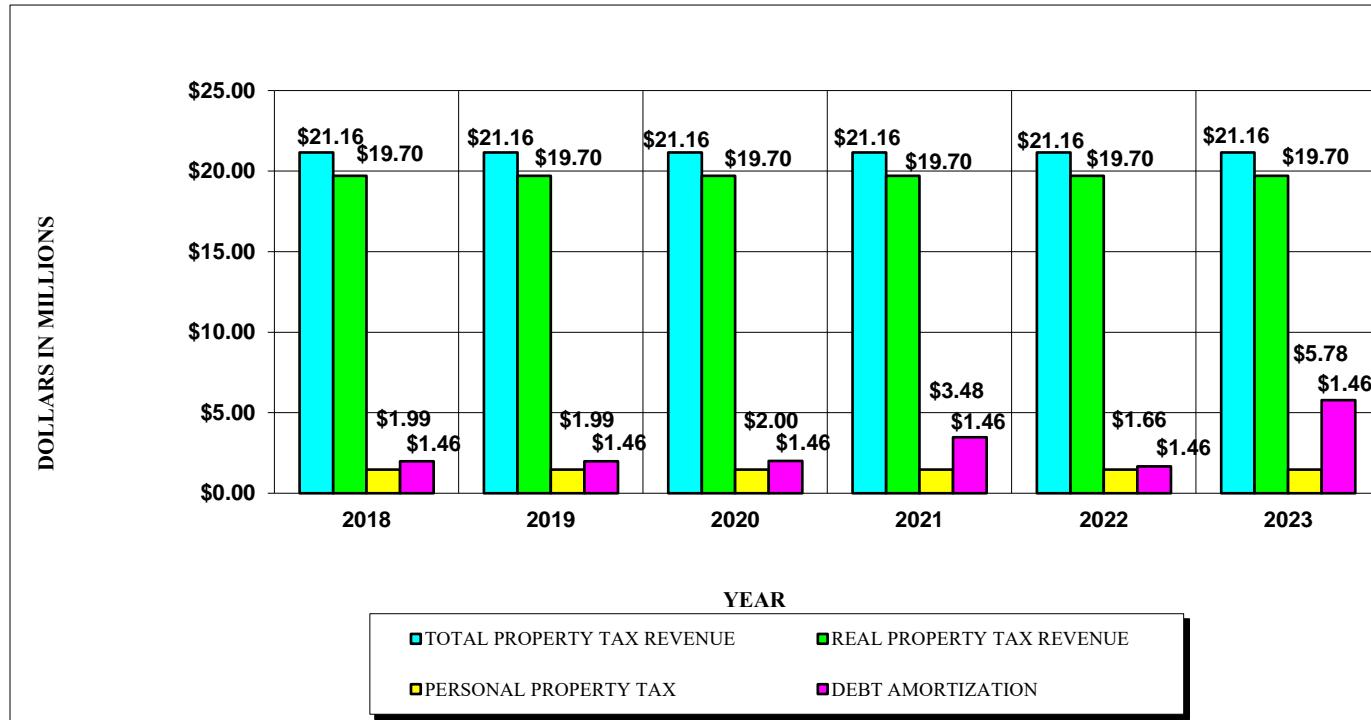


Table IV depicts the impact of the debt amortization costs at a real property tax rate of \$0.71 and a personal property tax rate of \$1.69. The graph depicts debt amortization costs compared to real and personal property tax revenues. The graph assumes a constant tax rate of \$0.71 and that property tax revenues remain steady. Increases to the assessable base due to redevelopment are difficult to assume as it will depend on the rate of completion of the projects.

There is no assumption for growth in personal property tax: the accounts vary and change too often. The figure used is based on FY2016 and FY2017 actuals.

If calculated upon the estimated total real and personal property tax revenues, the proposed amortized debt for FY2018 - 2023 would represent cents out of the tax rate as shown in the row of "CENTS TO DEBT AMORTIZATION."

YEAR	2018	2019	2020	2021	2022	2023
REAL PROPERTY TAX REVENUE	\$19.70	\$19.70	\$19.70	\$19.70	\$19.70	\$19.70
PERSONAL PROPERTY TAX	\$1.46	\$1.46	\$1.46	\$1.46	\$1.46	\$1.46
TOTAL PROPERTY TAX REVENUE	\$21.16	\$21.16	\$21.16	\$21.16	\$21.16	\$21.16
DEBT AMORTIZATION	\$1.99	\$1.99	\$2.00	\$3.48	\$1.66	\$5.78
CENTS TO DEBT AMORTIZATION	\$0.070	\$0.070	\$0.070	\$0.122	\$0.058	\$0.202
1c TOTAL TAX RATE GENERATES	\$286,104	\$286,104	\$286,104	\$286,104	\$286,104	\$286,104



FY2018

ADOPTED
CAPITAL IMPROVEMENT
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F - PROJECT SCHEDULES

Summary of Projects Funded - Fiscal Years 2018- 2023

				Needed to Complete the Project			Fiscal Year 2018			Fiscal Year 2019 and Beyond						Page
Project Name	Est Total Cost	Thru FY16	Est FY17	Total Cost	Funding Source(s)		Total Cost FY18	Funding Source(s)		Expenditure Schedule (\$000's)						Page
					Local Share	Non Local		Local Share	Non-Local	Total FY19	Total FY20	Total FY21	Total FY22	Total FY23	Beyond 6 Years	
Funded: Yes																
ED1-001 FACILITY SURVEYS	240	135	15	90	90	0	0	0	0	15	15	15	15	15	15	F-9
ED1-003 ECONOMIC REVITILI	2612.6	1612.55	0	1000	0	1000	350	0	350	350	300	0	0	0	0	F-10
ES1-004 HAZARD MITIGATION	34	0	34	0	0	0	0	0	0	0	0	0	0	0	0	F-11
ES2-001 BRIDGE REPAIRS	1530	1445	20	65	0	65	65	65	0	0	0	0	0	0	0	F-12
ES2-002 STREET LIGHT SAFE	252	162	10	80	60	20	20	20	0	20	10	10	10	10	0	F-13
ES4-001 EMER. OPER. AND C	452.8	192.8	45	215	180	35	35	0	35	40	35	35	35	35	0	F-14
ES4-002 VEHICLE AED'S	75	75	0	0	0	0	0	0	0	0	0	0	0	0	0	F-15
ES7-001 TRAFFIC SIGNALIZA	1598.1	1193.1	55	350	300	50	50	50	0	40	65	65	65	65	0	F-16
ES7-003 CITY WIDE RADIO S	1439.3	1379.3	30	30	0	30	30	30	0	0	0	0	0	0	0	F-17
FL7-001 FLEET EQUIPMENT	11843	6497.4	615.11	4730.8	4398.3	333	996.8	996.75	0	1022	678	678	678	678	0	F-18
FM8-001 MAJOR FACILITY MA	2808.6	2198.6	345	265	265	0	90	90	0	155	20	0	0	0	0	F-19
FM8-002 ENERGY EFFICIENC	209	209	0	0	0	0	0	0	0	0	0	0	0	0	0	F-20
IT7-001 INFORMATION TECHN	3297.3	2531.6	445.7	320	0	320	320	60	260	0	0	0	0	0	0	F-21
PI1-001 LAUREL TV STUDIO U	138	138	0	0	0	0	0	0	0	0	0	0	0	0	0	F-22
PR1-001 PARKLAND ACQUISI	1775	1250	75	450	0	450	75	0	75	75	75	75	75	75	0	F-23
PR4-002 FACILITY RENOVATI	5167.3	2712.95	2454.3	0.005	0	0	0	0	0	0	0	0	0	0	0	F-24
PR4-011 LAUREL MUNICIPAL	6691.6	691.6	200	5800	0	5800	5800	0	5800	0	0	0	0	0	0	F-25
PR6-004 RIVERFRONT PARK I	1349.4	1349.4	0	0	0	0	0	0	0	0	0	0	0	0	0	F-26
PR6-005 RIVER MONITORING	75	70	0	5	0	5	5	0	5	0	0	0	0	0	0	F-27
PR6-006 PARK IMPROVEMEN	2784.7	1767.1	0	1017.6	1017.6	0	0	0	0	1468	0	0	0	0	0	F-28

				Needed to Complete the Project			Fiscal Year 2018			Fiscal Year 2019 and Beyond						Page
Project Name	Est Total Cost	Thru FY16	Est FY17	Total Cost	Funding Source(s)		Total Cost FY18	Funding Source(s)		Expenditure Schedule (\$000's)						Page
					Local Share	Non Local		Local Share	Non-Local	Total FY19	Total FY20	Total FY21	Total FY22	Total FY23	Beyond 6 Years	
PR6-009 RIVERFRONT PARK	493.5	493.5	0	0	0	0	0	0	0	0	0	0	0	0	0	F-29
PR6-014 MEMORIAL INSTALL	49	0	49	0	0	0	0	0	0	0	0	0	0	0	0	F-30
PW1-010 NON-DESTRUCTIVE	140	140	0	0	0	0	0	0	0	0	0	0	0	0	0	F-31
PW1-011 BASE MAP UPDATE	302.5	272.5	0	30	0	30	30	0	30	0	0	0	0	0	0	F-32
PW2-007 ALLEY IMPROVEME	253.7	253.7	0	0	0	0	0	0	0	0	0	0	0	0	0	F-33
PW2-008 CURB AND GUTTER	864.5	619.5	35	210	175	35	35	35	0	35	35	35	35	35	35	F-34
PW2-017 FOURTH STREET IM	767.4	551.4	216	0	0	16	0	0	0	0	0	0	0	0	0	F-35
PW2-021 SIDEWALK REPLAC	1053.3	703.3	50	300	250	50	50	50	0	50	50	50	50	50	50	F-36
PW2-029 LAFAYETTE AVENU	425	425	0	0	0	0	0	0	0	0	0	0	0	0	0	F-37
PW2-033 FAIRLAWN AVENUE	316.7	221	95.7	0	0	0	0	0	0	0	0	0	0	0	0	F-38
PW2-040 STREET REPAIRS &	548	228	80	240	200	40	40	40	0	40	40	40	40	40	40	F-39
PW2-047 TENTH STREET IMP	306.1	261	45.1	0	0	0	0	0	0	0	0	0	0	0	0	F-40
PW2-049 LAUREL OAKS LANE	317.9	220	97.9	0	0	0	0	0	0	0	0	0	0	0	0	F-41
PW2-052 CITY WIDE SIDEWA	302	115	75	112	57	55	55	55	0	0	0	0	0	0	0	F-42
PW2-058 ASHFORD BOULEVA	685.5	685.5	0	0	0	0	0	0	0	0	0	0	0	0	0	F-43
PW2-060 LAUREL PLACE IMP	331	331	0	0	0	0	0	0	0	0	0	0	0	0	0	F-44
PW2-061 LAUREL BIKEWAY	410	285	0	125	125	0	10	10	0	20	20	25	25	25	0	F-45
PW2-062 ASHFORD PLACE IM	151	151	0	0	0	0	0	0	0	0	0	0	0	0	0	F-46
PW2-063 OXFORD DRIVE IMP	385.5	0	385.5	0	0	0	0	0	0	0	0	0	0	0	0	F-47
PW2-064 ASHFORD COURT I	151	151	0	0	0	0	0	0	0	0	0	0	0	0	0	F-48
PW2-065 ERICA LANE IMPRO	93	93	0	0	0	0	0	0	0	0	0	0	0	0	0	F-49
PW2-069 BOWIE ROAD/CSX P	2000	640	0	1360	0	1360	0	0	0	0	0	0	0	0	0	F-50
PW2-071 CHERRY LANE IMPR	954.7	954.7	0	0	0	0	0	0	0	0	0	0	0	0	0	F-51

				Needed to Complete the Project			Fiscal Year 2018			Fiscal Year 2019 and Beyond						Page
Project Name	Est Total Cost	Thru FY16	Est FY17	Total Cost	Funding Source(s)		Total Cost FY18	Funding Source(s)		Expenditure Schedule (\$000's)						Page
					Local Share	Non Local		Local Share	Non-Local	Total FY19	Total FY20	Total FY21	Total FY22	Total FY23	Beyond 6 Years	
PW2-073 CAMBRIDGE CIRCL	285.5	0	285.5	0	0	0	0	0	0	0	0	0	0	0	0	F-52
PW2-074 SHANNON AVENUE	242.5	0	242.5	0	195.4	0	0	0	0	0	0	0	0	0	0	F-53
PW2-075 CHERRYWOOD DRI	166.7	166.7	0	0	0	0	0	0	0	0	0	0	0	0	0	F-54
PW2-076 LEXINGTON AVENU	240.5	0	240.5	0	0	0	0	0	0	0	0	0	0	0	0	F-55
PW2-077 AVONDALE STREET	195.5	0	195.5	0	0	0	0	0	0	0	0	0	0	0	0	F-56
PW2-078 CYPRESS STREET I	385.5	0	385.5	0	0	0	0	0	0	0	0	0	0	0	0	F-57
PW2-079 PARKVIEW DRIVE I	199	0	199	0	0	0	0	0	0	0	0	0	0	0	0	F-58
PW2-080 PHILLIP POWERS D	225.5	0	225.5	0	0	0	0	0	0	0	0	0	0	0	0	F-59
PW2-082 OAKPOINTE DRIVE I	202	0	202	0	0	0	0	0	0	0	0	0	0	0	0	F-60
PW2-083 CHESTNUT COURT I	107	0	107	0	0	0	0	0	0	0	0	0	0	0	0	F-61
PW2-084 OAKPOINTE PLACE	108	0	108	0	0	0	0	0	0	0	0	0	0	0	0	F-62
PW2-086 CLAYS LANE IMPRO	216	0	216	0	0	0	0	0	0	0	0	0	0	0	0	F-63
PW2-087 COLONY AVENUE I	221	0	0	221	221	0	221	221	0	0	0	0	0	0	0	F-64
PW3-018 DORSET ROAD IMP	600.2	600.2	0	0	0	0	0	0	0	0	0	0	0	0	0	F-65
PW4-001 PUBLIC WORKS FA	2842.7	2560.7	282	0	0	0	0	0	0	0	0	0	0	0	0	F-66
PW4-002 BARKMAN KAISER P	8728.7	8601.2	0	127.5	0	127.5	127.5	0	127.5	0	0	0	0	0	0	F-67
PW4-003 PARKS & RECREATI	2092.2	2092.23	0	0	0	0	0	0	0	0	0	0	0	0	0	F-68
PW4-004 LAUREL MUNICIPAL	1306.9	1306.85	0	0	0	0	0	0	0	0	0	0	0	0	0	F-69
Total for Group	74040	48733.4	8162.31	17143.9	7534.25	9821.5	8405.25	1722.75	6682.5	3329.6	1343	1028	1028	1028	15	

				Needed to Complete the Project			Fiscal Year 2018			Fiscal Year 2019and Beyond						Page
Project Name	Est Total Cost	Thru FY16	Est FY17	Total Cost	Funding Source(s)		Total Cost FY18	Funding Source(s)		Expenditure Schedule (\$000's)						Page
					Local Share	Non Local		Local Share	Non-Local	Total FY19	Total FY20	Total FY21	Total FY22	Total FY23	Beyond 6 Years	

				Needed to Complete the Project			Fiscal Year 2018			Fiscal Year 2019and Beyond						Page
Project Name	Est Total Cost	Thru FY17	Est FY18	Total Cost	Funding Source(s)		Total Cost FY18	Funding Source(s)		Expenditure Schedule (\$000's)						Page
					Local Share	Non Local		Local Share	Non-Local	Total FY19	Total FY20	Total FY21	Total FY22	Total FY23	Beyond 6 Years	
Total for Report	74040	48733.4	8162.3	17144	7534.25	9821.5	8405.3	1722.75	6682.5	3329.6	1343	1028	1028	1028	15	

