



**MAYOR AND CITY COUNCIL OF LAUREL  
DEPARTMENT OF COMMUNITY PLANNING & BUSINESS SERVICES**

8103 Sandy Spring Road • Laurel, Maryland 20707 • (301) 725-5300  
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Date Filed: \_\_\_\_\_  
Incode No.: \_\_\_\_\_  
Application No.: \_\_\_\_\_  
Planner: \_\_\_\_\_  
Zoning Sign: \_\_\_\_\_  
PC Hearing: \_\_\_\_\_  
PC Recommendation: \_\_\_\_\_  
BOA Hearing: \_\_\_\_\_  
BOA Decision: \_\_\_\_\_  
Resolution No.: \_\_\_\_\_

***SPECIAL EXCEPTION APPLICATION***

**\*\*APPLICATION MUST BE FILLED OUT IN ITS ENTIRETY. APPLICATION WILL NOT BE PROCESSED UNLESS ALL ITEMS IN THE CHECKLISTS ARE ADDRESSED. \*\***

RESIDENTIAL

COMMERCIAL

\*Please check one

**1. SUBJECT PROPERTY**

Project Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Zoning: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_  
Subdivision Name: \_\_\_\_\_  
Tax Identification No.: \_\_\_\_\_

**2. APPLICANT**

Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Suite No.: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**3. PROPERTY OWNER (IF DIFFERENT FROM APPLICANT)**

Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Suite No.: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**4. ENGINEER/SURVEYOR**

Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Suite No.: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Email: \_\_\_\_\_



- (2) *The proposed use will not adversely affect the health, safety, or welfare of residents or workers in the area;*
- (3) *Will not be detrimental to the use, peaceful enjoyment, economic value, or development of surrounding properties or the general neighborhood; and will cause no objectionable noise, vibrations, fumes, odors, dust, glare or physical activity;*
- (4) *Will not, in conjunction with existing development in the area and development permitted under existing zoning, overburden existing public services and facilities, including schools, police and fire protection, water, sanitary sewer, public roads, storm drainage and other public improvements; and*
- (5) *Meets the definition and specific standards set forth elsewhere in this chapter for such particular use.*

(b) *The applicant for a special exception shall have the burden of proof which shall include the burden of going forward with the evidence and the burden of persuasion on all questions of fact which are to be determined by the Board of Appeals.*

Special Exception requests not meeting all five criteria plus any additional criteria specified in Sec. 20-22 cannot be legally granted by the Board of Appeals. Each of the criteria should be addressed individually in the Statement of Justification.

**I DO SOLEMNLY DECLARE AND AFFIRM UNDER PENALTIES OF PERJURY THAT THE CONTENTS OF THIS APPLICATION ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.**

**APPLICANT**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Print Name \_\_\_\_\_

**PROPERTY OWNER (Required if different than applicant)**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Print Name \_\_\_\_\_

<u>Fees</u> (see separate schedule)	<u>Amount</u>	<u>Account #</u>
Filing Fee		10-43105
Legal Advertisement	\$70.00	10-43105
Zoning Sign	\$30.00	10-43105
<b><u>Total:</u></b>		

NOTE: Applicant should be aware that local covenants or other private land restrictions may apply.

Special Exceptions granted by the Board of Appeals must be established within ONE YEAR from the date of passage.