Speed Camera Fund

Project Name:

CITY WIDE RADIO SYSTEM

Project Number:

ES7-003

Revenue

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
68.3	8.3	30	30

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
30						

Radios

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
	8	30	-8

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6

Project Name:

CITY WIDE SIDEWALK PLACEMENT

Project Number:

PW2-052

Revenue

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
170	115		55

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
55						

New sidewalks

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
115	115		0

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6

Project Name:

CURB AND GUTTER IMPROVEMENTS

Project Number:

PW2-008

Revenue

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
165	95	35	35

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
35						

ADA Upgrades

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
95	95	35	0

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6

Speed Camera Fund

Project Name:

DEVELOPMENT SAFETY IMPROVEMENTS

Project Number:

ES7-002

Revenue

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
75	75		0

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6

Route 1

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
75	75		0

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6

Project Name:

FLEET EQUIPMENT

Project Number:

FL7-001

Revenue

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
1194.5	627.5	234	333

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
333						

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
375.5	627.5	234	-252

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6

Project Name:

INFORMATION TECHNOLOGY PROGRAM

Project Number:

IT7-001

Revenue

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
348.4	137.7	150.7	60

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
60						

IT equipment for public safe

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
	138	150.7	-138

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6

Speed Camera Fund

Project Name: SIDEWALK REPLACEMENT/REPAIR PROGRAM

Project Number: PW2-021

Revenue

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
195	95	50	50

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
50						

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
	95	95	500

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6

Project Name: STREET LIGHT SAFETY ENHANCEMENTS

Project Number: ES2-002

Revenue

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
50	20	10	20

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
20						

Installation and/or upgrades

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
	20	20	100

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6

Project Name: TRAFFIC SIGNALIZATION

Project Number: ES7-001

Revenue

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
265	160	55	50

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
50						

Pedestrian Safety Upgrades

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
	100	160	55-60

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6

Speed Camera Fund

Project Name:

U.S. ROUTE 1 IMPROVEMENTS

Project Number:

ED2-002

Revenue

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
32	32		0

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6

Total Expenses

TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE
32	32		0

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6

TOTAL COSTS	THRU FY17	ESTIMATE FY18	TOTAL TO COMPLETE
907.5	1365.5	564.7	-458

YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
0	0	0	0	0	0	0

A. Project Name: FACILITY SURVEYS					Project Number: ED1-001 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	240	135	15	90	0	15	15	15	15	15	15
Land Acquisition		0		0							
Site Improvement		0		0							
Construction		0		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	240	135	15	90	0	15	15	15	15	15	15
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0		0							
				0							
	15	15		0							
	210	120		90	0	15	15	15	15	15	15
		0		0							
		0		0							
		0		0							
	15	0	15	0							
	240	135	15	90	0	15	15	15	15	15	15
D: Project Description and Justification:											
This project provides for a multi-year survey of City facilities (i.e. alleys, buildings, etc.) to establish property lines, rights-of-way and to set monuments. A determination of ownership is required for an accurate inventory of the City's infrastructure.											
Budget constraints pushed the start of this work to FY2006 with funding covering surveys of Alley #1, between Fourth and Fifth Streets, Alleys #9 and #10 off of Montgomery Street, Alley #14 off of Alley #1 north of Laurel Avenue and Alley #15 between Seventh and Eighth Streets south of Montgomery Street. The ownership information and defined property lines will aid the Department in addressing the GASB 34 conditions regarding infrastructure assessment issues.											
FY2015: Stephen Turney Sports Complex and surrounding area.											
Several years of funding that had been carried forward were consolidated in FY2007 to get cover alley surveys and Turney Sports Complex. DPW will continue with smaller phases for the next several years.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	1994
Date of First Appropriation	2002
Last Fiscal Years Cost Estimate	240
Appropriation Request FY 18	0
Re-Authorization From Prior Years Remaining Balance	54.935
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:
CITY-WIDE

A. Project Name: ECONOMIC REVITALIZATION PROGRAM				Project Number: ED1-003 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	79.55	79.55		0							
Land Acquisition	750	750		0							
Site Improvement	1033	33		1000	350	350	300				
Construction	750	750		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	2612.55	1612.55	0	1000	350	350	300	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0	0	0								
	0	0	0								
	0	0	0								
	112.55	112.55	0								
	0	0	0								
	1400	750		650	350	300					
	750	750		0							
	350	0		350	350	300	0	0	0	0	0
	2612.55	1612.55	0	1000	350	350	300	0	0	0	0
D: Project Description and Justification:											
This project provides for funds to enhance the City's economic development efforts in the areas of business recruitment and retention, including promotional brochure development, consultant services, marketing and web site development.											
FY2013-FY2020. As part of the Urban Redevelopment Plan, funds are designated for potential property acquisition and redevelopment in the Laurel Historic District area. Projects include an amphitheater at B Street. Funding will include Legacy Grants as well as other County, State and Federal funding.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2005
Date of First Appropriation	2005
Last Fiscal Years Cost Estimate	2612.55
Appropriation Request FY 18	350
Re-Authorization From Prior Years Remaining Balance	20.216
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: HAZARD MITIGATION					Project Number: ES1-004 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering			0	0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction			0	0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other <input checked="" type="checkbox"/> Outside Service	34	0	34	0							
Total	34	0	34	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011			0	0							
City Bond Proceeds 2016			0	0							
City Bond Proceeds-Prior Yrs			0	0							
General Operating			0	0							
Speed Camera			0	0							
County Funding			0	0							
State Funding			0	0							
Federal/Other Funding	34	0	34	0							
Total Revenue	34	0	34	0	0	0	0	0	0	0	0

D: Project Description and Justification:

The Hazard Mitigation project was added to the FY2017 by Ordinance 1904. Prince George's County is now requiring the City of Laurel to provide its own hazard assessment for inclusion in the Prince George's County and City of Laurel Maryland (Five-Year) Hazard Mitigation Plan. Funding of \$34,000 is available from the Public Safety Surcharge Fee. These funds will be utilized to work with a consulting firm that will perform the hazard assessment and develop the City's Hazard Mitigation Plan to enable the City to qualify for Federal mitigation grant funding.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2017
Date of First Appropriation	2017
Last Fiscal Years Cost Estimate	34
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	6
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: BRIDGE REPAIRS					Project Number: ES2-001 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering		0		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	1515	1430	20	65	65						
Inspection	15	15		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	1530	1445	20	65	65	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	10	10		0							
	20		20	0							
	250	250		0							
	50	50		0							
	65	0		65	65						
		0		0							
		0		0							
	1135	1135	0	0							
	1530	1445	20	65	65	0	0	0	0	0	0

D: Project Description and Justification:

Prince George's County provides the City with Inspection reports for the Bridges in the Laurel Area. This is the first of two projects designated to provide necessary repairs to bridges the City is responsible for maintaining. Additional bridges are in need of repair. Dorset Road over Tributary to Patuxent, Fifth Street over Tributary to Patuxent and Eighth Street bridge. Although there is work to be done, there are no structural concerns and the bridges are safe. The work is primarily maintenance related. On-going Bridge Maintenance is necessary to address minor repairs to City Bridges to reduce the possibility of these problems becoming larger problems affecting the convenience and safety of the motoring public.

FY2018: Funding is requested for necessary bridge repairs as indicated by P.G. County inspectors.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2002
Date of First Appropriation	2002
Last Fiscal Years Cost Estimate	1530
Appropriation Request FY 18	65
Re-Authorization From Prior Years Remaining Balance	20.04
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: STREET LIGHT SAFETY ENHANCEMENTS					Project Number: ES2-002 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	20	20		0							
Land Acquisition		0		0							
Site Improvement	232	142	10	80	20	20	10	10	10	10	
Construction		0		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	252	162	10	80	20	20	10	10	10	10	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016				0							
City Bond Proceeds-Prior Yrs	120	120		0							
General Operating	82	22		60		20	10	10	10	10	
Speed Camera	50	20	10	20	20						
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	252	162	10	80	20	20	10	10	10	10	0

D: Project Description and Justification:

This project provides funding for upgrades, placement and/or replacement of street lights where warranted to enhance safety of pedestrian and vehicular traffic on City streets.

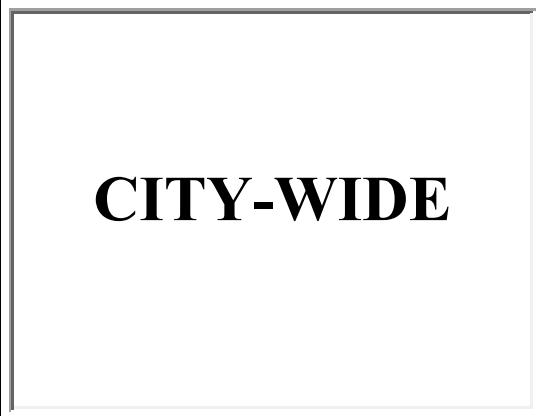
E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2005
Date of First Appropriation	2005
Last Fiscal Years Cost Estimate	252
Appropriation Request FY 18	20
Re-Authorization From Prior Years Remaining Balance	66.9
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



CITY-WIDE

A. Project Name: EMER. OPER. AND COMMUNICATIONS UPGRADE					Project Number: ES4-001	Rev:					
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering		0		0							
Land Acquisition		0		0							
Site Improvement	452.8	192.8	45	215	35	40	35	35	35	35	
Construction		0		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	452.8	192.8	45	215	35	40	35	35	35	35	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	35	35		0							
	45	0	45	0							
	75	75		0							
	262.8	82.8		180	40	35	35	35	35		
		0		0							
		0		0							
		0		0							
	35	0		35	35						
	452.8	192.8	45	215	35	40	35	35	35	35	0
D: Project Description and Justification:											
This project provides for communication equipment and materials for the Emergency Operations Center.											
Part of the funding for this project provided an alarm panel at the Police Department for monitoring fire and security alarms for City facilities. This will decrease the cost of monitoring these facilities by outside vendors.\											
FY2018: Project Funded with Public Safety Surcharge Money.											

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2003
Date of First Appropriation	2003
Last Fiscal Years Cost Estimate	452.8
Appropriation Request FY 18	35
Re-Authorization From Prior Years Remaining Balance	120.7
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: VEHICLE AED'S					Project Number: ES4-002 Rev:						
B. Expenditure Schedule (\$000'S)					YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE							
Planning/Engineering			0	0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction			0	0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other Equipment Aca.	75	75		0							
Total	75	75	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0	0	0							
City Bond Proceeds 2016		0	0	0							
City Bond Proceeds-Prior Yrs		0	0	0							
General Operating	75	75	0	0							
Speed Camera		0	0	0							
County Funding		0	0	0							
State Funding		0	0	0							
Federal/Other Funding		0	0	0							
Total Revenue	75	75	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2014: This project was added into the FY2014 CIP through the adoption of Ordinance No. 1784. Funding is being provided for the purchase of AED's for City vehicles.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2014
Date of First Appropriation	2014
Last Fiscal Years Cost Estimate	75
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	13.78
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: TRAFFIC SIGNALIZATION					Project Number: ES7-001 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	101.4	101.4		0							
Land Acquisition		0		0							
Site Improvement	50	50		0							
Construction	1413.6	1008.6	55	350		50	40	65	65	65	
Inspection	33.1	33.1		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	1598.1	1193.1	55	350	50	40	65	65	65	65	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	40	40		0							
		0		0							
	138.1	138.1		0							
	310	10		300		40	65	65	65	65	
	265	160	55	50	50						
	845	845		0							
		0		0							
		0		0							
	1598.1	1193.1	55	350	50	40	65	65	65	65	0
D: Project Description and Justification:											
This project provides for the new installations and system upgrades to traffic signals City wide to include upgrading City traffic signals with LED technology and battery backups.											
FY2012- FY2013 - Upgrade the detectors from buried loops to pole-mounted cameras; bring all traffic signals into ADA compliance with regard to pedestrian signals (count-down signals and audible pedestrian signals).											
FY2014 - FY2020 funding designated for upgrades to each signal owned by the City with pedestrian countdown crossing and install video detection camera systems and new cabinets/controls.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	1987
Date of First Appropriation	1990
Last Fiscal Years Cost Estimate	1598.1
Appropriation Request FY 18	50
Re-Authorization From Prior Years Remaining Balance	8.75
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:
VARIOUS LOCATIONS

A. Project Name: CITY WIDE RADIO SYSTEM					Project Number: ES7-003 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	35	35		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction		0		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other Equipment	1404.3	1344.3	30	30	30						
Total	1439.3	1379.3	30	30	30	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0		0							
				0							
	700	700		0							
	60	60		0							
	68.3	8.3	30	30	30						
		0		0							
	611	611		0							
		0		0							
	1439.3	1379.3	30	30	30	0	0	0	0	0	0

D: Project Description and Justification:

FY2017: Additional radios to provide emergency operation surge capacity. Miscellaneous radio appurtenances for vehicles and facilities.

FY2018: Radio Tower inspection, purchase additional business radios, upgrade business radio system software

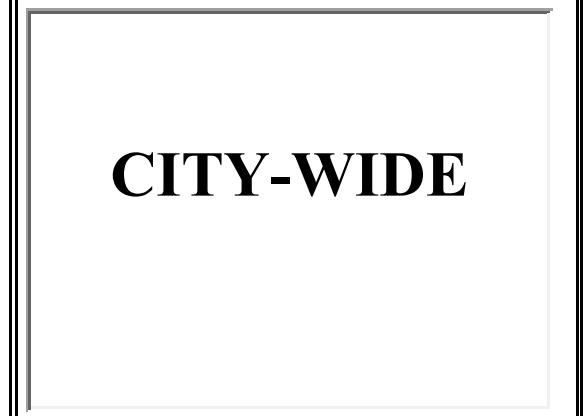
E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2007
Date of First Appropriation	2007
Last Fiscal Years Cost Estimate	1409.3
Appropriation Request FY 18	30
Re-Authorization From Prior Years Remaining Balance	39.728
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



CITY-WIDE

A. Project Name: FLEET EQUIPMENT					Project Number: FL7-001 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering		0		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction		0		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other Equipment	11843.3	6497.4	615.11	4730.79	996.75	1022	678	678	678	678	
Total	11843.3	6497.4	615.11	4730.79	996.75	1022	678	678	678	678	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	641	641		0							
	381.1		381.1	0							
	845.5	845.5		0							
	8781.65	4383.4		4398.25	664.25	1022	678	678	678	678	
	1194.5	627.5	234	333	332.5						
		0		0							
		0		0							
	0	0	0	0							
	11843.75	6497.4	615.1	4731.25	996.75	1022	678	678	678	678	0
D: Project Description and Justification:											
This project provides for the replacement and additions to the City fleet.											
FY2016: Speed Camera funding will be used for the purchase of 2 unmarked LPD vehicles, 4 marked LPD vehicles, 1 Animal Control/Parking Enforcement vehicle (LPD), 1 LPD motorcycle, plus \$52K for accessories. GOB funding will be used for the purchase of 2 DPW pickup trucks, 1 DPW 3-ton dump truck, 1 DPW refuse roll-off truck, 2 CP&BS pickup trucks and 1 P&R pickup truck and 1 P&R passenger van.											
FY2017: Speed Camera funding will be used for the purchase of 8 LPD vehicles (both marked and unmarked) and a LPD van, plus accessories. Other funding will be used for the purchase of a DPW front-end loader, dump truck, paint machine and a P&R Senior Van.											
FY2018: Speed Camera funding will be used for the purchase of LPD vehicles and accessories including one LPD Van. GOB and LGIF will fund a dump truck, refuse truck, bucket truck, backhoe and a stake body truck with lift.											

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2004
Date of First Appropriation	2004
Last Fiscal Years Cost Estimate	11448.0
Appropriation Request FY 18	1056.8
Re-Authorization From Prior Years Remaining Balance	262.9
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

**CITY-WIDE
FLEET**

A. Project Name: MAJOR FACILITY MAINTENANCE					Project Number: FM8-001 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	7.5	7.5		0							
Land Acquisition		0		0							
Site Improvement	2772.6	2162.6	345	265	90	155	20				
Construction	28.5	28.5		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	2808.6	2198.6	345	265	90	155	20	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	216.4	216.4		0							
City Bond Proceeds 2016				0							
City Bond Proceeds-Prior Yrs	553.1	553.1		0							
General Operating	1694.1	1429.1		265	90	155	20				
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding	345	0	345	0							
Total Revenue	2808.6	2198.6	345	265	90	155	20	0	0	0	0

D: Project Description and Justification:

The Major Facility Maintenance program, for the purpose of this document, is defined as those items which, over time, require replacement or servicing due to normal use. These are considered major expenditures which are not easily addressed in the General Operating Budget. This program allows for the flexibility of providing for similar capital expenditures of an emergency nature.

Facility renovations are defined as the process of refurbishing or making an existing area or facility restored to like new conditions. These projects will provide for historically correct appearance with improved safety conditions and more efficient operations. These projects are costly by nature and are not addressed in the operating budget and therefore will be shown separately from the Major Facility Maintenance Program.

Please see pages two and three of this project sheet for detailed schedules of major maintenance planned for City facilities.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	1997
Date of First Appropriation	1998
Last Fiscal Years Cost Estimate	3103.6
Appropriation Request FY 18	90
Re-Authorization From Prior Years Remaining Balance	538.2
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

CITY-WIDE

A. PROJECT NAME: MAJOR FACILITY MAINTENANCE PROGRAM

PROJECT NUMBER: FM8-001 REV:

Barkman/Kaiser Public Safety

Roof Work

Subtotal

FY18	FY19	FY20	FY21	FY22	FY23	Beyond Yr 6
				0	0	0

Comments

Cypress Street Field

Ballfield Lighting

Subtotal

FY18	FY19	FY20	FY21	FY22	FY23	Beyond Yr 6
				0	0	0

Comments

Hiker Biker Path Maintenance

Repairs

Subtotal

FY18	FY19	FY20	FY21	FY22	FY23	Beyond Yr 6
20	20	20	20	0	0	0

Comments

Laurel Museum

Woodwork

Subtotal

FY18	FY19	FY20	FY21	FY22	FY23	Beyond Yr 6

Comments

Multiple Facilities

On-going repairs/maintenance

Subtotal

FY18	FY19	FY20	FY21	FY22	FY23	Beyond Yr 6
0				0	0	0

Comments

Facility and projects to be determined

Subtotal

FY18	FY19	FY20	FY21	FY22	FY23	Beyond Yr 6
20						

Comments

Municipal Pool

Pool whitecoat

Subtotal

FY18	FY19	FY20	FY21	FY22	FY23	Beyond Yr 6
	60			0	0	0

Comments

A. PROJECT NAME: MAJOR FACILITY MAINTENANCE PROGRAM

PROJECT NUMBER: FM8-001 REV:

Public Works Facility

Roof Repairs

	FY18	FY19	FY20	FY21	FY22	FY23	Beyond Yr 6
				0	0	0	

Comments

Subtotal

			0	0	0	
--	--	--	---	---	---	--

Robert J. DiPietro Center

Gym Floor Replacement

Roof Replacement

HVAC Replacement

	FY18	FY19	FY20	FY21	FY22	FY23	Beyond Yr 6
	50						
				0	0	0	
		75		0	0	0	

Comments

Subtotal

	50	75		0	0	0	
--	----	----	--	---	---	---	--

Grand Total

	FY18	FY19	FY20	FY21	FY22	FY23	Beyond Yr 6
	90	155	20	20	0	0	0

A. Project Name: ENERGY EFFICIENCY IMPROVEMENTS				Project Number: FM8-002 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	15	15		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	194	194		0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	209	209	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0	0								
		0	0								
		0	0								
	209	209	0								
		0	0								
		0	0								
		0	0								
		0	0								
	209	209	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2014: This project was added into the FY2014 CIP through the adoption of Ordinance No. 1787. Funding is being provided for engineering and architectural design and construction for energy efficient and other "green building" improvements to City-owned facilities.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2014
Date of First Appropriation	2014
Last Fiscal Years Cost Estimate	209
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	114.2
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: INFORMATION TECHNOLOGY PROGRAM					Project Number: IT7-001 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering		0		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	300	300		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other Equipment/Software	2997.3	2231.6	445.7	320	320						
Total	3297.3	2531.6	445.7	320	320	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	185	185		0							
City Bond Proceeds 2016	135		135	0							
City Bond Proceeds-Prior Yrs	965	965		0							
General Operating	863.9	863.9		0							
Speed Camera	348.4	137.7	150.7	60	60						
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding PEG/PSS	800	380	160	260	260						
Total Revenue	3297.3	2531.6	445.7	320	320	0	0	0	0	0	0

D: Project Description and Justification:

FY2015 PHASE: Replace servers, install facility security/camera systems, replace vehicle computer docks. IT equipment for new public safety vehicles.

FY2016 PHASE: IT equipment for new public safety vehicles.

FY2017 PHASE: Storage Area Network (GOB) Police Mobile Technology (Speed) Hardware and network equipment replacement (PEG) Fiber Extension (PEG)

FY2018 PHASE: Network equipment (PEG), Fiber Extension (PSS), Facility Security Upgrades (PSS) Project funded with Public Safety Surcharge money and PEG funds. LPD Vehicle Technology funded by Speed Camera proceeds.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	1999
Date of First Appropriation	1999
Last Fiscal Years Cost Estimate	3177.3
Appropriation Request FY 18	320
Re-Authorization From Prior Years Remaining Balance	577
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

**CITY-WIDE
PLAN**

A. Project Name: LAUREL TV STUDIO UPGRADES					Project Number: PI1-001 Rev:						
B. Expenditure Schedule (\$000'S)					YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE							
Planning/Engineering		0		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction		0		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other Equipment/Software	138	138		0							
Total	138	138	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding(PEG)	0	0	0	0							
	0	0	0	0							
	0	0	0	0							
	0	0	0	0							
	0	0	0	0							
	0	0	0	0							
	0	0	0	0							
	138	138	0	0							
	138	138	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2015: Funding provided to purchase 3 JVC cameras, studio viewfinders, back of camera interfaces, and controls systems. This replacement equipment will last at least five years, and will provide the functionality Laurel TV needs as we move toward an HD upgrade.											
FY2016: Phase I -- Funding provided for upgrading the Laurel TV current playback system to HD-ready equipment, allowing the Laurel TV to deliver content to the viewers in HD format. Phase II -- Funding provided for studio upgrades (lighting, set monitors for graphics and IFB system for the News Anchors.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2015
Date of First Appropriation	2015
Last Fiscal Years Cost Estimate	338
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	20.33
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: PARKLAND ACQUISITION					Project Number: PR1-001 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering		0		0							
Land Acquisition	1775	1250	75	450	75	75	75	75	75	75	
Site Improvement		0		0							
Construction		0		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	1775	1250	75	450	75	75	75	75	75	75	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	1775	1250	75	450	75	75	75	75	75	75	
Total Revenue	1775	1250	75	450	75	75	75	75	75	75	0

D: Project Description and Justification:

FY2017 to Beyond Six Years - funding is designated for acquisition of parkland. Some sites are being considered at this time and others will be added in the future. Land acquisition, including legal fees, are 100% reimbursable by POS if pre-approved. The City is required to spend a certain percentage of our allotment on acquisition.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2000
Date of First Appropriation	2000
Last Fiscal Years Cost Estimate	1775
Appropriation Request FY 18	75
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

**VARIOUS
LOCATIONS
CITY-WIDE**

A. Project Name: FACILITY RENOVATIONS ANDERSON MURPHY CC	Project Number: PR4-002	Rev:
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Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	653	219.7	433.3	0							
Land Acquisition		0		0							
Site Improvement	440.05	155.145	284.9	0.005							
Construction	4022.7	2329.9	1692.8	0							
Inspection	51.5	8.2	43.3	0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	5167.25	2712.945	2454.3	0.005	0						

Anticipated Funding Sources (\$000'S)						
City Bond Proceeds 2011	144.345	144.345		0		
City Bond Proceeds 2016	150	0	150	0		
City Bond Proceeds-Prior Yrs	265.9	265.9		0		
General Operating	1031.7	1031.7		0		
Speed Camera		0		0		
County Funding		0		0		
State Funding	3575.3	1271	2304.3	0		
Federal/Other Funding		0		0		
Total Revenue	5167.245	2712.945	2454.3	0	0	0

D: Project Description and Justification:

Project is currently being pursued with cooperation of Maryland Historic Trust as they have a preservation easement on the Armory.

Project will include roof repairs, window renovations, bathroom expansion and renovations to improve recreation activities.

FY 2012: Funding designated for renovations to the garage and repaving garage lot for use as a public parking area for Anderson-Murphy Community Center programs and events. Additional funds were used to renovate one window to use as a template for future window renovations.

FY 2014-FY2015: Funding designated for window renovations.

FY 2016-FY2017: Funding to be used for further renovation of this facility.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	1986
Date of First Appropriation	1986
Last Fiscal Years Cost Estimate	5167.25
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	360.4
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: LAUREL MUNICIPAL POOL					Project Number: PR4-011 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	54.8	54.8		0							
Land Acquisition		0		0							
Site Improvement	125.4	125.4		0							
Construction	6505.4	505.4	200	5800							
Inspection	6	6		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	6691.6	691.6	200	5800	5800	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
	200	0	200	0							
	301.2	301.2		0							
	63.9	63.9		0							
	289.5	289.5		0							
	5837	37		5800	5800						
		0		0							
		0		0							
	6691.6	691.6	200	5800	5800	0	0	0	0	0	0
D: Project Description and Justification:											
FY2005-2007: Funding was designated for renovations to the pool complex. The project included exterior painting, locker room and concession upgrades, white coating the baby pool, improvements to the filter room, leak detection and repairs to the diving pool, deck repairs, and site improvements to the interior grounds to include a new slide and diving board. The project was completed during the summer of 2005.											
FY2017 and FY2018: Funding will be used to evaluate the need for a new facility and to designate funding for a new facility. An evaluation will include the possibility of rebuilding on the existing site or exploring a new site. Future construction must consider floodplain restrictions if built in this flood plain zone.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	1997
Date of First Appropriation	1997
Last Fiscal Years Cost Estimate	6691.4
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	140
Impact of Revision	

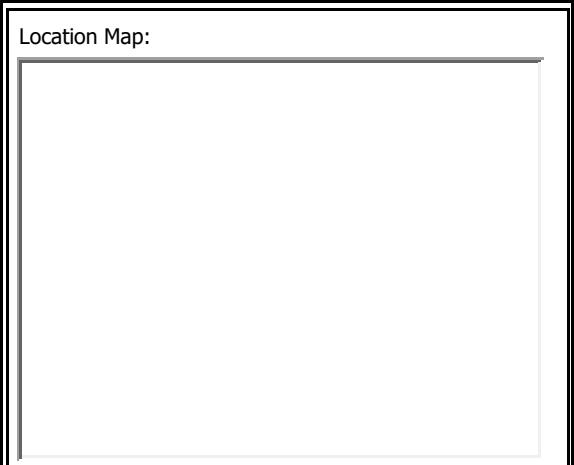
F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	



A. Project Name: RIVERFRONT PARK IMPROVEMENTS				Project Number: PR6-004 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	173.3	173.3		0							
Land Acquisition	10.7	10.7		0							
Site Improvement	657	657		0							
Construction	454.6	454.6		0							
Inspection	43	43		0							
Furniture And Fixtures		0		0							
Other Legal	10.8	10.8		0							
Total	1349.4	1349.4	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs	297	297		0							
General Operating	185	185		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding	867.4	867.4		0							
Federal/Other Funding		0		0							
Total Revenue	1349.4	1349.4	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
State of Maryland Bond Grant funding has been approved for FY2006 at \$50K, FY2007 at \$100K and FY2008 at \$75K from the Senate and \$100K from the House. The FY2008 funding requires a match of \$175K. Funding is for the Mill Dam Ruins project.											
FY2011 - Renovation project was completed in Fall 2010.											
FY2011 - With legislative action from the state, \$205K of state funds and \$175K of GOB matching funds was moved from this project to Facility Renovation Anderson-Murphy Community Center with Ordinance 1693.											
FY2015 - Expand the overlook area.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	1984
Date of First Appropriation	2006
Last Fiscal Years Cost Estimate	1349.4
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	85
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	



A. Project Name: RIVER MONITORING SYSTEM					Project Number: PR6-005 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering		0		0							
Land Acquisition		0		0							
Site Improvement	70	70		0							
Construction		0		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other	5	0		5	5						
Total	75	70	0	5	5	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0		0								
	0		0								
	0		0								
	70	70		0							
	0		0								
	0		0								
	0		0								
	5	0		5	5						
	75	70	0	5	5	0	0	0	0	0	0

D: Project Description and Justification:

FY2015: Monitoring system that alerts City Administration if water levels rise above a certain fixed depth. Project was completed in Fall 2015.

FY2018: Routine maintenance. Project funded with Public Safety Surcharge money.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2015
Date of First Appropriation	2015
Last Fiscal Years Cost Estimate	70
Appropriation Request FY 18	5
Re-Authorization From Prior Years Remaining Balance	46.98
Impact of Revision	5

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: PARK IMPROVEMENT PROGRAM					Project Number: PR6-006 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	178	178		0							
Land Acquisition	217.3	217.3		0							
Site Improvement	981.7	106.7		875							
Construction	1399.9	1257.3		142.6							
Inspection	7.8	7.8		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	2784.7	1767.1	0	1017.6	0	1467.6	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016				0							
City Bond Proceeds-Prior Yrs	524	524		0							
General Operating	1306.7	289.1		1017.6							
Speed Camera		0		0							
County Funding	TBD	0		0							
State Funding		954	954	0							
Federal/Other Funding		0		0							
Total Revenue	2784.7	1767.1	0	1017.6	0	1467.6	0	0	0	0	0

D: Project Description and Justification:

FY2014: Funding is designated for construction of a skate park. The skate park will be completed in the Summer of 2014.

FY2019: Funding is designated for the following projects. Construction of an asphalt path connection from Dorset Road to Roland B. Sweitzer Community Park, replacement of the stage at Alice B. McCullough Field and installation of lights at Chypress Field.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	1992
Date of First Appropriation	1992
Last Fiscal Years Cost Estimate	2784.7
Appropriation Request FY 18	0
Re-Authorization From Prior Years Remaining Balance	467.8
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

VARIOUS
LOCATIONS
CITY-WIDE

A. Project Name: RIVERFRONT PARK EXTENSION					Project Number: PR6-009 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	74	74		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	409.6	409.6		0							
Inspection	9.9	9.9		0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	493.5	493.5	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating		0		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding	493.5	493.5		0							
Federal/Other Funding		0		0							
Total Revenue	493.5	493.5	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2015 funding is designated for the extension of Riverfront Park eastward from U.S. Route 1 along the Patuxent River to Route 198. Within this new section of the park, a trail system is proposed to link the existing trail to the Train Station and the Laurel Golf and Recreation Center site. Property acquisition and annexation will be necessary in order to accomplish this goal. It is anticipated that the property acquisition can be totally funded through State grant monies under project PR1-001, Parkland Acquisitions.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	1995
Date of First Appropriation	
Last Fiscal Years Cost Estimate	493.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	493.5
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: MEMORIAL INSTALLATIONS					Project Number: PR6-014 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering				0							
Land Acquisition				0							
Site Improvement	49		49	0							
Construction				0							
Inspection				0							
Furniture And Fixtures				0							
Other				0							
Total	49	0	49	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011				0							
City Bond Proceeds 2016				0							
City Bond Proceeds-Prior Yrs				0							
General Operating	49		49	0							
Speed Camera				0							
County Funding				0							
State Funding				0							
Federal/Other Funding				0							
Total Revenue	49	0	49	0	0	0	0	0	0	0	0

D: Project Description and Justification:

This project was added to the FY2017 by Ordinance 1888. Funding is provided by the FY2015 transfer from the GOB in the amount of \$49,623 to create various memorial gardens on the grounds of City-owned facilities and/or parks.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2017
Date of First Appropriation	2017
Last Fiscal Years Cost Estimate	49
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	7.3
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: NON-DESTRUCTIVE PAVEMENT EVALUATIONS				Project Number: PW1-010	Rev:
B. Expenditure Schedule (\$000'S)					
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18
Planning/Engineering	140	140		0	
Land Acquisition		0		0	
Site Improvement		0		0	
Construction		0		0	
Inspection		0		0	
Furniture And Fixtures		0		0	
Other		0		0	
Total	140	140	0	0	0 0 0 0 0 0 0
C. Anticipated Funding Sources (\$000'S)					
City Bond Proceeds 2011		0		0	
City Bond Proceeds 2016				0	
City Bond Proceeds-Prior Yrs	60	60		0	
General Operating	80	80		0	
Speed Camera		0		0	
County Funding		0		0	
State Funding		0		0	
Federal/Other Funding		0		0	
Total Revenue	140	140	0	0	0 0 0 0 0 0 0

D: Project Description and Justification:

This project provides for evaluation of City roadways and a prioritized analysis of future roadway improvement projects. This evaluation is anticipated to occur on a 5-year cycle. The current estimated cycle is 10-years. This will increase the miles of roadways that need to be evaluated in the next phase. The FY2014 Phase will provide analysis of 53 lane miles of roadway. The evaluation will include core samples, testing and an engineering analysis.

This 5-year cycle was completed in the Winter of 2015.

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	1992
Date of First Appropriation	2005
Last Fiscal Years Cost Estimate	140
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	13.146
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:
VARIOUS LOCATIONS CITY-WIDE

A. Project Name: BASE MAP UPDATE					Project Number: PW1-011 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	272.5	242.5		30	30						
Land Acquisition		0		0							
Site Improvement		0		0							
Construction		0		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other EQUIPMENT ACQUISI	30	30		0							
Total	302.5	272.5	0	30	30	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs	110	110		0							
General Operating	162.5	162.5		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding	30	0		30	30						
Total Revenue	302.5	272.5	0	30	30	0	0	0	0	0	0

D: Project Description and Justification:

This project is intended to provide photometric mapping and asset inventory in support of the City's proposed GIS system and is needed in order to comply with "GASB 34". This effort will provide a valuable data base for the City's planning and maintenance activities. The current base map was compiled in 1991, and does not include any features constructed after that time. This project is on-going and will be done in several phases

2018: This project will fund the necessary GIS changes to bring our basemap into compliance with NEXGEN 911 requirements. Project funded with Public Safety Surcharge money.

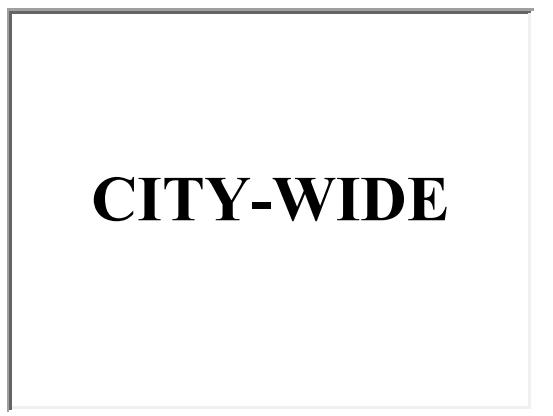
E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2001
Date of First Appropriation	2002
Last Fiscal Years Cost Estimate	342.5
Appropriation Request FY 18	30
Re-Authorization From Prior Years Remaining Balance	49.7
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



CITY-WIDE

A. Project Name: ALLEY IMPROVEMENTS					Project Number: PW2-007 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	57.9	57.9		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	188.8	188.8		0							
Inspection	7	7		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	253.7	253.7	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	110.2	110.2		0							
		0		0							
		0		0							
	143.5	143.5		0							
		0		0							
		0		0							
		0		0							
		0		0							
	253.7	253.7	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
This project provides for specific alley improvements within the City on a prioritized basis. Minor alley improvements are accomplished by the DPW when needed. Major alley improvements are scheduled only when there is 100% of all owners of property abutting the alley in agreement with the proposed major improvement.											
FY2012: Funding was proposed for improvements to Fetty Alley and Tolson Alley. Alleys were completed in Spring 2013.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	1974
Date of First Appropriation	1974
Last Fiscal Years Cost Estimate	253.7
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	40
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:
VARIOUS LOCATIONS CITY-WIDE

A. Project Name: CURB AND GUTTER IMPROVEMENTS				Project Number: PW2-008 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	7.5	7.5		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	845	600	35	210		35	35	35	35	35	
Inspection	12	12		0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	864.5	619.5	35	210		35	35	35	35	35	0

C.	Anticipated Funding Sources (\$000'S)						
City Bond Proceeds 2011	85	85		0			
City Bond Proceeds 2016				0			
City Bond Proceeds-Prior Yrs	345.5	345.5		0			
General Operating	264	89		175		35	35
Speed Camera	165	95	35	35		35	35
County Funding		0		0			
State Funding		0		0			
Federal/Other Funding	5	5		0			
Total Revenue	864.5	619.5	35	210		35	35

D: Project Description and Justification:

This project provides for the installation of concrete curb and gutter on roadways that have no curb and gutter, or if existing curb and gutter has deteriorated to a point requiring replacement. Combination curb and gutter plays a vital role in the structure of a street. It provides both road edge stabilization and drainage functions that significantly enhance the useful life of the pavement structure. Funding provides for continuous maintenance and placement where curb does not currently exist.

A survey of curb conditions was begun in 1987 and has been updated regularly since 1989. Past funding for this project has replaced thousands of linear feet of curb and gutter City-wide. This project also includes the upgrading of existing handicap ramps to meet new ADA requirements. The requested funding will continue the replacement of aging curb and gutter and extend the program into areas where curbs do not exist. This is an annual program usually done in conjunction with sidewalk repair/replacement. Cost estimates have had to be adjusted upward to more closely match bid prices.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	1980
Date of First Appropriation	1990
Last Fiscal Years Cost Estimate	864.5
Appropriation Request FY 18	35
Re-Authorization From Prior Years Remaining Balance	70.120
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

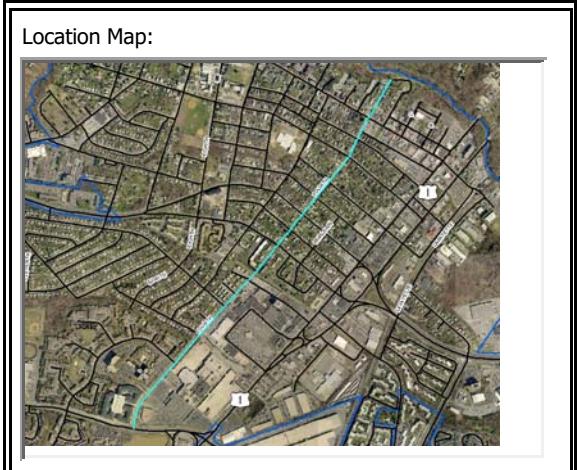
Location Map:

**VARIOUS
LOCATIONS
CITY-WIDE**

A. Project Name: FOURTH STREET IMPROVEMENTS				Project Number: PW2-017 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	58.8	39	19.8	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	702.6	506.4	196.2	0							
Inspection	6	6		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	767.4	551.4	216	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0		0								
	216		216	0							
	400	400		0							
	151.4	151.4		0							
	0		0								
	0		0								
	0		0								
	16	0		16							
	783.4	551.4	216	16	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2011: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. Project scope includes Fourth Street between Ashford Boulevard and Cherry Lane. This phase of the project was completed in Fall 2010.											
FY2017: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. Project scope includes Fourth Street between Montgomery Street and the River.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2008
Date of First Appropriation	2008
Last Fiscal Years Cost Estimate	767.4
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	216
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	



A. Project Name: SIDEWALK REPLACEMENT/REPAIR PROGRAM					Project Number: PW2-021 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering		0		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	1053.3	703.3	50	300	50	50	50	50	50	50	
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	1053.3	703.3	50	300	50	50	50	50	50	50	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	130	130		0							
				0							
	145	145		0							
	583.3	333.3		250	50	50	50	50	50		
	195	95	50	50	50						
		0		0							
		0		0							
		0		0							
	1053.3	703.3	50	300	50	50	50	50	50	50	0

D: Project Description and Justification:

This program plays a vital role in the structure of a street. Past funding for this project has replaced thousands of square feet of sidewalk City-wide.

An annual survey of a pre-determined area of the City provides a list of locations of sidewalk that meets the City's criteria for replacement or repair.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	1992
Date of First Appropriation	1992
Last Fiscal Years Cost Estimate	1003.3
Appropriation Request FY 18	50
Re-Authorization From Prior Years Remaining Balance	42.87
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

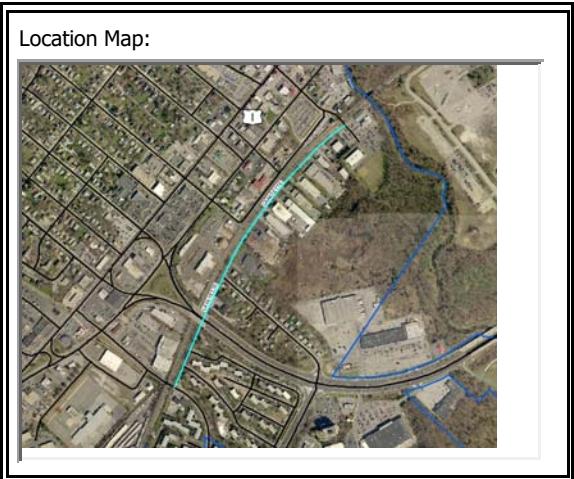
Location Map:

**VARIOUS
LOCATIONS
CITY-WIDE**

A. Project Name: LAFAYETTE AVENUE IMPROVEMENTS				Project Number: PW2-029 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	45	45		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	380	380		0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	425	425	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding CDBG Federal/Other Funding Total Revenue		0	0								
				0							
	100	100		0							
	25	25		0							
		0	0	0							
		0	0	0							
	300	300		0							
		0	0	0							
	425	425	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
<p>This project provides for a partial reconstruction of the roadway, including select base repairs, sidewalk (east side) and select curb and gutter repair/replacement . The west side of Lafayette Street is the railroad tracks and CSX right-of-way so construction of a City owned sidewalk is not an option at this time. CDBG Grants have been received in the amounts of \$50,000 (Phase 1) and \$150,000 (Phase 2) and all design/engineering has been completed plus curb, gutter, and sidewalk work. Road repairs and resurfacing has been completed from Bowie Road to Irving Street.</p> <p>CDBG funding was approved for FY2009 in the amount of \$100K. The final phase of this street was completed in the Spring of 2010.</p>											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2000
Date of First Appropriation	2006
Last Fiscal Years Cost Estimate	725
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	135.8
Impact of Revision	300

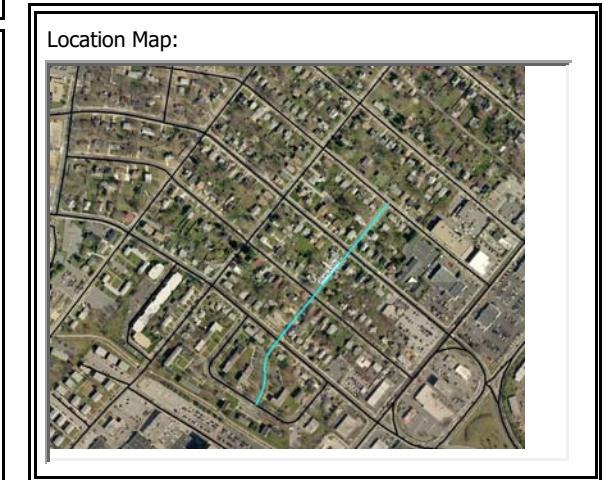
F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	



A. Project Name: FAIRLAWN AVENUE IMPROVEMENTS				Project Number: PW2-033 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	34.2	25.5	8.7	0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	276.3	189.3	87	0							
Inspection	6.2	6.2		0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	316.7	221	95.7	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0		0							
	95.7		95.7	0							
	221	221		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	316.7	221	95.7	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2008: This phase of project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the entire length of Fairlawn Avenue. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. This project was completed in Spring 2010.											
FY2017: This phase of the project is to provide for select sidewalks, curb & gutter repair, for the entire length of Fairlawn Avenue. Engineering is complete and construction will be completed in Spring 2017.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2000
Date of First Appropriation	2008
Last Fiscal Years Cost Estimate	316.7
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	95.7
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	



A. Project Name: STREET REPAIRS & SAFETY IMPROV. PROG.					Project Number: PW2-040 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	15	15		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	533	213	80	240	40	40	40	40	40	40	
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	548	228	80	240	40	40	40	40	40	40	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0		0								
	80	0	80	0							
		0		0							
	428	228		200	40	40	40	40	40		
	40	0		40	40						
		0		0							
		0		0							
		0		0							
	548	228	80	240	40	40	40	40	40	40	0

D: Project Description and Justification:

This project provides for unanticipated major Street repairs and/or Safety Improvements on City Streets.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2005
Date of First Appropriation	2005
Last Fiscal Years Cost Estimate	548
Appropriation Request FY 18	40
Re-Authorization From Prior Years Remaining Balance	88.99
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

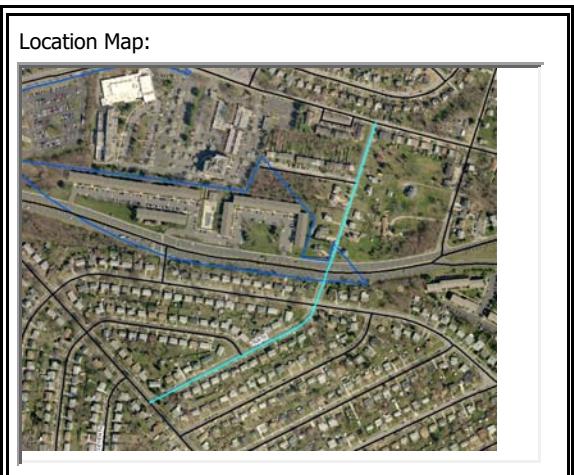
Location Map:

VARIOUS
LOCATIONS
CITY-WIDE

A. Project Name: TENTH STREET IMPROVEMENTS					Project Number: PW2-047 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	26.1	22	4.1	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	280	239	41	0							
Inspection	0	0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	306.1	261	45.1	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
	45.1		45.1	0							
	220	220		0							
	41	41		0							
	0		0	0							
	0		0	0							
	0		0	0							
	0		0	0							
	306.1	261	45.1	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2011: This phase of project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. Project scope includes Tenth Street between White Way and Route 198 East. This project was completed in Summer 2010.											
FY2017: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. Project scope includes Tenth Street between Montgomery Street and 11th Street. Engineering is complete and construction will be completed in Spring 2017.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2008
Date of First Appropriation	2008
Last Fiscal Years Cost Estimate	306.1
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	45.1
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	



A. Project Name: LAUREL OAKS LANE IMPROVEMENTS					Project Number: PW2-049 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	26.9	18	8.9	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	289	200	89	0							
Inspection	2	2		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	317.9	220	97.9	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
	97.9		97.9	0							
	220	220		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	317.9	220	97.9	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2009: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the entire length of Laurel Oaks Lane. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. This phase was completed in the Summer of 2009.											
FY2017: This phase of the project is to provide for select sidewalks, curb & gutter repair, for the entire length of Laurel Oaks Lane.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2008
Date of First Appropriation	2008
Last Fiscal Years Cost Estimate	317.9
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	97.9
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	



A. Project Name: CITY WIDE SIDEWALK PLACEMENT				Project Number: PW2-052 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	44.5	0		44.5							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	245	115	75	55	55						
Inspection	12.5	0		12.5							
Furniture And Fixtures		0		0							
Other		0		0							
Total	302	115	75	112	55	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0		0								
	75	0	75	0							
		0		0							
	57	0		57							
	170	115		55	55						
		0		0							
		0		0							
		0		0							
	302	115	75	112	55	0	0	0	0	0	0

D: Project Description and Justification:

FY2013 - FY2018: This project is based on City streets that presently only have sidewalks on one side of the street. This project will entail numerous locations and 309,760 sq ft. of sidewalk and 76,880 linear ft. of curb and gutter installation. Funding provides for continuous maintenance and placement where sidewalk and/or curb and gutter does not currently exist, i.e., Seventh Street from Main Street to Talbott Avenue, Van Dusen Road from Killbarron to Contee Road.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2009
Date of First Appropriation	2012
Last Fiscal Years Cost Estimate	302
Appropriation Request FY 18	55
Re-Authorization From Prior Years Remaining Balance	44.7
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: ASHFORD BOULEVARD IMPROVEMENTS					Project Number: PW2-058 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	53.5	53.5		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	632	632		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	685.5	685.5	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	381	381		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	304.5	304.5		0							
Total Revenue	685.5	685.5	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2012: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the area between Fourth Street and Cherry Lane. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Construction to be completed in Spring 2013.

FY2016: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the area from Cherry Lane to the terminus of Ashford Boulevard. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Engineering is complete and construction to start in Summer 2017.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2010
Date of First Appropriation	2011
Last Fiscal Years Cost Estimate	685.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	287.0
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: LAUREL PLACE IMPROVEMENTS					Project Number: PW2-060 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	20	20		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	311	311		0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	331	331	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating	331	331		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	331	331	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2015: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the area between Cherry Lane and Mulberry Street. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. This project was moved to out years pending area development. Engineering on this project began in FY2016. Engineering is complete and construction will be completed in Spring 2017.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2010
Date of First Appropriation	
Last Fiscal Years Cost Estimate	331
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	303.98
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: LAUREL BIKEWAY					Project Number: PW2-061 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	50	50		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	360	235		125		10	20	20	25	25	25
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	410	285	0	125		10	20	20	25	25	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0		0							
		0		0							
		0		0							
	170	45		125		10	20	20	25	25	25
		0		0							
		0		0							
	240	240		0							
		0		0							
	410	285	0	125		10	20	20	25	25	0
D: Project Description and Justification:											
FY2014 through FY2021: Per City of Laurel Bikeway Master Plan, funding is for construction of bike lanes, hiker/biker trails, bike racks, path lighting, bike pavement markings, roadway striping and bikeway street signage.											
FY2015: Design/construction for a hiker/biker trail from Killbarron to Contee Road. Design nearing completion with contract to be sent out to bid in the Spring of 2015. Funding for this project is a combination of GOB expenditures and a grant awarded by the State of Maryland in the amount of \$200,000.											
FY2017: Contract awarded. Work to be completed in Spring of 2016.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2011
Date of First Appropriation	2011
Last Fiscal Years Cost Estimate	410
Appropriation Request FY 18	10
Re-Authorization From Prior Years Remaining Balance	203.8
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: ASHFORD PLACE IMPROVEMENTS				Project Number: PW2-062 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	8.5	8.5		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	142.5	142.5		0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	151	151	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating	151	151		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	151	151	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2015: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay for the entire street. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Project was completed in Winter 2015.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2011
Date of First Appropriation	
Last Fiscal Years Cost Estimate	151
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	74.7
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: OXFORD DRIVE IMPROVEMENTS					Project Number: PW2-063 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	20.5	0	20.5	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	365	0	365	0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	385.5	0	385.5	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0		0							
	385.5	0	385.5	0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	385.5	0	385.5	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2017: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the area from Cypress Street to Ashford Boulevard. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2011
Date of First Appropriation	
Last Fiscal Years Cost Estimate	385.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	385.5
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: ASHFORD COURT IMPROVEMENTS				Project Number: PW2-064 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	8.5	8.5		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	142.5	142.5		0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	151	151	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0	0								
		0	0								
		0	0								
	151	151	0								
		0	0								
		0	0								
		0	0								
		0	0								
	151	151	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2015: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay for the entire court. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Project was completed in Winter2015.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2011
Date of First Appropriation	
Last Fiscal Years Cost Estimate	151
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	55
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: ERICA LANE IMPROVEMENTS					Project Number: PW2-065 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	8	8		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	85	85		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	93	93	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating	93	93		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	93	93	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2015: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay for the entire court. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2011
Date of First Appropriation	
Last Fiscal Years Cost Estimate	93
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	93
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: BOWIE ROAD/CSX PEDESTRIAN UNDERPASS				Project Number: PW2-069 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	150	50		100							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	1800	550		1250							
Inspection	10	0		10							
Furniture And Fixtures			0	0							
Other Legal	40	40		0							
Total	2000	640	0	1360	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	270	270		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	1730	370		1360							
		0		0							
		0		0							
Total Revenue	2000	640	0	1360	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2012 - FY2015: Funding for this project provides for the construction of a hiker/biker underpass to ensure pedestrian safety between the east and west side of the CSX railroad tracks. The \$180K is a matching grant for the CDBG project which will include sidewalk, curb & gutter and overlay and a signal at Lafayette & Bowie Road. This project was completed in the Winter of 2015. Additional work will continue on Bowie Road in the Summer of 2015. This phase of the project will include adding sidewalks from the underpass to Route 1 North bound.

FY2016: Funds secured for the remaining portion of Bowie Road -- to include sidewalk, curb & gutter and storm water management. Project will be put out to bid in Spring of 2017.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2011
Date of First Appropriation	2011
Last Fiscal Years Cost Estimate	2000
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	232.07
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: CHERRY LANE IMPROVEMENTS					Project Number: PW2-071 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	74.8	74.8		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	879.9	879.9		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	954.7	954.7	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0		0							
		0		0							
		0		0							
	954.7	954.7		0							
		0		0							
		0		0							
		0		0							
		0		0							
	954.7	954.7	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2015: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for east bound Cherry Lane between Van Dusen Road and Ashford Boulevard. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets.											
FY2016: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for Cherry Lane between Washington Boulevard and Van Dusen Road. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Engineering is complete and construction to start in Summer 2017.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2011
Date of First Appropriation	2015
Last Fiscal Years Cost Estimate	954.7
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	934.57
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: CAMBRIDGE CIRCLE IMPROVEMENTS				Project Number: PW2-073 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	20	0	20	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	265.5	0	265.5	0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	285.5	0	285.5	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0		0							
	285.5	0	285.5	0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	285.5	0	285.5	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2017: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2013
Date of First Appropriation	
Last Fiscal Years Cost Estimate	285.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	285.5
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: SHANNON AVENUE IMPROVEMENTS				Project Number: PW2-074 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	17	0	17	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	225.5	0	225.5	0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	242.5	0	242.5	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0		0							
	195.4	0		195.4							
		0		0							
	47.1	0	47.1	0							
		0		0							
		0		0							
		0		0							
		0		0							
	242.5	0	47.1	195.4	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2017: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Engineering is underway, construction to start in Spring 2017.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2013
Date of First Appropriation	
Last Fiscal Years Cost Estimate	242.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	240.8
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: CHERRYWOOD DRIVE IMPROVEMENTS					Project Number: PW2-075 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering			0	0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	166.7	166.7		0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	166.7	166.7	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0	0	0							
		0	0	0							
		0	0	0							
	166.7	166.7		0							
		0	0	0							
		0	0	0							
		0	0	0							
		0	0	0							
	166.7	166.7	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2015: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. This project was completed funded with savings from completed projects and was moved into FY2015 by a CIP Amendment. This project is moving forward with in-house engineering. The funds allocated for engineering are being moved to construction. This project was completed in the Winter of 2015.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2013
Date of First Appropriation	2015
Last Fiscal Years Cost Estimate	166.7
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	31.3
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: LEXINGTON AVENUE IMPROVEMENTS				Project Number: PW2-076 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	17.5	0	17.5	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	223	0	223	0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	240.5	0	240.5	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0		0								
	240.5	0	240.5	0							
	0		0								
	0		0								
	0		0								
	0		0								
	0		0								
	0		0								
	240.5	0	240.5	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2017: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Engineering is underway, construction to start in Spring 2017.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2013
Date of First Appropriation	
Last Fiscal Years Cost Estimate	240.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	240
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: AVONDALE STREET IMPROVEMENTS				Project Number: PW2-077 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	13.75	0	13.75	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	181.75	0	181.75	0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	195.5	0	195.5	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0		0							
	195.5		195.5	0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	195.5	0	195.5	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2017: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Engineering is complete and construction will be completed in Spring 2017.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2013
Date of First Appropriation	
Last Fiscal Years Cost Estimate	195.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	195.5
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: CYPRESS STREET IMPROVEMENTS				Project Number: PW2-078 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	20.5	0	20.5	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	365	0	365	0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	385.5	0	385.5	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0		0							
	385.5	0	385.5	0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	385.5	0	385.5	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2017: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2014
Date of First Appropriation	
Last Fiscal Years Cost Estimate	385.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	385.5
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: PARKVIEW DRIVE IMPROVEMENTS				Project Number: PW2-079 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	13.5	0	13.5	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	185.5	0	185.5	0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	199	0	199	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0		0							
	199	0	199	0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	199	0	199	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2017: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2014
Date of First Appropriation	2016
Last Fiscal Years Cost Estimate	199
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	199
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: PHILLIP POWERS DRIVE IMPROVEMENTS					Project Number: PW2-080 Rev:						
B. Expenditure Schedule (\$000'S)					YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE							
Planning/Engineering	15	0	15	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	210.5	0	210.5	0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	225.5	0	225.5	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0		0							
	225.5	0	225.5	0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	225.5	0	225.5	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2017: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2014
Date of First Appropriation	
Last Fiscal Years Cost Estimate	225.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	225.5
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: OAKPOINTE DRIVE IMPROVEMENTS				Project Number: PW2-082 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	13.5	0	13.5	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	188.5	0	188.5	0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	202	0	202	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016	202	0	202	0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating		0		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	202	0	202	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2017: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Engineering is underway, construction to start in Spring 2017.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2014
Date of First Appropriation	2016
Last Fiscal Years Cost Estimate	202
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	201.55
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: CHESTNUT COURT IMPROVEMENTS				Project Number: PW2-083 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	7.5	0	7.5	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	99.5	0	99.5	0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	107	0	107	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016	107	0	107	0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating		0		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	107	0	107	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2017: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Engineering is underway, construction to start in Spring 2017.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2014
Date of First Appropriation	2016
Last Fiscal Years Cost Estimate	107
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	106.7
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: OAKPOINTE PLACE IMPROVEMENTS				Project Number: PW2-084 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	7.5	0	7.5	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	100.5	0	100.5	0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	108	0	108	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0		0								
	108	0	108	0							
	0		0								
	0		0								
	0		0								
	0		0								
	0		0								
	0		0								
	0		0								
D: Project Description and Justification:											
FY2017: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Engineering is underway, construction to start in Spring 2017.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2014
Date of First Appropriation	2016
Last Fiscal Years Cost Estimate	108
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	107.7
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: CLAYS LANE IMPROVEMENTS					Project Number: PW2-086 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	20	0	20	0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	196	0	196	0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	216	0	216	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0		0								
	216	0	216	0							
	0		0								
	0		0								
	0		0								
	0		0								
	0		0								
	0		0								
	216	0	216	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2017: Funding is provided for the select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for Clays Lane. Engineering is complete and construction will be completed in Spring 2017.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2017
Date of First Appropriation	2018
Last Fiscal Years Cost Estimate	216
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	215.9
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: COLONY AVENUE IMPROVEMENTS				Project Number: PW2-087 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	22.5	0		22.5	22.5						
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	198.5	0		198.5	198.5						
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	221	0	0	221	221	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0		0		221						
	221	0		221	221						
	0		0								
	0		0								
	0		0								
	0		0								
	0		0								
	0		0								
	0		0								
D: Project Description and Justification:											
FY2018: Funding is provided for the select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for Colony Avenue.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2017
Date of First Appropriation	
Last Fiscal Years Cost Estimate	221
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	221
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:	

A. Project Name: DORSET ROAD IMPROVEMENTS

Project Number: PW3-018 Rev:

B. Expenditure Schedule (\$000'S)

COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	Beyond
					FY18	FY19	FY20	FY21	FY22	FY23	Yr 6
Planning/Engineering	55.2	55.2		0							
Land Acquisition	0	0		0							
Site Improvement		0		0							
Construction	545	545		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other Legal		0		0							
Total	600.2	600.2	0	0	0	0	0	0	0	0	0

C. Anticipated Funding Sources (\$000'S)

City Bond Proceeds 2011	250	250		0							
		0		0							
		0		0							
	131	131		0							
	219.2	219.2		0							
		0		0							
		0		0							
		0		0							
	600.2	600.2	0								

D: Project Description and Justification:

FY2013: This phase of the project is to provide for the design and engineering for the entire street, also select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for Dorset Road from Woodbine Drive to Brooklyn Bridge Road. Completed in the Fall of 2012.

FY2015: This phase of the project includes that portion of Dorset Road from Sandy Spring Road north to the vicinity of the Brookmill pool house where it abuts City right-of-way. This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, along with a new storm drain culvert for Dorset Road from Old Sandy Spring Road to Woodbine Drive. The culvert was completed in the Winter of 2015. Engineering has been completed. Project will be put out to bid in Winter 2016. The roadwork is anticipated to be completed in Fall 2016.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	1994
Date of First Appropriation	1995
Last Fiscal Years Cost Estimate	600.2
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	155.09
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

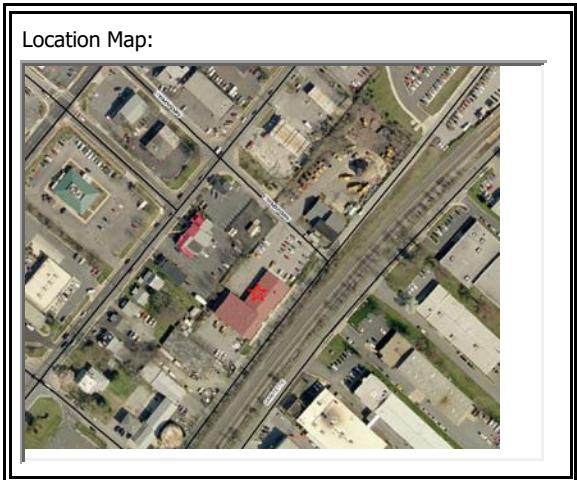
Location Map:



A. Project Name: PUBLIC WORKS FACILITY					Project Number: PW4-001 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	266.6	264.6	2	0							
Land Acquisition	515	515		0							
Site Improvement	50.7	50.7		0							
Construction	1982.8	1702.8	280	0							
Inspection	27	27		0							
Furniture And Fixtures		0		0							
Other Legal. Furniture	0.6	0.6		0							
Total	2842.7	2560.7	282	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0		0								
	282	0	282	0							
	708.4	708.4		0							
	659	659		0							
	0		0								
	0		0								
	300	300		0							
	893.3	893.3		0							
	2842.7	2560.7	282	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
The existing Public Works Facility is situated on 2.5 acres of land. The new facility was completed in November 2003. \$893.3 Undesignated Reserve.											
FY2014: This phase provides for the completion of the parking lot improvements.											
FY2017: This phase provides for the design and construction of separate storage areas. The storage areas will allow for construction materials (stone, sand, cold mix, mulch, etc.) to be stored without cross-contamination.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	1988
Date of First Appropriation	1990
Last Fiscal Years Cost Estimate	2842.7
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	270.3
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	



A. Project Name: BARKMAN KAISER PUBLIC SAFETY COMPLEX					Project Number: PW4-002 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	606	606		0							
Land Acquisition	2500	2500		0							
Site Improvement	1277.5	1150		127.5	127.5						
Construction	3774.2	3774.2		0							
Inspection	100	100		0							
Furniture And Fixtures	100	100		0							
Other IT	371	371		0							
Total	8728.7	8601.2	0	127.5	127.5	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016				0							
City Bond Proceeds-Prior Yrs	3519	3519		0							
General Operating	1374.7	1374.7		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding	2595	2595		0							
Federal/Other Funding	1240	1112.5		127.5	127.5						
Total Revenue	8728.7	8601.2	0	127.5	127.5	0	0	0	0	0	0

D: Project Description and Justification:

The new facility, the Barkman Kaiser Public Safety Complex, opened in May 2010. Construction to convert the old sanctuary into a Community Room was completed in the summer of 2011.

In FY2013 the City received a federal grant for hazard mitigation flood proofing. The flood proofing project was completed in Summer 2014.

In FY2018 Public Safety Surcharges will fund resurfacing the LPD parking lot.

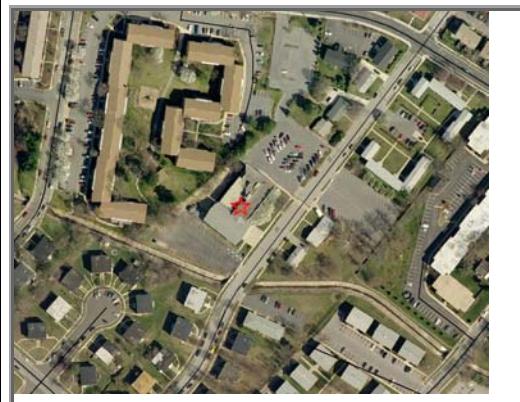
E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	1995
Date of First Appropriation	2004
Last Fiscal Years Cost Estimate	8728.7
Appropriation Request FY 18	127.5
Re-Authorization From Prior Years Remaining Balance	12.22
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: PARKS & RECREATION MAINTENANCE FACILITY				Project Number: PW4-003	Rev:
B. Expenditure Schedule (\$000'S)					
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	
Planning/Engineering	10.5	10.5		0	
Land Acquisition	1357.5	1357.5		0	
Site Improvement	95	95		0	
Construction	629.227	629.227		0	
Inspection		0		0	
Furniture And Fixtures		0		0	
Other		0		0	
Total	2092.227	2092.227	0	0	
C. Anticipated Funding Sources (\$000'S)					
City Bond Proceeds 2011	40	40		0	
City Bond Proceeds 2016		0		0	
City Bond Proceeds-Prior Yrs		0		0	
General Operating	117.727	117.727		0	
Speed Camera	1934.5	1934.5		0	
County Funding		0		0	
State Funding		0		0	
Federal/Other Funding		0		0	
Total Revenue	2092.227	2092.227	0	0	

D: Project Description and Justification:

FY2011: The City purchased the property at 7703 and 7705 Sandy Spring Road, to serve as the Parks & Recreation Maintenance Facility. Completion of construction is expected in the Spring of 2011.

FY2012: Funding designated for continued renovations to the new Parks & Recreation Maintenance Facility.

FY2013: Upgrades to the water service, a fire sprinkler system and a storage facility were completed.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2011
Date of First Appropriation	2011
Last Fiscal Years Cost Estimate	2092.2
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	91.4
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: LAUREL MUNICIPAL CENTER RENOVATION				Project Number: PW4-004 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	91.74	91.74		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	1215.11	1215.11		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	1306.85	1306.85	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
		0		0							
		0		0							
	1306.85	1306.85		0							
		0		0							
		0		0							
		0		0							
		0		0							
	1306.85	1306.85	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2014: This project was added into the FY2014 CIP through the adoption of Ordinance No. 1782. Funding is being provided for engineering and architectural design, construction for security improvements and the Department of Communications renovations.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2014
Date of First Appropriation	2014
Last Fiscal Years Cost Estimate	1306.85
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	2.473
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

Summary of Projects Unfunded - Fiscal Years 2018 - 2023

				Needed to Complete the Project			Fiscal Year 2018			Fiscal Year 2019 and Beyond						Page
Project Name	Est Total Cost	Thru FY16	Est FY17	Total Cost	Funding Source(s)		Total Cost FY18	Funding Source(s)		Expenditure Schedule (\$000's)						Page
					Local Share	Non Local		Local Share	Non-Local	Total FY19	Total FY20	Total FY21	Total FY22	Total FY23	Beyond 6 Years	
Funded: No																
ES1-003 FLOODPLAIN STUDY	599.1	599.1	0	0	0	0	0	0	0	0	0	0	0	0	0	F-72
ES7-002 DEVELOPMENT SAF	75	75	0	0	0	0	0	0	0	0	0	0	0	0	0	F-73
IT7-002 PARK SECURITY IMP	350	350	0	0	0	0	0	0	0	0	0	0	0	0	0	F-74
PR6-013 MCCULLOUGH FIELD	1137.8	737.8	0	400	0	400	0	0	0	400	0	0	0	0	0	F-75
PW1-013 STORMWATER MAN	240	60	0	180	180	0	0	0	0	30	30	30	30	30	30	F-76
PW2-009 MAIN STREET IMPR	2482.2	1549.2	0	933	933	0	0	0	0	933	0	0	0	0	0	F-77
PW2-030 LAURELTON DRIVE I	435.4	266	0	169.4	169.4	0	0	0	0	0	169.4	0	0	0	0	F-78
PW2-032 KALMIA DRIVE IMPR	376	266	0	110	110	0	0	0	0	0	110	0	0	0	0	F-79
PW2-034 ALAN DRIVE IMPRO	503.6	343	0	160.6	160.6	0	0	0	0	0	160.6	0	0	0	0	F-80
PW2-038 EIGHTH STREET IM	1509.5	580	0	929.5	929.5	0	0	0	0	0	929.5	0	0	0	0	F-81
PW2-045 ST MARY'S PLACE I	210.9	149.3	0	61.6	61.6	0	0	0	0	0	61.6	0	0	0	0	F-82
PW2-048 WARD STREET IMP	298.7	225	0	73.7	73.7	0	0	0	0	0	73.7	0	0	0	0	F-83
PW2-050 CARISSA LANE IMP	239.2	160	0	79.2	79.2	0	0	0	0	0	79.2	0	0	0	0	F-84
PW2-054 NINTH STREET IMP	583.5	198	0	385.5	0	385.5	0	0	0	0	0	385.5	0	0	0	F-85
PW2-055 PHAIR PLACE IMPR	114.3	51	0	63.3	63.3	0	0	0	0	0	63.3	0	0	0	0	F-86
PW2-081 FIFTH STREET IMPR	315.5	0	0	315.5	315.5	0	0	0	0	0	315.5	0	0	0	0	F-87
PW2-084 LONDONDERRY CO	240	0	0	240	240	0	0	0	0	0	0	0	0	240	0	F-88
PW2-085 FENWICK COURT IM	145.5	0	0	145.5	145.5	0	0	0	0	0	0	0	0	145.5	0	F-89
Total for Group	9856.2	5609.4	0	4246.8	3461.3	785.5	0	0	0	1363	1992.8	415.5	30	415.5	30	

				Needed to Complete the Project			Fiscal Year 2018			Fiscal Year 2019 and Beyond						Page
Project Name	Est Total Cost	Thru FY16	Est FY17	Total Cost	Funding Source(s)		Total Cost FY18	Funding Source(s)		Expenditure Schedule (\$000's)						Page
					Local Share	Non Local		Local Share	Non-Local	Total FY19	Total FY20	Total FY21	Total FY22	Total FY23	Beyond 6 Years	

				Needed to Complete the Project			Fiscal Year 2018			Fiscal Year 2019 and Beyond						Page
Project Name	Est Total Cost	Thru FY16	Est FY17	Total Cost	Funding Source(s)		Total Cost FY18	Funding Source(s)		Expenditure Schedule (\$000's)						Page
					Local Share	Non Local		Local Share	Non-Local	Total FY19	Total FY20	Total FY21	Total FY22	Total FY23	Beyond 6 Years	
Total for Report	9856.2	5609.4	0	4246.8	3461.3	785.5	0	0	0	1363	1992.8	415.5	30	415.5	30	

A. Project Name: FLOODPLAIN STUDY					Project Number: ES1-003 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	599.1	599.1		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction		0		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	599.1	599.1	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	0	0	0	0							
	0	0	0	0							
	0	0	0	0							
	0	0	0	0							
	0	0	0	0							
	0	0	0	0							
	0	0	0	0							
	599.1	599.1	0	0							
	599.1	599.1	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
<p>This project provided for a watershed study of the Bear Branch and Crow's Branch tributaries and the Patuxent River watershed, between the Rocky Gorge Dam and the Patuxent Wildlife Research Center in Prince George's County. This study identified existing and potential future flood conditions and how physical, institutional and legal alternatives can be used to address the problems, and to evaluate alternative management techniques within the watershed. The information generated can be used by Prince George's County, WSSC, the Maryland Department of Natural Resources and the City of Laurel in the development of a Flood Management Plan.</p> <p>This project was funded through the Maryland Department of Natural Resources. The wetlands will be identified, but the mapping will be cursory only. A possible future phase of this project is to identify possible flood mitigation projects and a watershed management plan. Additional funding was provided in FY1996. A final submittal to FEMA for map amendments occurred in spring of 2001 and letters from the Mayor were distributed to all affected property owners. The City has made multiple inquiries to FEMA about the status of this study that appears to be on hold pending additional Physical Map Revisions. Project is being retained pending final disposition of Study and any future action to complete the Physical Map Revisions.</p>											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	1991
Date of First Appropriation	1991
Last Fiscal Years Cost Estimate	654.1
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:
<p style="text-align: center;">VARIOUS LOCATIONS WITHIN THE PATUXENT RIVER WATERSHED</p>

A. Project Name: DEVELOPMENT SAFETY IMPROVEMENTS					Project Number: ES7-002 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering			0	0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	75	75		0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	75	75	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011			0	0							
City Bond Proceeds 2016			0	0							
City Bond Proceeds-Prior Yrs			0	0							
General Operating			0	0							
Speed Camera	75	75		0							
County Funding			0	0							
State Funding			0	0							
Federal/Other Funding			0	0							
Total Revenue	75	75	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2014: This project was added into the FY2012 CIP through the adoption of Ordinance No. 1735. Photo Enforcement Camera Revenue will be used to fund the City's share of a joint SHA/City project to provide pedestrian safety enhancements by constructing additional pedestrian signals with countdown timers along Route One in the City.

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2014
Date of First Appropriation	2014
Last Fiscal Years Cost Estimate	75
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: PARK SECURITY IMPROVEMENTS				Project Number: IT7-002 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering			0	0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	350	350		0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	350	350	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011			0	0							
City Bond Proceeds 2016			0	0							
City Bond Proceeds-Prior Yrs			0	0							
General Operating	350	350		0							
Speed Camera			0	0							
County Funding			0	0							
State Funding			0	0							
Federal/Other Funding			0	0							
Total Revenue	350	350	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2014: This project was added into the FY2014 CIP through the adoption of Ordinance No. 1784. Funding is being provided for security and emergency response improvements in City parks.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2014
Date of First Appropriation	2014
Last Fiscal Years Cost Estimate	350
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	0
Impact of Revision	

F. Fiscal Impact

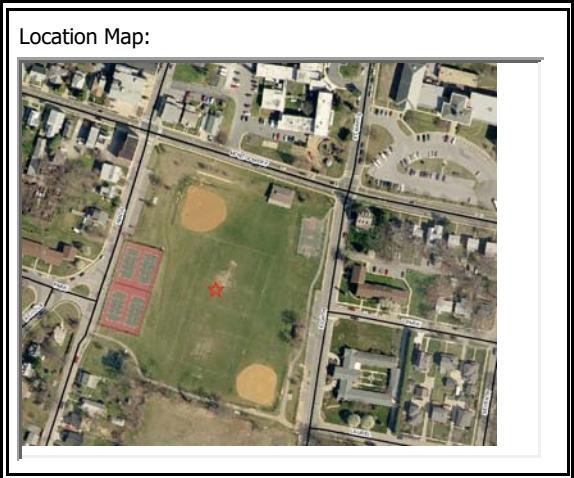
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: MCCULLOUGH FIELD IMPROVEMENTS					Project Number: PR6-013 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	40.1	40.1		0							
Land Acquisition	127.5	127.5		0							
Site Improvement		0		0							
Construction	959.4	559.4		400		400					
Inspection	7.5	7.5		0							
Furniture And Fixtures		0		0							
Other <input type="text" value="LEGAL"/>	3.3	3.3		0							
Total	1137.8	737.8	0	400	0	400	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0		0							
				0							
	266.6	266.6		0							
	140	140		0							
	331.2	331.2		0							
		0		0							
		0		0							
	400	0		400		400					
	1137.8	737.8	0	400	0	400	0	0	0	0	0
D: Project Description and Justification:											
FY2006: The development of the Master Plan will dictate the final use for this site. A plan being considered is to provide engineering and construction for a multi-purpose athletic field. For future planning purposes, the site known as "Living Aluminum" will be incorporated into Alice B. McCullough Field.											
FY2008: Funding provided for plans and specifications for athletic field expansion, parking, lighting and multi-purpose court needs as determined from the Master Plan. Construction completed in summer 2008.											
FY2019: This project includes a feasibility study on future improvements to Alice B. McCullough Field. Improvements may include the redesign and location of current park features as well as the possible addition of drainage improvements, field lighting, turf field installation, and parking upgrades. A task force may be appointed by the Mayor to provide information on current trends in parks and recreation facilities as well as soliciting public input. Funding to be determined.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	1973
Date of First Appropriation	1973
Last Fiscal Years Cost Estimate	1137.8
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact
Debt Amortization
Program Maintenance Costs
Revenues
Total



A. Project Name: STORMWATER MANAGEMENT FEASIBILITY STUDY				Project Number:	PW1-013	Rev:					
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	240	60		180		30	30	30	30	30	30
Land Acquisition		0		0							
Site Improvement		0		0							
Construction		0		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	240	60	0	180	0	30	30	30	30	30	30

Anticipated Funding Sources (\$000'S)							
City Bond Proceeds 2011		0		0			
City Bond Proceeds 2016		0		0			
City Bond Proceeds-Prior Yrs		0		0			
General Operating	240	60		180		30	30
Speed Camera		0		0		30	30
County Funding		0		0		30	30
State Funding		0		0		30	30
Federal/Other Funding		0		0		30	30
Total Revenue	240	60	0	180	0	30	30

D: Project Description and Justification:

The purpose of this project is to explore the feasibility of the City of Laurel taking responsibility for storm water management within the corporate boundaries. The study will identify what changes in legislation may be required, identify appropriate staffing levels, identify coordination requirements, and what costs the City will incur to provide this service.

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2009
Date of First Appropriation	
Last Fiscal Years Cost Estimate	240
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	_____
Program Maintenance Costs	_____
Revenues	_____
Total	

Location Map:

A. Project Name: MAIN STREET IMPROVEMENTS					Project Number: PW2-009 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	192.4	102.4		90		90					
Land Acquisition			0	0							
Site Improvement	298	298		0							
Construction	1904.2	1061.2		843		843					
Inspection	30.5	30.5		0							
Furniture And Fixtures	50	50		0							
Other	7.1	7.1		0							
Total	2482.2	1549.2	0	933	0	933	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs	333.2	333.2		0							
General Operating	1369.4	436.4		933		933					
Speed Camera		0		0							
County Funding	779.6	779.6		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	2482.2	1549.2	0	933	0	933	0	0	0	0	0

D: Project Description and Justification:

Main Street provides a major entrance point to the City from Howard County and a major commercial corridor in the City. Main Street was reconstructed from First Street to Sixth Street in 1980 (costs for this work are not reflected above). The 600 block was reconstructed in the spring of 1993. With improvements at the MARC Station, Main Street Improvements also began in the 100 block which included milling, overlay and new brick sidewalks.

The FY2005 and FY2006 Phases of this project provided select curb & gutter removal and replacement, replacement of brick paved sidewalks, base asphalt repairs, and a 2" asphalt overlay from Route 1 northbound to Seventh Street. Also included and completed was procurement and installation of new refuse receptacles and benches funded by a Prince George's County Livable Communities' Grant. This work will be complete by January 2006. A Legacy Grant provided \$107,000 for street lighting in the 200 and 300 blocks. Additional Grant funds were approved to continue these street lamps through the 500 block. FY2007 funding was approved to complete the street lighting to Seventh Street plus some additional tree/landscape enhancements. Installation of new street lampposts was completed in December 2007 and the additional lights Laurel Museum was completed in 2008.

FY2018: Funding is provided for select curb & gutter removal and replacement, replacement of brick paved sidewalks, base asphalt repairs, and a 2" asphalt overlay from Race Road to termination west of Ninth Street.

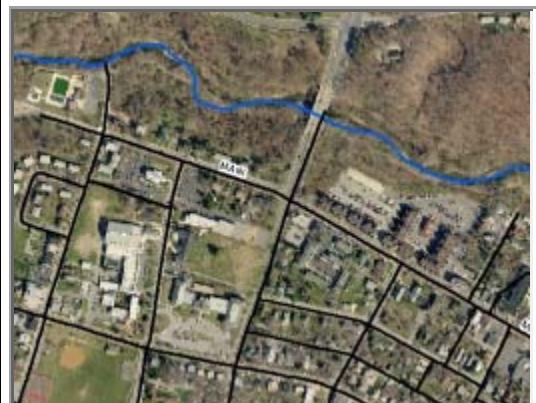
E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	1990
Date of First Appropriation	1991
Last Fiscal Years Cost Estimate	2482.2
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

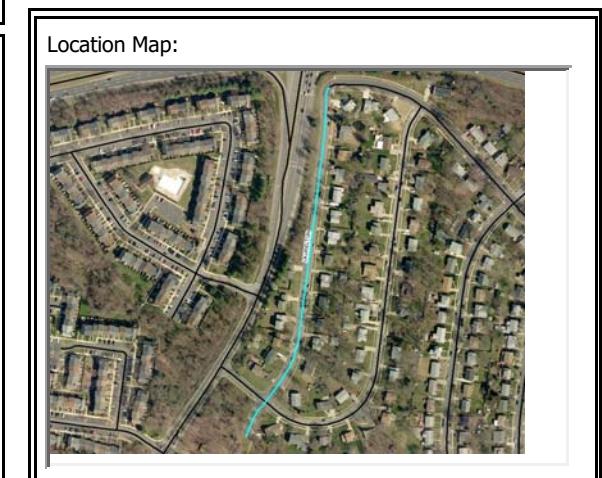
Location Map:



A. Project Name: LAURELTON DRIVE IMPROVEMENTS				Project Number: PW2-030 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	47	31.6		15.4			15.4				
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	380.9	226.9		154			154				
Inspection	7.5	7.5		0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	435.4	266	0	169.4	0	0	169.4	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016				0							
City Bond Proceeds-Prior Yrs	266	266		0							
General Operating	169.4	0		169.4			169.4				
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	435.4	266	0	169.4	0	0	169.4	0	0	0	0
D: Project Description and Justification:											
FY2008: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the entire length of Laurelton Drive. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. This project was completed in the Summer of 2009.											
FY2020: This phase of the project is to provide for select sidewalks, curb & gutter repair, for the entire length of Laurelton Drive.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2000
Date of First Appropriation	2008
Last Fiscal Years Cost Estimate	435.4
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	



A. Project Name: KALMIA DRIVE IMPROVEMENTS					Project Number: PW2-032 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	40.6	30.6		10			10				
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	327.8	227.8		100			100				
Inspection	7.6	7.6		0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	376	266	0	110	0	0	110	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016				0							
City Bond Proceeds-Prior Yrs	266	266		0							
General Operating	110	0		110			110				
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	376	266	0	110	0	0	110	0	0	0	0

D: Project Description and Justification:

FY2008: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the entire length of Kalmia Drive. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. This project was completed in the Summer of 2009.

FY2020: This phase of the project is to provide for select sidewalks, curb & gutter repair, for the entire length of Kalmia Drive.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2000
Date of First Appropriation	2008
Last Fiscal Years Cost Estimate	376
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: ALAN DRIVE IMPROVEMENTS				Project Number: PW2-034 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	54.1	39.5		14.6			14.6				
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	439.7	293.7		146			146				
Inspection	9.8	9.8		0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	503.6	343	0	160.6	0	0	160.6	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016				0							
City Bond Proceeds-Prior Yrs		343	343	0							
General Operating		160.6	0	160.6			160.6				
Speed Camera			0	0							
County Funding			0	0							
State Funding			0	0							
Federal/Other Funding			0	0							
Total Revenue	503.6	343	0	160.6	0	0	160.6	0	0	0	0

D: Project Description and Justification:

FY2008: This phase of project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the entire length of Alan Drive. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. This project was completed in the Summer of 2009.

FY2020: This phase of the project is to provide for select sidewalks, curb & gutter repair, for the entire length of Alan Drive.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2000
Date of First Appropriation	2008
Last Fiscal Years Cost Estimate	503.6
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: EIGHTH STREET IMPROVEMENTS				Project Number: PW2-038 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	147.2	62.7		84.5			84.5				
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	1349.1	504.1		845			845				
Inspection	13.2	13.2		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	1509.5	580	0	929.5	0	0	929.5	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016				0							
City Bond Proceeds-Prior Yrs	580	580		0							
General Operating	929.5	0		929.5			929.5				
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	1509.5	580	0	929.5	0	0	929.5	0	0	0	0

D: Project Description and Justification:

FY2008: This phase of project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, from Greenhill Avenue to Gorman Avenue and from Gorman Avenue to Montgomery Street. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. This project was completed in Spring 2010.

FY2020: This phase of the project is to provide for select sidewalks, curb & gutter repair, for the entire length of Eighth Street.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2000
Date of First Appropriation	2008
Last Fiscal Years Cost Estimate	1509.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: ST MARY'S PLACE IMPROVEMENTS				Project Number: PW2-045 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	12.4	6.8		5.6			5.6				
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	196	140		56			56				
Inspection	2.5	2.5		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	210.9	149.3	0	61.6	0	0	61.6	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016				0							
City Bond Proceeds-Prior Yrs	149.3	149.3		0							
General Operating	61.6	0		61.6			61.6				
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	210.9	149.3	0	61.6	0	0	61.6	0	0	0	0

D: Project Description and Justification:

FY2008 Phase: This phase of project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the entire length of St. Mary's Place. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. The project was completed in the Spring of 2010.

FY2020: This phase of the project is to provide for select sidewalks, curb & gutter repair, for the entire length of St Mary's Place.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2008
Date of First Appropriation	2008
Last Fiscal Years Cost Estimate	210.9
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: WARD STREET IMPROVEMENTS				Project Number: PW2-048 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	28.7	22		6.7			6.7				
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	267	200		67			67				
Inspection	3	3		0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	298.7	225	0	73.7	0	0	73.7	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016				0							
City Bond Proceeds-Prior Yrs	225	225		0							
General Operating	73.7	0		73.7			73.7				
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	298.7	225	0	73.7	0	0	73.7	0	0	0	0

D: Project Description and Justification:

FY2008: This phase of project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the entire length of Ward Street. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. This project was completed in Spring 2010.

FY2020: This phase of the project is to provide for select sidewalks, curb & gutter repair, for the entire length of Ward Street.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2008
Date of First Appropriation	2008
Last Fiscal Years Cost Estimate	298.7
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: CARISSA LANE IMPROVEMENTS

Project Number: PW2-050 Rev:

B. Expenditure Schedule (\$000'S)

COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	Beyond
					FY18	FY19	FY20	FY21	FY22	FY23	Yr 6
Planning/Engineering	14.7	7.5		7.2			7.2				
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	222	150		72			72				
Inspection	2.5	2.5		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	239.2	160	0	79.2	0	0	79.2	0	0	0	0

C. Anticipated Funding Sources (\$000'S)

City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0	0	0								
			0								
	160	160	0								
	79.2	0	79.2								
	0	0	0								
	0	0	0								
	0	0	0								
	0	0	0								
	239.2	160	0	79.2	0	0	79.2	0	0	0	0

D: Project Description and Justification:

FY2009: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the entire length of Carissa Lane. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. This phase was completed in the Summer of 2009.

FY2020: This phase of the project is to provide for select sidewalks, curb & gutter repair, for the entire length of Carissa Lane.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2008
Date of First Appropriation	2008
Last Fiscal Years Cost Estimate	239.2
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

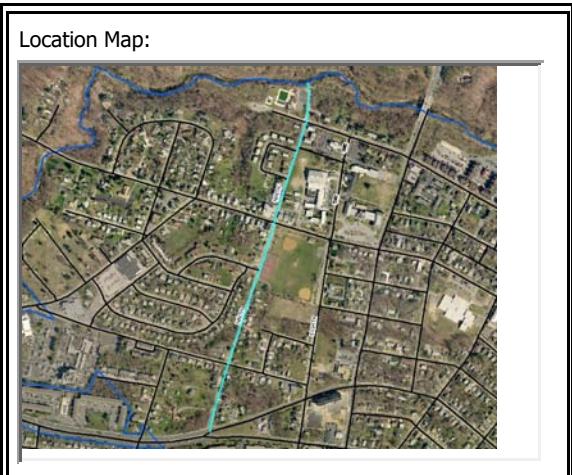
Location Map:



A. Project Name: NINTH STREET IMPROVEMENTS				Project Number: PW2-054 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	20.5	0		20.5				20.5			
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	563	198		365				365			
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	583.5	198	0	385.5	0	0	0	385.5	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating	198	198		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding	385.5	0		385.5				385.5			
Total Revenue	583.5	198	0	385.5	0	0	0	385.5	0	0	0
D: Project Description and Justification:											
FY2021: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for Ninth Street between West Street and Casula Point. The priority for this street improvement was based on non-destructive testing done on numerous City streets.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2009
Date of First Appropriation	2010
Last Fiscal Years Cost Estimate	583.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact
Debt Amortization
Program Maintenance Costs
Revenues
Total



A. Project Name: PHAIR PLACE IMPROVEMENTS					Project Number: PW2-055 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	5.8	0		5.8			5.8				
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	108.5	51		57.5			57.5				
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	114.3	51	0	63.3	0	0	63.3	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0		0								
	0		0								
	0		0								
	114.3	51		63.3			63.3				
	0		0								
	0		0								
	0		0								
	0		0								
	114.3	51	0	63.3	0	0	63.3	0	0	0	0

D: Project Description and Justification:

FY2011: Funding is provided for the select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for Phair Place running West of Tenth Street. This phase was completed in Summer 2010.

FY2020: This phase of the project is to provide for select sidewalks, curb & gutter repair, for the entire length of Phair Place.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2009
Date of First Appropriation	2011
Last Fiscal Years Cost Estimate	114.3
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: FIFTH STREET IMPROVEMENTS				Project Number: PW2-081 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	20.5	0		20.5			20.5				
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	295	0		295			295				
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	315.5	0	0	315.5	0	0	315.5	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating	315.5	0		315.5			315.5				
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	315.5	0	0	315.5	0	0	315.5	0	0	0	0

D: Project Description and Justification:

FY2020: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay on Fifth Street from Main Street to Talbott Avenue. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2014
Date of First Appropriation	
Last Fiscal Years Cost Estimate	315.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: LONDONDERRY COURT IMPROVEMENTS					Project Number: PW2-084 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering		0		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	240	0		240						240	
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	240	0	0	240	0	0	0	0	0	240	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating	240	0		240						240	
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	240	0	0	240	0	0	0	0	0	240	0

D: Project Description and Justification:

FY2023: Funding is provided for the select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for Londonderry Court.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2017
Date of First Appropriation	2017
Last Fiscal Years Cost Estimate	240
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: FENWICK COURT IMPROVEMENTS					Project Number: PW2-085 Rev:						
B. Expenditure Schedule (\$000'S)					YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE							
Planning/Engineering			0	0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	145.5		0	145.5						145.5	
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	145.5		0	0	145.5					0	
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue		0	0	0							
		0	0	0							
		0	0	0							
	145.5		0	145.5						145.5	
		0	0	0							
		0	0	0							
		0	0	0							
		0	0	0							
	145.5		0	0	145.5					0	
D: Project Description and Justification:											
FY2023: Funding is provided for the select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for Fenwick Court.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2017
Date of First Appropriation	2017
Last Fiscal Years Cost Estimate	145.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

FY2018	ADOPTED CAPITAL IMPROVEMENT PROGRAM
	G - COMPLETE PROJECTS

A. Project Name: MASTER PLAN OF 2006					Project Number: ED1-002 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering			0	0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction			0	0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other	30	30		0							
Total	30	30	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating	30	30		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	30	30	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

This Project provides for the development of the 2006 Master Plan for the City of Laurel.

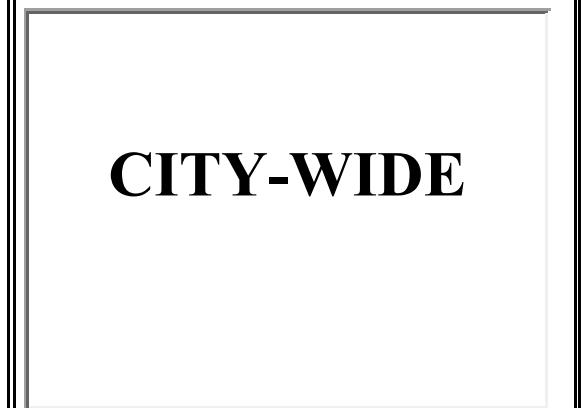
E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2006
Date of First Appropriation	2006
Last Fiscal Years Cost Estimate	30
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



CITY-WIDE

A. Project Name: U.S. ROUTE 1 IMPROVEMENTS					Project Number: ED2-002 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	121.3	121.3		0							
Land Acquisition			0	0							
Site Improvement	360	360		0							
Construction	3567.2	3567.2		0							
Inspection	2	2		0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	4050.5	4050.5	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs	627.1	627.1		0							
General Operating	310	310		0							
Speed Camera	32	32		0							
County Funding	31.4	31.4		0							
State Funding	50	50		0							
Federal/Other Funding	3000	3000		0							
Total Revenue	4050.5	4050.5	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

This is a State project providing for the revitalization of Rt. 1 from the Patuxent River to Contee Road through the City. The State funded preliminary design for the four phases of the project and construction funds for two phases. The total project cost is expected to be approximately \$8 - \$9 million. The City was required to participate financially in phases two and three. This included covering the extra cost of the traditional lamppost street lighting.

Phase One, Two and Three are complete. Safety Improvements are also included in this project. The Fourth Phase will be from Oak Street to Contee Road, which is outside of the City limits and no funds will be contributed by the City.

FY2013-FY2014: Improvements at the intersection of Laurel Towne Center and Route 1. These improvements include making upgrades to the intersection to make it safe for pedestrian and vehicular passage. This project is funded by the Laurel Towne Center Mall developer and BRAC. Total cost of the project is estimated to be \$3 million. Install handicap ramps and pedestrian crossing markings at Walgreens intersection of 198 and Route 1. The City's portion of the project is \$32K.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	1983
Date of First Appropriation	1986
Last Fiscal Years Cost Estimate	4050.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: FACILITY SENIOR CITIZEN CENTER				Project Number: ED4-009 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	0	0		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction			0	0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	0	0	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating		0		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	0	0	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

The \$15,000 previously designated in FY2005 funds from City Bond proceeds represented the City's anticipated portion for any concept design work that might have been necessary to keep this project moving ahead. Since the \$15,000 was designated from City Bond proceeds, these funds were transferred to use at the current Senior Citizens Center in the Phelps Center as part of Project # FM8-001.

Additional funding in future years is expected from Prince George's County through their Capital Improvement Program, for design engineering and construction of a regional senior citizens center for the Greater Laurel-Bethesda areas. The site has been selected near the Laurel Regional Hospital and construction is underway. The building was completed in Spring 2011.

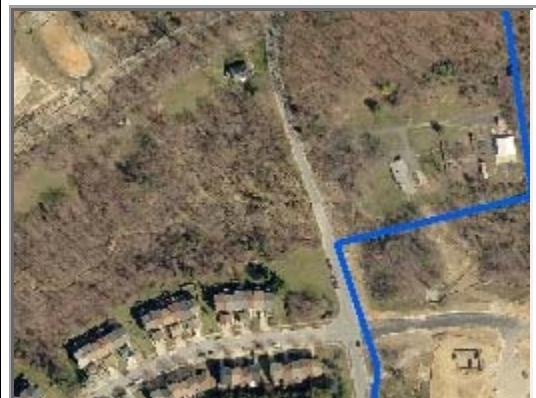
E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2004
Date of First Appropriation	2004
Last Fiscal Years Cost Estimate	0
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: FACILITY RENOVATIONS-PHELPS SR CITIZEN CTR				Project Number: PR4-009	Rev:
B. Expenditure Schedule (\$000'S)					
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18
Planning/Engineering	11.7	11.7		0	
Land Acquisition		0		0	
Site Improvement	96.4	96.4		0	
Construction		0		0	
Inspection		0		0	
Furniture And Fixtures		0		0	
Other		0		0	
Total	108.1	108.1	0	0	0 0 0 0 0 0 0
C. Anticipated Funding Sources (\$000'S)					
City Bond Proceeds 2011		0		0	
City Bond Proceeds 2016		0		0	
City Bond Proceeds-Prior Yrs	15	15		0	
General Operating		0		0	
Speed Camera	71.1	71.1		0	
County Funding	22	22		0	
State Funding		0		0	
Federal/Other Funding		0		0	
Total Revenue	108.1	108.1	0	0	0 0 0 0 0 0 0
D: Project Description and Justification:					
The City of Laurel and Prince George's County are actively pursuing building a regional senior center at this time. The new center location is confirmed for property adjacent to the Laurel Regional Hospital with construction scheduled to start in the summer of 2008. The need for renovating the Phelps Senior Center is being reevaluated.					
The City no longer operates the Senior Programs out of the Phelps Center. No further funding is required.					

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	1994
Date of First Appropriation	1994
Last Fiscal Years Cost Estimate	108.1
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:	

A. Project Name: GREENVIEW DRIVE RECREATION COMPLEX					Project Number: PR4-012 Rev:						
B.					Expenditure Schedule (\$000'S)						
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering		0		0							
Land Acquisition	919	919		0							
Site Improvement	504	504		0							
Construction		0		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	1423	1423	0	0	0	0	0	0	0	0	0
C.					Anticipated Funding Sources (\$000'S)						
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding POS Federal/Other Funding	25	25		0							
		0		0							
		0		0							
	960.5	960.5		0							
		0		0							
		0		0							
	437.5	437.5		0							
		0		0							
	1423	1423	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
Site was purchased in Winter 2009. Renovations and repairs were substantially completed prior to Memorial Day opening 2009. Additional renovations and improvements to the cabana and pool were completed in spring of 2010. White coating of pools was completed in spring of 2010.											
FY2013: \$25K will fund continued improvements to the cabana and pool.											
FY2015: Funding to install a snack bar.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2009
Date of First Appropriation	2009
Last Fiscal Years Cost Estimate	1423
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	0
Impact of Revision	

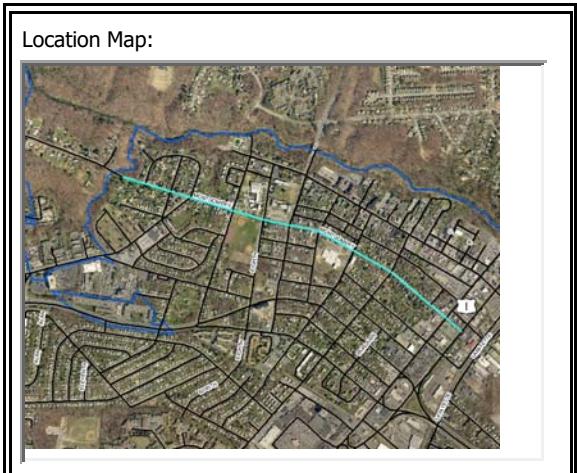
F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: MONTGOMERY STREET IMPROVEMENTS					Project Number: PW2-044 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	58.5	58.5		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	700	700		0							
Inspection	5	5		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	763.5	763.5	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016				0							
City Bond Proceeds-Prior Yrs	500	500		0							
General Operating	263.5	263.5		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	763.5	763.5	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2014: This phase of project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, from Second Street to Fourth Street and from Tenth Street to Patuxent Road. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. This project was completed in Fall 2014.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2008
Date of First Appropriation	2008
Last Fiscal Years Cost Estimate	763.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	



A. Project Name: NORTHLAKE COURT IMPROVEMENTS				Project Number: PW2-051 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	7.5	7.5		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	142.5	142.5		0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	150	150	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	150	150		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
Total Revenue	150	150	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2012: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the entire length of Northlake Court. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Construction to be completed in Spring 2013.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2008
Date of First Appropriation	2011
Last Fiscal Years Cost Estimate	150
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	



A. Project Name: LITTLE MONTGOMERY STREET IMPROVEMENTS					Project Number: PW2-053 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	7.5	7.5		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	140	140		0							
Inspection	2.5	2.5		0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	150	150	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating	150	150		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	150	150	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2014: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for Little Montgomery Street between First and Second Street. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. This project should be completed in Spring 2014.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2009
Date of First Appropriation	2011
Last Fiscal Years Cost Estimate	150
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: STREETSCAPE					Project Number: PW2-056 Rev:						
B. Expenditure Schedule (\$000'S)					YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE							
Planning/Engineering			0	0							
Land Acquisition			0	0							
Site Improvement	15	15		0							
Construction			0	0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	15	15	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0	0	0							
City Bond Proceeds 2016		0	0	0							
City Bond Proceeds-Prior Yrs		0	0	0							
General Operating	15	15	0	0							
Speed Camera		0	0	0							
County Funding		0	0	0							
State Funding		0	0	0							
Federal/Other Funding		0	0	0							
Total Revenue	15	15	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

This project addresses landscaping and street aesthetics.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2008
Date of First Appropriation	2008
Last Fiscal Years Cost Estimate	25
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	10

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: CLUBHOUSE BOULEVARD IMPROVEMENTS				Project Number: PW2-057 Rev:							
B.		Expenditure Schedule (\$000'S)									
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	0	0		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	111.5	111.5		0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	111.5	111.5	0	0	0	0	0	0	0	0	0
C.		Anticipated Funding Sources (\$000'S)									
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	60.5	60.5		0							
		0		0							
		0		0							
	51	51		0							
		0		0							
		0		0							
		0		0							
		0		0							
	111.5	111.5	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2011: Provides funding for curb & gutter and sidewalk repairs, select full depth base asphalt repairs, milling and a 2" asphalt overlay at the intersection of Club House Boulevard and Greenview Drive. This project was completed Summer 2010.											
FY2014: This phase of the project is to provide for select full depth base asphalt repairs, milling and a 2" asphalt overlay for the remainder of Club House Boulevard. To be completed in the Spring of 2014.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2010
Date of First Appropriation	2011
Last Fiscal Years Cost Estimate	111.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:	

A. Project Name: MULBERRY STREET IMPROVEMENTS					Project Number: PW2-059 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	41.5	41.5		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	290	290		0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	331.5	331.5	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	331.5	331.5		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	331.5	331.5	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2012: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the area between Washington Boulevard and Cypress Street. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Construction completed in Summer 2013.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2010
Date of First Appropriation	2011
Last Fiscal Years Cost Estimate	331.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:	

A. Project Name: WOODRUFF COURT IMPROVEMENTS					Project Number: PW2-061 Rev:						
B. Expenditure Schedule (\$000'S)					YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE							
Planning/Engineering	8	8		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	85	85		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	93	93	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0		0								
	0		0								
	0		0								
	93	93	0								
	0		0								
	0		0								
	0		0								
	0		0								
	93	93	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2015: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay for the entire court. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Project completed in the Summer of 2014.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2011
Date of First Appropriation	
Last Fiscal Years Cost Estimate	93
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: LOTUS COURT IMPROVEMENTS					Project Number: PW2-066 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	8	8		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	85	85		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	93	93	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating	93	93		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	93	93	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2015: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay for the entire court. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Project was completed in the Summer of 2014.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2011
Date of First Appropriation	
Last Fiscal Years Cost Estimate	93
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: HYACINTH COURT IMPROVEMENTS					Project Number: PW2-067 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	8	8		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	85	85		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	93	93	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011 City Bond Proceeds 2016 City Bond Proceeds-Prior Yrs General Operating Speed Camera County Funding State Funding Federal/Other Funding Total Revenue	0		0								
	0		0								
	0		0								
	93	93	0								
	0		0								
	0		0								
	0		0								
	0		0								
	93	93	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2015: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay for the entire court. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. This project was completed in the Summer of 2014.

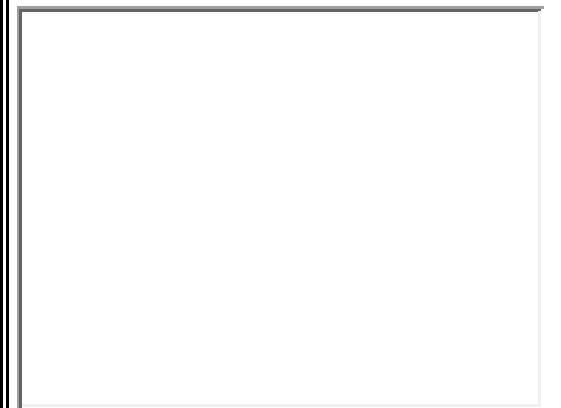
E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2011
Date of First Appropriation	
Last Fiscal Years Cost Estimate	93
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: CONCORD AVENUE IMPROVEMENTS				Project Number: PW2-068 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	10.9	10.9		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	198	198		0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	208.9	208.9	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	208.9	208.9		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	208.9	208.9	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2012: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the area between Cypress Street and Shannon Avenue. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Construction to be completed in Summer 2013.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2010
Date of First Appropriation	2011
Last Fiscal Years Cost Estimate	208.9
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: PRINCE GEORGE STREET IMPROVEMENTS					Project Number: PW2-070 Rev:						
B. Expenditure Schedule (\$000'S)					YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE							
Planning/Engineering	18	18		0							
Land Acquisition		0		0							
Site Improvement		0		0							
Construction	198	198		0							
Inspection		0		0							
Furniture And Fixtures		0		0							
Other		0		0							
Total	216	216	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	216	216		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating		0		0							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	216	216	0	0	0	0	0	0	0	0	0

D: Project Description and Justification:

FY2013: This phase of the project is to provide for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the area between Washington Boulevard to 4th Street. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Completed in the Fall of 2012.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2011
Date of First Appropriation	2012
Last Fiscal Years Cost Estimate	216
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:



A. Project Name: PATUXENT ROAD IMPROVEMENTS				Project Number: PW2-072 Rev:							
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	16.5	16.5		0							
Land Acquisition			0	0							
Site Improvement			0	0							
Construction	154.5	154.5		0							
Inspection			0	0							
Furniture And Fixtures			0	0							
Other			0	0							
Total	171	171	0	0	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011	171	171		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
		0		0							
	171	171	0	0	0	0	0	0	0	0	0
D: Project Description and Justification:											
FY2013: Funding is provided for select full depth base asphalt repairs, sidewalks, curb & gutter, milling and a 2" asphalt overlay, for the area between Montgomery Street and Eleventh Street. The priority for this street improvement was based on non-destructive testing done in 2006 on numerous City streets. Completed in the Fall of 2012.											

E. Appropriation and Expenditure Data (\$000'S)	
Date First In CIP	2010
Date of First Appropriation	2012
Last Fiscal Years Cost Estimate	171
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact	
Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map:

A. Project Name: TRANSFER STATION					Project Number: PW4-003 Rev:						
B. Expenditure Schedule (\$000'S)											
COST ELEMENTS	TOTAL COSTS	THRU FY16	ESTIMATE FY17	TOTAL TO COMPLETE	YEAR 1 FY18	YEAR 2 FY19	YEAR 3 FY20	YEAR 4 FY21	YEAR 5 FY22	YEAR 6 FY23	Beyond Yr 6
Planning/Engineering	40	40		0							
Land Acquisition			0	0							
Site Improvement	50	50		0							
Construction	489	0		489							
Inspection	4.5	0		4.5							
Furniture And Fixtures		0		0							
Other		0		0							
Total	583.5	90	0	493.5	0	0	0	0	0	0	0
C. Anticipated Funding Sources (\$000'S)											
City Bond Proceeds 2011		0		0							
City Bond Proceeds 2016		0		0							
City Bond Proceeds-Prior Yrs		0		0							
General Operating	583.5	90		493.5							
Speed Camera		0		0							
County Funding		0		0							
State Funding		0		0							
Federal/Other Funding		0		0							
Total Revenue	583.5	90	0	493.5	0	0	0	0	0	0	0

D: Project Description and Justification:

The project is in anticipation of the Prince George's County Landfill (Brown Station) closure in 2011. In light of this change, the City will need to develop an alternative method to transfer refuse to the new Prince George's County facility.

FY2009 funds will be used for engineering and site improvement with construction to follow in 2010.

Based on the findings in the Waste Management study and the decision of Prince George's County to use the Western Branch facility as the site of the transfer station, the feasibility portion of this project has been completed and no further action will be taken.

E. Appropriation and Expenditure Data (\$000'S)

Date First In CIP	2009
Date of First Appropriation	2009
Last Fiscal Years Cost Estimate	583.5
Appropriation Request FY 18	
Re-Authorization From Prior Years Remaining Balance	
Impact of Revision	

F. Fiscal Impact

Debt Amortization	
Program Maintenance Costs	
Revenues	
Total	

Location Map: